



5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA



Electrical Rental Information

Discount Deadline:
August 27, 2018
 (excludes labor)

Electrical Package Overview and Key Points – New for 2018

PACK EXPO Services is excited to announce that we have developed an electrical bundle for PACK EXPO International/ Healthcare Packaging EXPO 2018. The purpose of the bundle is to streamline the billing process, making it easier for exhibitors to budget and avoid surprises. Following is a recap of the program:

- ⇒ Cables, tape, cords and power strips will now be included in the outlet price which has been adjusted to bundle these into one rate. Custom material items like quad boxes, disconnects, transformers, or breaker panels etc. are not included in the bundle.
- ⇒ Exhibitors who order an outlet and incur labor charges will receive a 1 hour credit on inbound and ½ hour credit on outbound as part of the bundle. Regardless of total quantity of outlets ordered, the maximum credit per booth will be 1 hour on inbound and ½ on outbound.
- ⇒ To adhere to MPEA regulations, the labor bundle adjustment will show as a credit on your final invoice for exhibitors who order an outlet and labor.
- ⇒ The labor credit will only be applied if additional booth work or floor work electrical labor is incurred as part of your electrical service. Examples include custom placement of an outlet, hanging of booth lights or equipment hookup.
- ⇒ The labor credit will not be applied to electrical labor charges incurred for Audio / Visual installation.

We are also excited to announce that the guaranteed Straight Time rate will be applied rather than the standard rate for Hanging Sign labor provided the following conditions are met:

- ⇒ **All required Hanging Sign paperwork is submitted to PES (forms 14d-f) prior to 8/27/18 and sign has been approved by show management**
- ⇒ Hanging sign must be received at the Advanced Warehouse by 9/28/2018
- ⇒ Hanging sign must be separated and clearly labeled as a hanging sign to ensure it is added to the pre-show installation schedule

1 Power Distribution

Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.

Exhibitors may bring their own distribution panels. Exhibitors using distribution panels are required to supply all cables from panel(s) to display materials. If voltages other than those listed on order forms are needed, we recommend exhibitors bring their own transformers. Transformers must have a readily accessible means of disconnect for both the primary and secondary sides of the transformer with proper overload protection, i.e. fusible safety disconnect.

International Exhibitors: International clients bringing equipment requiring other than 120, 208 or 480 voltages must rent a transformer capable of transforming 120, 208 or 480 voltages to the equipment's required voltage or supply their own. Hertz converters are not available.

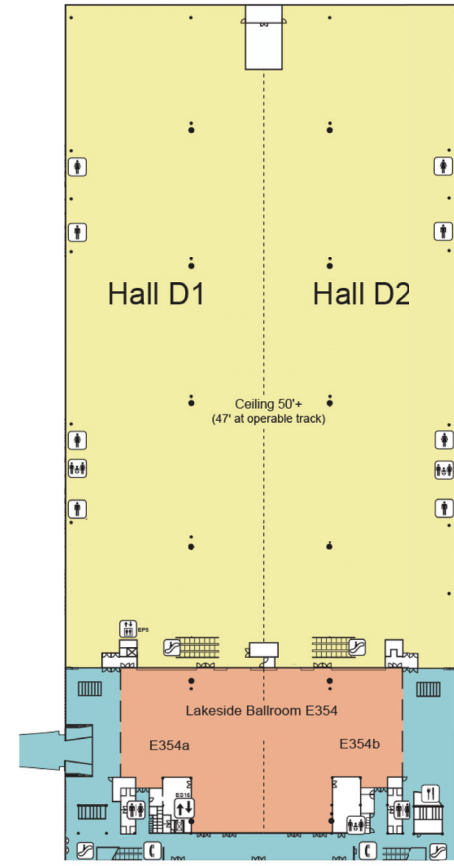
The following types of power and available sources for each building location are as follows

SERVICE	SOUTH		NORTH		WEST	LAKESIDE		
	A1	A2	B1	B2	F2	D1	D2	E
120 Volt Floor Power 30 Amps or Less	X	X	X		X	X	X	X
208 Volt Floor Power 60 Amps or Less	X	X	X		X	X	X	X
480 Volt Floor Power 100 Amps or Less	X	X	X			X	X	
120 Volt Ceiling Power All Amperages	X	X	X	X	X	X	X	X
208 Volt Ceiling Power All Amperages	X	X	X	X	X			
480 Volt Ceiling Power All Amperages	X	X	X	X	X	X	X	X

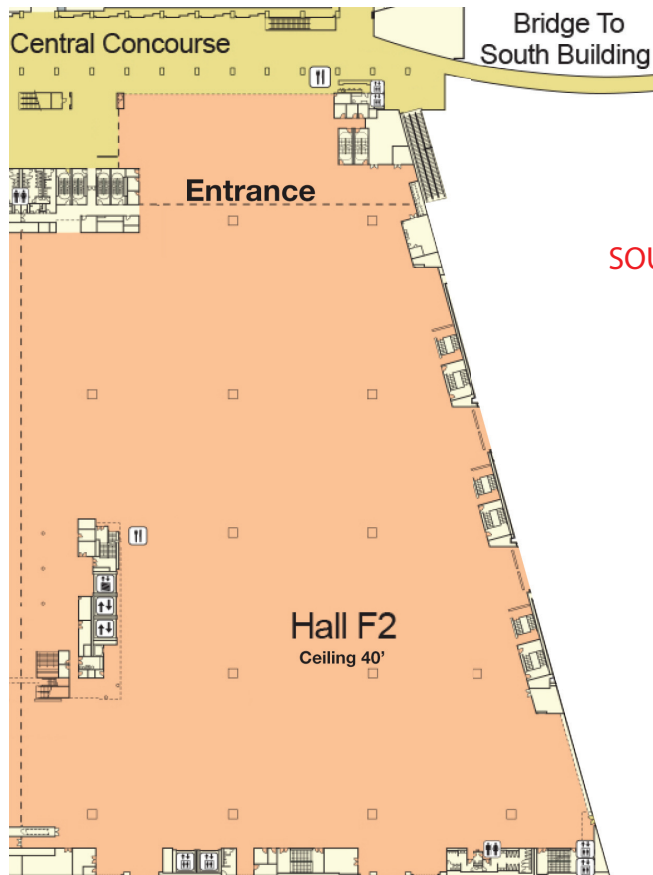
NORTH BUILDING - LEVEL 3



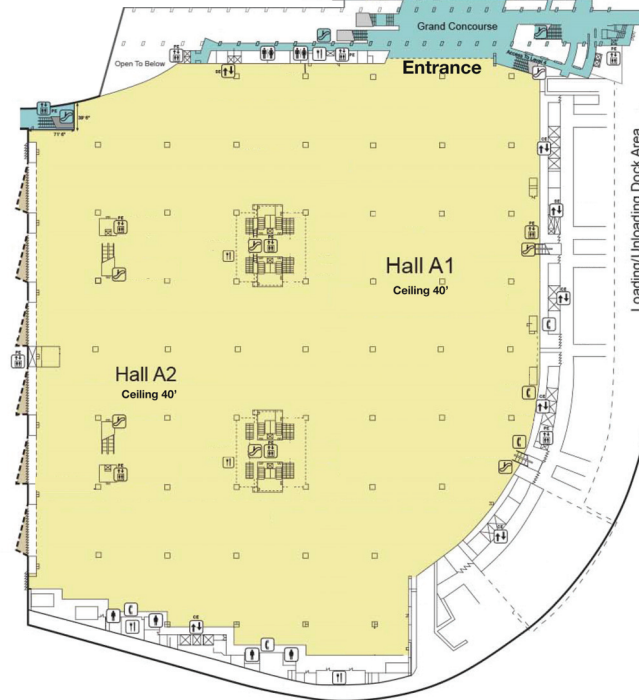
UPPER LAKESIDE CENTER - LEVEL 3



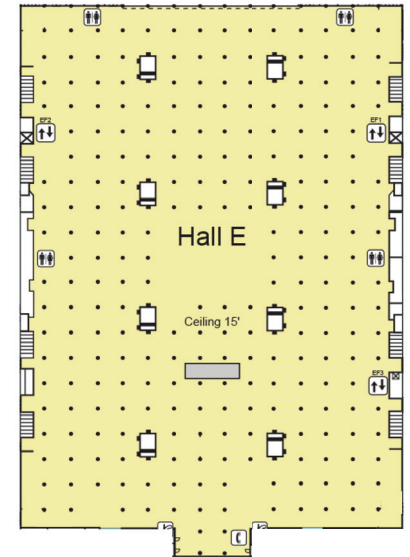
WEST BUILDING - LEVEL 3



SOUTH BUILDING - LEVEL 3



LOWER LAKESIDE CENTER - LEVEL 3





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2 Special Notes and Important Ordering Information

24-hour Power - When ordered, 24-hour power begins the evening before the first show day and is turned off on the last day at the close of the show. 24-hour power is available before or after these times for an additional charge. Contact your Customer Account Manager at PACK EXPO Services.

Labor Request - If you need to work past 4:30 pm during set-up, you must notify your PACK EXPO Services Customer Account Manager no later than 1:30 pm that same day. If you need to schedule man-power prior to 8:00 am for the following day, you must notify your Customer Account Manager by 1:30 pm the day before.

Send detailed floor plans showing locations for the services ordered.

We have 1000 watt Par Can Fixtures (see form 19g) that mount on the building steel at a height of 40 feet. They are used to highlight a machine or panel. They throw an 8-10 foot elliptical circle and a medium amount of light (see form 19g).

PES will conduct an audit of service usage. Exhibitors will be required to pay for any additional or unauthorized use. Exhibitors are not permitted to use a neighboring booth's service. Exhibitors will be charged on-site prices for use.

3 Terms and Conditions

- 1. Straight Time, Overtime and Double Time rates apply. Please contact PACK EXPO Services at 972-751-9400 for details.**
- Labor wages are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
- A minimum charge of 1/2 hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuations to another day are a minimum of 1/2 hour. Labor charges for dismantle will be one-half of the installation charge and will be automatically applied to your invoice.
- Charges for labor commence at the time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
- Labor charges will include the time for electricians to gather necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
- Every effort will be made to dispatch electricians as requested but start times cannot be guaranteed. 8:00 am calls will be filled on a first-come-first-served basis as orders are received.
- Electrical services provided to Island booths require labor and material charges for distribution. Exhibitors may supply their own 14 gauge, 3 wire extension cords, and/or power strips, both of which must be grounded and UL approved.
- Lift equipment required for installation and dismantle purposes can be rented on a one half hour basis, with a one half hour minimum. At least one crew will be required to operate the equipment.
- Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
- PACK EXPO Services is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold PACK EXPO Services, its officers, directors, employees and agents harmless from such power loss. **IN NO EVENT SHALL PACK EXPO SERVICES BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE.** Exhibitor shall indemnify and hold PACK EXPO Services, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorney's fees) arising out of or in any way connected with Exhibitor's actions or omissions under this agreement.



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Electrical Regulations

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4 Important Electrical Exhibiting Information

Exhibitors requiring electrical services should thoroughly read and understand the rules and regulations posted in the Exhibitor Service Manual.

All questions or concerns can be directed to your Customer Account Manager for clarification at 972-751-9400.

All exhibitor provided equipment for connection to PACK EXPO Services electrical or for distribution of power within the exhibit may require an inspection to ensure compliance with all Federal, State and Local Codes as listed on the Electrical Order Form.

Exhibitor provided equipment for distribution or equipment connection shall require PACK EXPO Services to make the final connection from PACK EXPO Services' power distribution equipment to the exhibit. This is required only to ensure proper voltage and connection prior to energizing any exhibits.

As an exhibitor, should you choose to provide equipment with electrical connectors to plug directly into PACK EXPO Services electrical equipment, the following list provided will ensure the proper connection:

500 Watts to 2000 Watts - Standard U-Ground 20 Amp Cord Cap

20 Amp 120 / 208 5 Wire - Hubbel Male - HBL 2513 / L2120C

30 Amp 120 / 208 5 Wire - Hubbel Male - HBL 2813 / L2130P

30 Amp Y277 / 480 5 Wire - Hubbel Male - HBL 2821 / L2230P

60 Amp 208v & 480v Daniel Woodhead 5 Wire - Male Y560P

100 Amp 208v & 480v Mini-Cam - Male Leviton 15SDM - Female 15SDF
(Hots - Male Neutral & Ground - Female)

200 / 400 Amp 208v & 480v Large-Cam - Male Hubbel HBL 400P5 EKE - Female Huubel HBL 400CT (Hots - Male Neutral & Ground - Female)

All of the above listed items may be found at your local electrical wholesale houses. Should you require additional information, please contact your Customer Account Manager.

Hopefully you find this information useful in planning your event. If we can provide further assistance, please don't hesitate to contact us at 972-751-9400.



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Exhibitor must supply a detailed scaled floor plan.

*Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.

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		Quantity	Advance Price	Standard Price	Total
1 120 Volt Single Phase Floor	NOT AVAILABLE IN HALL B2				
	120 Volt - 500 Watt (5 Amp) Outlet	X	\$ 148.84	\$ 212.63	=
	120 Volt - 500 Watt (5 Amp) Outlet - 24-HR	X	\$ 301.86	\$ 431.19	=
	120 Volt - 1000 Watt (10 Amp) Outlet	X	\$ 213.10	\$ 304.43	=
	120 Volt - 1000 Watt (10 Amp) Outlet - 24-HR	X	\$ 426.20	\$ 608.85	=
	120 Volt - 1500 Watt (15 Amp) Outlet	X	\$ 324.51	\$ 463.59	=
	120 Volt - 1500 Watt (15 Amp) Outlet - 24-HR	X	\$ 647.85	\$ 925.49	=
	120 Volt - 2000 Watt (20 Amp) Outlet	X	\$ 351.35	\$ 501.93	=
	120 Volt - 2000 Watt (20 Amp) Outlet - 24-HR	X	\$ 701.53	\$1,002.17	=
	120 Volt - 3000 Watt (30 Amp) Outlet	X	\$ 665.75	\$ 951.08	=
120 Volt - 3000 Watt (30 Amp) Outlet - 24-HR	X	\$1,353.85	\$1,934.08	=	
2 120 Volt Single Phase Overhead*	120 Volt - 1000 Watt (10 Amp) Outlet	X	\$ 213.10	\$ 304.43	=
	120 Volt - 1000 Watt (10 Amp) Outlet - 24-HR	X	\$ 426.20	\$ 608.85	=
	120 Volt - 1500 Watt (15 Amp) Outlet	X	\$ 324.51	\$ 463.59	=
	120 Volt - 1500 Watt (15 Amp) Outlet - 24-HR	X	\$ 647.85	\$ 925.49	=
	120 Volt - 2000 Watt (20 Amp) Outlet	X	\$ 351.35	\$ 501.93	=
	120 Volt - 2000 Watt (20 Amp) Outlet - 24-HR	X	\$ 701.53	\$1,002.17	=
	120 Volt - 3000 Watt (30 Amp) Outlet	X	\$ 665.75	\$ 951.08	=
	120 Volt - 3000 Watt (30 Amp) Outlet - 24-HR	X	\$1,353.85	\$1,934.08	=
3 208 Volt Single Phase Floor	208 Volt - 20 Amp Outlet	X	\$ 532.98	\$ 761.40	=
	208 Volt - 20 Amp Outlet - 24-HR	X	\$1,065.96	\$1,522.80	=
	208 Volt - 30 Amp Outlet	X	\$ 697.07	\$ 995.83	=
	208 Volt - 30 Amp Outlet - 24-HR	X	\$1,393.00	\$1,990.04	=
	208 Volt - 60 Amp Outlet	X	\$ 761.95	\$1,088.51	=
	208 Volt - 60 Amp Outlet - 24-HR	X	\$1,526.11	\$2,180.18	=
	208 Volt - 100 Amp Outlet	X	\$1,526.11	\$2,180.18	=
	208 Volt - 100 Amp Outlet - 24-HR	X	\$3,051.20	\$4,358.81	=
	208 Volt - 200 Amp Outlet	X	\$2,922.48	\$4,175.01	=
	208 Volt - 200 Amp Outlet - 24-HR	X	\$5,843.88	\$8,348.40	=

Cancellation Policy: A 50% refund will be applied to Electrical Services cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Exhibitor must supply a detailed scaled floor plan.
***Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.**

Electrical Service

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 (excludes labor)

		Quantity	Advance Price	Standard Price	Total
4 208 Volt Single Phase Overhead*	208 Volt - 20 Amp Outlet	X	\$ 532.98	\$ 761.40 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,065.96	\$ 1,522.80 =	
	208 Volt - 30 Amp Outlet	X	\$ 697.07	\$ 995.83 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,393.00	\$ 1,990.04 =	
	208 Volt - 60 Amp Outlet	X	\$ 761.95	\$ 1,088.51 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,526.11	\$ 2,180.18 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,526.11	\$ 2,180.18 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,051.20	\$ 4,358.81 =	
	208 Volt - 200 Amp Outlet	X	\$ 2,922.48	\$ 4,175.01 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 5,843.88	\$ 8,348.40 =	
5 208 Volt Three Phase Floor	208 Volt - 20 Amp Outlet	X	\$ 667.17	\$ 953.10 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,334.34	\$ 1,906.20 =	
	208 Volt - 30 Amp Outlet	X	\$ 910.75	\$ 1,301.06 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,821.56	\$ 2,602.19 =	
	208 Volt - 60 Amp Outlet	X	\$ 986.86	\$ 1,409.81 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,973.70	\$ 2,819.54 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,608.93	\$ 2,298.51 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,437.95	\$ 9,197.08 =	
	208 Volt - 400 Amp Outlet	X	\$ 6,437.05	\$ 8,626.50 =	
	208 Volt - 400 Amp Outlet - 24-HR	X	\$ 12,072.65	\$ 17,246.59 =	
6 208 Volt Three Phase Overhead*	208 Volt - 20 Amp Outlet	X	\$ 667.17	\$ 953.10 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,334.34	\$ 1,906.20 =	
	208 Volt - 30 Amp Outlet	X	\$ 910.75	\$ 1,301.06 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,821.56	\$ 2,602.19 =	
	208 Volt - 60 Amp Outlet	X	\$ 986.86	\$ 1,409.81 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,973.70	\$ 2,819.54 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,608.93	\$ 2,298.51 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,219.01	\$ 4,598.57 =	

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Exhibitor must supply a detailed scaled floor plan.

*Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.

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		Quantity	Advance Price	Standard Price	Total
6 208 Volt Three Phase Overhead* (cont.)	208 Volt - 200 Amp Outlet	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,437.95	\$ 9,197.08 =	
	208 Volt - 400 Amp Outlet	X	\$ 6,437.05	\$ 8,626.50 =	
	208 Volt - 400 Amp Outlet - 24-HR	X	\$12,072.65	\$17,246.59 =	
7 480 Volt Three Phase Floor	480 Volt - 20 Amp Outlet	X	\$ 801.36	\$ 1,144.80 =	
	480 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,602.72	\$ 2,289.60 =	
	480 Volt - 30 Amp Outlet	X	\$ 1,052.88	\$ 1,504.10 =	
	480 Volt - 30 Amp Outlet - 24-HR	X	\$ 2,103.50	\$ 3,004.97 =	
	480 Volt - 60 Amp Outlet	X	\$ 1,427.71	\$ 2,039.58 =	
	480 Volt - 60 Amp Outlet - 24-HR	X	\$ 2,855.39	\$ 4,079.16 =	
	480 Volt - 100 Amp Outlet	X	\$ 1,654.84	\$ 2,364.05 =	
	480 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,308.51	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet	X	\$ 3,038.49	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,615.95	\$ 9,451.35 =	
8 480 Volt Three Phase Overhead*	480 Volt - 20 Amp Outlet	X	\$ 801.36	\$ 1,144.80 =	
	480 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,602.72	\$ 2,289.60 =	
	480 Volt - 30 Amp Outlet	X	\$ 1,052.88	\$ 1,504.10 =	
	480 Volt - 30 Amp Outlet - 24-HR	X	\$ 2,103.50	\$ 3,004.97 =	
	480 Volt - 60 Amp Outlet	X	\$ 1,427.71	\$ 2,039.58 =	
	480 Volt - 60 Amp Outlet - 24-HR	X	\$ 2,855.39	\$ 4,079.16 =	
	480 Volt - 100 Amp Outlet	X	\$ 1,654.84	\$ 2,364.05 =	
	480 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,308.51	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet	X	\$ 3,038.49	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,615.95	\$ 9,451.35 =	
9 Transformers	Transformer Rental	X	\$ 74.59	\$ 106.55 =	
	Buck & Boost Transformer (Per Amp)	X	\$ 8.37	\$ 11.95 =	
	Transforming _____ V to _____ V				

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Please contact your CAM if you have questions concerning whether to order floor or overhead electrical drops.
***Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself —See form 19i.**

Electrical Service continued

**Discount Deadline:
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	Quantity	Advance Price	Standard Price	Total
10 Lights				
Price includes Outlet and Labor for Light Only. Please call PES at 972-751-9400 for custom lights and lighting package information.				
Arm Light (requires hard back wall)	X	\$ 184.31	\$ 263.30	=
Single Light Stand	X	\$ 156.52	\$ 223.60	=
Double Light Stand	X	\$ 242.31	\$ 346.15	=
1000 Watt Overhead ¹ Quartz Light	X	\$ 446.50	\$ 637.85	=

¹ May require labor and/or lift at additional charge, not available in some locations.

11 Conditions

- To honor discount prices we must receive your order with full payment prior to the deadline date along with a floor plan indicating the main power location and distribution points, if applicable (see below.)
- Any additional power drops or locations are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis.
- The combination of all outlets and booth power greater than 20 amps and/or with a voltage greater than 120 volts will require electrical labor.** Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used. No credits will be issued on unused outlets or lights installed as ordered.
- ELECTRICAL LABOR (See Form 19j) - Labor rates are subject to labor contract effective at time of show. Labor before 8:00 am and after 4:30pm and Saturdays, Sundays and holidays will be at the Overtime rate.** Starting time can only be guaranteed when labor is requested for the start of the working day at 8:00 am. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Labor dismantle is charged at up to 50% of total install charges, overtime rates may apply. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing.
- All booths requiring labor must send a booth floor plan to your Customer Account Manager. PDF, JPG and CAD files preferred. They can also be faxed to 972.751.9500. Please write your booth number and show name on the fax. To receive the advance rate, the booth layout form or a scaled plan for electrical distribution must be attached to this form or emailed to your Customer Account Manager.**
- Outlet prices for 120 Volt power include the delivery of the service to one location at the rear of the booth for peninsula and in-line booths. If you require outlets in other locations, have lights or electrical items to hang or erect, or have other electrical requirements, please see the Electrical Labor order form for rates and instructions.
- A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on reverse. If a power location in an island booth is not provided prior to show move-in, a location will be determined by PES in order to maintain delivery schedules. Relocation of the service will be charged on a time and materials basis.
- Electricity is turned on 60 minutes prior to show opening and turned off 60 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside of actual show hours, special arrangements should be made in advance. Additional charges may apply.
- If an uninterrupted power supply is required for the full duration of the show, please order 24-hour power.
- If a dedicated circuit is required, please order 2000 watts/20 amps.
- Separate outlets should be ordered for each piece of equipment and/or each power location.
- Extension cords and power strips are available at all PES Service Desks for rental.

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
An electrical floor plan must be provided with this order. See form 19h.	Subtotal _____
<input type="checkbox"/> Attached	Taxes and Fees Multiplied by 9% of Subtotal _____
<input type="checkbox"/> To Follow <i>(Must be received by Disc. Deadline for Advance Rate)</i>	Late Floorplan Fee (received after 9/24/18) \$500.00
<input type="checkbox"/> Standard Location	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

Electrical Floor Plan Template

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 (excludes labor)**

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Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at a PACK EXPO Services Desk upon your arrival to notify our staff when you are ready for your services.

Aisle or Booth # _____ (Back of Booth)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
19																					19
18																					18
17																					17
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1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

Adjacent Booth#

Adjacent Booth#

↑
 Feet Back

→ Aisle # _____ (Front of Booth)

Feet Over

ELECTRICAL	COMMENTS
⊕ 480V ELECTRICAL OUTLET	_____
⊖ 208V ELECTRICAL OUTLET	_____
⊖ 120V ELECTRICAL OUTLET	_____

Exhibiting Company: _____

Booth Number: _____



5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

CO-LOCATED



Healthcare
 PACKAGING
 EXPO

October 14-17, 2018 • McCormick Place
 Chicago, Illinois USA

Electrical Equipment Rental

Discount Deadline:
August 27, 2018
 (excludes labor)

Exhibitors will require PES forklifts, fork & Basket, and/or scissor lifts for the installation of energized equipment, i.e.; lights, light boxes and structured mounted signs. Forklifts are required for energized electrical equipment weighing 200 lbs. or more and/or placed at heights greater than 5 feet to the bottom of the equipment. If you require a forklift, a crew will be assigned consisting of a forklift with an operator. If you do not require a forklift, order the number of laborers required.

- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check-in at Service Desk to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Straight Time (ST): 8:00 am to 4:30 pm, Monday through Friday
 Overtime (OT): 4:30 pm to Midnight, Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm
 Double Time (DT): Midnight to 8:00 am, Monday through Friday; After (8) hours at work on Saturday, or after 4:30 pm on Saturday regardless of starting time; ALL DAY Sunday and Holidays

		Quantity	Price	Total
1 Labor and Equipment Rates	Condor crew consists of 1 Operator and 1 Ground Man			
	Condor Lift (with crew) - ST	X	\$ 586.00 =	
	Condor Lift (with crew) - OT	X	\$ 686.00 =	
	Condor Lift (with crew) - DT	X	\$ 781.00 =	
	Scissor Lift crew consists of 1 Operator only			
	Scissor Lift (with crew) - ST	X	\$ 387.25 =	
	Scissor Lift (with crew) - OT	X	\$ 436.75 =	
	Scissor Lift (with crew) - DT	x	\$ 483.25 =	

The minimum charge for labor and equipment is one (1) hour per electrician and forklift. Equipment and labor thereafter will be charged in half (1/2) hour increments. Equipment and labor cancelled without 24-hour notice will be charged a one (1) hour cancellation fee per electrician and forklift. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by PES. All rates are subject to change if necessitated by increased labor and material costs. If exhibitor fails to use the electricians and equipment at the time confirmed, a one-hour "No-Show" charge per electrician and forklift will apply.

Outbound rates will be calculated at one-half of inbound hours.

Reserve forklifts and/or labor below. Starting times can only be guaranteed when labor is requested for 8:00 am. Confirm labor and forklifts by 2:30 pm the day before date requested.

INSTALL/ DISMANTLE	DATE	TIME	# OF FORKLIFT CREWS	# OF LABORERS	# OF HOURS	RATE	TOTAL - HOURS x MEN x RATE

*Allow time for return of your empty containers.

List any specific needs or notes here: _____

Cancellation Policy: Equipment and labor cancelled without 24-hour notice will be charged a one (1) hour cancellation fee per electrician and forklift.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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 Irving, Texas 75063
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Use this form to prepay estimated electrical labor.

Electrical Labor

PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.

Discount Deadline:
August 27, 2018
 (excludes labor)

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

		Quantity	Price	Total
1 Labor and Equipment Rates	Electrical Labor - ST	_____ X	\$111.00 =	_____
	Electrical Labor - OT	_____ X	\$163.00 =	_____
	Electrical Labor - DT	_____ X	\$214.00 =	_____

Straight Time (ST): 8:00 am to 4:30 pm, Monday through Friday
 Overtime (OT): 4:30 pm to Midnight, Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm
 Double Time (DT): Midnight to 8:00 am, Monday through Friday; After (8) hours at work on Saturday, or after 4:30 pm on Saturday regardless of starting time; ALL DAY Sunday and Holidays

PLEASE ORDER ELECTRICAL LABOR IF YOUR DISPLAY REQUIRES THE FOLLOWING.

- All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, twisted pair, etc., the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups, requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- All outlets over 20 amps and/or with a voltage over 120 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitor found using outlets without an order will be subject to the regular rate for outlets used.

CHECK ONE OF THE FOLLOWING.

- FLOOR WORK - UNDER CARPET DISTRIBUTION - PES SUPERVISED (OK TO PROCEED)
 PES will supervise labor to: (If this option is left unmarked and a floor plan has been received, PES will proceed with floor work.)
- Distribute power under carpet (**Requires floor layout form.**)
- FLOOR WORK - UNDER CARPET DISTRIBUTION - EXHIBITOR SUPERVISED (DO NOT PROCEED)
 Exhibitor will supervise,
- *Indicate workers needed for installation using the grid below.*

Starting time can be guaranteed only when labor is requested 24 hours in advance for the start of the working day at 8:00 am. All exhibit labor for 8:00 am starting times will be dispatched to booth space. For all other starting times, check-in at the service desk one hour before the time requested. Labor cancelled without a 24-hour notice shall be charged a one(1) hour cancellation fee per worker. If the exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply. The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. **Labor dismantle is charged at 50% of labor installation charges, overtime rates may apply.**

PLEASE SPECIFY, AS REQUIRED, IN "TYPE" COLUMN BELOW:

FW - Floor Work (under carpet distribution)

BW - Booth Work (installation and dismantling)

Please estimate the number of workers and hour per worker needed for installation and dismantling below. Invoice will be calculated according to actual hours worked. Floor work and booth work should be scheduled in the space provided.

TYPE (FW/BW)	DATE(S)	START	END	# OF HOURS	QUANTITY ELECTRICIANS	RATE	TOTAL - HOURS x MEN x RATE

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	TOTAL _____

Exhibiting Company: _____ Booth Number: _____
 Print Name: _____ Date: _____
 Authorizer's Signature: _____