



## **MEETING ROOM**

## **EMERGENCY PLAN**

If you are in a meeting room or in Arie Crown Theater and hear a fire alarm, a public address announcement, or a public safety official (i.e.: security, fire or police) calling for an evacuation, we ask that you leave that meeting room in a calm and orderly manner via the closest available exit. We recommend that you continue walking in the direction of the exit signage until you find yourself in a safe area outside our building, such as our parking lots. We also strongly suggest you leave whenever you sense a clear and present danger (i.e.: smoke, fire or explosion). Once the emergency is over, you will be advised when it is safe to return.

Our emergency exit signage is continuous throughout our facility to the open areas outside our buildings. By simply following these signs, you should be taking the shortest route to a safe area.

All of our emergency exit signs and overhead emergency lights will remain illuminated, even in the event of a power failure.

In any situation requiring evacuation, emergency exits and egress corridors are essential for those exiting the building and for emergency personnel entering the building. It is imperative that they remain unobstructed at all times.

However, if the emergency does not require immediate evacuation (such as a medical or security situation), we recommend you call our Department of Security and Safety at **312.791.6060**, and well-trained personnel will respond at once to address the incident.