



5931 West Campus Circle Drive
Irving, Texas 75063
Phone: (972) 751-9400
Fax: (972) 751-9500
www.packexpo.com

October 14-17, 2018
McCormick Place
Chicago, Illinois USA

C O - L O C A T E D



Healthcare⁺
PACKAGING
EXPO

October 14-17, 2018 • McCormick Place
Chicago, Illinois USA

Online Ordering Instructions

Discount Deadline:
August 27, 2018
(excludes labor)

If you have a third party managing this show for you, please contact your Customer Account Manager and they will provide a separate password.

To order your show services: **CLICK ON**

- Order Services
- Continue
- Add Item
- Select Service
- Select an Item
- Quantity (select)
- Option (if requested choose)
- Add this Item
- Add Item (for more ordering)
- Repeat the above steps

Completing your order: **CLICK ON**

- Select Payment
- Insert Your Name
- Check Agree (terms and conditions)
- Payment - New Credit Card

If ordering Utilities:

- If Custom Placement is required you must order (1) outlet at a time.
- Follow ordering process above
- After you click Add Item PLEASE READ THE RULES AND REGULATIONS FOR SERVICES
- Select an Item
- Quantity
- For Custom Placement: choose either:
 - Customer Floor Plan and Upload Floor Plan
 - OR
 - Custom Placement - X Feet Back and X Feet Over
- Add this Item
- Continue until order is completed and payment is selected

If you need help with any steps of the ordering process please contact your Customer Account Manager at 972-751-9400.



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Contact Info

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PACK EXPO Services

972-751-9400 (Main Phone)

972-751-9500 (Main Fax)

Email Contacts

2018 Customer Account Managers (CAM)

Role	Name	Booths	Direct Phone	Email
WEST HALL		300 - 1099		
TL	John LeRoy		972-751-9427	jleroy@packexposervices.com
BUTL	Kelby Dorris		972-751-9431	kdorris@packexposervices.com
CAM	Janessa Jones	500-799	972-751-9429	jjones@packexposervices.com
CAM	Camila Figueroa	800-1099	972-751-9451	cfigueroa@packexposervices.com
SOUTH HALL		1400 - 4399		
TL	Robert Richardson		972-751-9437	rrichardson@packexposervices.com
BUTL	Brittany Laster		972-751-9401	blaster@packexposervices.com
CAM	Amina Williams	1400-2099	972-751-9192	awilliams@packexposervices.com
CAM	Nancy Martin	2100-2999	972-751-9175	nmartin@packexposervices.com
CAM	Larissa Clark	3000-3999	972-751-9147	lclark@packexposervices.com
CAM	Luke Toller	4000-4399	972-751-9189	ltoller@packexposervices.com
NORTH HALL		4500 - 6399		
TL	Staci Davidson		972-751-9407	sdavidson@packexposervices.com
BUTL	Delia Stein		972-751-9448	dstein@packexposervices.com
CAM	Brad Winton	4500-5199	972-751-9193	bwinton@packexposervices.com
CAM	Tina Early	5200-5899	972-751-9148	tearly@packexposervices.com
CAM	Emma Boose	5900-6399	972-751-9135	eboose@packexposervices.com
UPPER LAKESIDE HALL		6700 - 8999		
TL	Derrick Rippatoe		972-751-9439	drippatoe@packexposervices.com
BUTL	Missy Cass		972-751-9144	mcass@packexposervices.com
CAM	Tim Morris	6700-7599	972-751-9434	tmorris@packexposervices.com
CAM	Michelle Meyer	7600-8499	972-751-9180	mmeyer@packexposervices.com
CAM	Kristen Hodges	8500-8999	972-751-9166	khodges@packexposervices.com
LOWER LAKESIDE HALL		9000 - 11199		
CAM	Missy Cass	9000-9299	972-751-9144	mcass@packexposervices.com
CAM	Martika Sugg	9300-10199	972-751-9186	msugg@packexposervices.com
CAM	Donna Kastrati	10200-11199	972-751-9413	dkastrati@packexposervices.com



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Healthcare⁺
PACKAGING
EXPO

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Chicago, Illinois USA

Contact Info

Discount Deadline:
August 27, 2018
(excludes labor)

Target Date Questions and Change Requests

jroche@packexposervices.com

Rigging Questions

rigging@packexposervices.com

Custom Exhibit Design and Quotes

PES.custombooths@packexposervices.com

Organizer Web Address

PACK EXPO


www.packexpointernational.com

Attention **PACK EXPO International and Healthcare Packaging EXPO Exhibitors 225 Square Feet and Under:**


PACK EXPO Services (PES) has just made EXHIBITING EASY FOR YOU!

We created these new comprehensive booth packages especially for booths 225 square feet and under. All of your booth needs are now bundled together in one—easy to order—package. Now you don't have to read and complete multiple forms, simply contact your Customer Account Manager (CAM), select a package and you are done!

Enclosed are the new packages including furniture, drape or hardwall display, company identification sign, carpet, cleaning and basic electrical. For booths 225 square feet or less, this could be the perfect solution.



BASIC PACKAGE has the furniture and booth setup that you need to hit the ground running when you arrive at McCormick Place.



TURNKEY PACKAGE adds hard wall rental exhibit options to enhance your booth space.

These Packages will be set up and ready for you by 5:00 pm on your company's inbound target date.

Contact your CAM today to select the package that best suites your needs and budget. Then you can focus on pre-show promotion to increase your company's return on investment.

We look forward to helping you have a **SUCCESSFUL PACK EXPO International/Healthcare Packaging EXPO 2018!**

Call your CAM today at **972-751-9400**
or Email your CAM team by hall:

Please
PLACE YOUR ORDER
with your CAM
by Monday,
August 27, 2018

pes.south@packexposervices.com
pes.north@packexposervices.com
pes.lakeside@packexposervices.com
pes.west@packexposervices.com



PACK EXPO Services

C O - L O C A T E D



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Basic Furniture Packages

Discount Deadline:
August 27, 2018
 (excludes labor)

Basic Furniture Package

Complete and return this form to take advantage of the Basic Furniture Package for booths 225 sq. ft. and under. To upgrade your Basic Package with a Modular Rental Exhibit, please complete the Turnkey Package Form.

The Basic Furniture Package includes the following items:

- 8' high backwall drape
- 3' high sidewall drape
- 7" x 44" company identification sign
- 9' x 10', 9' x 15', 9' x 20' or 15' x 15' - 16oz Standard Cut Carpet as appropriate for your booth (indicate carpet color choice below)

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Green	<input type="checkbox"/> Latte
<input type="checkbox"/> Midnight Blue	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> Red Pepper	<input type="checkbox"/> Tuxedo
- Daily Booth Vacuuming
- One 6' (30" high) draped table (indicate table drape color choice below)

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Brown	<input type="checkbox"/> Dark Green	<input type="checkbox"/> Gold
<input type="checkbox"/> Gray	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> White	<input type="checkbox"/> Flax
- Two Black Diamond Side Chairs
- One Wastebasket
- One 120 volt 500 watt electrical outlet (standard placement)

Additional outlets, electrical labor and materials are not included in these packages.

Prices below include tax.

1 Basic Furniture Package		Advance Price	Standard Price	Total
		10' x 10'	\$ 975.60	\$1,393.75
10' x 15'	\$1,130.35	\$1,614.75	=	
10' x 20'	\$1,284.95	\$1,835.65	=	
15' x 15'	\$1,529.00	\$2,184.30	=	

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

CALCULATING YOUR TOTAL

Subtotal of Basic Furniture Package _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Designating Custom Placement
 will incur additional
 electrical labor costs.

Furniture Package Electrical Floor Plan Template

Discount Deadline:
August 27, 2018
 (excludes labor)

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 McCormick Place
 Chicago, Illinois USA

The grid below may be printed to layout your electrical requirements for booths up to 20' x 20' or used as a sample to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following.

- Location of the main power drop.** Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight. Please provide specific dimensions.
- Location and load of all outlets.** Please provide specific dimensions and wattages/amperages. *Please do not simply place an X where power is required.*
- Booth orientation.** Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

Aisle or Booth # _____ (Back of Booth)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
19																					19
18																					18
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4																					4
3																					3
2																					2
1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

Adjacent Booth # _____

Adjacent Booth # _____

↑
 Feet Back

→
 Feet Over

Aisle # _____ (Front of Booth)

ELECTRICAL



480V ELECTRICAL OUTLET



208V ELECTRICAL OUTLET



120V ELECTRICAL OUTLET

Exhibiting Company: _____

Booth Number: _____



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Turnkey Exhibit Packages

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

Turnkey Packages

Complete and return this form to take advantage of the Turnkey Package for booths 225 sq. ft. and under. The Turnkey Package includes all of the items from the Basic Furniture Package as well as one of the Modular Rental Exhibits listed below. The Modular Rental Exhibits are available in both Basic and Designer (Digital Graphics) versions. For a more detailed description and pictures of each rental booth, please review the Exhibit Solutions brochure at the end of this section.

The Basic Furniture Package includes the following items:

- 8' high backwall drape
- 3' high sidewall drape
- 7" x 44" company identification sign
- 9' x 10', 9' x 15', 9' x 20' or 15' x 15' - 16oz Standard Cut Carpet as appropriate for your booth (indicate carpet color choice below)

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Green	<input type="checkbox"/> Latte
<input type="checkbox"/> Midnight Blue	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> Red Pepper	<input type="checkbox"/> Tuxedo

- Daily Booth Vacuuming
- One 6' (30" high) draped table (indicate table drape color choice below)

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Brown	<input type="checkbox"/> Dark Green	<input type="checkbox"/> Gold
<input type="checkbox"/> Gray	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> White	<input type="checkbox"/> Flax

- Two Black Diamond Side Chairs
- One Wastebasket
- One 120 volt 500 watt electrical outlet (standard placement)
- One Modular Rental Exhibit (indicate panel color choice for Basic units)

<input type="checkbox"/> White	<input type="checkbox"/> Blue	<input type="checkbox"/> Black
--------------------------------	-------------------------------	--------------------------------

Additional outlets, electrical labor and materials are not included in these packages.

To further enhance a Basic version booth, consider upgrading to a custom graphic header. Please contact your Customer Account Manager for details and pricing. Information for this item is also located in the Modular Rental section.

TURNKEY PACKAGE PRICING NOT AVAILABLE AFTER SEPTEMBER 17, 2018.



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Turnkey Exhibit Packages

Discount Deadline:
August 27, 2018
 (excludes labor)

These prices include tax.

		Advance Price	Standard Price	Total
1 10 x 10 Turnkey Package	A100 Basic Version	\$ 2,954.95	\$ 4,221.35	=
	A100 Designer Version	\$ 4,573.90	\$ 6,534.20	=
	B100 Basic Version	\$ 3,353.65	\$ 4,790.95	=
	B100 Designer Version	\$ 5,294.50	\$ 7,563.65	=
	C100 Basic Version	\$ 3,746.65	\$ 5,352.35	=
	C100 Designer Version	\$ 6,013.25	\$ 8,590.35	=
	D100 Basic Version	\$ 3,545.80	\$ 5,065.45	=
	D100 Designer Version	\$ 5,654.85	\$ 8,078.40	=
	F100 Light Box	\$ 5,517.70	\$ 7,882.45	=
	2 10 x 15 Turnkey Package	A150 Basic Version	\$ 3,901.20	\$ 5,573.15
A150 Designer Version		\$ 6,168.00	\$ 8,811.35	=
B150 Basic Version		\$ 4,459.30	\$ 6,370.35	=
B150 Designer Version		\$ 7,176.80	\$10,252.50	=
C150 Basic Version		\$ 5,009.60	\$ 7,156.55	=
C150 Designer Version		\$ 8,183.05	\$11,690.00	=
D150 Basic Version		\$ 5,088.95	\$ 7,269.90	=
D150 Designer Version		\$ 8,326.30	\$11,894.65	=
E150 Basic Version		\$ 5,088.95	\$ 7,269.90	=
E150 Designer Version		\$ 8,326.30	\$11,894.65	=
3 10 x 20 Turnkey Package	A200 Basic Version	\$ 6,036.25	\$ 8,623.25	=
	A200 Designer Version	\$ 9,922.80	\$14,175.45	=
	B200 Basic Version	\$ 6,036.25	\$ 8,623.25	=
	B200 Designer Version	\$ 9,922.80	\$14,175.45	=
	C200 Basic Version	\$ 7,936.75	\$11,338.20	=
	C200 Designer Version	\$13,377.95	\$19,111.40	=
	D200 Basic Version	\$ 6,036.25	\$ 8,623.25	=
	D200 Designer Version	\$ 9,922.80	\$14,175.45	=
	F200 Light Box	\$ 9,460.75	\$13,515.40	=

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

CALCULATING YOUR TOTAL

Subtotal of Turnkey Package _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Turnkey Exhibit Packages

Discount Deadline:
August 27, 2018
 (excludes labor)

These prices include tax.

4	15 x 15 Turnkey Package		Advance Price	Standard Price	Total
		A150 Basic Version	\$ 4,299.85	\$ 6,142.70	=
		A150 Designer Version	\$ 6,566.65	\$ 9,380.90	=
		B150 Basic Version	\$ 4,857.95	\$ 6,939.90	=
		B150 Designer Version	\$ 7,575.45	\$10,822.05	=
		C150 Basic Version	\$ 5,394.10	\$ 7,726.10	=
		C150 Designer Version	\$ 8,567.55	\$12,259.55	=
		D150 Basic Version	\$ 5,487.60	\$ 7,839.45	=
		D150 Designer Version	\$ 8,724.95	\$12,464.20	=
		E150 Basic Version	\$ 5,487.60	\$ 7,839.45	=
		E150 Designer Version	\$ 8,724.95	\$12,464.20	=

Consider adding a Custom Header to Basic Version Booths — See Modular Rental forms for details.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

CALCULATING YOUR TOTAL

Subtotal of Turnkey Package _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Designating Custom Placement
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 electrical labor costs.

Turnkey Package Electrical Floor Plan Template

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The grid below may be printed to layout your electrical requirements for booths up to 20' x 20' or used as a sample to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following.

- Location of the main power drop.** Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight. Please provide specific dimensions.
- Location and load of all outlets.** Please provide specific dimensions and wattages/amperages. *Please do not simply place an X where power is required.*
- Booth orientation.** Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

Aisle or Booth # _____ (Back of Booth)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
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3																					3
2																					2
1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

Adjacent Booth #

Adjacent Booth #

↑
 Feet Back

→
 Feet Over

Aisle # _____ (Front of Booth)

ELECTRICAL



480V ELECTRICAL OUTLET



208V ELECTRICAL OUTLET



120V ELECTRICAL OUTLET

Exhibiting Company: _____

Booth Number: _____

Exhibit Solutions



PACK EXPO Services can provide you a complete rental exhibit in a style that fits your needs and at a price that fits your budget. You pay no design fees, no shipping fees, no material handling fees and no repair or refurbishing fees. Make a bigger splash and order the Designer version which includes graphics designed just for you.

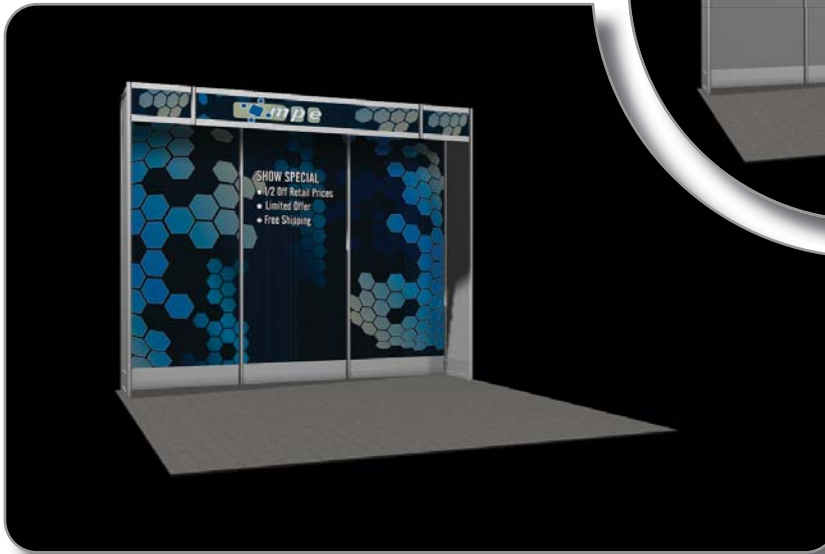
Each rental includes the header, lights, and installation and dismantle labor. Designer versions include custom graphics. See item descriptions for more details. If you should have any questions or to place an order, please feel free to contact your Customer Account Manager for additional assistance.

You may combine any rental booth with a PES Exhibiting Package to create a true turnkey exhibit.

8' High – 10' Wide Units

exhibit solutions

A100D Designer Model



A100B Basic Model



Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

B100D Designer Model



B100B Basic Model



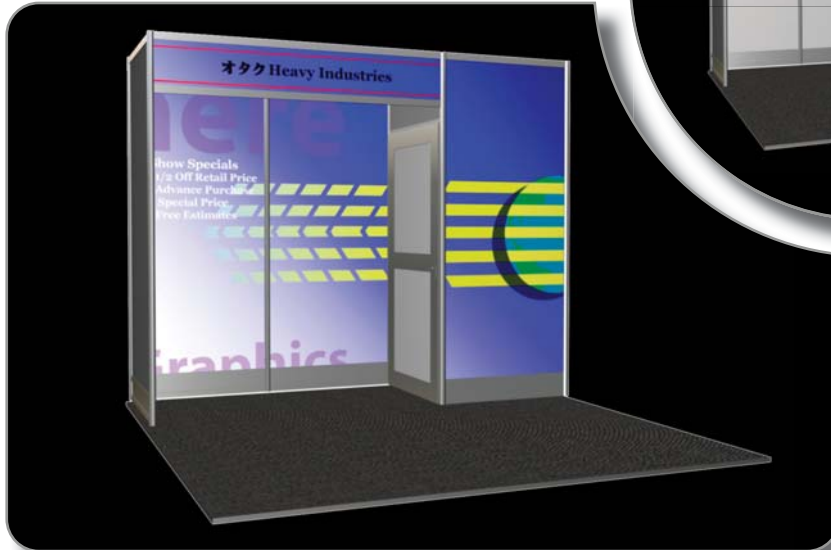
Rental Includes:

- Flat Surface Backwall
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

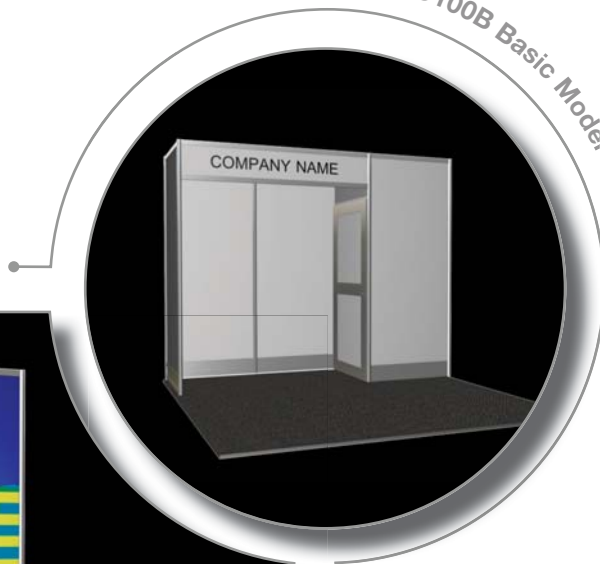
8' High – 10' Wide Units

exhibit solutions

D100D Designer Model



D100B Basic Model



Rental Includes:

- Header (Custom Header Additional Cost)
- (2) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

F100 Model

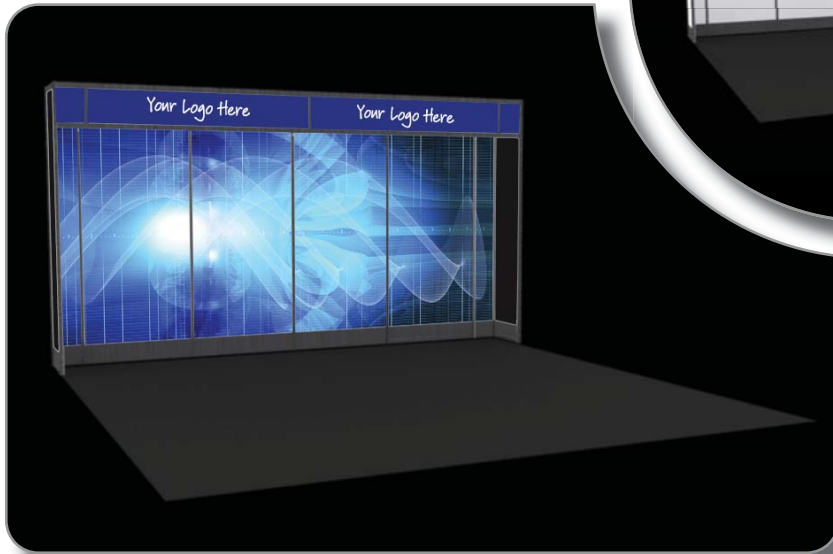


Rental Includes:

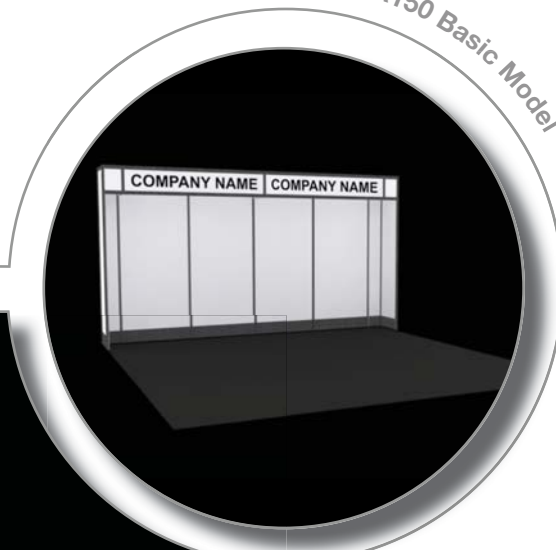
- Backlit Plexiglass Graphics
- Internal Lights
- Available as a Designer Version Only

8' High – 15' Wide Units

A150 Designer Model



A150 Basic Model

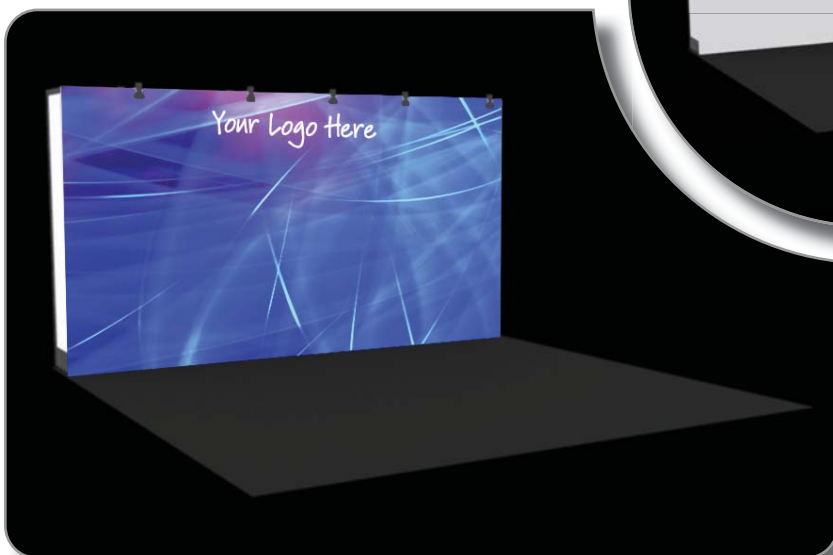


Rental Includes:

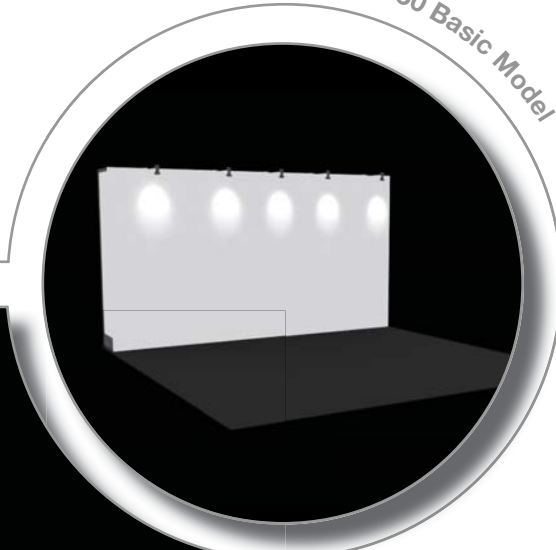
- 2 Headers (Custom Header Additional Cost)
- (4) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

B150 Designer Model



B150 Basic Model



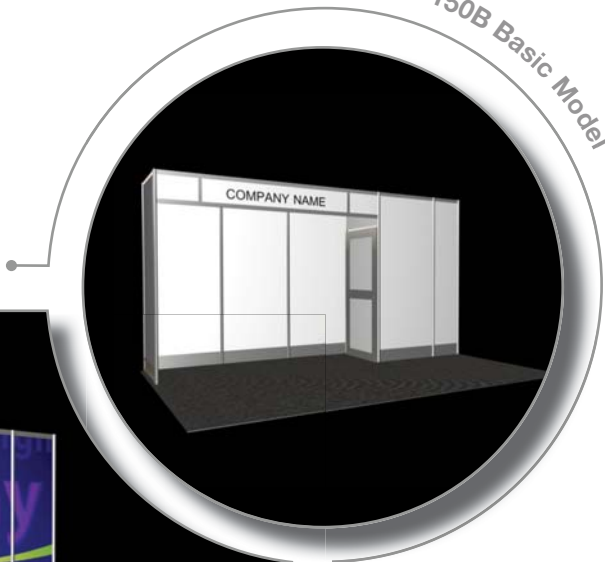
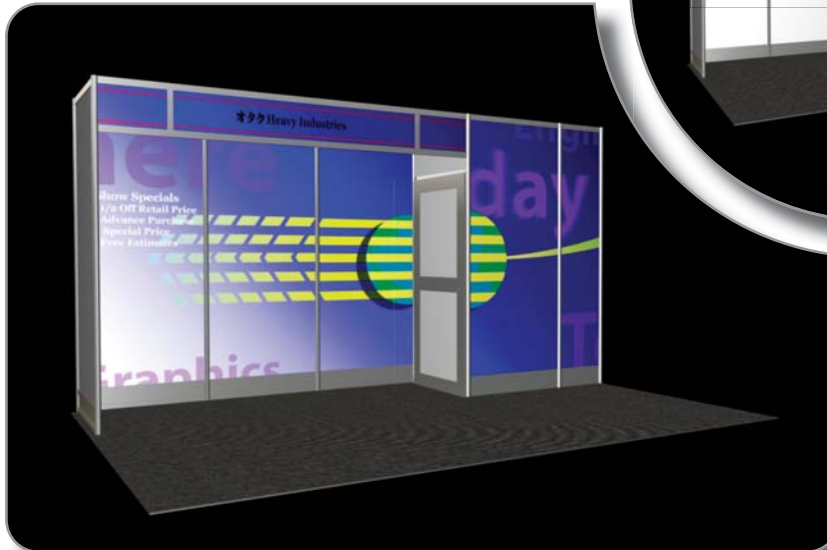
Rental Includes:

- Flat Surface Backwall
- (5) Spot Lights
- Custom Graphics (Designer Only Option)

8' High – 15' Wide Units

exhibit solutions

D150D Designer Model



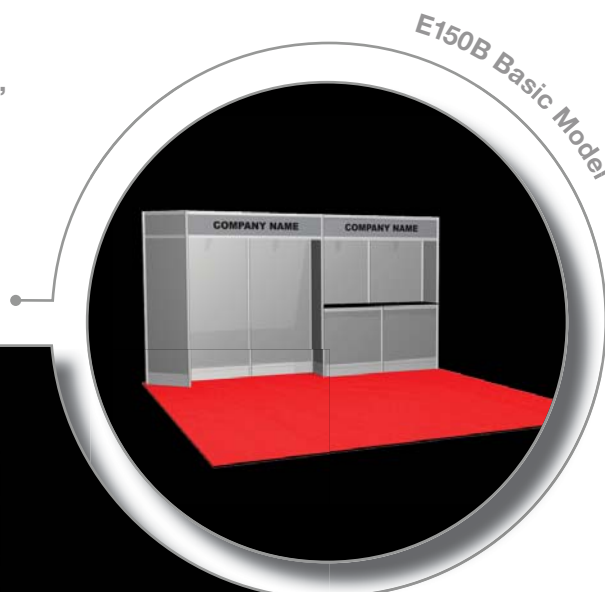
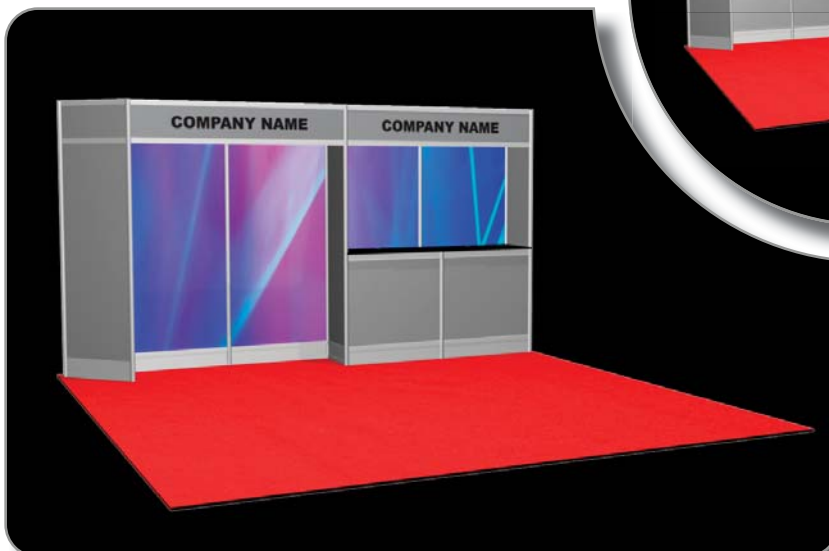
D150B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

E150D Designer Model



E150B Basic Model

Rental Includes:

- (2) Headers (Custom Headers Additional Cost)
- (4) Spot Lights
- (2) Counters with storage
- Custom Graphics (Designer Only Option)

8' High – 20' Wide Units

exhibit solutions

B200B Basic Model



B200D Designer Model

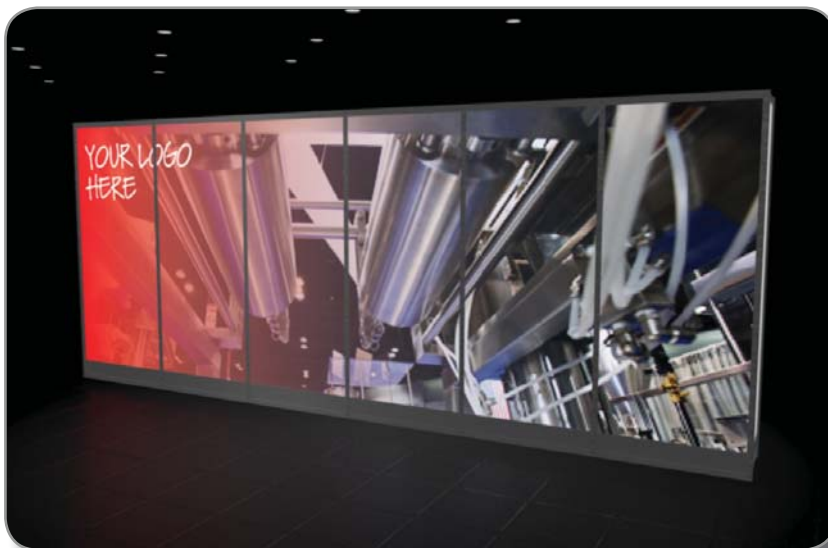


Rental Includes:

- Flat Surface Backwall
- (6) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

F200 Designer Model



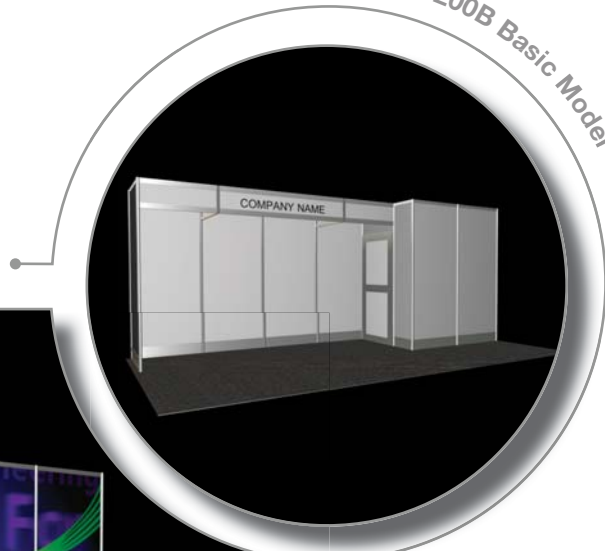
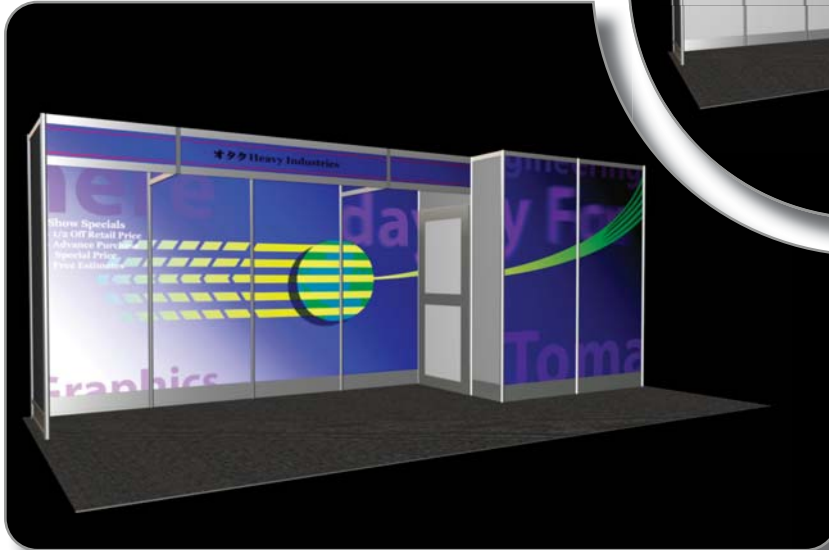
Rental Includes:

- Backlit Plexiglass Graphics
- Internal Lights
- Available as a Designer Version Only

8' High – 20' Wide Units

exhibit solutions

D200D Designer Model



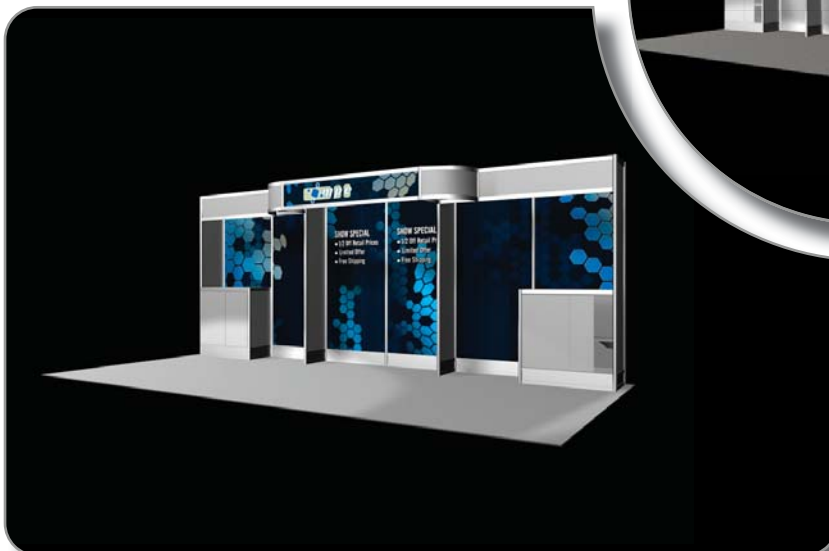
D200B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (4) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

A200D Designer Model



A200B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (6) Spot Lights
- (2) Counters with storage
- Custom Graphics (Designer Only Option)

12' High Options

C100 Designer Model (10' Wide)



C100 Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

C150 Designer Model (15' Wide)



C150 Basic Model

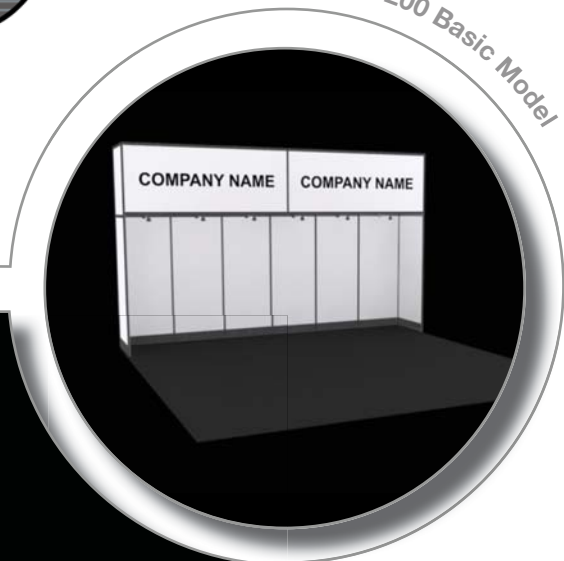
Rental Includes:

- 2 Headers (Custom Header Additional Cost)
- (4) Spot Lights
- Custom Graphics (Designer Only Option)

12' High Options

exhibit solutions

C200 Basic Model



C200 Designer Model (20' Wide)



Rental Includes:

- 2 Headers (Custom Header Additional Cost)
- (6) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

Custom Headers:

Add a custom graphic header to any booth rental for a fraction of the cost of a full designer option rental. Logos and company branding will add that custom look without breaking your budget. See order forms for pricing and contact your CAM to finalize your graphic look.

Have your own idea?

We can help you design your own booth.

It's easy!

Configure a booth to meet your specific needs.

Our design department will bring it to life.



Using the same materials as the drawings in the previous pages, you can design your own booth layout. Reference the order form on the following pages, sketch out your idea and submit your order. Your Customer Account Manager will review the drawing for any questions and quote you a cost...it's that easy!

Once you approve the quote, a detailed drawing will be created and reviewed by a Modular Systems Expert. This expert will confirm the booth design is structurally sound and follows all Show Management

guidelines. The drawings are sent to you for one last review and you're done. The next time you see the design again will be when it's standing in your booth.

It's a quick and easy option providing exactly what you want at an affordable price. You design it, we build it. Order it today.



PACK EXPO Services
5931 W. Campus Circle Dr.
Irving, TX 75063
Ph: 972-751-9400

Color Selections

exhibit solutions

Rental options and accessories can help attract attention on the show floor. Different panel and carpeting colors emphasize your marketing message. Shelving, credenzas, and display cases help you showcase the products or literature you want attendees to notice.



Standard Header Font Styles

Arial Black

Cooper Black

Times New Roman Bold

Castle T Bold

Header fonts available in red, blue, and black.
Custom headers are available.

Accessories

exhibit solutions



ACC11
Stem Light



ACC33
Straight White Laminate Shelf
Size: 39" wide x 12" deep



ACC13
Straight White Laminate Shelf
Size: 39" wide x 8" deep



ACC14
Straight Black Laminate Shelf
Size: 39" wide x 8" deep



ACC15
Straight Clear Shelf
Size: 39" wide x 8" deep



ACC34
12" Straight Black Laminate Shelf
Size: 39" wide x 12" deep

ACC22

Information Station Credenza
Size: 58 1/4" wide x 34 3/4" x 42" high
Comes with lockable door.
Black only.

ACC23

Information Station Tower with
Digital Graphics
Size: 58 1/4" wide x 34 3/4" x 11' high
Comes with lockable door.
Black only.



ACC22

ACC24

Freestanding Panel with
Digital Graphics
Size: 40" wide x 8' high



Accessories

exhibit solutions

All accessories on this page (ACC1-ACC10) can be ordered with Digital Graphics and are available in your choice of fabric or hardwall color. Refer to the Color Selections page for examples of panel colors.



ACC1
Curved Reception Counter with Open Back
Size: 60 1/2" wide x 20" deep x 42" high
Open back - no shelf or door.



ACC6
Contemporary Credenza with Standoff Sign
Size: 38" wide x 30" deep x 46" high
Comes with lockable door and a shelf.



ACC2
Essential Credenza
Size: 40" wide x 30" deep x 42" high
Comes with lockable door and a shelf.

ACC8
Essential Pedestal
Size: 30" wide x 30" deep x 42" high
Pedestal only - closed back.



ACC3
Cosmopolitan Credenza
Size: 66" wide x 40" deep x 42" high
Comes with lockable door and a shelf.

ACC9
Reception Counter with Open Back
Size : 78" wide x 20" deep x 42" high
Open back - no shelf or door.



ACC5
Contemporary Credenza
Size: 38" wide x 30" deep x 46" high
Comes with lockable door and a shelf.

ACC10
Essential Extended Credenza
Size : 78" wide x 20" deep x 42" high
Comes with lockable door and a shelf.

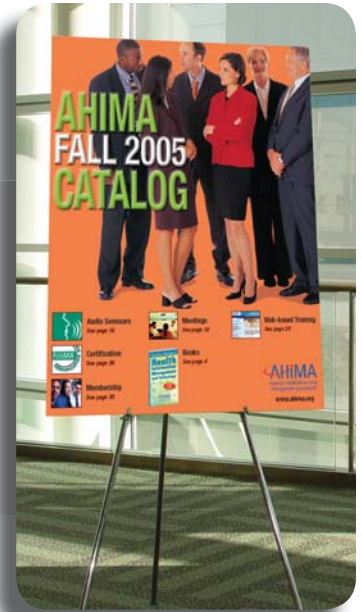


Graphics

exhibit solutions

Signs

In addition to the panels that line your exhibit, you might also need a specific sign promoting your latest product, announcing a giveaway, or an invitation to a demonstration. Popular sizes are 22"x 28" and 28"x 44"; these sizes work best on easels. Small signs measuring 7"x 11" are also great on tabletops. Large signs also can be made, measuring 40"x 60" or more.



Headers

Each modular Rental Exhibit includes a standard header with your company name. When upgrading to a custom header, our design team can assist you in visually attracting the attention your booth deserves.



Graphic Panels

Standard graphic panels can be created to fit any modular rental exhibit, or custom panels can be built. PES also offers backlit graphic panels. A perfect way to capture the attention of potential business.



Banners

Another way to promote your company and your products are wide banners across your booth, or perhaps in a sponsored conference room. Vinyl, cloth, and foamcore banners are available at any size.



Custom Exhibits

Advantages For You

Early-Bird Discount

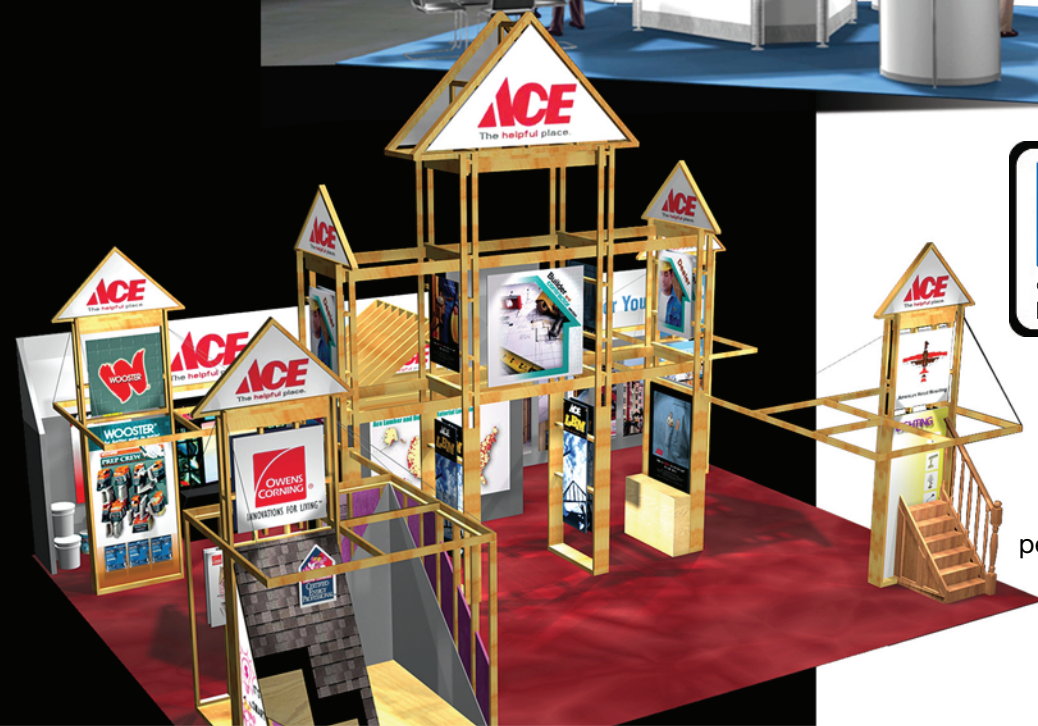
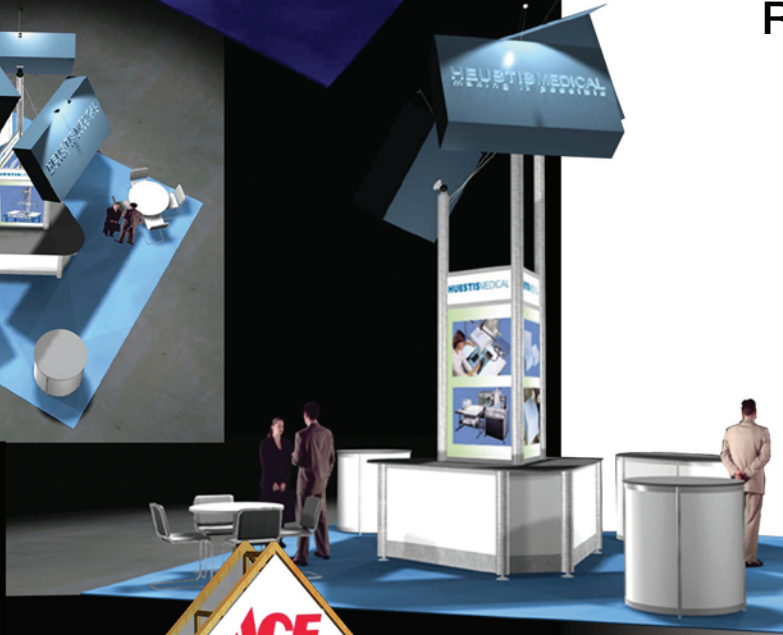
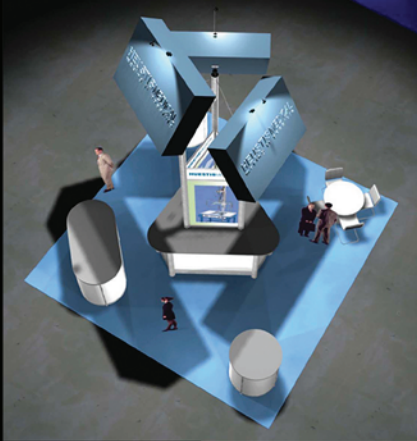
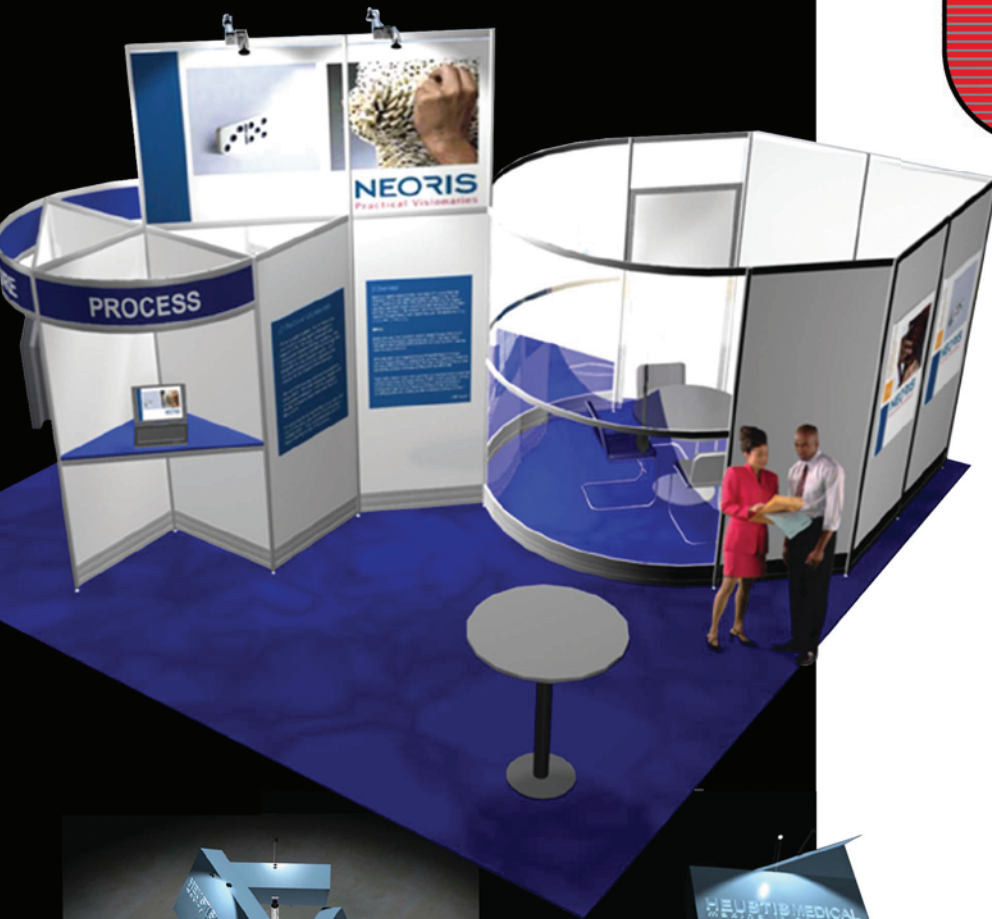
Flexible Custom Designs

Reduced Shipping Costs

Onsite Personnel

Show Experience

Easy Access



PACK EXPO Services
5931 W. Campus Circle Dr.
Irving, TX 75063
Ph: 972-751-9400
pes.custombooths@packexposervices.com



5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Floor covering is required for all exhibitors in the show.
Standard visqueen is included with all 26oz. and 50oz. carpet rentals.

***Exhibitors must remove their own visqueen prior to show open or PES will do it at a cost.**

Custom Carpet

Discount Deadline:
August 27, 2018
(excludes labor)

Prices are for rental only. If you plan to bring your own carpet, please note how you will be shipping it below.

Will bring our own carpet
 Shipping to Warehouse
 Shipping Direct to Show Site
 Using a material other than carpet. It is: _____

If you bring your own carpet or flooring and you need labor to install and/or dismantle it, please refer to the Exhibitor Supervised Labor or PES Supervised Labor forms and indicate "carpet" in the task section.

Custom Carpet Orders placed after September 24, 2018 will incur a 30% surcharge.

*Additional carpet colors are available. Please contact your CAM for offerings and price quotes.

*Custom inlays and designs are available. Please contact your CAM for design and price quotes.

Colors may vary due to facility lighting, printing limitation, and dye lot differences.

<h3>1 Custom Carpet Ultra 50oz. Plush</h3>	Rental includes installation, standard visqueen covering and pick up at close of show. You may upgrade the visqueen covering for your custom carpet by ordering mesh poly in section 3.				
	Booth Dimensions _____ x _____				
		Total Sq. Ft.	Advance Price	Standard Price	Total
	Custom Carpet - Rental	_____	X \$3.96 per sq. ft.	\$5.65 per sq. ft. =	_____
Check color. <input type="checkbox"/> Electric Blue <input type="checkbox"/> White** <input type="checkbox"/> Frost <input type="checkbox"/> Charcoal <input type="checkbox"/> Graphite <input type="checkbox"/> Red <input type="checkbox"/> Black <input type="checkbox"/> Concord					
**Add 30% for White Carpet					

<h3>2 Custom Carpet Premium 26oz. Plush</h3>	Rental includes installation, standard visqueen covering and pick up at close of show. You may upgrade the visqueen covering for your custom carpet by ordering mesh poly in section 3.				
	Booth Dimensions _____ x _____				
		Total Sq. Ft.	Advance Price	Standard Price	Total
	Custom Carpet - Rental	_____	X \$2.98 per sq. ft.	\$4.25 per sq. ft. =	_____
Check color. <input type="checkbox"/> Emerald <input type="checkbox"/> Orange Slush <input type="checkbox"/> White** <input type="checkbox"/> Silver Cloud <input type="checkbox"/> Platinum <input type="checkbox"/> Smoke <input type="checkbox"/> Bayside <input type="checkbox"/> Black <input type="checkbox"/> Silky Beige <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Grape <input type="checkbox"/> Dove <input type="checkbox"/> Navy					
**Add 30% for White Carpet					

Excessive channeling into rented padding after the first man hour will result in additional labor fees.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
If you would like PACK EXPO Services to install your own carpet, please use the Exhibitor Supervised Labor or PES Supervised Labor forms in this manual to order installation and dismantle labor and indicate for carpet installation.	Subtotal _____
	30% Surcharge if Ordered and Paid after 9/24/18 _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

Floor covering is required for all exhibitors in the show. Standard visqueen is included with all 26oz. and 50oz. carpet rentals.

Custom Carpet

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Prices are for rental only. If you plan to bring your own carpet, please note how you will be shipping it below.

Will bring our own carpet
 Shipping to Warehouse
 Shipping Direct to Show Site
 Using a material other than carpet. It is: _____

If you bring your own carpet or flooring and you need labor to install and/or dismantle it, please refer to the Exhibitor Supervised Labor or PES Supervised Labor forms and indicate "carpet" in the task section.

Custom Carpet Orders placed after September 24, 2018 will incur a 30% surcharge.

*Additional carpet colors are available. Please contact your CAM for offerings and price quotes.

*Custom inlays and designs are available. Please contact your CAM for design and price quotes.

Colors may vary due to facility lighting, printing limitation, and dye lot differences.

3 Custom Carpet 50oz. & 26oz Visqueen & Padding	Exhibitors are responsible for removing visqueen for their Carpets. All visqueen must be removed by 2:00 pm, Saturday, October 13, 2018. If not removed, show management reserves the right to authorize PACK EXPO Services to remove visqueen at the exhibitor's expense. To order visqueen removal, see the Cleaning Service form.				
	Booth Dimensions _____ x _____				
		Total Sq. Ft.	Advance Price	Standard Price	Total
	Upgrade to mesh poly reinforced visqueen	_____ X	\$0.35 per sq. ft.	\$0.50 per sq. ft. =	_____
	1/2" Padding for Custom Carpet	_____ X	\$1.22 per sq. ft.	\$1.75 per sq. ft. =	_____
1" Padding for Custom Carpet	_____ X	\$2.21 per sq. ft.	\$3.15 per sq. ft. =	_____	

4 Custom Vinyl Wood Grain Flooring	Flooring is available in 12 ft. Widths. Partial booth coverage is available. Please contact your CAM to confirm desired coverage and layout within your booth space.				
	Booth Dimensions _____ x _____				
		Total Sq. Ft.	Advance Price	Standard Price	Total
	Custom Vinyl Wood Grain Flooring - Rental	_____ X	\$3.99 per sq. ft.	\$5.70 per sq. ft. =	_____
	Vinyl Padding - Rental	_____ X	\$2.41 per sq. ft.	\$3.45 per sq. ft. =	_____
Check color. <input type="checkbox"/> Brazilian Walnut <input type="checkbox"/> Dark Maple <input type="checkbox"/> Rustic Cherry					

Excessive channeling into rented padding after the first man hour will result in additional labor fees.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
If you would like PACK EXPO Services to install your own carpet, please use the Exhibitor Supervised Labor or PES Supervised Labor forms in this manual to order installation and dismantle labor and indicate for carpet installation.	Subtotal _____
	30% Surcharge if Ordered and Paid after 9/24/18 _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____

Carpet & Vinyl Flooring Colors

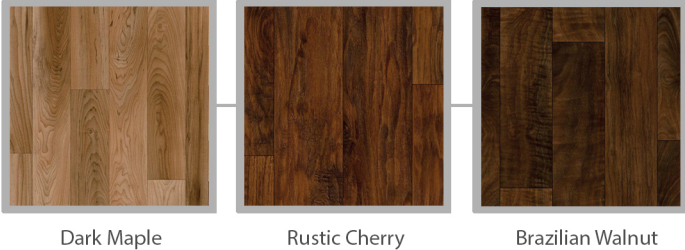
Ultra
50oz. Plush



Premium
26oz. Plush



Vinyl Flooring





5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

Floor covering is required for all exhibitors in the show. Standard visqueen is included with all 26oz. and 50oz. carpet rentals.

Standard Carpet

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Prices are for rental only. If you plan to bring your own carpet, please note how you will be shipping it below.

Will bring our own carpet
 Shipping to Warehouse
 Shipping Direct to Show Site
 Using a material other than carpet, it is: _____

If you bring your own carpet or flooring and you need labor to install and/or dismantle it, please refer to the Exhibitor Supervised Labor or PES Supervised Labor forms and indicate "carpet" in the task section.

Colors may vary due to facility lighting, printing limitation, and dye lot differences.

Please Choose Your Color: Black Blue Gray Green Latte
 Midnight Blue Plum Red Red Pepper Tuxedo

Description		Qty	Advanced Price	Standard Price	Total
1 10' Deep 16oz. Standard Carpet & Padding	10' x 10' Carpet	X	\$ 366.87	\$ 524.10	=
	10' x 20' Carpet	X	\$ 733.85	\$1,048.35	=
	10' x 30' Carpet	X	\$1,100.72	\$1,572.45	=
	10' x 40' Carpet	X	\$1,467.59	\$2,096.55	=
	10' x 10' Carpet Padding - Single Layer	X	\$ 115.75	\$ 165.35	=
	10' x 20' Carpet Padding - Single Layer	X	\$ 231.49	\$ 330.70	=
	10' x 30' Carpet Padding - Single Layer	X	\$ 347.27	\$ 496.10	=
	10' x 40' Carpet Padding - Single Layer	X	\$ 463.02	\$ 661.45	=
	10' x 10' Carpet Padding - Double Layer	X	\$ 231.49	\$ 330.70	=
	10' x 20' Carpet Padding - Double Layer	X	\$ 463.02	\$ 661.45	=
	10' x 30' Carpet Padding - Double Layer	X	\$ 694.51	\$ 992.15	=
	10' x 40' Carpet Padding - Double Layer	X	\$ 926.03	\$1,322.90	=

2 9' Deep 16oz. Standard Carpet & Padding (9' Carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.)	9' x 10' Carpet	X	\$ 186.94	\$ 267.05	=
	9' x 15' Carpet	X	\$ 277.83	\$ 396.90	=
	9' x 20' Carpet	X	\$ 368.62	\$ 526.60	=
	9' x 25' Carpet	X	\$ 460.88	\$ 658.40	=
	9' x 30' Carpet	X	\$ 553.18	\$ 790.25	=
	9' x 40' Carpet	X	\$ 921.66	\$1,316.65	=
	9' x 10' Carpet Padding - Single Layer	X	\$ 104.16	\$ 148.80	=
	9' x 20' Carpet Padding - Single Layer	X	\$ 208.36	\$ 297.65	=
	9' x 30' Carpet Padding - Single Layer	X	\$ 312.52	\$ 446.45	=
	9' x 40' Carpet Padding - Single Layer	X	\$ 416.71	\$ 595.30	=
	9' x 10' Carpet Padding - Double Layer	X	\$ 208.36	\$ 297.65	=
	9' x 20' Carpet Padding - Double Layer	X	\$ 416.71	\$ 595.30	=
	9' x 30' Carpet Padding - Double Layer	X	\$ 625.07	\$ 892.95	=
9' x 40' Carpet Padding - Double Layer	X	\$ 833.42	\$1,190.60	=	

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION

If you would like PACK EXPO Services to install your own carpet, please use the Exhibitor Supervised Labor or PES Supervised Labor forms in this manual to order installation and dismantle labor and indicate for carpet installation.

CALCULATING YOUR TOTAL

Subtotal _____
 Add 9% Rental Tax _____
TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



5931 West Campus Circle Drive
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Floor covering is required for all exhibitors in the show. Standard visqueen is included with all 26oz. and 50oz. carpet rentals.

Standard Carpet

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Prices are for rental only. If you plan to bring your own carpet, please note how you will be shipping it below.

Will bring our own carpet
 Shipping to Warehouse
 Shipping Direct to Show Site
 Using a material other than carpet, it is: _____

If you bring your own carpet or flooring and you need labor to install and/or dismantle it, please refer to the Exhibitor Supervised Labor or PES Supervised Labor forms and indicate "carpet" in the task section.

Colors may vary due to facility lighting, printing limitation, and dye lot differences.

Please Choose Your Color:

<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Gray	<input type="checkbox"/> Green	<input type="checkbox"/> Latte
<input type="checkbox"/> Midnight Blue	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> Red Pepper	<input type="checkbox"/> Tuxedo

	Description	Qty	Advanced Price	Standard Price	Total
3	Custom Cut 16oz. Standard Carpet (price per sq. ft.)	_____ X	\$2.52	\$3.60	= _____
	Booth Dimensions: _____ x _____				
4	Visqueen/ Padding for 16oz. Carpets Only	Exhibitors are responsible for removing visqueen from their carpets. All visqueen must be removed by 2:00 pm, Saturday, October 13, 2018. If not removed, show management reserves the right to authorize PACK EXPO Services to remove visqueen at the exhibitor's expense. To order visqueen removal, see our Cleaning Service form.			
	Visqueen Plastic Covering (price per sq. ft.)	_____ X	\$0.35	\$0.50	= _____
	Carpet Padding (price per sq. ft.)	_____ X	\$1.23	\$1.75	= _____
	*Carpet Padding - Large Quantity (price per sq. ft.)	_____ X	\$1.02	\$1.45	= _____
	Double Carpet Padding (price per sq. ft.)	_____ X	\$2.21	\$3.15	= _____
	*Double Carpet Padding - Large Quantity (price per sq. ft.)	_____ X	\$2.03	\$2.90	= _____

* "Large quantity" is defined as 701 sq. ft. and greater. Available on 16oz. standard carpet rentals only.

Excessive channeling into rented padding after the first man hour will result in additional labor fees.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
If you would like PACK EXPO Services to install your own carpet, please use the Exhibitor Supervised Labor or PES Supervised Labor forms in this manual to order installation and dismantle labor and indicate for carpet installation.	Subtotal _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____ Booth Number: _____
 Print Name: _____ Date: _____
 Authorizer's Signature: _____

classic CARPET

custom cut

PES classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

standard cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.



black



blue



gray



green



latte



midnight blue



plum



red



red pepper



tuxedo

Actual colors may vary slightly.

questions?

Call customer service at 972-751-9400.



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 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

**Booth Cleaning is calculated on a
 100 sq. ft. minimum.**

Cleaning Service

**Discount Deadline:
 August 27, 2018**

<h3>1 Booth Cleaning</h3>	IF ORDERED, A ONE TIME CLEANING WILL BE DONE THE NIGHT PRIOR TO SHOW OPENING.				
	PES is the exclusive cleaning service provider for PACK EXPO International/ Healthcare Packaging EXPO 2018 and as such will provide vacuuming, floor care and cleaning services as well as all labor to remove refuse and/or excess material created by machines in production. Full-time employees of the exhibiting company are allowed to clean their own booth. Third party vendors, display houses and EAC's are prohibited from providing this service.				
		Booth Sq. Ft.	Advance Rate	Standard Rate	Total
	One Time Vacuuming	X	\$0.32 per sq. ft.	\$0.45 per sq. ft. =	
	Daily Vacuuming	X	\$1.11 per sq. ft.	\$1.59 per sq. ft. =	
	One Time Shampooing	X	\$0.40 per sq. ft.	\$0.58 per sq. ft. =	
	Daily Shampooing	X	\$1.33 per sq. ft.	\$1.89 per sq. ft. =	
	One Time Anti-Static	X	\$0.21 per sq. ft.	\$0.30 per sq. ft. =	
	Daily Anti-Static	X	\$0.80 per sq. ft.	\$1.14 per sq. ft. =	
	One Time Non-Carpet Cleaning*	X	\$0.40 per sq. ft.	\$0.58 per sq. ft. =	
Daily Non-Carpet Cleaning*	X	\$1.33 per sq. ft.	\$1.89 per sq. ft. =		
One Time Spot Cleaning	X	\$23.32	\$33.31 =		
<p>*Indicate Type</p> <p> <input type="checkbox"/> Wood <input type="checkbox"/> Tile <input type="checkbox"/> Laminate <input type="checkbox"/> Vinyl/ Linoleum <input type="checkbox"/> Rubberized Flooring </p>					

<h3>2 Visqueen Removal</h3>	Exhibitors are responsible for removing visqueen for their Carpets. All visqueen must be removed by 2:00 pm, Saturday, October 13, 2018. If not removed, show management reserves the right to authorize PACK EXPO Services to remove visqueen at the exhibitor's expense.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%; text-align: center;">Price</th> <th style="width: 10%; text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Visqueen Removal (No Discount)</td> <td style="text-align: center;">\$100.00</td> <td style="text-align: center;">=</td> </tr> </tbody> </table>		Price	Total	Visqueen Removal (No Discount)	\$100.00
	Price	Total				
Visqueen Removal (No Discount)	\$100.00	=				

<h3>3 Excessive Trash Removal</h3>	Exhibitors are responsible for removal of their exhibits, product and floor covering. If they are not removed, show management reserves the right to charge the exhibitor for labor to remove the excess trash.					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%; text-align: center;">Price per Hour</th> <th style="width: 10%; text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Excess Trash Removal (2-hour minimum)</td> <td style="text-align: center;">\$ 50.00</td> <td style="text-align: center;">=</td> </tr> </tbody> </table>		Price per Hour	Total	Excess Trash Removal (2-hour minimum)	\$ 50.00
	Price per Hour	Total				
Excess Trash Removal (2-hour minimum)	\$ 50.00	=				

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ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____ (Transfer Subtotal to Form 8b)

Exhibiting Company: _____	Booth Number: _____
Print Name: _____	Date: _____
Authorizer's Signature: _____	8a



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**Booth Cleaning is calculated on a
 100 sq. ft. minimum.**

Cleaning Service

**Discount Deadline:
 August 27, 2018**

4 Single Day Porter Service

Porter Service (empty wastebaskets, clean floor area at two hour intervals during show hours). Vacuuming not included. If your machinery produces excessive debris you must order Full Time Porter Service.

INDICATE DAYS:	<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday
	Number of Days	Advance Rate	Standard Rate	Total
0 - 500 sq. ft.		X \$ 55.49	\$ 79.27	
501 - 1500 sq. ft.		X \$ 63.65	\$ 90.93	=
1501 - 2500 sq. ft.		X \$ 80.83	\$115.46	=
2501 - 3500 sq. ft.		X \$101.23	\$144.61	=
3501 - 5000 sq. ft.		X \$123.23	\$176.04	=
5001 sq. ft. or Greater		X \$158.36	\$226.23	=

5 Daily Porter Service

Porter Service (empty wastebaskets, clean floor area at two hour intervals during show hours). Vacuuming not included. If your machinery produces excessive debris you must order Full Time Porter Service.

	Advance Rate	Standard Rate	Total
0 - 500 sq. ft.	\$193.45	\$276.36	=
501 - 1500 sq. ft.	\$228.54	\$326.48	=
1501 - 2500 sq. ft.	\$264.47	\$377.81	=
2501 - 3500 sq. ft.	\$316.68	\$452.39	=
3501 - 5000 sq. ft.	\$370.58	\$529.39	=
5001 sq. ft. or Greater	\$457.87	\$654.10	=

6 Full Time Porter Service

Porter Service (empty wastebaskets, clean floor area by full time attendant during show hours). Vacuuming not included. If your machinery produces excessive debris you must order Full Time Porter Service.

	Number of Workers	Daily Hours	Total Hours
Sunday, 10/14		X 8	=
Monday, 10/15		X 8	=
Tuesday, 10/16		X 8	=
Wednesday, 10/17		X 6	=

	Number of Hours	Advance Rate	Standard Rate	Total
Full Time Porter Service	X	\$28.57/ Hour	\$40.81/ Hour	=
Full Time Porter Service-OT (2 hour minimum)	X	\$29.79/ Hour	\$42.55/ Hour	

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ADDITIONAL INFORMATION

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CALCULATING YOUR TOTAL

Subtotal Form 8a _____
 Subtotal Porter Service _____
TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Furniture and Accessories

Discount Deadline:
August 27, 2018
 (excludes labor)

Description		Qty	Advanced Price	Standard Price	Total
1 Seating	810119 Naples Chair - Black Leather	X	\$ 280.66	\$ 400.95	=
	830120 Naples Loveseat - Black Leather	X	\$ 377.05	\$ 538.65	=
	830119 Naples Sofa - Black Leather	X	\$ 426.05	\$ 608.65	=
	810150 Munich Corner Chair - Gray Fabric	X	\$ 407.75	\$ 582.50	=
	810151 Munich Armless Chair - Gray Fabric	X	\$ 356.61	\$ 509.45	=
	830200 Munich Armless Loveseat - Gray Fabric	X	\$ 598.15	\$ 854.50	=
	830201 Munich 3 Piece Sectional - Gray Fabric	X	\$1,362.72	\$1,946.75	=
	81050 Baja Chair - White Vinyl	X	\$ 406.32	\$ 580.45	=
	83020 Baja Loveseat - White Vinyl	X	\$ 432.25	\$ 617.50	=
	8301 South Beach Sofa - Platinum Suede	X	\$ 479.60	\$ 685.15	=
	8151 South Beach Ottoman - Platinum Suede	X	\$ 210.63	\$ 300.90	=
	830950 Key Largo Loveseat - Black Fabric	X	\$ 246.82	\$ 352.60	=
	830951 Key Largo Sofa - Black Fabric	X	\$ 274.44	\$ 392.05	=
	810950 Key Largo Chair - Black Fabric	X	\$ 188.61	\$ 269.45	=
	81019 Allegro Chair - Blue Fabric	X	\$ 379.58	\$ 542.25	=
	83015 Allegro Sofa - Blue Fabric	X	\$ 605.85	\$ 865.50	=
	810949 Fairfax Chair - White Vinyl	X	\$ 159.07	\$ 227.25	=
	830949 Fairfax Sofa - White Vinyl	X	\$ 253.85	\$ 362.65	=
	810140 Hopi Chair - Gray Linen	X	\$ 162.54	\$ 232.20	=
	830150 Hopi Sofa - Gray Linen	X	\$ 207.62	\$ 296.60	=
810118 Tangiers Chair - Beige Fabric	X	\$ 326.38	\$ 466.25	=	
830220 Tangiers Loveseat - Beige Fabric	X	\$ 503.05	\$ 718.65	=	
830118 Tangiers Sofa - Beige Fabric	X	\$ 323.05	\$ 461.50	=	

Description		Qty	Advanced Price	Standard Price	Total
2 Casual Seating	Ottomans				
	815122 Endless Square - White Leather	X	\$ 160.68	\$ 229.55	=
	815123 Endless Square - Black Leather	X	\$ 160.68	\$ 229.55	=
	815953 Endless Curve - White Leather	X	\$ 206.96	\$ 295.65	=
	815952 Endless Curve - Black Leather	X	\$ 206.96	\$ 295.65	=
	815119 Half Bench Ottoman - White Vinyl	X	\$ 258.33	\$ 369.05	=
	81518 Vibe Cube - Blue Vinyl	X	\$ 106.57	\$ 152.25	=
	81519 Vibe Cube - Red Vinyl	X	\$ 106.57	\$ 152.25	=
	81525 Vibe Cube - Orange Vinyl	X	\$ 106.57	\$ 152.25	=
	81520 Vibe Cube - Pink Vinyl	X	\$ 106.57	\$ 152.25	=
	81517 Vibe Cube - Yellow Vinyl	X	\$ 106.57	\$ 152.25	=
	81530 Vibe Cube - Black Vinyl	X	\$ 94.40	\$ 134.85	=
	81531 Vibe Cube - White Vinyl	X	\$ 94.40	\$ 134.85	=

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ADDITIONAL INFORMATION

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Furniture and Accessories

Discount Deadline:
August 27, 2018
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Description		Qty	Advanced Price	Standard Price	Total	
2 Casual Seating (cont.)	Ottomans (continued)					
	81532	Vibe Cube - Steel Blue Vinyl	X	\$ 96.64	\$ 138.05 =	
	81533	Vibe Cube - Silver Vinyl	X	\$ 96.64	\$ 138.05 =	
	81534	Vibe Cube - Purple Vinyl	X	\$ 96.64	\$ 138.05 =	
	815151	Marche Swivel Ottoman - Gray Fabric	X	\$ 160.26	\$ 228.95 =	
	815154	Marche Swivel Ottoman - Red Fabric	X	\$ 160.26	\$ 228.95 =	
	815159	Marche Swivel Ottoman - Blue Fabric	X	\$ 160.26	\$ 228.95 =	
	815152	Marche Swivel Ottoman - Linen Fabric	X	\$ 160.26	\$ 228.95 =	
	815157	Marche Swivel Ottoman - Meadow Green	X	\$ 160.26	\$ 228.95 =	
	815158	Marche Swivel Ottoman - Pear Yellow	X	\$ 160.26	\$ 228.95 =	
	815156	Marche Swivel Ottoman - Plum Fabric	X	\$ 160.26	\$ 228.95 =	
	815153	Marche Swivel Ottoman - Raspberry Fabric	X	\$ 160.26	\$ 228.95 =	
	815155	Marche Swivel Ottoman - Rose Quartz	X	\$ 160.26	\$ 228.95 =	
	815150	Marche Swivel Ottoman - White Vinyl	X	\$ 160.26	\$ 228.95 =	
	81526	Edge LED Cube Ottoman	X	\$ 153.34	\$ 219.05 =	
		Banquettes				
	8506	Banquette Center Cone - Powered - White	X	\$ 458.99	\$ 655.70 =	
	8507	Banquette Quarter Curve Ottoman - White	X	\$ 303.41	\$ 433.45 =	
		Ottomans				
	81550	Beverly Bench Ottoman - Black Vinyl	X	\$ 303.34	\$ 433.35 =	
	81551	Beverly Bench Ottoman - Brown Fabric	X	\$ 303.34	\$ 433.35 =	
	81552	Beverly Bench Ottoman - Gray Fabric	X	\$ 303.34	\$ 433.35 =	
	81553	Beverly Bench Ottoman - Linen Fabric	X	\$ 303.34	\$ 433.35 =	
	81554	Beverly Bench Ottoman - Ocean Blue	X	\$ 303.34	\$ 433.35 =	
	81555	Beverly Bench Ottoman - Red Fabric	X	\$ 303.34	\$ 433.35 =	
	81556	Beverly Bench Ottoman - White Vinyl	X	\$ 303.34	\$ 433.35 =	
		Occasional Chairs				
71089	Black Diamond Side Chair	X	\$ 141.36	\$ 201.95 =		
71090	Black Diamond Arm Chair	X	\$ 154.31	\$ 220.45 =		
810861	Laguna Chair - Maple, Chrome	X	\$ 98.98	\$ 141.40 =		
210108	Limerick® Chair by Herman Miller - Gray	X	\$ 102.86	\$ 146.95 =		
8102	Madrid Chair - Black Vinyl	X	\$ 594.62	\$ 849.45 =		
810816	Madrid Chair - White Vinyl	X	\$ 594.62	\$ 849.45 =		
810948	Meeting Chair - White Vinyl	X	\$ 244.86	\$ 349.80 =		
810835	Meeting Chair - Espresso Vinyl	X	\$ 162.68	\$ 232.40 =		
810836	Meeting Chair - Taupe Microfiber	X	\$ 213.18	\$ 304.55 =		
8103	Key West Chair - Black Fabric	X	\$ 230.37	\$ 329.10 =		

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Furniture and Accessories

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Description		Qty	Advanced Price	Standard Price	Total
2	Casual Seating (cont.)				
	Occasional Chairs (cont.)				
	810843	Madden Chair - Gray Vinyl	X	\$ 228.90	\$ 327.00 =
	810131	Malba Chair - Gray	X	\$ 72.06	\$ 102.95 =
	810130	Malba Chair - Green	X	\$ 69.30	\$ 99.00 =
	810846	Christopher Chair - White Vinyl	X	\$ 112.77	\$ 161.10 =
	810851	Zenith Chair - White Vinyl	X	\$ 112.14	\$ 160.20 =
	810841	Rustique Chair - Gunmetal	X	\$ 112.77	\$ 161.10 =
	810837	Razor Armless Chair - White Plastic	X	\$ 43.02	\$ 61.45 =
	810875	Swanson Swivel Chair - White Vinyl	X	\$ 125.40	\$ 179.15 =
	810811	Berlin Chair - White/Red	X	\$ 110.88	\$ 158.40 =
	810810	Berlin Chair - White/Black	X	\$ 110.88	\$ 158.40 =
	810847	Wendy Chair - Clear Acrylic	X	\$ 64.16	\$ 91.65 =
	Conference Chairs				
	71046	Gray Gaslift Chair with Arms	X	\$ 254.14	\$ 363.05 =
	71045	Gray Gaslift Chair without Arms	X	\$ 212.20	\$ 303.15 =
	810874	La Brea Swivel Chair - Charcoal	X	\$ 167.20	\$ 238.85 =
	81063	Altura Guest Chair	X	\$ 486.29	\$ 694.70 =
	810844	Pro Executive High Back Chair - White	X	\$ 257.00	\$ 367.15 =
	810946	Pro Executive High Back Chair - Black	X	\$ 144.86	\$ 206.95 =
	810945	Pro Executive Mid Back Chair - White Vinyl	X	\$ 170.62	\$ 243.75 =
	810944	Pro Executive Mid Back Chair - Black Vinyl	X	\$ 251.09	\$ 358.70 =
	810947	Pro Executive Guest Chair - Black Vinyl	X	\$ 168.46	\$ 240.65 =
	Bars and Barstools				
	8501	Martini Bar	X	\$1,492.12	\$2,131.60 =
	71088	Black Diamond Bar Stool	X	\$ 253.08	\$ 361.55 =
	71048	Gray Gaslift Stool with Arms	X	\$ 362.22	\$ 517.45 =
	71047	Gray Gaslift Stool without Arms	X	\$ 318.22	\$ 454.60 =
	810860	Laguna Barstool - Maple/Chrome	X	\$ 124.64	\$ 178.05 =
	210109	Limerick® Stool by Herman Miller - Gray	X	\$ 114.41	\$ 163.45 =
	810872	Lift Barstool - Gray	X	\$ 87.68	\$ 125.25 =
	810873	Lift Barstool - Red	X	\$ 87.68	\$ 125.25 =
	810871	Lift Barstool - Black	X	\$ 87.68	\$ 125.25 =
810870	Lift Barstool - White	X	\$ 87.68	\$ 125.25 =	
810951	Apex Barstool - Black Vinyl	X	\$ 112.14	\$ 160.20 =	
810952	Apex Barstool - Blue Ultra Suede	X	\$ 112.14	\$ 160.20 =	
810953	Apex Barstool - Black Vinyl	X	\$ 112.14	\$ 160.20 =	
810954	Apex Barstool - White Vinyl	X	\$ 112.14	\$ 160.20 =	

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Description		Qty	Advanced Price	Standard Price	Total
2 Casual Seating (cont.)	Bars and Barstools (cont.)				
	1810103	Banana Barstool - White Vinyl	X	\$ 205.52	\$ 293.60 =
	1810104	Banana Barstool - Black Vinyl	X	\$ 205.52	\$ 293.60 =
	1810850	Zenith Barstool - White Vinyl	X	\$ 112.14	\$ 160.20 =
	1810840	Zoey Barstool - White Vinyl	X	\$ 279.61	\$ 399.45 =
	1810834	Zoey Barstool - Black Vinyl	X	\$ 231.87	\$ 331.25 =
	1810848	Christopher Barstool - White	X	\$ 134.44	\$ 192.05 =
	1810202	Shark Barstool - White Plastic/Chrome	X	\$ 254.27	\$ 363.25 =
	1810839	Rustique Barstool - Gunmetal	X	\$ 112.77	\$ 161.10 =
	1810200	Oslo Barstool - Blue Plastic/Chrome	X	\$ 277.16	\$ 395.95 =
1810201	Oslo Barstool - White Plastic/Chrome	X	\$ 277.16	\$ 395.95 =	

Description		Qty	Advanced Price	Standard Price	Total
3 Tables	Draped and Undraped Tables and Counters				
	Check color. <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Green <input type="checkbox"/> Flax				
	<input type="checkbox"/> Gold <input type="checkbox"/> Gray <input type="checkbox"/> Plum <input type="checkbox"/> Red <input type="checkbox"/> White				
	Draped Tables and Counters - 24" wide				
	124330	3'L x 30"H Draped Table	X	\$ 97.23	\$ 138.90 =
	124430	4'L x 30"H Draped Table	X	\$ 125.02	\$ 178.60 =
	124630	6'L x 30"H Draped Table	X	\$ 160.58	\$ 229.40 =
	124830	8'L x 30"H Draped Table	X	\$ 194.04	\$ 277.20 =
	12404630	4th Side Drape for 6'L x 30"H Table	X	\$ 39.90	\$ 57.00 =
	12404830	4th Side Drape for 8'L x 30"H Table	X	\$ 39.90	\$ 57.00 =
	124342	3'L x 42"H Draped Counter	X	\$ 131.99	\$ 188.55 =
	124442	4'L x 42"H Draped Counter	X	\$ 160.68	\$ 229.55 =
	124642	6'L x 42"H Draped Counter	X	\$ 192.88	\$ 275.55 =
	124842	8'L x 42"H Draped Counter	X	\$ 223.48	\$ 319.25 =
	12404642	4th Side Drape for 6'L x 42"H Counter	X	\$ 52.71	\$ 75.30 =
	12404842	4th Side Drape for 8'L x 42"H Counter	X	\$ 52.71	\$ 75.30 =
	Undraped Tables and Counters				
	125330	3'L x 30"H UNDRAPED Table	X	\$ 36.40	\$ 52.00 =
	125430	4'L x 30"H UNDRAPED Table	X	\$ 41.96	\$ 59.95 =
	125630	6'L x 30"H UNDRAPED Table	X	\$ 55.72	\$ 79.60 =
	125830	8'L x 30"H UNDRAPED Table	X	\$ 66.22	\$ 94.60 =
	125342	3'L x 42"H UNDRAPED Counter	X	\$ 66.22	\$ 94.60 =
	125442	4'L x 42"H UNDRAPED Counter	X	\$ 71.47	\$ 102.10 =
	125642	6'L x 42"H UNDRAPED Counter	X	\$ 84.28	\$ 120.40 =
	125842	8'L x 42"H UNDRAPED Counter	X	\$ 95.58	\$ 136.55 =

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Furniture and Accessories

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Description		Qty	Advanced Price	Standard Price	Total
3 Tables (cont.)	Drape for EXHIBITOR OWNED Tables and Counters				
	Check color. <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Green <input type="checkbox"/> Flax <input type="checkbox"/> Gold <input type="checkbox"/> Gray <input type="checkbox"/> Plum <input type="checkbox"/> Red <input type="checkbox"/> White				
	Drape for EXHIBITOR OWNED 3'L x 30"H Table	X	\$ 60.83	\$ 86.90	=
	Drape for EXHIBITOR OWNED 4'L x 30"H Table	X	\$ 83.06	\$ 118.65	=
	Drape for EXHIBITOR OWNED 6'L x 30"H Table	X	\$ 104.86	\$ 149.80	=
	Drape for EXHIBITOR OWNED 8'L x 30"H Table	X	\$ 127.82	\$ 182.60	=
	Drape for EXHIBITOR OWNED 3'L x 42"H Counter	X	\$ 65.76	\$ 93.95	=
	Drape for EXHIBITOR OWNED 4'L x 42"H Counter	X	\$ 89.22	\$ 127.45	=
	Drape for EXHIBITOR OWNED 6'L x 42"H Counter	X	\$ 108.60	\$ 155.15	=
	Drape for EXHIBITOR OWNED 8'L x 42"H Counter	X	\$ 127.89	\$ 182.70	=
	Pedestal Tables				
	72069 Soho Black-Top Café Table 24"R x 30"H	X	\$ 198.45	\$ 283.50	=
	72067 Soho Black-Top Café Table 36"R x 30"H	X	\$ 204.15	\$ 291.65	=
	72066 Soho Black-Top Mini Table 18"R x 18"H	X	\$ 108.54	\$ 155.05	=
	72070 Soho Black-Top Bistro Table 24"R x 42"H	X	\$ 216.54	\$ 309.35	=
	72068 Soho Black-Top Bistro Table 36"R x 42"H	X	\$ 222.74	\$ 318.20	=
	72063 Chelsea Butcher Block Café Tbl 30"R x 30"H	X	\$ 204.15	\$ 291.65	=
	72064 Chelsea Butcher Block Café Tbl 36"R x 30"H	X	\$ 204.15	\$ 291.65	=
	720163 Chelsea Butcher Block Bistro 30"R x 42"H	X	\$ 222.74	\$ 318.20	=
	720164 Chelsea Butcher Block Bistro 36"R x 42"H	X	\$ 222.74	\$ 318.20	=
8201208 Hydraulic Base Café Tbl, Maple 30"R x 29"H	X	\$ 254.76	\$ 363.95	=	
8201207 Hydraulic Base Bar Tbl, Maple 30"R x 45"H	X	\$ 267.58	\$ 382.25	=	
8201203 Std Base Café Tbl, Blue Steel 30"R x 29"H	X	\$ 173.00	\$ 247.15	=	
8201204 Std Base Bar Table, Blue Steel 30"R x 42"H	X	\$ 219.48	\$ 313.55	=	
8201209 Hydraulic Base Café, Graphite 36"R x 29"H	X	\$ 285.88	\$ 408.40	=	
8201211 Hydraulic Base Bar, Graphite 36"R x 45"H	X	\$ 293.23	\$ 418.90	=	
8201206 Hydraulic Base Café Tbl, Maple 36"R x 29"H	X	\$ 284.06	\$ 405.80	=	
8201205 Hydraulic Base Bar Tbl, Maple 36"R x 45"H	X	\$ 289.55	\$ 413.65	=	
820126 Hydraulic Base Café, Wht Lam 36"R x 29"H	X	\$ 284.27	\$ 406.10	=	
820125 Hydraulic Base Bar, White Lam 36"R x 45"H	X	\$ 297.36	\$ 424.80	=	

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Description		Qty	Advanced Price	Standard Price	Total	
3	Tables (cont.)					
	Pedestal Tables (cont.)					
	820241	Madison Hyd Base Café, Gray 30”R x 29”H	X	\$ 233.70	\$ 333.85	=
	820240	Madison Hyd Base Bar, Gray 30”R x 45”H	X	\$ 233.70	\$ 333.85	=
	820265	Madison Std Base Café, Gray 30”R x 29”H	X	\$ 175.42	\$ 250.60	=
	820264	Madison Std Base Bar, Gray 30”R x 42”H	X	\$ 192.08	\$ 274.40	=
	8201220	Standard Base Café, Wht Lam 30”R x 29”H	X	\$ 175.91	\$ 251.30	=
	8201221	Standard Base Bar, White Lam 30”R x 42”H	X	\$ 189.24	\$ 270.35	=
	8201222	Hydraulic Base Bar, White Lam 30”R x 45”H	X	\$ 271.00	\$ 387.15	=
	8201223	Hydraulic Base Café, Wht Lam 30”R x 29”H	X	\$ 271.00	\$ 387.15	=
	820920	Hydraulic Base Bar Table, Red 30”R x 45”H	X	\$ 209.86	\$ 299.80	=
	820921	Hydraulic Base Café Table, Red 30”R x 29”H	X	\$ 209.86	\$ 299.80	=
	820922	Hydraulic Base Bar, Graphite 30”R x 45”H	X	\$ 209.86	\$ 299.80	=
	820923	Hydraulic Base Café, Graphite 30”R x 29”H	X	\$ 209.86	\$ 299.80	=
	820924	Hydraulic Base Bar Tbl, Silver 30”R x 45”H	X	\$ 255.81	\$ 365.45	=
	820925	Hydraulic Base Café Tbl, Silver 30”R x 29”H	X	\$ 255.81	\$ 365.45	=
	Occasional, End and Cocktail Tables					
	82015	Silverado End Table, Glass/Steel	X	\$ 313.50	\$ 447.85	=
	82014	Silverado Cocktail Table, Glass/Steel	X	\$ 332.78	\$ 475.40	=
	820252	Alondra End Table, Glass/Chrome	X	\$ 162.54	\$ 232.20	=
	820250	Alondra Cocktail Table, Glass/Chrome	X	\$ 225.54	\$ 322.20	=
	820253	Alondra End Table, Wood/Chrome	X	\$ 162.54	\$ 232.20	=
	820251	Alondra Cocktail Table, Wood/Chrome	X	\$ 225.54	\$ 322.20	=
	8201224	Atomic 36” Round Table, Glass/Chrome	X	\$ 236.77	\$ 338.25	=
	8201225	Atomic 42” Round Table, Glass/Chrome	X	\$ 236.77	\$ 338.25	=
82028	Geo End Table, Wood/Black	X	\$ 192.54	\$ 275.05	=	
82027	Geo Cocktail Table, Wood/Black	X	\$ 151.20	\$ 216.00	=	
82035	Geo End Table, Glass/Chrome	X	\$ 316.64	\$ 452.35	=	
82034	Geo Cocktail Table, Glass/Chrome	X	\$ 313.50	\$ 447.85	=	
82054	Sydney End Table, Black/Steel	X	\$ 241.85	\$ 345.50	=	
82055	Sydney End Table, White/Steel	X	\$ 180.21	\$ 257.45	=	
82052	Sydney Cocktail Table, Black/Steel	X	\$ 291.69	\$ 416.70	=	
82053	Sydney Cocktail Table, White/Steel	X	\$ 291.69	\$ 416.70	=	
82075	Regis End Table, Brushed Metal	X	\$ 110.28	\$ 157.55	=	
82074	Regis Bench/Table, Brushed Metal	X	\$ 155.99	\$ 222.85	=	
820844	Aura Round Table, White Metal	X	\$ 120.16	\$ 171.65	=	
82057	Edge LED Cube Table, White / Clear Top	X	\$ 153.34	\$ 219.05	=	
82043	Geo Square-Round Table, Glass/Black	X	\$ 160.76	\$ 229.65	=	
82044	Geo Square-Round Table, Glass/Chrome	X	\$ 160.76	\$ 229.65	=	

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Discount Deadline:
August 27, 2018
 (excludes labor)

	Description	Qty	Advanced Price	Standard Price	Total
3 Tables (cont.)	Occasional, End and Cocktail Tables (cont.)				
	82088	Oliver End Table, Walnut	X	\$ 178.32	\$ 254.75 =
	82087	Oliver Cocktail Table, Walnut	X	\$ 201.11	\$ 287.30 =
	8201226	Rustique Square Metal Bar Table, Gray	X	\$ 208.25	\$ 297.50 =
	Conference Tables				
	82041	Geo Conference Table, Glass/Black	X	\$ 535.26	\$ 764.65 =
	82051	Geo Conference Table, Glass/Chrome	X	\$ 535.26	\$ 764.65 =
	820260	Madison Conference Table, Gray Acajou	X	\$ 300.37	\$ 429.10 =
	820708	42" Round White Conference Table	X	\$ 207.80	\$ 296.85 =
	820203	6' Oval Conference Table, Granite Nebula	X	\$ 425.00	\$ 607.15 =
	820261	Madison 5' Table, Gray Acajou	X	\$ 363.93	\$ 519.90 =
	820262	Madison 8' Table, Gray Acajou	X	\$ 726.78	\$1,038.25 =
	820263	Madison 10' Table, Gray Acajou	X	\$ 726.78	\$1,038.25 =
	82058	G30 Café Table w/ Grommets, Maple/Metal	X	\$ 383.32	\$ 547.60 =
	82067	G30 Café Table Solid, Maple/Metal	X	\$ 383.32	\$ 547.60 =
	82063	G30 Café Table Solid, White/Metal	X	\$ 383.32	\$ 547.60 =
	820951	Ventura Bar Table w/ Grommets, Maple	X	\$ 513.73	\$ 733.90 =
	820952	Ventura Communal Bar Table, Black	X	\$ 503.12	\$ 718.75 =
	820953	Ventura Bar Table w/ Grommets, White	X	\$ 513.73	\$ 733.90 =
	820954	Ventura Communal Bar Table, Maple	X	\$ 513.73	\$ 733.90 =
820956	Ventura Communal Bar Table, White	X	\$ 513.73	\$ 733.90 =	
4 Office	84075	Madison Desk, Gray Acajou	X	\$ 540.52	\$ 643.60 =
	84077	Madison Credenza, Gray Acajou	X	\$ 375.76	\$ 536.80 =
	84078	Madison Bookcase, Gray Acajou	X	\$ 321.54	\$ 459.35 =
	820706	Computer Work Desk/Table, White	X	\$ 178.96	\$ 255.65 =
	820707	Merlin Computer Desk/Table, Gray Lam	X	\$ 185.88	\$ 265.55 =

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	Description	Qty	Advanced Price	Standard Price	Total
5	Powered Seating				
	810120 Naples Chair, Powered, Black Vinyl	X	\$ 337.54	\$ 482.20	=
	830122 Naples Loveseat, Powered, Black Vinyl	X	\$ 453.39	\$ 647.70	=
	830121 Naples Sofa, Powered, Black Vinyl	X	\$ 521.88	\$ 745.55	=
	81021 Roma Chair, Powered, White Vinyl	X	\$ 337.58	\$ 482.25	=
	83017 Roma Sofa, Powered, White Vinyl	X	\$ 650.68	\$ 929.55	=
	Powered Tables				
	820950 Ventura Communal Bar Tbl, Powered, Blk	X	\$ 622.44	\$ 889.20	=
	820955 Ventura Communal Bar Tbl, Powered, Wht	X	\$ 565.84	\$ 808.35	=
	82071 G30 Café Table, Powered, White	X	\$ 400.02	\$ 571.45	=
	82069 G30 Café Tbl w/ Grommets, Powered, Wht	X	\$ 341.88	\$ 488.40	=
	84083 Tech Desk w/ 3 Drawer Cabinet, Powered	X	\$ 286.47	\$ 409.25	=
	84084 Tech Desk, Powered, Black Metal	X	\$ 251.23	\$ 358.90	=
	82076 Sydney Cocktail Table, Powered, Black	X	\$ 300.37	\$ 429.10	=
	82073 Sydney Cocktail Table, Powered, White	X	\$ 300.37	\$ 429.10	=
	Powered Product Pedestals				
	85060 36" Powered Locking Pedestal, Black	X	\$ 245.38	\$ 350.55	=
	85061 36" Powered Locking Pedestal, White	X	\$ 245.38	\$ 350.55	=
	85062 42" Powered Locking Pedestal, Black	X	\$ 294.03	\$ 420.05	=
	85063 42" Powered Locking Pedestal, White	X	\$ 294.03	\$ 420.05	=
Powered Banquette					
8506 Center Cone	X	\$ 458.99	\$ 655.70	=	
6	Storage				
	84080 3-Drawer File Cabinet on Castors, Black	X	\$ 87.46	\$ 124.95	=
	74082 Two-Drawer File Cabinet w/ Lock	X	\$ 160.23	\$ 228.90	=
	74081 Four-Drawer File Cabinet w/ Lock	X	\$ 233.87	\$ 334.10	=
85020 Posh Shelving w/ Chrome Frame, White	X	\$ 378.66	\$ 540.95	=	
7	Refrigerators				
	75057 Small Refrigerator	X	\$ 442.08	\$ 631.55	=
8503001 Refrigerator, 14.0 Cubic Feet	X	\$1,129.70	\$1,613.85	=	
8	Lighting				
	850707 Mason Table Lamp, White/Brushed Silver	X	\$ 119.70	\$ 171.00	=
850708 Mason Floor Lamp, White/Brushed Silver	X	\$ 175.77	\$ 251.10	=	

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Description		Qty	Advanced Price	Standard Price	Total
9 Display	Display Cylinders				
	75020 Low Cylinder, Black, 30"W x 15"H	X	\$ 253.08	\$ 361.55	=
	75021 Medium Cylinder, Black, 18"W x 20"H	X	\$ 253.08	\$ 361.55	=
	75022 High Cylinder, Black, 24"W x 36"H	X	\$ 253.08	\$ 361.55	=
	Display Cubes				
	75030 Small Display Cube, Blk, 12"W x 12"L x 42"H	X	\$ 249.41	\$ 356.30	=
	75031 Medium Disp Cube, Blk, 18"W x 18"L x 36"H	X	\$ 267.08	\$ 381.55	=
	75032 Large Display Cube, Blk, 24"W x 24"L x 42"H	X	\$ 302.47	\$ 432.10	=
	Computer Desk				
	75079 Orion Comp Desk, Blk, 28"W x 28"D x 40.5"H	X	\$ 491.16	\$ 701.65	=
Display Counter					
72056 Display Counter, Black, 24"W x 49"L x 42"H	X	\$ 246.33	\$ 351.90	=	

10 Acces- sories	Mobile Tablet Stands and Accessories				
	850714 Mobile Tablet Stand, White	X	\$ 275.06	\$ 392.95	=
	850715 Mobile Tablet Stand, Black	X	\$ 275.06	\$ 392.95	=
	850711 Tablet Stand Brochure Holder, Black	X	\$ 27.09	\$ 38.70	=
	850712 Tablet Stand Wireless Printer Holder, Black	X	\$ 27.09	\$ 38.70	=
	850713 Tablet Stand Charging Shelf, Black	X	\$ 27.09	\$ 38.70	=
	Accessories				
	220121 Chrome Stanchion w/ Retractable Belt	X	\$ 86.48	\$ 123.55	=
	220118 Chrome Sign Holder	X	\$ 110.14	\$ 157.35	=
	750135 Round Literature Rack	X	\$ 231.60	\$ 330.85	=
	750136 Flat Literature Rack	X	\$ 204.96	\$ 292.80	=
	220109 Chrome Coat Tree	X	\$ 40.14	\$ 57.35	=
	220134 Brushed Aluminum Easel	X	\$ 44.56	\$ 63.65	=
	220110 Chrome Bag Rack	X	\$ 110.14	\$ 157.35	=
	10201484 Floor Standing Bulletin Board	X	\$ 204.02	\$ 291.45	=
	220106 Corrugated Wastebasket	X	\$ 13.86	\$ 19.80	=
	220107 Wastebasket	X	\$ 19.53	\$ 27.90	=

11 Drape	Check color.	<input type="checkbox"/> Black	<input type="checkbox"/> Blue	<input type="checkbox"/> Brown	<input type="checkbox"/> Green	<input type="checkbox"/> Flax
		<input type="checkbox"/> Gold	<input type="checkbox"/> Gray	<input type="checkbox"/> Plum	<input type="checkbox"/> Red	<input type="checkbox"/> White
	12103 Special Drape 3'h (per ft.)	X	\$ 15.12	\$ 21.60	=	
12108 Special Drape 8'h (per ft.)	X	\$ 22.51	\$ 32.15	=		

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	Description	Qty	Advanced Price	Standard Price	Total
12 Perfboard Bulletin Boards (See Form 9k for pictures.)	10201180 1m x 8'H Single Sided Vertical	X	\$ 173.32	\$ 247.60	=
	10201182 1/2m x 8'H Single Sided Vertical	X	\$ 130.48	\$ 186.40	=
	102040 4" Single Hook	X	\$ 2.34	\$ 3.35	=
	102060 6" Single Hook	X	\$ 2.34	\$ 3.35	=
	102080 8" Single Hook	X	\$ 2.34	\$ 3.35	=
	1020410 4'L Shelf	X	\$ 43.78	\$ 62.55	=
	10307 7-Ball Waterfall	X	\$ 31.01	\$ 44.30	=
13 Grids (See Form 9k for pictures.)	103028 Chrome Grid Panel 2' x 8'	X	\$ 90.16	\$ 128.80	=
	103010 Black Grid Panel 2' x 8'	X	\$ 88.90	\$ 127.00	=
	103040 Grid Legs - Chrome	X	\$ 29.89	\$ 42.70	=
	103041 Grid Legs - Black	X	\$ 29.89	\$ 42.70	=
	103030 Grid Connectors	X	\$ 9.76	\$ 13.95	=
	10303 3-Ball Waterfall (for grids)	X	\$ 22.47	\$ 32.10	=
	10305 5-Ball Waterfall (for grids)	X	\$ 22.43	\$ 32.05	=
	103044 4" Single Hook (for grids)	X	\$ 2.34	\$ 3.35	=
	103046 6" Single Hook (for grids)	X	\$ 2.34	\$ 3.35	=
103048 8" Single Hook (for grids)	X	\$ 2.34	\$ 3.35	=	
14 Accessories	15905 Fish Bowl	X	\$ 41.79	\$ 59.70	=
	109011 Ticket Tumbler - Small	X	\$ 130.66	\$ 186.65	=
	10405 Garment Rack	X	\$ 120.50	\$ 172.15	=
	10403 2-way Straight Arm	X	\$ 120.05	\$ 171.50	=
	10404 4-way Straight Arm	X	\$ 151.06	\$ 215.80	=
15 Gondolas (See Form 9k for pictures.)	174541 Single Sided Gondola-1 meter x 4' high	X	\$ 406.60	\$ 580.85	=
	174581 Single Sided Gondola-1 meter x 8' high	X	\$ 563.01	\$ 804.30	=
	<i>Double Sided Gondolas include Base and 2 shelves per side.</i>				
	174542 Double Sided Gondola-1 meter x 4' high	X	\$ 515.66	\$ 736.65	=
	174582 Double Sided Gondola-1 meter x 8' high	X	\$ 703.78	\$1,005.40	=
	<i>Shelves for Gondolas are adjustable.</i>				
	Additional Shelf for Gondola	X	\$ 68.04	\$ 97.20	=
Circle Color: Black Fabric Blue Fabric Grey Fabric White Perfboard White PVC					

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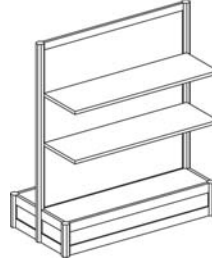
Perfboard



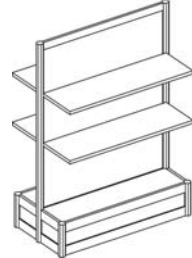
White Perfboard Shelves



Gondola - Single Sided



Gondola - Double Sided

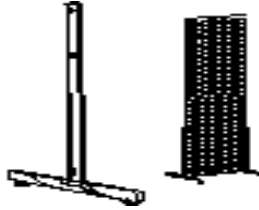


Includes Base and 2 shelves per side.

2 x 8 Grid Panels



Grid Legs



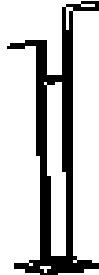
4-Way Connectors



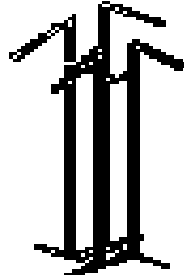
Grid Accessories



2-Way Straight Arm



4-Way Straight Arm



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TOTAL _____

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Date: _____

9k

FURNISH FORWARD

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required. Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees



SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Swivel Chair | 810875 | **Page 12**

Silverado Cocktail Table | 82014 | **Page 21**

Powered Locking Pedestal, 42" | 85063 | **Page 31**



SEATING

Naples



CHAIR **SELECT**
black vinyl **810119**

36"L 30"D 33"H
⊕ Powered options available



LOVESEAT **SELECT**
black vinyl **830120**

62"L 30"D 33"H
⊕ Powered options available



SOFA **SELECT**
black vinyl **830119**

87"L 30"D 33"H
⊕ Powered options available

Munich



CORNER CHAIR **SELECT**
gray **810150**

26"L 27"D 28.5"H



ARMLESS CHAIR **SELECT**
gray **810151**

22.5"L 27"D 28.5"H



ARMLESS LOVESEAT **SELECT**
gray **830200**

45"L 27"D 28.5"H



SECTIONAL - 3 PIECE **SELECT**
gray **830201**

93.5"L 27"D 28.5"H

Baja

CHAIR **SELECT**
white vinyl **81050**

36"L 30.5"D 28"H

LOVESEAT **SELECT**
white vinyl **83020**

61"L 30.5"D 28"H



⊕ See pages 30 and 31 for all Powered options.

*Electrical power must be ordered separately

South Beach

SOFA *SELECT*
 platinum suede **8301**

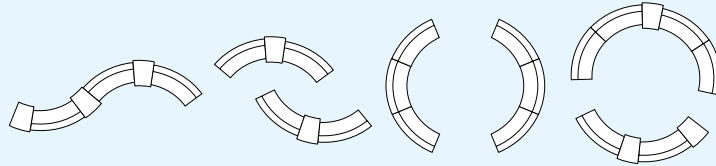
69"L 29"D 33"H

OTTOMAN *SELECT*
 platinum suede **8151**

25"L 31"D 18"H



possible configurations



Key Largo



LOVESEAT *SELECT*
 black fabric **830950**

57"L 35"D 34"H



SOFA *SELECT*
 black fabric **830951**

79"L 35"D 34"H



CHAIR *SELECT*
 black fabric **810950**

35"L 35"D 34"H

Allegro

CHAIR *SELECT*
 blue fabric **81019**

36"L 34.5"D 30"H

SOFA *SELECT*
 blue fabric **83015**

73"L 34.5"D 30"H



SEATING

Fairfax

CHAIR *SELECT*
white vinyl/brushed metal **810949**
27"L 26"D 30"H



SOFA *SELECT*
white vinyl/brushed metal **830949**
62"L 26"D 30"H



Hopi

CHAIR *SELECT*
gray linen **810140**
21"L 25"D 34"H



LOVESEAT *SELECT*
gray linen **830150**
48"L 25"D 34"H



Tangiers

CHAIR *SELECT*
ivory/cream/beige fabric **810118**
34"L 37"D 36"H



LOVESEAT *SELECT*
ivory/cream/beige fabric **830220**
57.5"L 37"D 37"H



SOFA *SELECT*
ivory/cream/beige fabric **830118**
78"L 37"D 36"H



CASUAL SEATING

Look no further for a great variety of **informal, modern seating options**. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE OTTOMAN **SELECT**
white vinyl 815122
black vinyl 815123

34"L | 34"D | 15"H



ENDLESS CURVE OTTOMAN **SELECT**
white vinyl 815953
black vinyl 815952

60.5"L | 37.5"D | 15"H



ITEMS PICTURED BELOW

Roma Sofa, Powered | 83017 | **Page 30**

Regis Bench/Table | 82074 | **Page 23**

Swanson Swivel Chair | 810875 | **Page 12**

Regis End Table | 82075 | **Page 23**



OTTOMANS

**HALF BENCH
OTTOMAN** *SELECT*
white vinyl **815119**

39"L 23"D 18"H



**VIBE CUBE
OTTOMAN** *SELECT*

blue vinyl **81518**
red vinyl **81519**
orange vinyl **81525**
pink vinyl **81520**
yellow vinyl **81517**
black vinyl **81530**
white vinyl **81531**
steel blue vinyl **81532**
silver vinyl **81533**
purple vinyl **81534**

18"L 18"D 18"H



**MARCHE SWIVEL
OTTOMAN** *SELECT*

gray fabric **815151**
red fabric **815154**
blue fabric **815159**
linen fabric **815152**
meadow green fabric **815157**
pear yellow fabric **815158**
plum fabric **815156**
raspberry fabric **815153**
rose quartz fabric **815155**
white vinyl **815150**

17" Round 18"H



**EDGE LED
CUBE OTTOMAN*** *SELECT*

high-density plastic **81526**

20"L 20"D 20"H



EXPOSITION

BANQUETTES

CENTER CONE **SELECT** 8506

38" Round | 51"H

⚡ Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.



QUARTER CURVE OTTOMAN **SELECT** 8507

53"L | 22"D | 18"H

possible configurations



(4) quarter curve ottoman

72" Round | 18"H



(1) center cone
(4) quarter curve ottomans

72" Round | 51"H

⚡ See pages 30 and 31 for all Powered options.
*Electrical power must be ordered separately

OTTOMANS



BEVERLY BENCH OTTOMAN *SELECT*
black vinyl **81550**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
brown fabric **81551**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
gray fabric **81552**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
linen fabric **81553**
ivory/cream/beige

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
ocean blue fabric **81554**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
red fabric **81555**

60"L 20"D 18"H



BEVERLY BENCH OTTOMAN *SELECT*
white vinyl **81556**

60"L 20"D 18"H

OCCASIONAL CHAIRS

**BLACK DIAMOND
SIDE CHAIR** **ESSENTIALS**
71089

21"W | 23"L | 32"H

**BLACK DIAMOND
ARMCHAIR** **ESSENTIALS**
71090

20"W | 21"L | 33"H

LAGUNA CHAIR **SELECT**
maple/chrome 810861

18"L | 19"D | 34"H



**LIMERICK® CHAIR
BY HERMAN MILLER** **ESSENTIALS**
gray 210108

18"W | 17.75"L | 33"H

MADRID CHAIR **SELECT**
black vinyl/chrome 8102
white vinyl/chrome 810816

30"L | 30"D | 31"H



ITEMS PICTURED BELOW

Powered Locking Pedestal, 36" | 85061 | **Page 31**

White Vibe Cube Ottoman | 81531 | **Page 7**



OCCASIONAL CHAIRS

MEETING CHAIR **SELECT**

white vinyl **810948**
 espresso vinyl **810835**
 taupe microfiber **810836**

25.5"L 23.5"D 34"H



KEY WEST CHAIR **SELECT**

black fabric **8103**

31"L 31"D 31"H

MADDEN CHAIR **SELECT**

light gray vinyl **810843**

27"L 32"D 33"H



MALBA CHAIR **SELECT**

gray molded plastic **810131**
 green molded plastic **810130**

20"L 20"D 32"H



OCCASIONAL CHAIRS

CHRISTOPHER CHAIR **SELECT**
white vinyl/chrome **810846**

17"L 19"D 35"H

ZENITH CHAIR **SELECT**
white/chrome **810851**

19"L 22"D 32"H

RUSTIQUE CHAIR **SELECT**
gunmetal **810841**

20"L 18"D 31"H



RAZOR ARMLESS CHAIR **SELECT**
white high-density plastic **810837**

15.38"L 15.5"D 30.5"H

SWANSON SWIVEL CHAIR **SELECT**
white vinyl **810875**

28"L 25"D 30"H



BERLIN STACK CHAIR **SELECT**
white & red plastic/chrome **810811**
white & black plastic/chrome **810810**

18"L 22"D 32"H

WENDY CHAIR **SELECT**
clear acrylic **810847**

15"L 20"D 36"H



CONFERENCE CHAIRS

GRAY GASLIFT CHAIR **ESSENTIALS**

with arms **71046**
without arms **71045**

26"W 20"L 38"H Adjustable

LA BREA SWIVEL CHAIR **SELECT**

charcoal gray fabric **810874**

35"L 27"D 40"H

ALTURA GUEST CHAIR **SELECT**

black fabric/black steel **81063**

25"L 20"D 34"H



PRO EXECUTIVE HIGH BACK CHAIR **SELECT**

white vinyl **810844**
black vinyl **810946**

25"L 24"D 48"H Adjustable



PRO EXECUTIVE MID BACK CHAIR **SELECT**

white vinyl **810945**
black vinyl **810944**

24"L 22"D 40"H Adjustable

PRO EXECUTIVE GUEST CHAIR **SELECT**

black vinyl **810947**

24"L 22"D 36"H

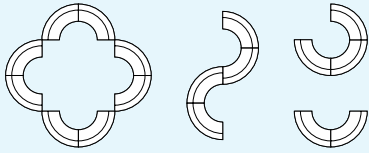


BARS & BARSTOOLS

MARTINI BAR **SELECT**
gray metal rounded bar with frosted
glass top and chrome legs **8501**

67"L | 22"D | 45"H

possible configurations



BLACK DIAMOND STOOL **ESSENTIALS**
71088

22"W | 18"L | 46"H

GRAY GASLIFT STOOL **ESSENTIALS**
with arms **71048**
without arms **71047**

24"W | 20"L | 46"H | Adjustable

LAGUNA BARSTOOL **SELECT**
maple/chrome **810860**

18"L | 20"D | 47"H



LIMERICK® STOOL
BY HERMAN MILLER **ESSENTIALS**
gray **210109**

18"W | 17.75"L | 44"H

LIFT BARSTOOL **SELECT**
gray vinyl/chrome **810872**
red vinyl/chrome **810873**
black vinyl/chrome **810871**
white vinyl/chrome **810870**

15" Round | 23-33.5"H | Adjustable



APEX BARSTOOL **SELECT**
black vinyl **810951**
blue ultra suede **810952**
red vinyl **810953**
white vinyl **810954**

21"L | 21"D | 33"H



BARS & BARSTOOLS

BANANA BARSTOOL **SELECT**

white vinyl/chrome **810103**
black vinyl/chrome **810104**

21"L 22"D 41"H

ZENITH BARSTOOL **SELECT**

white/chrome **810850**

19"L 20"D 44"H

ZOEY BARSTOOL **SELECT**

white vinyl/chrome **810840**
black vinyl/chrome **810834**

15"L 16"D 26-30.5"H Adjustable



CHRISTOPHER BARSTOOL **SELECT**

white **810848**

19"L 15"D 41"H

SHARK BARSTOOL **SELECT**

white plastic/chrome **810202**

22"L 19"D 34-44"H Adjustable



RUSTIQUE BARSTOOL **SELECT**

gunmetal **810839**

13"L 13"D 30"H

OSLO BARSTOOL **SELECT**

blue plastic/chrome **810200**
white plastic/chrome **810201**

17"L 20"D 45"H



TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

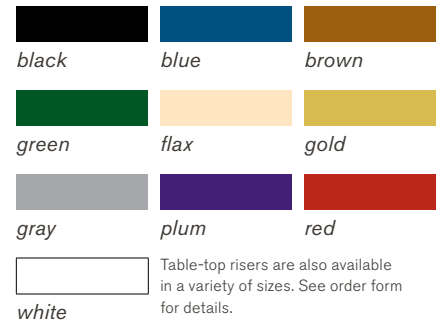
ITEMS PICTURED BELOW

Endless Square Ottoman | 815122 | **Page 6**

Geo End Table | 82035 | **Page 22**



DRAPED OR UNDRAPED TABLES & COUNTERS



ESSENTIALS

TABLES

24"D / 30"H	3'L	4'L	6'L	8'L
Draped	124330	124430	124630	124830
Draped on Fourth Side			12404630	12404830
Undraped	125330	125430	125630	125830

COUNTERS

24"D / 42"H	3'L	4'L	6'L	8'L
Draped	124342	124442	124642	124842
Draped on Fourth Side			12404642	12404842
Undraped	125342	125442	125642	125842

*Table and counter widths available in select cities



PEDESTAL TABLES

Soho Series



**BLACK-TOP
CAFÉ** **ESSENTIALS**
72069

24" Round 30"H

72067

36" Round 30"H

BLACK-TOP MINI **ESSENTIALS**
72066

18" Round 18"H



**BLACK-TOP
BISTRO** **ESSENTIALS**
72070

24" Round 42"H

72068

36" Round 42"H

Chelsea Series



**BUTCHER BLOCK-TOP
CAFÉ** **ESSENTIALS**
72063

30" Round 30"H

72064

36" Round 30"H



**BUTCHER BLOCK-TOP
BISTRO** **ESSENTIALS**
720163

30" Round 42"H

720164

36" Round 42"H



**HYDRAULIC BASE
CAFÉ TABLE** **SELECT**
maple 8201208

30" Round 29"H



**HYDRAULIC BASE
BAR TABLE** **SELECT**
maple 8201207

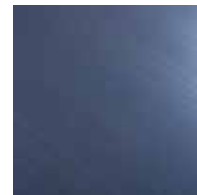
30" Round 45"H



actual color

**STANDARD BASE
CAFÉ TABLE** **SELECT**
blue steel 8201203

30" Round 29"H



actual color

**STANDARD BASE
BAR TABLE** **SELECT**
blue steel 8201204

30" Round 42"H

PEDESTAL TABLES



HYDRAULIC BASE
CAFÉ TABLE **SELECT**
graphite **8201209**
36" Round 29"H



HYDRAULIC BASE
BAR TABLE **SELECT**
graphite **8201211**
36" Round 45"H



HYDRAULIC BASE
CAFÉ TABLE **SELECT**
maple **8201206**
36" Round 29"H



HYDRAULIC BASE
BAR TABLE **SELECT**
maple **8201205**
36" Round 45"H



HYDRAULIC BASE
CAFÉ TABLE **SELECT**
white laminate **820126**
36" Round 29"H



HYDRAULIC BASE
BAR TABLE **SELECT**
white laminate **820125**
36" Round 45"H



MADISON HYDRAULIC BASE
CAFÉ TABLE **SELECT**
gray acajou **820241**
30" Round 29"H



MADISON HYDRAULIC BASE
BAR TABLE **SELECT**
gray acajou **820240**
30" Round 45"H



MADISON
CAFÉ TABLE **SELECT**
gray acajou **820265**
30" Round 29"H



MADISON
BAR TABLE **SELECT**
gray acajou **820264**
30" Round 42"H

PEDESTAL TABLES



30" CAFE TABLE W/ BLACK BASE - WHITE TOP **SELECT**
white laminate **8201220**
30" Round | 29"H



30" BAR TABLE W/ BLACK BASE - WHITE TOP **SELECT**
white laminate **8201221**
30" Round | 42"H



30" BAR TABLE W/ HYDRAULIC BASE - WHITE TOP **SELECT**
white laminate **8201222**
30" Round | 45"H



30" CAFE TABLE W/ HYDRAULIC BASE - WHITE TOP **SELECT**
white laminate **8201223**
30" Round | 29"H



30" BAR TABLE W/ HYDRAULIC BASE - RED **SELECT**
red laminate **820920**
30" Round | 45"H



30" CAFE TABLE W/ HYDRAULIC BASE - RED **SELECT**
red laminate **820921**
30" Round | 29"H



30" BAR TABLE W/ HYDRAULIC BASE - GRAPHITE **SELECT**
gray laminate **820922**
30" Round | 45"H



30" CAFE TABLE W/ HYDRAULIC BASE - GRAPHITE **SELECT**
gray laminate **820923**
30" Round | 29"H



30" BAR TABLE W/ HYDRAULIC BASE - SILVER **SELECT**
silver **820924**
30" Round | 45"H



30" CAFE TABLE W/ HYDRAULIC BASE - SILVER **SELECT**
silver **820925**
30" Round | 29"H

OCCASIONAL, END & COCKTAIL TABLES

Silverado

END TABLE **SELECT**
tempered glass/painted steel **82015**

24" Round 22"H

COCKTAIL TABLE **SELECT**
tempered glass/painted steel **82014**

36" Round 17"H



Alondra

END TABLE **SELECT**
glass/chrome **820252**

20"L 20"D 20"H

COCKTAIL TABLE **SELECT**
glass/chrome **820250**

47"L 24"D 16"H



END TABLE **SELECT**
wood/chrome **820253**

20"L 20"D 21"H

COCKTAIL TABLE **SELECT**
wood/chrome **820251**

47"L 24"D 17"H



Atomic

36" ROUND TABLE **SELECT**
glass/chrome **8201224**

36" Round 30"H

42" ROUND TABLE **SELECT**
glass/chrome **8201225**

42" Round 30"H



OCCASIONAL, END & COCKTAIL TABLES

Geo

END TABLE **SELECT**
wood/black steel **82028**

20"L 20"D 21"H



COCKTAIL TABLE **SELECT**
wood/black steel **82027**

47"L 24"D 17"H



END TABLE **SELECT**
glass/chrome **82035**

26"L 26"D 20"H

COCKTAIL TABLE **SELECT**
glass/chrome **82034**

50"L 22"D 16"H

Sydney

END TABLE **SELECT**
black laminate/brushed steel **82054**
white laminate/brushed steel **82055**

27"L 23"D 22"H



COCKTAIL TABLE **SELECT**
black laminate/brushed steel **82052**
white laminate/brushed steel **82053**

48"L 26"D 18"H

⚡ Powered options available

OCCASIONAL, END & COCKTAIL TABLES

Regis

END TABLE **SELECT**
brushed metal **82075**

16"L 15.5"D 16.5"H

BENCH/TABLE **SELECT**
brushed metal **82074**

47"L 15.5"D 16"H



AURA
ROUND TABLE **SELECT**
white metal **820844**

15" Round 22"H

EDGE LED
CUBE TABLE* **SELECT**
white plastic/clear
acrylic top **82057**

20"L 20"D 20"H



GEO SQUARE-ROUND
TABLE **SELECT**
glass/black steel **82043**
glass/chrome **82044**

42"L 42"D 29"H



OCCASIONAL, END & COCKTAIL TABLES

Oliver

END TABLE **SELECT**
walnut finish **82088**

22" Round 22"H

TABLE **SELECT**
walnut finish **82087**

47"L 27"D 19"H



Rustique

SQUARE METAL BAR TABLE **SELECT**
gray finish **8201226**

23.75"L 23.75"D 41.25"H



ITEMS PICTURED BELOW

Endless Curve Ottoman | 815953 | **Page 6**

Silverado Cocktail Table | 82014 | **Page 21**



CONFERENCE TABLES

GEO CONFERENCE TABLE *SELECT*

glass/black steel **82041**

glass/chrome **82051**

60"L 36"D 29"H



MADISON CONFERENCE TABLE *SELECT*

gray acajou **820260**

42" Round 29"H



42" ROUND WHITE CONFERENCE TABLE *SELECT*

white laminate **820708**

42" Round 29"H



6' OVAL CONFERENCE TABLE *SELECT*

granite nebula **820203**

72"L 42"D 29"H



CONFERENCE TABLES

MADISON 5' TABLE **SELECT**

gray acajou **820261**

60"L 48"D 29"H



MADISON 8' TABLE **SELECT**

gray acajou **820262**

96"L 60"D 29"H



MADISON 10' TABLE **SELECT**

gray acajou **820263**

120"L 48"D 29"H

G30 CAFÉ TABLE (MAPLE W/ GROMMETS) **SELECT**

laminated/metal

82058

72"L 26"D 30"H



G30 CAFÉ TABLE (SOLID MAPLE TOP) **SELECT**

laminated/metal

82067

72"L 26"D 30"H



G30 CAFÉ TABLE (SOLID WHITE TOP) **SELECT**

laminated/metal

82063

72"L 26"D 30"H

CONFERENCE TABLES



VENTURA BAR TABLE *SELECT*
W/ GROMMET HOLES
maple **820951**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
black **820952**
 72.25"L 26.25"D 42"H



VENTURA BAR TABLE *SELECT*
W/ GROMMET HOLES
white **820953**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
maple **820954**
 72.25"L 26.25"D 42"H



VENTURA COMMUNAL *SELECT*
BAR TABLE
white **820956**
 72.25"L 26.25"D 42"H



MADISON DESK *SELECT*
gray acajou 84075

60"L 30"D 29"H



MADISON CREDENZA *SELECT*
gray acajou 84077

60"L 20"D 29"H



MADISON BOOKCASE *SELECT*
gray acajou 84078

36"L 12"D 72"H



COMPUTER DESK / TABLE



WORK DESK *SELECT*
white laminate **820706**

48"L 24"D 30"H



MERLIN TABLE *SELECT*
gray laminate **820707**

46"L 29"D 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | **Page 4**

Key Largo Chair | 810950 | **Page 4**

Sydney Table, Powered | 82076 | **Page 31**

Aura Round Table | 820844 | **Page 23**

Black Diamond Stool | 71088 | **Page 14**

Soho Black Top Bistro | 36" Round - 72068 | **Page 18**



Powered options do not include charging adapters with rental and will need to be supplied by the exhibitor if needed.

POWERED SEATING

NAPLES CHAIR, POWERED* **SELECT**

black vinyl **810120**

36"L 30"D 33"H



Power Panel Detail



NAPLES LOVESEAT, POWERED* **SELECT**

black vinyl **830122**

62"L 30"D 33"H



Power Panel Detail

NAPLES SOFA, POWERED* **SELECT**

black vinyl **830121**

87"L 30"D 33"H



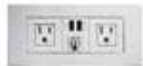
Power Panel Detail



ROMA CHAIR, POWERED* **SELECT**

white vinyl **81021**

37"L 31"D 33"H



Power Panel Detail



ROMA SOFA, POWERED* **SELECT**

white vinyl **83017**

78"L 31"D 33"H



Power Panel Detail

*Electrical power must be ordered separately

POWERED TABLES

VENTURA COMMUNAL BAR TABLE POWERED* **SELECT**
black **820950**

72.25"L | 26.25"D | 42"H



G30 CAFÉ TABLE, POWERED* **SELECT**
white top **82071**

72"L | 26"D | 30"H



G30 CAFÉ TABLE, W/ GROMMETS POWERED* **SELECT**
white top **82069**

72"L | 26"D | 30"H

TECH DESK WITH 3 DRAWER FILE CABINET, POWERED* **SELECT**
black metal **84083**
desk only **84084**

60"L | 30"D | 30"H



SYDNEY COCKTAIL TABLE, POWERED* **SELECT**
black laminate/brushed steel **82076**
white laminate/brushed steel **82073**

48"L | 26"D | 18"H

POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36" **SELECT**
black **85060**
white **85061**

24"L | 24"D | 36"H



POWERED* LOCKING PEDESTAL, 42" **SELECT**
black **85062**
white **85063**

24"L | 24"D | 42"H



Power Panel Detail

BANQUETTE

CENTER CONE **SELECT**
8506

38" Round | 51"H

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.



POWERED

*Electrical power must be ordered separately

3 DRAWER FILE CABINET ON CASTORS **SELECT**
84080

16"L 20"D 28"H



FILE CABINET WITH LOCK **ESSENTIALS**
 standard size

TWO-DRAWER 74082

15"W 29"L 28"H

FOUR-DRAWER 74081

15"W 29"L 50"H



POSH SHELVING W/ CHROME FRAME **ESSENTIALS**
 white **85020**

36"W 18"L 72"H



REFRIGERATOR



SMALL REFRIGERATOR* **ESSENTIALS**
75057

19"W 19"L 34"H



REFRIGERATOR* **SELECT**
 white - 14.0 cubic feet **8503001**

28"L 28"D 64"H

LIGHTING



MASON TABLE LAMP* **SELECT**
 white/brushed silver **850707**

16" Round 26"H



MASON FLOOR LAMP* **SELECT**
 white/brushed silver **850708**

18" Round 55"H

*Electrical power must be ordered separately

DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS **ESSENTIALS**

black

low **75020**

30"W 15"H

medium **75021**

18"W 20"H

high **75022**

24"W 36"H

Available in rectangular sizes.



DISPLAY CUBES **ESSENTIALS**

black

12" small **75030**

12"W 12"L 42"H

18" medium **75031**

18"W 18"L 36"H

24" large **75032**

24"W 24"L 42"H



ORION COMPUTER KIOSK **ESSENTIALS**

black **75079**

black **75079**

28"L 28"D 40.5"H

Computer not included.



DISPLAY COUNTER **ESSENTIALS**

black **72056**

black **72056**

24"W 49"L 42"H



ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That's why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND **SELECT**

white **850714**

black **850715**

14"L 13"D 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75"x 9.375" but not larger than 8.5"x 2.5", including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.



TABLET STAND ACCESSORIES

BROCHURE HOLDER* **SELECT**

black **850711**

8.625"L 1.1"D 11.325"H

WIRELESS PRINTER HOLDER* **SELECT**

black **850712**

3.3"L 1.9"D 5.28"H

CHARGING SHELF* **SELECT**

black **850713**

14.85"L 7.17"D 1"H



*To be ordered with the tablet stand

ACCESSORIES

CHROME STANCHION WITH 8' RETRACTABLE BELT *ESSENTIALS*
220121

42"H

CHROME SIGN HOLDER *ESSENTIALS*
220118

Holds 22" x 66" sign

ROUND LITERATURE RACK *ESSENTIALS*
750135

17"W 17"L 57"H

Revolving black display holds printed materials for easy access from 20 pockets.



FLAT LITERATURE RACK *ESSENTIALS*
750136

10"W 55"H

Forward-facing black display presents printed materials in six pockets.

CHROME COAT TREE *ESSENTIALS*
220109

8 1/4"W (21"W at the base) x 69 1/2"H

BRUSHED ALUMINUM EASEL *ESSENTIALS*
220134

When open 5 1/4" (W) x 64 1/4" (H) 26"W x 62"H

CHROME BAG RACK *ESSENTIALS*
220110

1"W (3" at center) x 41" H x 26"W



SPECIAL DRAPING (not pictured)

Special drape is available in a variety of colors. Refer to the order form for details.



FLOOR-STANDING BULLETIN BOARD *ESSENTIALS*
10201484

48"W 96"L 78"H



CORRUGATED WASTEBASKET *ESSENTIALS*
220106



WASTEBASKET *ESSENTIALS*
wastebasket color may vary.
220107



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 Irving, Texas 75063
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 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

CO-LOCATED



Healthcare
 PACKAGING
 EXPO

October 14-17, 2018 • McCormick Place
 Chicago, Illinois USA

Specialty Showcases

Discount Deadline:
August 27, 2018
 (excludes labor)

Description		Quantity	Advance Price	Standard Price	Total
16 Showcases (PES is not responsible for any damage or theft to any items left or stored in locked or unlocked showcases. See Form 9m for pictures.)	FULL VISION Showcase - includes (1) 8" and (1) 10" glass shelves with adjustable brackets, and 26" high front glass display section				
	4' Length	X	\$392.00	\$560.00	=
	5' Length	X	\$392.00	\$560.00	=
	6' Length	X	\$392.00	\$560.00	=
	HALF VISION Showcase - includes (1) 10" glass shelf with adjustable brackets, 18" high front glass display section				
	4' Length	X	\$392.00	\$560.00	=
	5' Length	X	\$392.00	\$560.00	=
	6' Length	X	\$392.00	\$560.00	=
	QUARTER VISION Showcase - with 12" high front glass display section				
	4' Length	X	\$392.00	\$560.00	=
	5' Length	X	\$392.00	\$560.00	=
	6' Length	X	\$392.00	\$560.00	=
	CORNER VISION Showcase - rear access, glass shelves				
	Full Vision	X	\$448.00	\$640.00	=
	Half Vision	X	\$448.00	\$640.00	=
	Quarter Vision	X	\$448.00	\$640.00	=
	WALL Showcase - 48"L x 20"D x 66"H, with (4) 12" glass shelves, adjustable brackets, lights, locks and a 60" high sliding glass door				
	Solid	X	\$511.00	\$730.00	=
	See-Thru	X	\$511.00	\$730.00	=
	TOWER Showcases - 20"L x 20"D x 80"H, with 3 glass shelves, lights, and locks				
20" x 20" Square	X	\$511.00	\$730.00	=	

- UNLESS SPECIFIED ABOVE, ALL SHOWCASES ARE 20"D X 38"H AND HAVE LIGHTS, LOCKS, SLIDING MIRROR DOORS, GREY EXTERIOR, OFF-WHITE INTERIOR ALUMINUM FRAMES. SHOWCASES ARE AVAILABLE WITH BLACK BASES BY REQUEST.
- A \$100.00 CHARGE PER SHOWCASE FOR ONSITE ORDERS AND CHANGES MADE AT SHOW SITE.
- ALL KEYS MUST BE LEFT WITH SHOWCASE OR A CHARGE OF \$10.00 WILL BE ASSESSED.
- ELECTRICAL OUTLETS AND ELECTRICAL LABOR FOR SHOWCASE LIGHTS ARE NOT INCLUDED. SEE OUR ELECTRICAL SERVICE FORMS TO ORDER ELECTRICAL.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

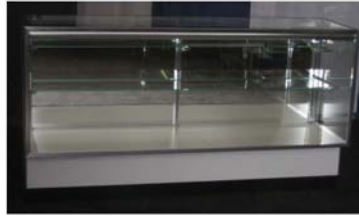
Print Name: _____

Date: _____

Authorizer's Signature: _____

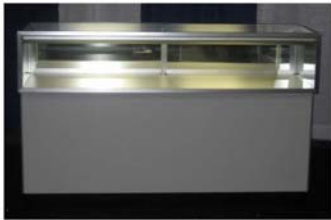
Full Vision Case

Available in 4 ft., 5ft., and 6ft. lengths. Includes 1-8" and 1-10" glass shelf with adjustable brackets with a 26" high front glass display section.



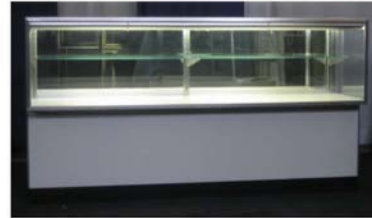
Quarter Vision Case:

Available in 4 ft., 5ft., and 6ft. lengths, and has a 12" high front glass display section.



Half Vision Case:

Available in 4 ft., 5ft., and 6ft. lengths. Includes 1-10" glass shelf with adjustable brackets, with 18" high front glass display section.



Corner Vision Case:

Available in full, half, and quarter sizes. Includes rear access, and glass shelves as seen in the other vision cases.



Cases on sides not included.

Tower Case:

Available in a 20X20 square only. The dimensions are 20" LX 20" DX 80" H. Includes 3 glass shelves, lights, and locks.



Wall Case:

Available in solid and see-thru (pictured). Dimensions are 48" LX 20" DX 66" H. Includes 4-12" glass shelves, adjustable brackets, lights, locks, and 60" high sliding glass.





5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

Submit Designer booth graphics to PES prior to 9/17/18 in order to avoid the 50% expedite fee on rental package.

A Digital Setup Fee of \$125 will be charged for all Designer Models.

Modular Rental Exhibits

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Prices for Modular Rental Exhibits include the exhibit, stem lights, and labor to install and dismantle structure. To order a full turnkey exhibit, please review the PES exhibiting packages order forms and information. PES exhibiting packages include carpet, a wastebasket, electrical outlet, daily cleaning and furniture.

Electrical outlets and electrical labor and materials are NOT included for Modular Rental Exhibits.

	Description	Qty	Advance Price	Standard Price	Total
1 8 Ft. High x 10 Ft. Wide Units	A100B Essential Basic	X	\$ 1,815.91	\$ 2,594.15 =	
	A100D Essential Designer (includes graphics)	X	\$ 3,301.20	\$ 4,716.00 =	
	B100B Overlay Basic	X	\$ 2,181.69	\$ 3,116.70 =	
	B100D Overlay Designer (includes graphics)	X	\$ 3,962.32	\$ 5,660.45 =	
	D100B Storage Room Basic	X	\$ 2,357.99	\$ 3,368.55 =	
	D100D Storage Room Designer (includes graphics)	X	\$ 4,292.89	\$ 6,132.70 =	
	F100 Designer Light Box (includes graphics)	X	\$ 4,167.07	\$ 5,952.95 =	
2 8 Ft. High x 15 Ft. Wide Units	A150B Essential Basic	X	\$ 2,542.09	\$ 3,631.55 =	
	A150D Essential Designer (includes graphics)	X	\$ 4,621.68	\$ 6,602.40 =	
	B150B Overlay Basic	X	\$ 3,054.07	\$ 4,362.95 =	
	B150D Overlay Designer (includes graphics)	X	\$ 5,547.19	\$ 7,924.55 =	
	D150B Storage Room Basic	X	\$ 3,631.74	\$ 5,188.20 =	
	D150D Storage Room Designer (includes graphics)	X	\$ 6,589.17	\$ 9,413.10 =	
	E150B Storage Counter Basic	X	\$ 3,631.74	\$ 5,188.20 =	
E150D Storage Counter Designer (includes graphics)	X	\$ 6,589.17	\$ 9,413.10 =		
3 8 Ft. High x 20 Ft. Wide Units	A200B Essential Basic	X	\$ 4,359.01	\$ 6,227.15 =	
	A200D Essential Designer (includes graphics)	X	\$ 7,924.63	\$11,320.90 =	
	B200B Overlay Basic	X	\$ 4,359.01	\$ 6,227.15 =	
	B200D Overlay Designer (includes graphics)	X	\$ 7,924.63	\$11,320.90 =	
	D200B Storage Room Basic	X	\$ 4,359.01	\$ 6,227.15 =	
	D200D Storage Room Designer (includes graphics)	X	\$ 7,924.63	\$11,320.90 =	
	F200 Designer Light Box (includes graphics)	X	\$ 7,500.75	\$10,715.35 =	

Cancellation Policy: A 50% penalty is charged for cancellations prior to 9/17/18. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.	Subtotal _____
Exhibit Booth Rental orders requested on-site are subject to availability and may incur additional fees.	50% Expedite Fee if ordered after 9/17/18 _____
	100% Expedite Fee if ordered after 10/1/18 _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Submit Designer booth graphics to PES prior to 9/17/18 in order to avoid the 50% expedite fee on rental package.

Modular Rental Exhibits

Discount Deadline: August 27, 2018 (excludes labor)

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

A Digital Setup Fee of \$125 will be charged for all Designer Models.

Prices for Modular Rental Exhibits include the exhibit, stem lights, and labor to install and dismantle structure. To order a full turnkey exhibit, please review the PES exhibiting packages order forms and information. PES exhibiting packages include carpet, a wastebasket, electrical outlet, daily cleaning and furniture.

Electrical outlets and electrical labor and materials are NOT included for Modular Rental Exhibits.

Description		Qty	Advance Price	Standard Price	Total
4 12 Ft. High Options	C100B 12ft. High Basic (10ft. Wide)	X	\$ 2,542.23	\$ 3,631.75 =	
	C100D 12ft. High Designer (10ft. Wide)	X	\$ 4,621.68	\$ 6,602.40 =	
	C150B 12ft. High Basic (15ft. Wide)	X	\$ 3,558.94	\$ 5,084.20 =	
	C150D 12ft. High Designer (15ft. Wide)	X	\$ 6,470.35	\$ 9,243.35 =	
	C200B 12ft. High Basic (20ft. Wide)	X	\$ 6,102.57	\$ 8,717.95 =	
	C200D 12ft. High Designer (20ft. Wide)	X	\$ 11,094.51	\$ 15,849.30 =	

5 Booth Details Choose ONE Panel Type and Color.

Standard Laminate: Black Gray White Blue
 Fabric: Blue Fabric Gray Fabric Black Fabric

(Pegboard, Slat Wall and Grid Wall are available. Contact your Customer Account Manager.)

6 Booth Header Options Standard Header Copy (Please type or print.)

Letter Color: Black Red Blue
 Font Type: Times New Roman Bold Castle T Bold Arial Black Cooper Black

OR

Custom Header - See below to order and our Graphics Information form for sending artwork.

7 Custom Headers	10ft. Wide Custom Header Option (8ft. High Booths)	X	\$ 211.47	\$ 302.10 =
	10ft. Wide Custom Header Option (12ft. High Booths)	X	\$ 304.22	\$ 434.60 =
	15ft. Wide Custom Header Option (8ft. High Booths)	X	\$ 211.47	\$ 302.10 =
	15ft. Wide Custom Header Option (12ft. High Booths)	X	\$ 304.22	\$ 434.60 =
	20ft. Wide Custom Header Option (8ft. High Booths)	X	\$ 211.47	\$ 302.10 =
	20ft. Wide Custom Header Option (12ft. High Booths)	X	\$ 304.22	\$ 434.60 =

Add a custom graphic header to any booth rental for a fraction of the cost of a full designer option rental. Logos and company branding will add the custom look without breaking your budget. See order forms for pricing and contact your CAM to finalize your graphic look.

Cancellation Policy: A 50% penalty is charged for cancellations prior to 9/17/18. No refunds will be made thereafter.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.

Exhibit Booth Rental orders requested on-site are subject to availability and may incur additional fees.

Subtotal	_____
50% Expedite Fee if ordered after 9/17/18	_____
100% Expedite Fee if ordered after 10/1/18	_____
Add 9% Rental Tax	_____
TOTAL	_____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Use this page to add accessories to your rental booth or PES exhibiting package or as upgrades to your existing booth design.

A Digital Setup Fee of \$125 will be charged for all units with graphics.

Modular Rental Exhibits

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

PACK EXPO Services Exhibit Rental Division offers exhibitors a quick and cost effective solution for trade show participation. Price includes shipping, and installation and dismantle labor of your Modular Rental.

			Qty	Advance Price	Standard Price	Total
8 Accessories (Please see the following page for panel color and graphic options.)	ACC1	Curved Reception w/ Open Back	X	\$ 544.78	\$ 778.25 =	
	ACC1	Curved Reception w/ Open Back (graphics)	X	\$ 612.85	\$ 875.50 =	
	ACC2	Essential Credenza	X	\$ 385.88	\$ 551.25 =	
	ACC2	Essential Credenza (graphics)	X	\$ 453.95	\$ 648.50 =	
	ACC3	Cosmopolitan Credenza	X	\$ 590.14	\$ 843.05 =	
	ACC3	Cosmopolitan Credenza (graphics)	X	\$ 658.28	\$ 940.40 =	
	ACC5	Contemporary Credenza	X	\$ 453.95	\$ 648.50 =	
	ACC5	Contemporary Credenza (graphics)	X	\$ 499.07	\$ 712.95 =	
	ACC6	Contemporary Credenza w/ Standoff Sign	X	\$ 476.70	\$ 681.00 =	
	ACC6	Contemporary Credenza w/ Standoff Sign (graphics)	X	\$ 544.78	\$ 778.25 =	
	ACC8	Essential Pedestal	X	\$ 385.88	\$ 551.25 =	
	ACC8	Essential Pedestal (graphics)	X	\$ 453.95	\$ 648.50 =	
	ACC9	Reception Counter w/ Open Back	X	\$ 544.78	\$ 778.25 =	
	ACC9	Reception Counter w/ Open Back (graphics)	X	\$ 658.28	\$ 940.40 =	
	ACC10	Essential Extended Credenza w/ Shelf	X	\$ 590.14	\$ 843.05 =	
	ACC10	Essential Extended Credenza w/ Shelf (graphics)	X	\$ 726.36	\$1,037.65 =	
	ACC11	Additional Stem Light	X	\$ 72.14	\$ 103.05 =	
	ACC13	8" Straight White Laminate Shelf	X	\$ 68.11	\$ 97.30 =	
	ACC14	8" Straight Black Laminate Shelf	X	\$ 68.11	\$ 97.30 =	
	ACC15	8" Straight Clear Shelf	X	\$ 68.11	\$ 97.30 =	
	ACC22	Information Station Credenza	X	\$ 725.24	\$1,036.05 =	
	ACC23	Information Station Tower	X	\$ 725.24	\$1,036.05 =	
	ACC23	Information Station Tower (graphics)	X	\$ 885.50	\$1,265.00 =	
	ACC24	Freestanding Meter Panel Graphic	X	\$ 528.89	\$ 755.55 =	
	ACC33	12" Straight White Laminate Shelf	X	\$ 68.11	\$ 97.30 =	
	ACC34	12" Straight Black Laminate Shelf	X	\$ 68.11	\$ 97.30 =	
	ACC35	12" Straight Clear Shelf	X	\$ 68.11	\$ 97.30 =	

Cancellation Policy: A 50% penalty is charged for cancellations prior to 9/17/18. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests. Exhibit Booth Rental orders requested on-site are subject to availability and may incur additional fees.	Subtotal _____
	50% Expedite Fee if ordered after 9/17/18 _____
	100% Expedite Fee if ordered after 10/1/18 _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Use this page to add accessories to your rental booth or PES exhibiting package or as upgrades to your existing booth design.

A Digital Setup Fee of \$125 will be charged for all units with graphics.

Design Your Own Booth

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

PACK EXPO Services Exhibit Rental Division offers exhibitors a quick and cost effective solution for trade show participation. Price includes shipping, and installation and dismantle labor of your Modular Rental.

	Qty	Advance Price	Standard Price	Total
9 Components	Design Fee (Per Project)	X \$125.00	\$125.00	=
	8' high 1/2 Meter Vertical Panel	X \$264.46	\$377.80	=
	8' high 1/2 Meter Vertical Panel (with graphics) (single sided)	X \$320.53	\$457.90	=
	8' high 1 Meter Vertical Panel	X \$420.70	\$601.00	=
	8' high 1 Meter Vertical Panel (with graphics) (single sided)	X \$528.89	\$755.55	=
	8' high Door and Frame	X \$320.53	\$457.90	=
	8' high Door and Frame (with graphics)	X \$392.67	\$560.95	=
	Sidewall (42" high x 6' wide)	X \$185.12	\$264.45	=
	Sidewall with graphics (42" high x 6' wide) (single sided)	X \$252.42	\$360.60	=
	Add Modular Header (call for quote)	X Call for quote	Call for quote	=
Increase to 12' height (call for quote)	X Call for quote	Call for quote	=	

10 Panel Color Choose ONE Panel Type and Color.

Hardwall: Black Gray White Blue

Fabric: Blue Fabric Gray Fabric Black Fabric

11 Graphic Options Please send your logo and artwork to your CAM and include the Show Name, Exhibitor Name and booth number. For best results please send a vector image. See the Graphic Information form for specific setup instructions.

Cancellation Policy: A 50% penalty is charged for cancellations prior to 9/17/18. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.	Subtotal _____
Exhibit Booth Rental orders requested on-site are subject to availability and may incur additional fees.	50% Expedite Fee if ordered after 9/17/18 _____
	100% Expedite Fee if ordered after 10/1/18 _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____

Exhibit Solutions



PACK EXPO Services can provide you a complete rental exhibit in a style that fits your needs and at a price that fits your budget. You pay no design fees, no shipping fees, no material handling fees and no repair or refurbishing fees. Make a bigger splash and order the Designer version which includes graphics designed just for you.

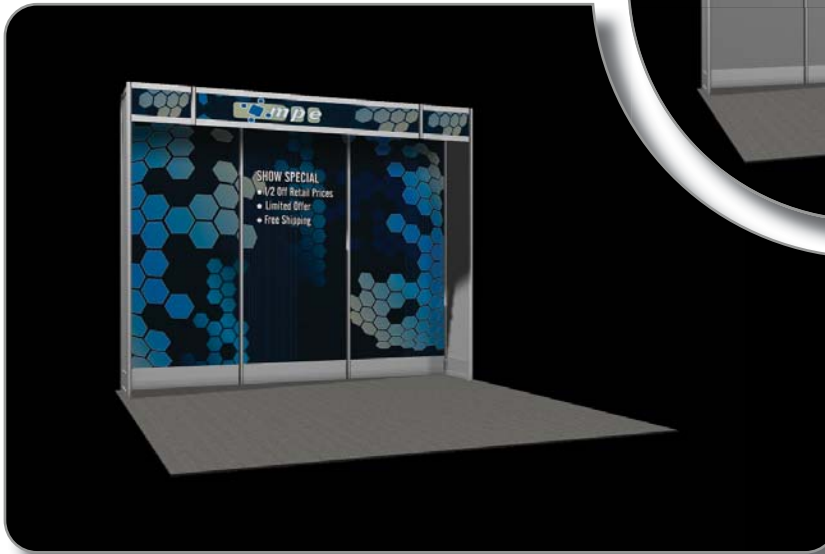
Each rental includes the header, lights, and installation and dismantle labor. Designer versions include custom graphics. See item descriptions for more details. If you should have any questions or to place an order, please feel free to contact your Customer Account Manager for additional assistance.

You may combine any rental booth with a PES Exhibiting Package to create a true turnkey exhibit.

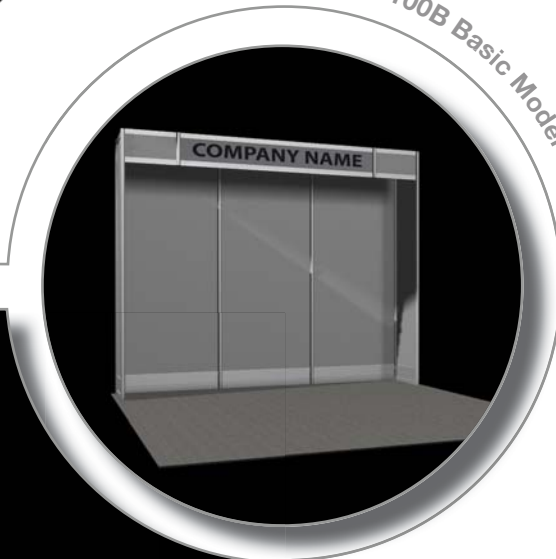
8' High – 10' Wide Units

exhibit solutions

A100D Designer Model



A100B Basic Model



Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

B100D Designer Model



B100B Basic Model



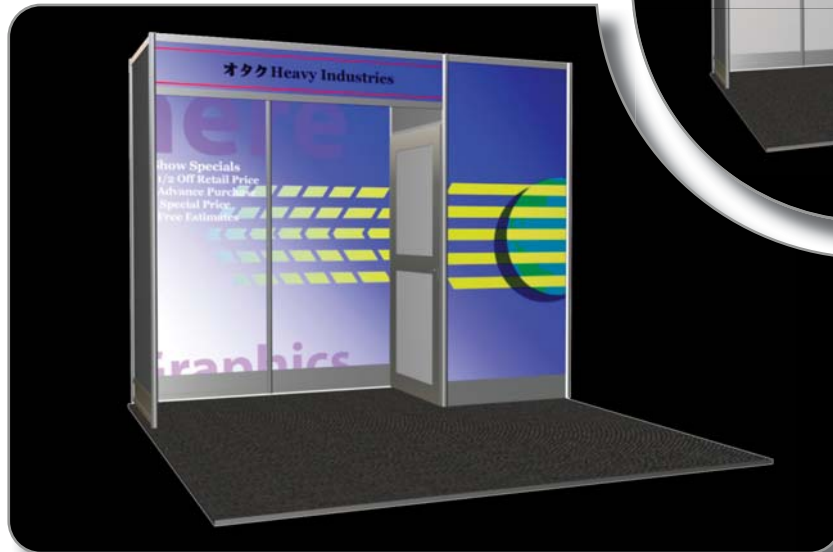
Rental Includes:

- Flat Surface Backwall
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

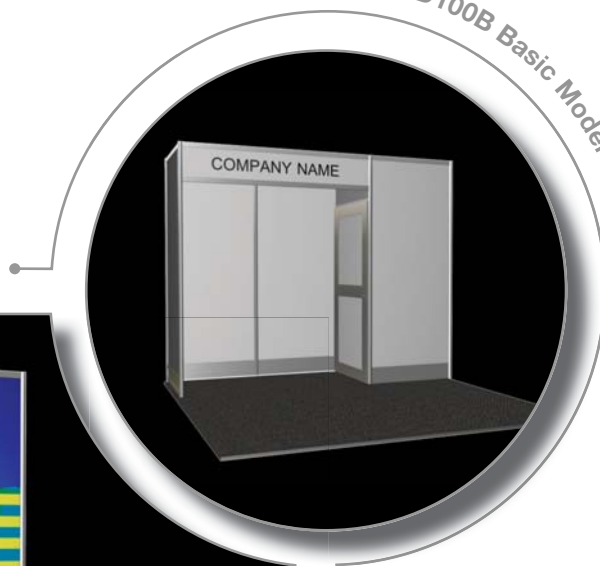
8' High – 10' Wide Units

exhibit solutions

D100D Designer Model



D100B Basic Model



Rental Includes:

- Header (Custom Header Additional Cost)
- (2) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

F100 Model

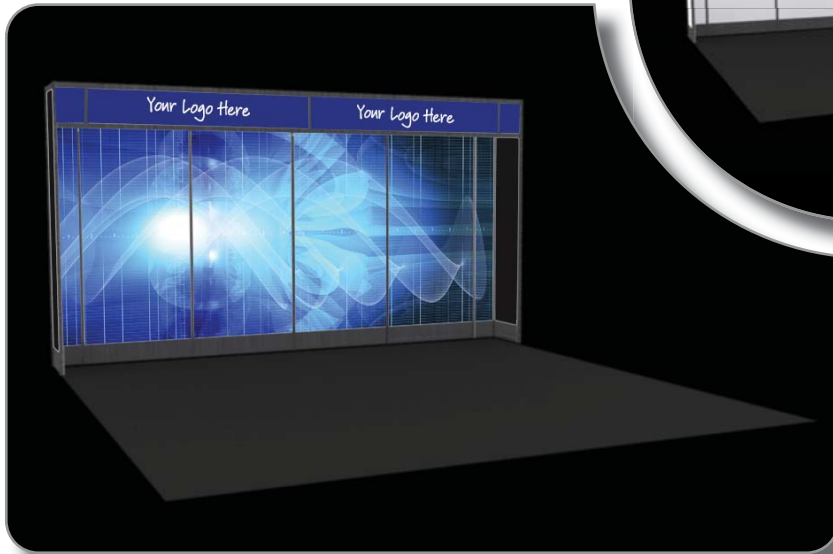


Rental Includes:

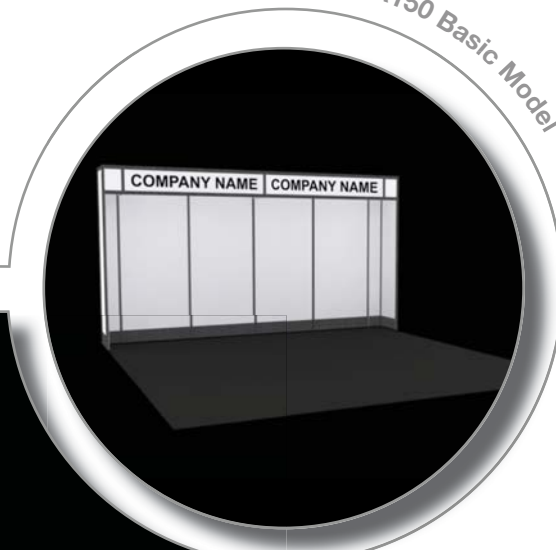
- Backlit Plexiglass Graphics
- Internal Lights
- Available as a Designer Version Only

8' High – 15' Wide Units

A150 Designer Model



A150 Basic Model

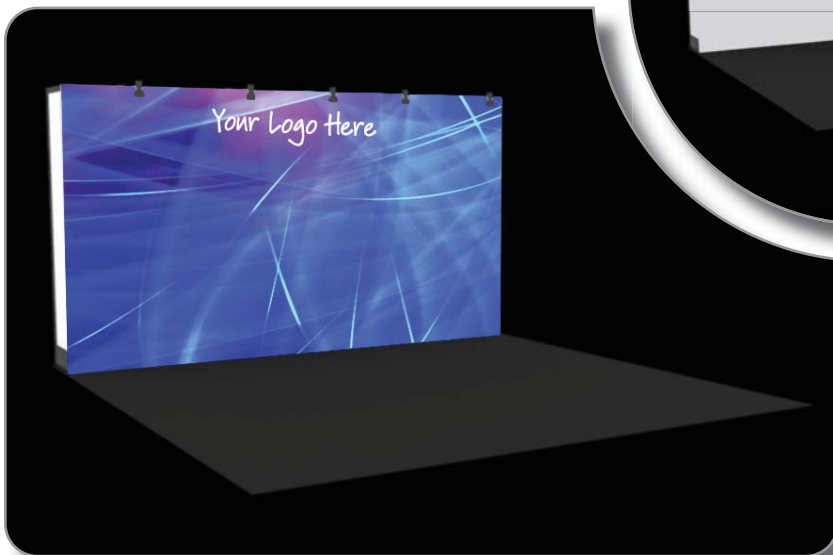


Rental Includes:

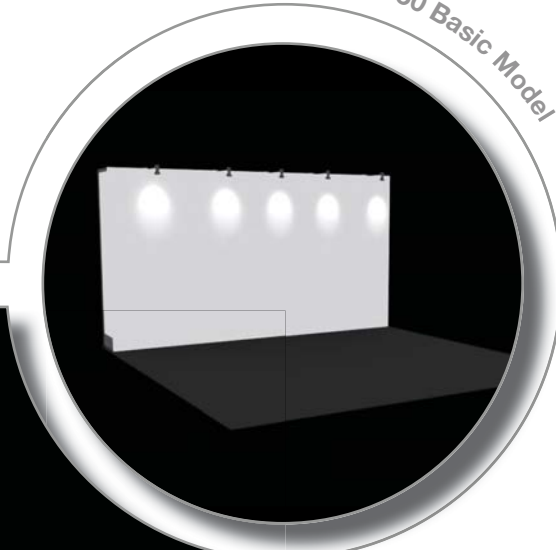
- 2 Headers (Custom Header Additional Cost)
- (4) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

B150 Designer Model



B150 Basic Model



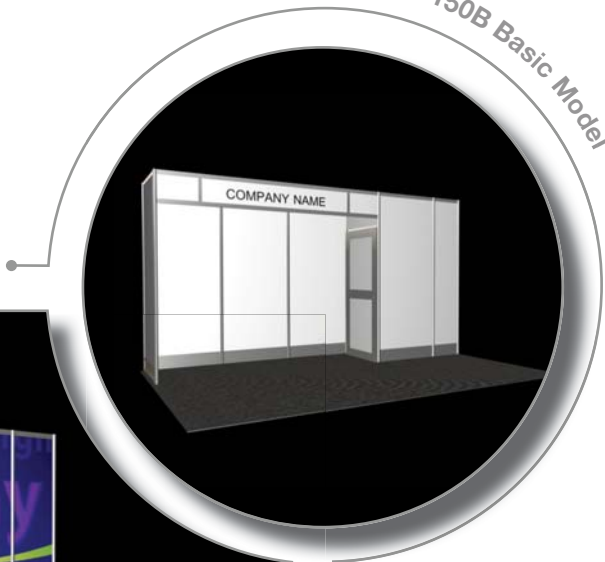
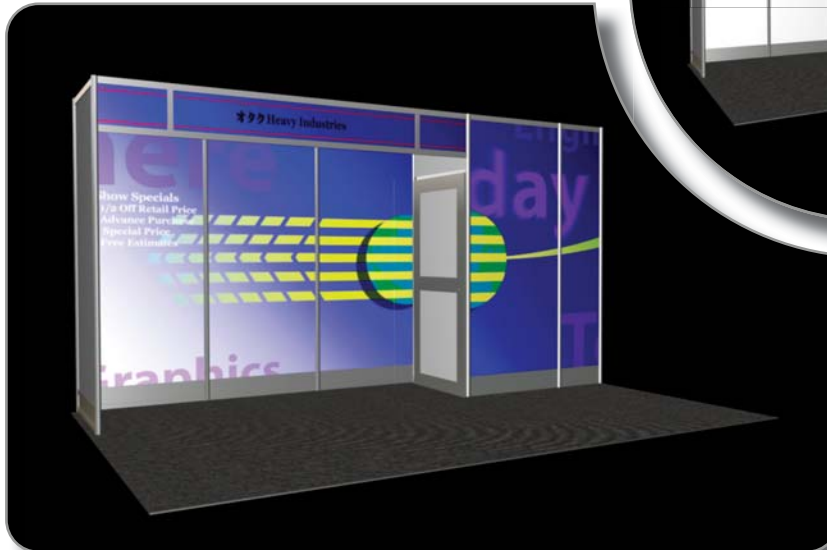
Rental Includes:

- Flat Surface Backwall
- (5) Spot Lights
- Custom Graphics (Designer Only Option)

8' High – 15' Wide Units

exhibit solutions

D150D Designer Model



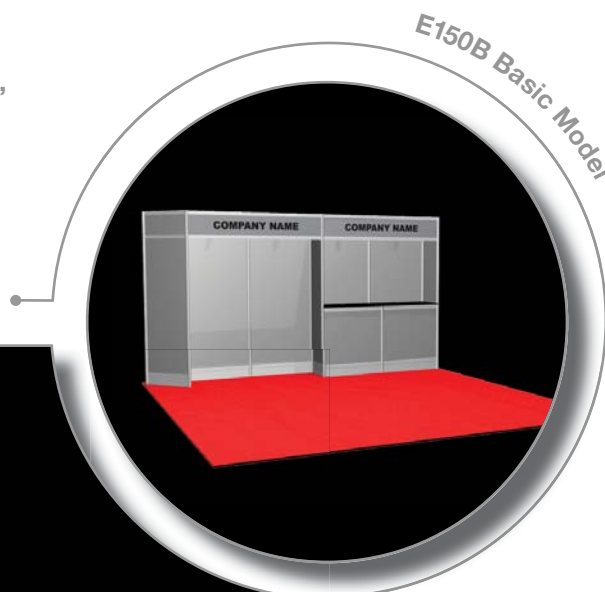
D150B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

E150D Designer Model



E150B Basic Model

Rental Includes:

- (2) Headers (Custom Headers Additional Cost)
- (4) Spot Lights
- (2) Counters with storage
- Custom Graphics (Designer Only Option)

8' High – 20' Wide Units

exhibit solutions

B200B Basic Model



B200D Designer Model

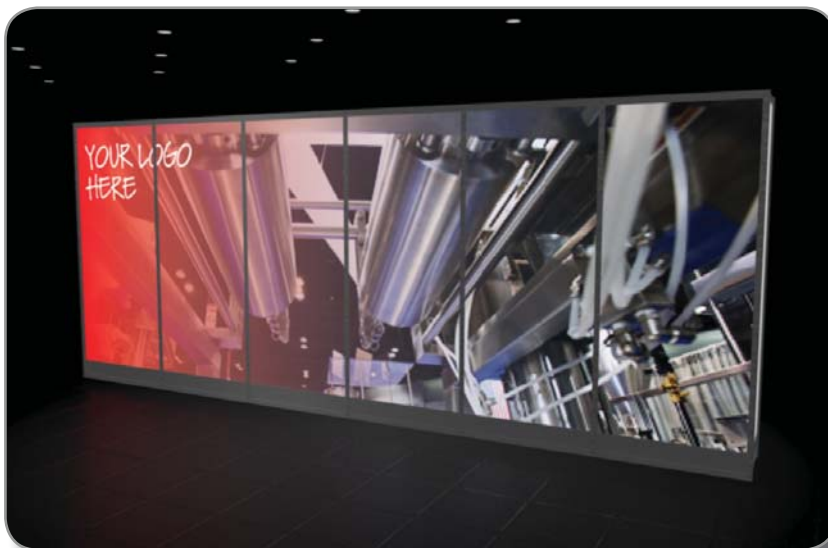


Rental Includes:

- Flat Surface Backwall
- (6) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

F200 Designer Model



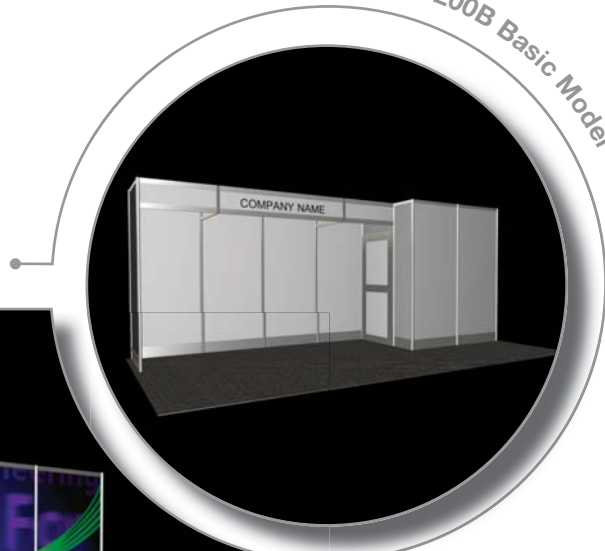
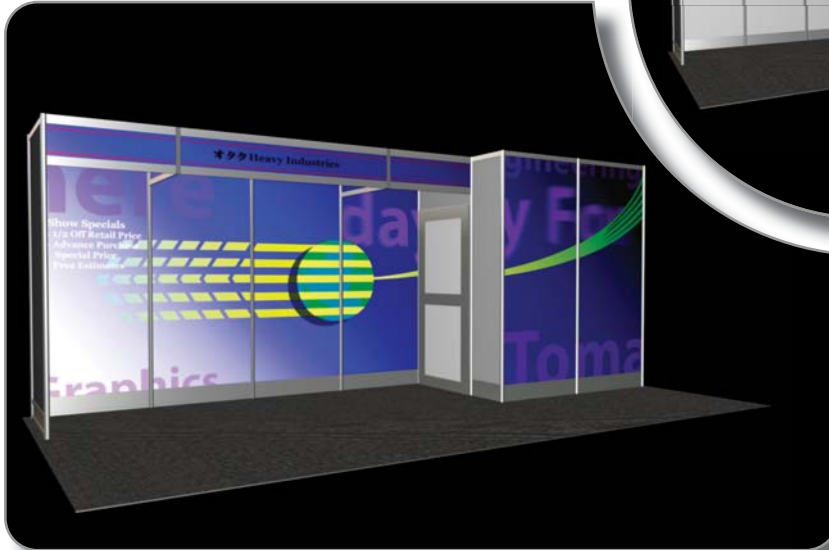
Rental Includes:

- Backlit Plexiglass Graphics
- Internal Lights
- Available as a Designer Version Only

8' High – 20' Wide Units

exhibit solutions

D200D Designer Model



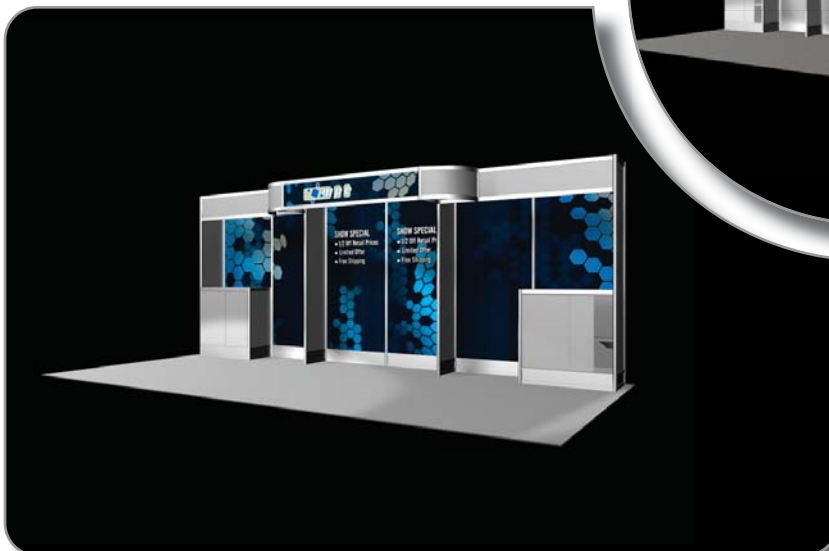
D200B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (4) Spot Lights
- Storage Room
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

A200D Designer Model



A200B Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (6) Spot Lights
- (2) Counters with storage
- Custom Graphics (Designer Only Option)

12' High Options

C100 Designer Model (10' Wide)



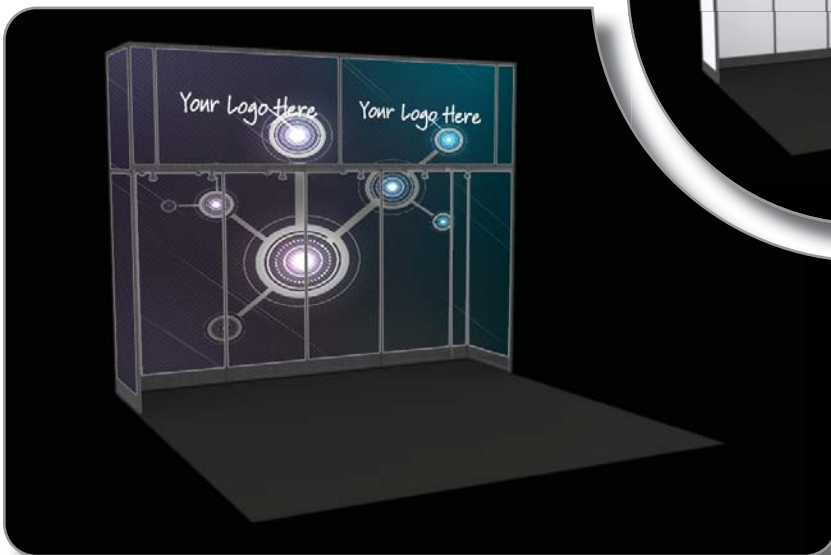
C100 Basic Model

Rental Includes:

- Header (Custom Header Additional Cost)
- (3) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

C150 Designer Model (15' Wide)



C150 Basic Model

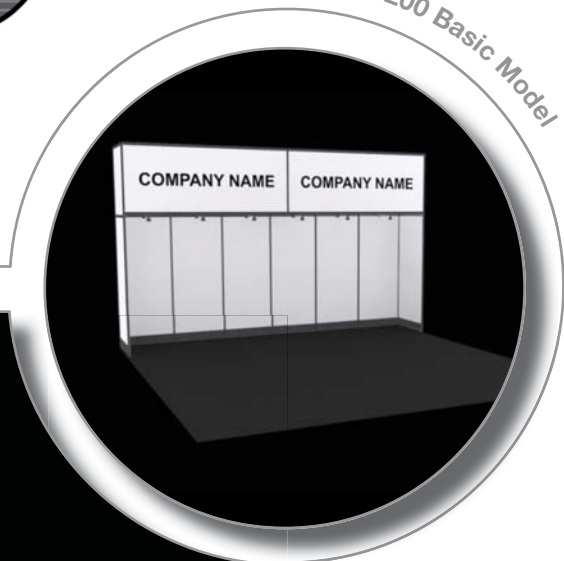
Rental Includes:

- 2 Headers (Custom Header Additional Cost)
- (4) Spot Lights
- Custom Graphics (Designer Only Option)

12' High Options

exhibit solutions

C200 Basic Model



C200 Designer Model (20' Wide)



Rental Includes:

- 2 Headers (Custom Header Additional Cost)
- (6) Spot Lights
- Custom Graphics (Designer Only Option)

Refer to page 11 & 12 for various counters, shelves, and other accessories.

Custom Headers:

Add a custom graphic header to any booth rental for a fraction of the cost of a full designer option rental. Logos and company branding will add that custom look without breaking your budget. See order forms for pricing and contact your CAM to finalize your graphic look.

Have your own idea?

We can help you design your own booth.

It's easy!

Configure a booth to meet your specific needs.

Our design department will bring it to life.



Using the same materials as the drawings in the previous pages, you can design your own booth layout. Reference the order form on the following pages, sketch out your idea and submit your order. Your Customer Account Manager will review the drawing for any questions and quote you a cost...it's that easy!

Once you approve the quote, a detailed drawing will be created and reviewed by a Modular Systems Expert. This expert will confirm the booth design is structurally sound and follows all Show Management

guidelines. The drawings are sent to you for one last review and you're done. The next time you see the design again will be when it's standing in your booth.

It's a quick and easy option providing exactly what you want at an affordable price. You design it, we build it. Order it today.



PACK EXPO Services
5931 W. Campus Circle Dr.
Irving, TX 75063
Ph: 972-751-9400

Color Selections

exhibit solutions

Rental options and accessories can help attract attention on the show floor. Different panel and carpeting colors emphasize your marketing message. Shelving, credenzas, and display cases help you showcase the products or literature you want attendees to notice.



Standard Header Font Styles

Arial Black

Cooper Black

Times New Roman Bold

Castle T Bold

Header fonts available in red, blue, and black.
Custom headers are available.

Accessories

exhibit solutions



ACC11
Stem Light



ACC33
Straight White Laminate Shelf
Size: 39" wide x 12" deep



ACC13
Straight White Laminate Shelf
Size: 39" wide x 8" deep



ACC14
Straight Black Laminate Shelf
Size: 39" wide x 8" deep



ACC15
Straight Clear Shelf
Size: 39" wide x 8" deep



ACC34
12" Straight Black Laminate Shelf
Size: 39" wide x 12" deep

ACC22

Information Station Credenza
Size: 58 1/4" wide x 34 3/4" x 42" high
Comes with lockable door.
Black only.

ACC23

Information Station Tower with
Digital Graphics
Size: 58 1/4" wide x 34 3/4" x 11' high
Comes with lockable door.
Black only.



ACC22

ACC24

Freestanding Panel with
Digital Graphics
Size: 40" wide x 8' high



Accessories

exhibit solutions

All accessories on this page (ACC1-ACC10) can be ordered with Digital Graphics and are available in your choice of fabric or hardwall color. Refer to the Color Selections page for examples of panel colors.



ACC1
Curved Reception Counter with Open Back
Size: 60 1/2" wide x 20" deep x 42" high
Open back - no shelf or door.



ACC6
Contemporary Credenza with Standoff Sign
Size: 38" wide x 30" deep x 46" high
Comes with lockable door and a shelf.



ACC2
Essential Credenza
Size: 40" wide x 30" deep x 42" high
Comes with lockable door and a shelf.

ACC8
Essential Pedestal
Size: 30" wide x 30" deep x 42" high
Pedestal only - closed back.



ACC3
Cosmopolitan Credenza
Size: 66" wide x 40" deep x 42" high
Comes with lockable door and a shelf.

ACC9
Reception Counter with Open Back
Size : 78" wide x 20" deep x 42" high
Open back - no shelf or door.



ACC5
Contemporary Credenza
Size: 38" wide x 30" deep x 46" high
Comes with lockable door and a shelf.

ACC10
Essential Extended Credenza
Size : 78" wide x 20" deep x 42" high
Comes with lockable door and a shelf.

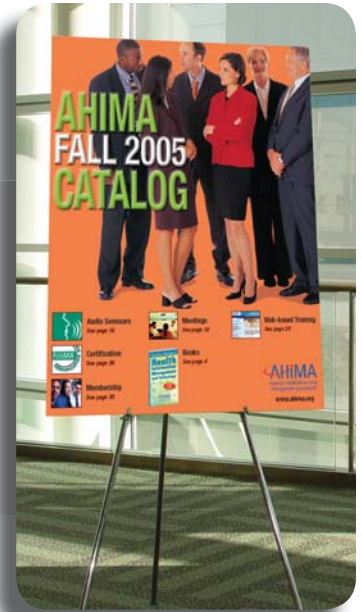


Graphics

exhibit solutions

Signs

In addition to the panels that line your exhibit, you might also need a specific sign promoting your latest product, announcing a giveaway, or an invitation to a demonstration. Popular sizes are 22"x 28" and 28"x 44"; these sizes work best on easels. Small signs measuring 7"x 11" are also great on tabletops. Large signs also can be made, measuring 40"x 60" or more.



Headers

Each modular Rental Exhibit includes a standard header with your company name. When upgrading to a custom header, our design team can assist you in visually attracting the attention your booth deserves.



Graphic Panels

Standard graphic panels can be created to fit any modular rental exhibit, or custom panels can be built. PES also offers backlit graphic panels. A perfect way to capture the attention of potential business.



Banners

Another way to promote your company and your products are wide banners across your booth, or perhaps in a sponsored conference room. Vinyl, cloth, and foamcore banners are available at any size.



Custom Exhibits

Advantages For You

Early-Bird Discount

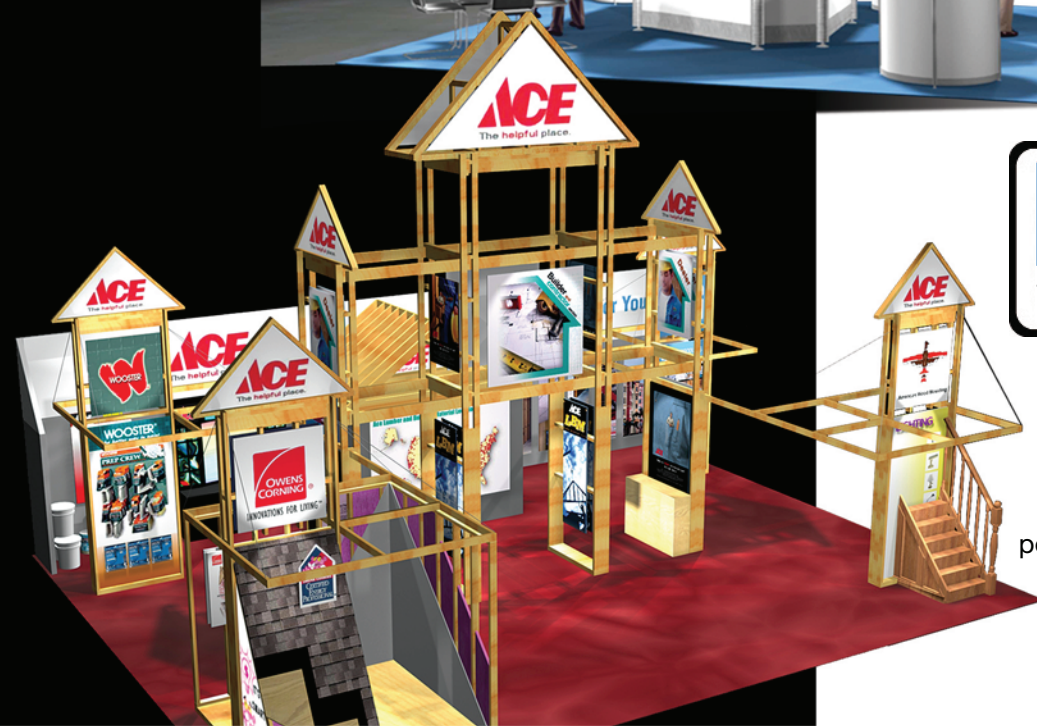
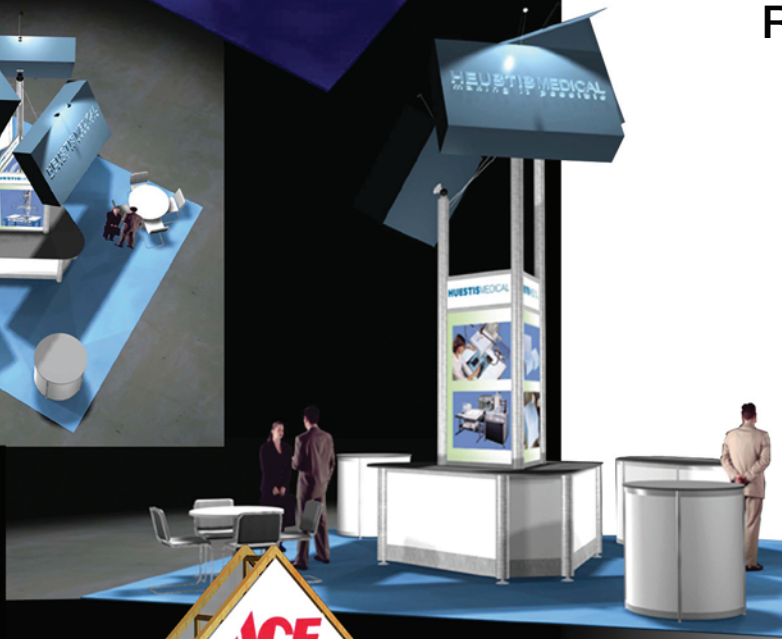
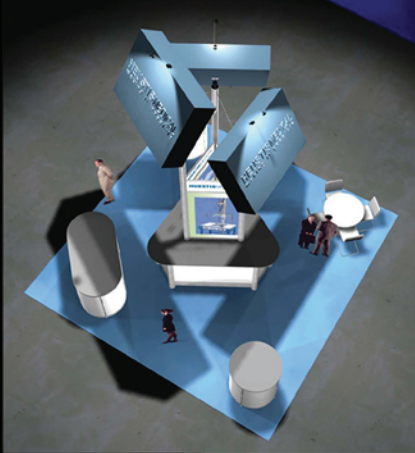
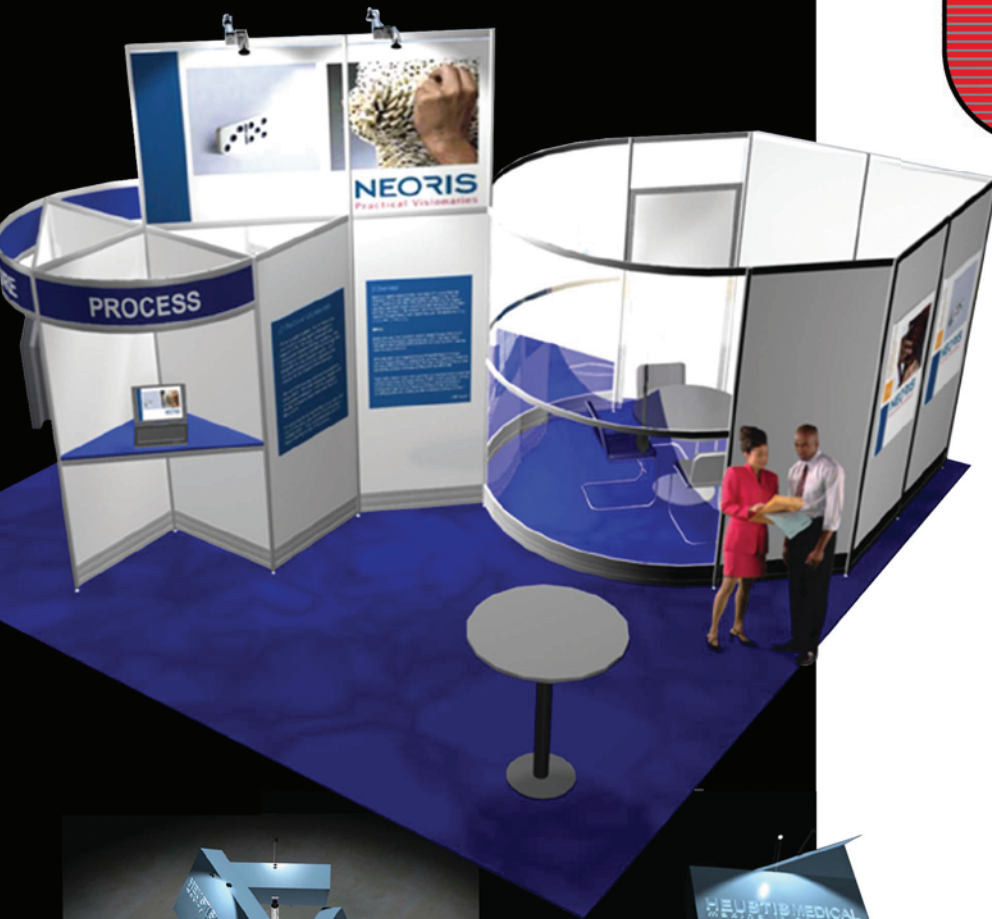
Flexible Custom Designs

Reduced Shipping Costs

Onsite Personnel

Show Experience

Easy Access



PACK EXPO Services
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Irving, TX 75063
Ph: 972-751-9400
pes.custombooths@packexposervices.com

The all-new Perspective™ Series from PACK EXPO Services



Exhibit
Catalog



Change your Perspective™

The way you look at rental exhibits is about to change forever.

The Perspective™ Series line of exhibit rentals for PACK EXPO Services offers you unmatched quality, price and flexibility to effectively and affordably meet your exhibit goals.

An exhibit rental can be a great choice if you are a new exhibitor, exhibit only occasionally, or change your look often. You can also add Perspective™ rental elements to your existing exhibit for a larger presence on the show floor.

The Perspective™ Series from PACK EXPO Services can provide you with the exhibits of all sizes and designs. With custom modular components, your exhibit can be built up to 12' in height and expanded to any width to fit your booth.

No longer are you boxed into the same configuration. Powered by the beMatrix system, these exhibit options have the look and design of a custom-build exhibit, while having the modularity and possibilities of a system.

The underlying structure is hardly visible, leaving more space for graphics and giving you a near-seamless design. Imagine: the polished look of custom for the price of a rental.

It's time to change your rental exhibit Perspective™





Enable close-up networking around fresh looking counters or launch your product demo to new heights with a sleek and curvy configuration. Every Perspective™ Series exhibit can be customized to your specific needs.

Pricing before the PACK EXPO discount deadline begins as low as \$3800 for 10'x10' units and includes backwall unit with custom graphics printing, along with counters and shelves as shown. Call your Customer Account Manager to discuss adding carpet, cleaning, furniture, electrical and AV services.

Questions? Contact Philip Ramirez at 972-580-9000 or PRamirez@PACKExpoServices.com



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October 14-17, 2018
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 Chicago, Illinois USA



Custom Booths

Discount Deadline:
August 27, 2018
 (excludes labor)



PACK EXPO Services is offering several **NEW** options for your booth design that may suit your needs. However, if you are still uncertain on the best way to brand your company and product, give us a call or email pes.custombooths@packexposervices.com. A PACK EXPO Custom Booth representative will work with you to design a custom rental booth specifically for you at a cost that will fit within your budget.

Our new Perspective Series™ collection of custom exhibit rentals offer several advantages:

- **Turnkey:** Exhibits are meticulously designed to include almost everything you need to create a memorable brand experience at the show.
- **Sets up fast:** Our system guarantees fast installation and dismantle saving you time and labor.
- **Near seamless:** Large eye-catching graphic panels with almost invisible breaks allow for impactful messaging to your attendees.

Get a complete, professional, custom look at the cost of a rental!

Here are the advantages to working with PACK EXPO Services:

1. **Show Experience.** We are PES. We are familiar with the show, its special requirements, the facility, local personnel and show logistics. Other companies don't have this inside view and experience, which are invaluable to saving you money.
2. **Onsite Personnel.** Your booth team is onsite from move-in through move-out, and with you every step of the way.
3. **Shipping.** Several customers have already confirmed, which means that you will save money on shipping because we'll have multiple exhibits on our trucks.
4. **Access.** All the vendors, personnel, materials and show equipment are at your disposal, so any onsite change can be managed without worry. Only we can make you a VIP Exhibitor providing you with special attention throughout the show.
5. **Flexible Custom Exhibit Designs.** Showcase your products and services in a customized fashion, not with a package design you might see in your competitor's booth a few aisles over. Your objectives and your ROI remain at the top of our agenda.

So, let us help you. Call 972-751-9400 and ask for a PACK EXPO Custom Booth representative or email pes.custombooths@packexposervices.com for assistance. We look forward to working with you to save you time and money.





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Graphics Information

Discount Deadline:
August 27, 2018
 (excludes labor)

Preferred Format(s) for Incoming Graphics

Logos: Vector-based files always work best to create large-format graphics and signage.

Graphics Supplied by Client: PDF files distilled at high resolution with fonts and graphics embedded are preferred as each individual graphic **MUST** be scaled to proper size and dimension for final output/printing. In case of file corruption, always include all mechanicals, support files, and fonts.

Other file formats are accepted:

Software

Adobe Photoshop:
 Adobe Illustrator:
 Adobe In Design:

Type of file

EPS (Raster based), PSD, TIFF (PC/MAC)
 EPS (Vector based), .AI (PC/MAC)
 (PC/MAC)

File Format

Where possible, use EPS or TIFF format. Although there are many graphic file formats to choose from, it is safest when printing to a PostScript device to use EPS for vector graphics and TIFF for raster/bitmap graphics.

Vector-based graphics are object-oriented files which contain drawing instructions and are used by applications such as Illustrator or Freehand (99.9% of logos fall into the "Vector" category). Fonts in these EPS files should be converted to "create outlines" or "convert to paths" this will eliminate the need to download the fonts for outputting.

Raster-based graphics are bitmapped files such as scans or screen shots. For TIFF files, be sure to have the correct amount of data in the file for the line screen which will be printed. Use an image-editing program such as Photoshop or Live Picture for TIFF files. Allow bleed for all graphics.

Resolution

Minimum resolution of 100 dpi at final output size is required. Internet Graphics downloaded or saved from Web pages are not acceptable for print products. These graphics have low resolution images (usually 72 PPI), which are fine for screen display, but far below acceptable quality standards for print.

Color

All work submitted for digital color should be in the CMYK (Cyan/Magenta/Yellow/Black) mode; which is mode required for the printing process. Authors must ensure that color saturation-color balance is correct before sending files. If an RGB (Red/Green/Blue) file is submitted, dramatic color shifts can occur when we convert to CMYK. Be aware that most desktop scanners, digital cameras, and video capture systems save files as RGB so it will be necessary for you to convert to CMYK. This can be accomplished in many ways, please consult your software manual for details. If your logo or graphics use Pantone colors, include the PMS color information.

Fonts

Include your screen and printer fonts when sending PC files. All fonts used must be postscript fonts. True Type fonts are not acceptable in a postscript environment. As a rule, always convert text to curves to eliminate font issues.

If True Type fonts are used, they must be converted into pixels or outlines and the entire file saved as an EPS or TIFF.

Size

Ensure your graphics are submitted in the correct dimensions and proportions. Include a sufficient amount of bleed.

Proof

Always supply a hard copy or digital proof of the artwork being submitted. This allows us to double-check the image.

Accepted Media and Transfer Methods

CD-ROM
 DVD

We prefer to use the ftp in emergency cases only.

Please submit materials on time. If materials arrive late, we may not have enough time to notify you about problems and your graphic may be printed incorrectly. If you have any questions, please call and ask. If a graphic does not meet the required specifications, the graphic may not appear as you expect it.



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**All Basic Graphics are
 for purchase, not rental.**

Basic Graphics

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the previous page.

		Quantity	Advanced Price	Standard Price	Total
1 Standard Sizes	File conversion, retouching, cloning or color correcting may incur an additional labor charge of \$78.00 per hour.				
	7" x 11"	X	\$ 32.13	\$ 45.90	=
	7" x 22"	X	\$ 34.20	\$ 48.85	=
	7" x 44"	X	\$ 49.53	\$ 70.75	=
	9" x 44"	X	\$ 62.06	\$ 88.65	=
	11" x 14"	X	\$ 34.20	\$ 48.85	=
	14" x 22"	X	\$ 48.02	\$ 68.60	=
	14" x 44"	X	\$ 96.08	\$137.25	=
	20" x 60"	X	\$194.04	\$277.20	=
	22" x 28"	X	\$ 89.99	\$128.55	=
	28" x 44"	X	\$181.55	\$259.35	=
40" x 60"	X	\$306.32	\$437.60	=	

2 Digital Graphics	PACK EXPO Services has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.				
	_____ L x _____ W = _____ sq. ft.				
	<ul style="list-style-type: none"> • Round sq. ft. to next whole increment. • Minimum order of 9 sq. ft. (1296 sq. in.) • Double sq. ft. for double-sided graphics. • File conversion, retouching, cloning or color correcting may incur additional labor charges. 				
	Digital Graphics up to 80 sq. ft.	X	\$18.48/ sq. ft.	\$26.40/ sq. ft.	=
	Digital Graphics over 80 sq. ft.	X	Call for quote	Call for quote	=

Cancellation Policy: A 50% penalty is charged for cancellations prior to sign fabrication. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Please fill out the Graphics Details form on the following page and return with your order.	Basic Graphics Subtotal _____
A 10% Rush Fee will be added to the above standard rates for all signs ordered after Exhibitor Move-In has begun.	Add 10.25% Sales Tax _____
	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Graphics Details

Discount Deadline:
August 27, 2018
 (excludes labor)

Graphics Details

Sign Layout: Vertical Horizontal

SPECIFY COPY AND LAYOUT BELOW

Background Color: _____

Lettering Color: _____

Size: _____

Backing Material: Foamcore Masonite PVC
 Plexi Gatorfoam Other: _____

File Information:

Electronic File Name: _____

Application: _____

PMS Colors: _____

Special Instructions: _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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**All Fabric Graphics are
 for purchase, not rental.**

Fabric Graphics

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
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STANDARD PURCHASE - Standard Framing, Sizes, and Fabric

- Single-sided graphics, frame hardware and harness included.
- Complete the "Hanging Sign" order form. (Labor and hardware to hang sign are NOT included.) See forms 14a-f.
- Orders received after the deadline date are subject to availability and will be charged standard prices.

				Qty	Advanced Price	Standard Price	Total
1 Square Signs	10' x 10'	3' High	40 linear ft. All Sides	X	\$ 7,418.81	\$10,598.30 =	
	10' x 10'	4' High	40 linear ft. All Sides	X	\$ 8,813.84	\$12,591.20 =	
	15' x 15'	3' High	60 linear ft. All Sides	X	\$10,499.79	\$14,999.70 =	
	15' x 15'	4' High	60 linear ft. All Sides	X	\$12,391.33	\$17,701.90 =	
2 Rectangle Signs	10' x 15'	3' High	50 linear ft. All Sides	X	\$ 9,349.69	\$13,356.70 =	
	10' x 15'	4' High	50 linear ft. All Sides	X	\$10,852.94	\$15,504.20 =	
3 Circle Signs	10' diameter	3' High	31.42' Circumference lin. ft.	X	\$ 6,554.24	\$ 9,363.20 =	
	10' diameter	4' High	31.42' Circumference lin. ft.	X	\$ 7,573.16	\$10,818.80 =	
	15' diameter	3' High	47.12' Circumference lin. ft.	X	\$ 9,240.04	\$13,200.05 =	
	15' diameter	4' High	47.12' Circumference lin. ft.	X	\$10,698.66	\$15,283.80 =	
4 Triangle Signs	10' x 10'	3' High	30 linear ft. All Sides	X	\$ 5,707.21	\$ 8,153.15 =	
	10' x 10'	4' High	30 linear ft. All Sides	X	\$ 6,655.71	\$ 9,508.15 =	
	15' x 15'	3' High	45 linear ft. All Sides	X	\$ 8,825.99	\$12,608.55 =	
	15' x 15'	4' High	45 linear ft. All Sides	X	\$12,580.75	\$17,972.50 =	
5 Serpentine Signs	10' long	3' High	20 linear ft. Double Sided	X	\$ 1,644.20	\$ 2,348.85 =	
	10' long	4' High	20 linear ft. Double Sided	X	\$ 2,134.51	\$ 3,049.30 =	
	15' long	3' High	30 linear ft. Double Sided	X	\$ 4,800.64	\$ 6,858.05 =	
	15' long	4' High	30 linear ft. Double Sided	X	\$ 6,026.69	\$ 8,609.55 =	
	20' long	4' High	40 linear ft. Double Sided	X	\$ 8,495.87	\$12,136.95 =	

Custom Purchase (Custom Framing, Various Custom Sizes, and Fabrics)- Please check the box to have your Customer Account Manager contact you regarding FREE samples of materials and/or quotes.

Cancellation Policy: A 50% penalty is charged for cancellations prior to sign fabrication. No refunds will be made thereafter.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

A 10% Rush Fee will be added to the above standard rates for all signs ordered after Exhibitor Move-In has begun.

Fabric Graphics Subtotal _____
 Add 10.25% Sales Tax _____
TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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All standard material handling charges are included in your space rate if you conform to your targeted inbound and outbound times.

Material Handling Information

October 14-17, 2018
McCormick Place
Chicago, Illinois USA

1 What is Material Handling?

Material handling (drayage) is the process of receiving your materials or equipment, either at the warehouse in advance of the show or at show site during move-in; delivering them to your booth; removing empty containers for storage during the show; returning the empty containers to your booth after the show; delivering your materials back to the dock; and loading them for outbound shipping.

Material Handling charges are calculated per one hundred pounds. (100 pounds = 1 cwt)

Each shipment will be rounded up to the next higher cwt. (I.E. a 245lb. shipment will be counted as 3 cwts)

2 Standard Material Handling

- All material handling charges for direct shipments are already included in your space rate regardless of weight or number of shipments, provided your shipments/trucks check-in at the PACK EXPO Services Marshalling Yard by 2:00 pm on your assigned-targeted move-in date and time.
- **This pre-paid fee also includes a one-time spot of equipment and display material. Any additional rigging or booth work will be done at the exhibitor's expense. Exhibitor must be in the booth in order to take advantage of the one-time spot.**
- Any freight which requires assembly, unskidding, uncrating, unbolting, stacking or special equipment for unloading (including 30,000 pound forklifts and cranes) and anything else which makes your machinery/freight non-show ready is **NOT** eligible for the one-time spot. Additional Rigging and Material Handling charges could apply — See forms in Section 3 for more details.
- All outbound material handling is included in the space rate and no overtime charges will apply.
- Special Assessment fees will only be applied in certain circumstances and they are defined below.

NOTE: Special rate includes material handling for the Primary Exhibitor's display material and equipment only. Any additional product or equipment is subject to additional billing. Primary Exhibitor is defined as the exhibitor who signs the Exhibit Space Application and Contract.

3 Special Assessment Fees

- A special assessment may apply to any inbound shipment which checks-in after 2:00 pm Monday through Friday, or any off target shipments received Saturday or Sunday. The fee is \$15.00 per hundred weight (cwt) with a \$150.00 minimum.
- A special assessment will apply to all advance warehouse shipments which includes:
 - ⇒ 30 days storage prior to move-in (August 27, 2018 to September 28, 2018)
 - ⇒ Unloading and storage
 - ⇒ Reloading and delivery to show siteThe fee is \$15.00 per cwt with a \$150.00 minimum
- A special assessment will apply to any shipment returning to the warehouse at the conclusion of the show. The fee is \$15.00 per cwt, with a \$150.00 minimum.

4 Insurance

It is understood that PACK EXPO Services is not an insurer. Insurance, if any, should be obtained by the exhibitor. It is suggested that exhibitors arrange All Risk coverage. This can be done by endorsements to existing policies. Exhibitor's materials should be insured from the time they leave their firm until they are returned after the close of the show. Please contact your CAM for further information.



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October 14-17, 2018
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Healthcare
PACKAGING
EXPO

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Material Handling Information

5 Liability

Exhibitor Liability

- PACK EXPO Services has Right of Preference into and out of the building to prevent tie-ups and provide an orderly operation of the show.
- PACK EXPO Services shall not be responsible for damage to uncrated materials, improperly packed materials or concealed damage.
- PACK EXPO Services shall not be responsible for loss, theft, or disappearance of materials after same has been delivered to the exhibitor's booth.
- Empty container labels will be available at all PACK EXPO Services Desks. Affixing the labels is the sole responsibility of the exhibitor or their representatives. All previous labels should be removed or obliterated. PACK EXPO Services assumes no responsibility for:
 - ⇒ Error to above procedures.
 - ⇒ Removal of containers with old empty labels and PACK EXPO Services labels.
 - ⇒ Improper information on empty labels.
 - ⇒ Materials stored in containers with empty labels.
- PACK EXPO Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
- Claims for loss or damage must be submitted to PACK EXPO Services prior to the close of the Show. No suit or action shall be brought against PACK EXPO Services more than one (1) year after the accrual of the cause of action.
- Any claims regarding material handling services will be adjudicated on its own merits and shall not impact payment for any other services due.

Shipping to PACK EXPO

- Shipments delivered or consigned direct to dock or warehouse address are subject to the following: PACK EXPO Services shall not be liable for loss, damage or delay due to fire, acts of God, strikes or causes beyond control. Furthermore, PACK EXPO Services' maximum liability is limited to \$0.30 per pound per article, with a maximum of \$50.00 per item or \$1,000.00 per shipment, while these goods and materials are in the warehouse or in vehicles during delivery to or from the convention facility.
- Collect shipments will NOT be accepted. Send freight pre-paid.
- NO LIABILITY IS ASSUMED for shipments without receipts, freight bills, or specific counts such as UPS or van lines.
- **TARGET TIME IS FOR CHECK-IN AT THE MARSHALLING YARD ONLY! Actual unloading can take many hours. PES is not liable for wait time charges for carriers.**

Shipping from PACK EXPO

- To expedite removal of materials, PACK EXPO Services shall have authority to change designated carriers.
- Exhibitors have the responsibility of arranging for outgoing shipments.
- Make sure materials are properly crated and labeled before turning in Material Handling Agreement (MHA) to a Service Desk. This prevents shipping out empty crates.
- Acceptance of MHAs by a PACK EXPO Services Desk does not represent acceptance of counts on the MHA. All outgoing freight will be counted by designated carrier at the booth, notifying PACK EXPO Services of any adjustments. PACK EXPO Services is not responsible for security of exhibitor freight that is left unattended in the booth while waiting for the designated carrier.



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**You can prepay for your estimated
 Material Handling costs. Any
 unused portion will be refunded.**

Material Handling Rates

**Discount does not apply to
 additional Material Handling Rates.**

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Use the following rates to estimate your special assessment fees. Use the grid provided on the bottom of the page to pre-pay for any expected fees. Material handling charges are calculated per one hundred pounds (100 pounds = 1cwt). (I.E. a 245lb. shipment will be counted as 3 cwts)

		Price	Minimum
1 Advance Shipments to Warehouse	All inbound warehouse shipments	\$15.00/ CWT	\$150.00
	Returning to Warehouse - Materials returned to warehouse after the conclusion of the show	\$15.00/ CWT	\$150.00
	Receiving Dates: August 27, 2018 to September 28, 2018		
2 Shipments Direct to Show-Site	Overtime - Any shipment arriving past 2:00 pm Monday - Friday or anytime on Saturday or Sunday	\$15.00/ CWT	\$150.00
	Returning to Warehouse - Materials returned to warehouse after the conclusion of the show	\$15.00/ CWT	\$150.00
3 Accessible Storage	AVAILABLE AT SHOW SITE ONLY - Based on amount of trailer space used. Labor charges will apply (see Rigging Information and Labor Planning forms for labor rates):		
	• Minimum 1 hour - In		
	• 1/2 hour each time product is accessed		
	• Minimum 1 hour - Out		
	1 Skid (minimum order)	\$ 100.00	N/A
	1/8 Trailer	\$ 200.00	N/A
	1/4 Trailer	\$ 295.00	N/A
	1/2 Trailer	\$ 590.00	N/A
	3/4 Trailer	\$ 885.00	N/A
	Full Trailer	\$1,179.00	N/A
During show days storage will only be accessed before 9 am and after 5 pm (overtime rates will apply). During move-in and move-out storage may be accessed at any time. You will need to contact your CAM at the Service Center to clarify what delivery dates and times you will need. Typically a minimum of a 1/2 hour will be applied to your account each time you access your stored items.			

CALCULATE YOUR ESTIMATED MATERIAL HANDLING SPECIAL ASSESSMENTS HERE

Number of CWT's (100 lbs. Rounded Up)	Applicable Rate	Amount
_____ X _____	_____	_____ = _____
_____ X _____	_____	_____ = _____
_____ X _____	_____	_____ = _____
_____	_____	_____
Storage Amount	Estimated Labor	Amount
_____ + _____	_____	_____ = _____
_____ + _____	_____	_____ = _____
_____ + _____	_____	_____ = _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Exhibitor Rights

EXHIBITOR BILL OF RIGHTS

In order to control costs, increase the competitiveness, and promote and provide for the economic stability of Authority premises, all Authority contracts with exhibitors, contractors, and managers shall include the following minimum terms and conditions:

- (1) Consistent with safety and the skills and training necessary to perform the task, as determined by the Authority, an exhibitor and exhibitor employees are permitted in a booth of any size with the use of the exhibitor's ladders and hand tools to:
 - (i) set-up and dismantle exhibits displayed on Authority premises;
 - (ii) assemble and disassemble materials, machinery or equipment on Authority premises; and
 - (iii) install all signs, graphics, props, other decorative items, and the exhibitor's own drapery, including the skirting of exhibitor tables, on the Authority premises (excluding hanging signs).
 - (2) An exhibitor and exhibitor employees are permitted in a booth of any size to deliver, set-up, plug in, interconnect, and operate an exhibitor's electrical equipment, computers, audio-visual devices, and other equipment.
 - (3) An exhibitor and exhibitor employees are permitted in a booth of any size to skid, position, and re-skid all exhibitor materials, machinery, and equipment on Authority premises.
 - (4) An exhibitor and exhibitor employees are prohibited at any time from using scooters, forklifts, pallet jacks, condors, scissors lifts, motorized dollies, or similar motorized or hydraulic equipment on Authority premises.
 - (5) The Authority shall designate areas, in its discretion, where exhibitors may unload and load exhibitor materials from privately owned vehicles at Authority premises with the use of non-motorized hand trucks and dollies.
- Straight Time rates for union labor will be in effect on Wednesday, October 17th (show break) from 4:00 pm to 10:00 pm. Overtime rates will be in effect from 10:00 pm to midnight.
 - Hanging signs regardless of type must be assembled and installed by union labor for safety reasons.
 - Half-hour increments will now be charged for union labor. (Minimum labor charge is now one half-hour rather than one hour.)
 - Due to the large number of rigging and teamster crews used at PACK EXPO International / Healthcare Packaging EXPO 2018, Straight Time is only available during the Monday - Friday, 8:00 am - 4:30 pm window.
 - Booth labor may be available at Straight Time rates outside of the Monday - Friday, 8:00 am - 4:30 pm window. 48 hour advance order is required. A minimum 4 hour labor call may be required. No show fees will apply. Saturday and Sunday orders will still be billable at OT/DT rates.



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Exhibitor Information

EXHIBITOR RIGHTS “DO NOT APPLY”

To: McCormick Place Registered Contractors

Re: Exhibitor Rights **do not** apply to contractor personnel

All registered companies and contractors operating at McCormick Place must be in compliance with the new State of Illinois Legislation regarding display installation/dismantling.

One of the significant changes of the new legislation is that it allows “Full Time Exhibitor Personnel” to perform work on their display without any size limitation. This work includes the use of tools both hand and power tools and electrical work.

IT IS IMPORTANT TO NOTE THAT THE NEW LEGISLATION DOES NOT ALLOW EXHIBITORS TO TRANSFER THEIR RIGHTS TO CONTRACTOR PERSONNEL.

Any registered contractor who attempts to take advantage of these changes created by the new legislation by posing as an exhibitor employee will incur serious consequences including the possible revocation of “Right of Entry” agreement. It is the contractor’s responsibility to have a complete understanding of all jurisdiction rules and McCormick Place rules that apply to any specific work.

For more information visit the McCormick Place website: www.mccormickplace.com or you may contact the following personnel:

Tom Cassell	tcassell@mccormickplace.com	312-617-0115
Pat Allen	pallen@mpea.com	312-791-6551
Alichia Johnson	ajohnson@mpea.com	312-791-7186



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EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

Show Management has selected PACK EXPO Services (PES) to be the Official Services Contractor for your upcoming show. As the Official Services Contractor, PES has the responsibility for material handling, electrical, air and water, all suspended rigging, general decorating and booth cleaning services. We hope this document will assist you in planning for your upcoming event.

To help you understand the Official Services Contractor responsibilities, we ask that you read and observe the following to aid in a smooth and efficient move-in and move-out of the trade show.

PES requests that exhibitors do not tip its employees by giving money, merchandise or other special considerations for services rendered. Exhibitors should not give coffee breaks other than mid-morning and mid-afternoon when employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor of PES. PES employees are paid an excellent wage and tipping is not an accepted company policy.

PES craftsmen at all levels are instructed to refrain from expressing any disputes or directly challenging the practices of any exhibitor. All questions arising with regard to the jurisdiction or practices must be directed to a PES management representative.

PER SHOW MANAGEMENT

TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Material Handling	<ul style="list-style-type: none"> As an exhibitor you may “hand carry” material. Hand carry is defined as small items such as cartons and packages that an exhibitor is able to carry. Any mechanical assistance is limited to a small dolly. The assistance of any motorized device or pallet jack is not permitted. When exhibitors choose to “hand carry” they may not access designated material handling areas. Must use specified exhibitor hand carry areas or main entrance of the facility. In all other circumstances items should be considered material handling. Exhibitor must be in booth to take advantage of one time spot. <p>In no circumstance is any exhibitor authorized to use PES material handling equipment for any purpose.</p>	<ul style="list-style-type: none"> PES has been contracted to be the exclusive provider for material handling contract services as ordered by the exhibitor. PES has the responsibility to manage all freight docks and to schedule all vehicles into and out of all designated material handling areas for the show. This will assure the smooth, orderly and efficient move in and move out of the tradeshow. PES has the sole responsibility for loading and unloading all trucks, trailers, common and contract carriers at its facilities or designated material handling areas. PES is not responsible for any material it does not handle. Any freight which requires assembly, labor, cranes or special equipment is not eligible for the one time spot. See Material Handling Information for more information.
Plumbing	<ul style="list-style-type: none"> Exhibitors should supply their own filter or other equipment to handle moisture or water in compressed air lines. Exhibitors are not allowed to bring air compressors on the show floor. 	<ul style="list-style-type: none"> All service connections must be made by “Qualified Plumbing Personnel”. See Plumbing Terms & Conditions for more information.
Telephone	<ul style="list-style-type: none"> May plug and unplug their phones, modems, faxes or credit card readers. 	<ul style="list-style-type: none"> McCormick Place Technology Services must distribute all concealed and under-carpet wiring.



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Exhibitor Information

EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

PER SHOW MANAGEMENT

TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Electrical	<p>The following work may be performed by the exhibitor's full-time company employees with positive identification such as a medical card or payroll stub but may not be performed by your Exhibitor Appointed Contractor (EAC).</p> <ul style="list-style-type: none"> • Plug in equipment into any receptacle up to 20A/120VAC. • May install their own lights attached to booth. • May connect modems, printers, computers and keyboards, test and tune their own equipment, and run their own communications cable between machines in the same booth above the booth carpet. • Mounting of monitors (to include plasma screens, LCD & CRT) and the installation of hanging brackets. • Use of halogen lamps is restricted. Ask your CAM for details. 	<ul style="list-style-type: none"> • All electrical distribution. • All under-carpet electrical distribution. • Any additional electrical requirement needs or changes to preorders. • Distribution and connection of all power in excess of 20A/120V. • Distribution and connection of all 208V and 480V power. • Distribution of all electrical equipment necessary to provide electrical service.
Non-Electric Hanging Signs	<ul style="list-style-type: none"> • Install and dismantle a non-electric sign attached to a booth by the exhibitor's full-time employee or approved EAC. 	<ul style="list-style-type: none"> • Assembly and disassembly of hanging signs. • Hanging of non-electrical signs and decorative materials from the ceiling. • Installing chain hoist and attaching signs (over 250 lbs.).
Rigging/ Electrical Hanging Signs and Truss	<ul style="list-style-type: none"> • Exhibitors <u>MAY NOT</u> install or assemble electrical hanging signs and truss. 	<ul style="list-style-type: none"> • Assembly and disassembly of electrical hanging signs, including rotating and header signs. • Lighting without dimmers. • Programmable theatrical lighting, production, related rigging and audio-visual. • Suspended trusses with or without legs that contain dimmable or programmable lighting, studio or motion picture lighting, sound system projectors and/or video wall. • Hoist ground-supported stand-alone truss whose sole purpose is overhead distribution of electrical. • Suspended truss with motorized hoist and non-dimmable and non-programmable lights. • Installing chain hoist. • Special effects equipment. • Laser lighting. • Video monitors and plasma screens including units fed by a live camera or are part of a multi-screen coordinated image.
Ground Supported Truss and Lighting	<ul style="list-style-type: none"> • Ground-supported truss that is considered to be "booth structure" or mixed-use truss may be assembled by your full-time employee or by an approved EAC. • Truss which is not assembled by PES is subject to all electrical rules and jurisdictions in regard to any electrical work in the truss. 	<ul style="list-style-type: none"> • Installation and dismantle of self-climbing and/or mechanized truss systems. • Installation and dismantle of any programmable dimmable lighting fixtures that are attached to any ground-supported truss. • Meeting room ground supported truss for the purpose of audio, visual, theatrical lighting.



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EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

PER SHOW MANAGEMENT

TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Booth Cleaning and Porter Service	<ul style="list-style-type: none"> Full time employees of the exhibiting company are allowed to clean their own booth. Exhibitor Appointed Contractors (EAC's) are <u>not</u> permitted to vacuum or utilize floor cleaning equipment on the show floor. 	<ul style="list-style-type: none"> All booth vacuuming and porter service. Maintenance of aisle carpet and common areas.
Booth Installation and Dismantle	<ul style="list-style-type: none"> As an Exhibitor you may choose to utilize your own personnel to set up and dismantle your exhibit. If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub. You may hire PES to act as your Exhibitor Appointed Contractor (EAC) to perform this work. You may hire an Exhibitor Appointed Contractor (EAC) to perform this work. All EAC's must have the appropriate credentials submitted to Show Management and the facility. Use of Halogen Lamps is restricted. Ask your CAM for details. 	<ul style="list-style-type: none"> To secure PES labor, please utilize the labor forms enclosed. Skilled PES Labor is available to act as your EAC.
Lift Labor	<ul style="list-style-type: none"> Plan the layout of your machinery before you come to the show. Millwrights should be ordered in advance for machine assembly and confirmed upon arrival. Exhibitor should provide any special tools needed to pick up, uncrate or assemble your machinery. 	<ul style="list-style-type: none"> Uncrate, un-skid, position and re-skid heavy machinery. Crews need not be ordered to unload and reload inbound and outbound freight carriers. Rigging crews will remove and return machinery crates and skids as part of fulfilling rigging labor orders placed by exhibitors.
Cameras, Audio and Video Systems	<ul style="list-style-type: none"> Install and operate their own manufactured or product systems when less than 20 amps or not suspended from the ceiling. Plug in small sound devices. Install exhibitor's own manufactured cameras by exhibitor's full time employees. Exhibitors may elect to staff certain positions: <ul style="list-style-type: none"> ⇒ Technical Director ⇒ Lighting Designer ⇒ Video Engineer or Audio Engineer ⇒ Slow Motion Machine Operator ⇒ Advance Projectionist ⇒ Audio Board Operator ⇒ Video Board Operator ⇒ Live Camera Operator ⇒ Lighting Board Operator 	<ul style="list-style-type: none"> PES will be responsible for the following staffing when an integrated system draws more than 20 amps or is suspended from the ceiling: <ul style="list-style-type: none"> ⇒ Crane Operator ⇒ Audio Technician ⇒ TV Sound Boom Operator ⇒ Character Generator ⇒ Advanced Audio Visual Technician ⇒ Tape Operator ⇒ Audio Visual Technician ⇒ Video Wall Technician ⇒ Video Utility Person ⇒ Assistant TV Audio Tech ⇒ Projectionist ⇒ High Rigger ⇒ Ground Rigger ⇒ Lighting Tech



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Union Jurisdictions

Exhibitor Booth Set-Up / Dismantle Information

There are two options available to exhibitors to have their displays set-up and taken down at McCormick Place. Exhibitors can either set-up / dismantle their display with their own employees, or the exhibitor can hire union labor. The guidelines for both options are detailed below. If you have any questions, please contact PACK EXPO Services.

- 1) Consistent with safety and the skills and training necessary to perform the task, as determined by the Authority, an exhibitor and exhibitor employees ("Exhibitor Employee" means any person who has been employed by the exhibitor as a full-time employee for a minimum of 6 months before the show's opening date) are permitted in a booth of any size with the use of the exhibitor's ladders and hand tools to:
 - i) Set-up and dismantle exhibits displayed on Authority premises;
 - ii) Assemble and disassemble materials, machinery, or other equipment on Authority premises; and
 - iii) Install all signs, graphics, props, other decorative items, and the exhibitor's own drapery, including the skirting of exhibitor tables, on the Authority's premises.
- 2) An exhibitor and exhibitor employees are permitted in a booth of any size to deliver, set-up, plug in, interconnect, and operate an exhibitor's electrical equipment, computers, audio-visual devices, and other equipment.
- 3) An exhibitor and exhibitor employees are permitted in a booth of any size to skid, position, and re-skid all exhibitor material, machinery, and equipment on Authority premises.
- 4) **Please note: An exhibitor and exhibitor employees are prohibited at any time from using scooters, forklifts, genie lifts, pallet jacks, condors, scissor lifts, motorized dollies, or similar motorized or hydraulic equipment on Authority premises.**

Union Jurisdictions at McCormick Place

Should you choose to utilize a contractor for your labor, the following guidelines apply at McCormick Place. (See McCormick Place forms for jurisdictions pertaining to services provided by McCormick Place.):

McCormick Place is a union building, and jurisdictions are clearly established.

Straight Time, Overtime and Double Time Labor Invoicing will be in compliance per MPEA Legislation.

Above all, there should be no need for disputes. If there is a disagreement, contact your PACK EXPO Services Floor Manager, They will contact the appropriate contractor, who will take up the matter with the appropriate union official. There are established procedures for settling disagreements and using them will prevent problems.

RIGGERS

Responsible for uncrating, unskidding, positioning and reskidding of all machinery.

TEAMSTERS

Responsible for the handling of all material (except machinery) in and out of the exhibit hall.

DISPLAY LABOR (Unified Labor Force Combining Carpenters and Decorators)

Responsible for uncrating of exhibits and display materials; installing and dismantling exhibits, including cabinets, fixtures, shelving units, furniture; laying of floor tile and carpets; hanging and installation of non-electric signs, re-crating of exhibits and machinery; installing and dismantling scaffolding, bleachers and ganging of chairs; installing of all drape, cloth and/or tacked fabric panels; and Velcro signs.

MILLWRIGHTS

Responsible for installing, dismantling, repair and reassembly of machines.

HANGING SIGNS

Depending on the type of hanging sign, it will be assembled and installed by decorators or electricians. See the hanging sign form and/or McCormick Place forms for jurisdictions.

CLEANING/PORTER SERVICE

PACK EXPO Services is the exclusive cleaning contractor. No other cleaning services, including exhibitor appointed contractors are allowed to perform these services.

ELECTRICIANS

Labor must be ordered for the following: Distribution of electrical services overhead and under flooring, connection of all service to the building, connection of all services 208v and higher, assembly of truss, lighting, etc. that is suspended from the building structure.

SPECIAL NOTES: All labor is entitled to certain break times and lunch breaks. Below is an approximate schedule:

Morning Breaks (approximately) :	9:30 am to 9:45 am
Lunch Schedule (approximately):	12:00 Noon to 12:30 pm
Afternoon Breaks (approximately):	2:30 pm to 2:45 pm



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Union Jurisdictions

LEGISLATIVE CHANGES AT McCORMICK PLACE, CHICAGO, IL STRAIGHT TIME WINDOW - EFFECTIVE 11/30/11

The Illinois General Assembly, the contractors, MPEA and the unions have all agreed to enact changes to expand the straight time window available to exhibitors. These windows are as follows:

Teamsters			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	Over Time for all time worked	Double Time for all time worked
	After the first 8 hours worked, Overtime until midnight		New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day
	Double Time from midnight to 6:00 am		

Riggers			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	Over Time First 8 hours worked	Double Time for all time worked
	After the first 8 hours worked, Overtime until midnight	Double Time after 8 consecutive hours worked	New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day
	Double Time from midnight to 6:00 am		

Decorators			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	Over Time First 8 consecutive hours	Double Time for all time worked
	After the first 8 hours worked, Over Time until midnight	Double Time after 8 consecutive hours worked	New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Good Friday, Martin Luther King Day
	Double Time from midnight to 6:00 am		



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Carpenters and Millwrights

Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 8:00 am to 4:30 pm	Over Time 6:00 am to 6:30 pm	Double Time for all time worked
	Over Time After 4:30 pm and 8 consecutive hours worked until 8:30 pm *See below.		New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day
	Double Time after 8:30 pm		

- If less than 8 hours worked 4:30 pm to 6:30 pm Over Time. After 6:30 pm Double Time.
- Example:** Carpenter worked 12:30 pm through 4:30 pm. Carpenter shall be paid Over Time until 6:30 pm and Double Time after 6:30 pm.

Carpenters (Break of Show)

Monday - Friday	Saturday
Straight Time for all hours worked until 8:30 pm	Over Time 6:00 am to 6:30 pm for all hours worked
Over Time until Midnight (This does not alter Over Time after 8 hours worked.)	

Electricians

Sunday	Monday - Friday	Saturday	Holidays
Double Time until Monday 6:00 am start time	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	6:00 am start shall be Over Time for the first 8 consecutive hours	Double Time for all time worked
	After the first 8 hours worked, Overtime until midnight	Double Time after 8 consecutive hours or 4:30 pm, whichever comes first	New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day
	Double Time after midnight until 6:00 am		



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Hanging Sign Information

RETURN FORMS BY AUGUST 27, 2018
Advance Warehouse Freight
Deadline: September 28, 2018

Hanging Sign Approval and Labor

All exhibitors must have approval from PES to install a hanging sign. Follow the steps below to ensure your sign(s) are approved and that your labor is ordered correctly.

1. Determine the type of sign that is being hung. Depending on the classification of sign, different labor unions may be required for assembly and hanging. (See labor types below.)
2. Fill out and submit forms 14d-f to PACK EXPO Services for approval.

Email: PRamirez@packexposervices.com

Mail to:

PACK EXPO Services
 5931 W. Campus Circle Drive
 Irving, TX 75063
 Attn: Phillip Ramirez

 Company Name Booth Number

3. Once your sign has been approved, fill out and submit the appropriate labor order form for assembly and hanging (see forms 14g-j).
4. Ship your sign to the advance warehouse prior to September 28, 2018 to receive advanced rates on decorator labor for installation AND dismantle.

Hanging Sign / Truss Labor Types

Simple Hanging Sign/Banner Labor

- Non-electrical hanging items under 250 lbs. Examples include banners and pipe-and-fabric signage that does not have lighting or rotators.
- Assembly and hanging done by Decorator laborers through PES only. See page 14g for assembly and condor crew labor rates.
- Advance pricing may apply. See page 14g for details.
- Requires PRIOR approval by Show Management. **Requests must be submitted for approval by August 27, 2018.**

Complex/Electrical Hanging Sign Labor

- Includes all electrical hanging signs and any non-electrical hanging sign 250 pounds or more in weight.
- Assembly and hanging for non-electrical signs done by Decorator laborers through PES only. Signs requiring electricity are typically assembled by Decorators, and hung with an Electrician condor crew. Contact your CAM if you have questions regarding which labor to order.
- Advance pricing may apply. See page 14h for details.
- Drawings must be reviewed, signed and stamped by a licensed structural engineer to CERTIFY STRUCTURAL INTEGRITY AND SAFETY.
- Requires PRIOR approval by Show Management. Requests must be submitted for approval by August 27, 2018.
- Will require sign to be hung using a chain motor.
- Rotators are available. Please see Form 14i for pricing.

Truss and Hoist Rental and Labor

- Assembly and hanging for all truss is done by Electricians through PES only.
- See page 14i for assembly and condor crew pricing.
- Exhibitors may rent truss and hoists from PES, bring in from an outside vendor, or supply their own.
- All truss must be from a recognized manufacturer. Manufacturer load specifications for your truss must be at show prior to rigging.
- All lamps and fixtures attached to the truss must be in good working order and in compliance to the National Electrical Code. Place your order for overhead electrical services on the *Electrical Services Order Form*.
- All hoists must be from a recognized manufacturer and must be in good working order.



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All exhibitors must have prior approval from PACK EXPO Services to install a hanging sign. Complete forms 14d-f.

To ensure proper routing to the correct assembly and hanging crew tradesmen, please request labor for your sign using the following forms:

- Simple Hanging Signs - Form 14g
- Electrical / Complex Hanging Signs - Form 14h
- Truss and Hoist - Form 14i-j

All hanging sign labor requests must be submitted with a completed Structural Integrity Statement (Form 14d), Hanging Sign Information (Form 14e), and Hanging Sign Grid (Form 14f) or floor plan.

1 Important Information

Defined as any materials, including but not limited to, signs and machinery, which are hung from or attached to ceilings, exhibit structures or building supports. PES will be responsible for installation, assembly, and removal of all hanging signs.

Non-Electrical Hanging Items Under 200 lbs.:

- Assembly by PES.
- Hung by PES.
- Requires PRIOR approval by Show Management. Requests must be submitted for approval by August 27, 2018.

Any electrical hanging signs and any non-electric hanging sign 250 lbs. or more:

- Assembly and hung by PES.
- Drawings must be reviewed, signed and stamped by a licensed structural engineer to CERTIFY STRUCTURAL INTEGRITY AND SAFETY.
- Requires PRIOR approval by Show Management. **Requests must be submitted for approval by August 27, 2018.**
- Will require sign to be hung using a chain motor.
- Rotators are available. Please contact your Customer Account Manager for information.

Approval Procedures: All requests for hanging items must be reviewed and approved PRIOR TO MOVE-IN by Show Management. Hanging item forms (**and stamped drawings when required**) must be sent to:

PRamirez@packexposervices.com
 PACK EXPO Services
 5931 W. Campus Circle Drive
 Irving, TX 75063
 Attn: Phillip Ramirez

 Company Name

 Booth Number

FAILURE TO SECURE ALL LISTED APPROVALS MAY RESULT IN A SERVICE DELAY AT THE SHOW OR A REFUSAL TO HANG REQUESTED ITEMS.



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All exhibitors must have prior approval from PACK EXPO Services to install a hanging sign. Complete forms 14d-f.

2 Rules and Regulations

These rules and regulations provide absolute limits which cannot be exceeded under any circumstances or conditions.

1. The top of the hanging material may not exceed the height limitation specific to your booth type, building, and/or specific show rules.
2. All hanging items, regardless of size, should be constructed of lightweight materials to allow greater flexibility and ease of installation.
3. Fire Retardant regulations also apply to hanging items.
4. Hanging material pick-points must be pre-fabricated and ready for use.
5. The exact placement of any hanging items shall be determined by PACK EXPO Services to ensure minimum stress to the supporting framework and avoid contact with fire retardant beams.
6. No hanging items are to be hung from any electrical fixtures, raceways, water, gas, air, fire protection, communications lines, piping, supports or hangers.
7. All electrical and neon items must conform to the National Electrical Code and Local Electrical Code.
8. We reserve the right to refuse to hang any items that do not meet safety specifications. We will only hang items with approved hanging devices and cables that meet our hanging items guidelines.

3 Electrical General Information

PES is responsible for supervision, installation and removal of all electrical hanging signs. Supervision of the hanging of your sign will be accomplished by PES. If you wish to be present during installation, it is the responsibility of your company to have a representative available at the time of construction and installation of the hanging sign.

Remember:

1. All signs must be designed to comply with Show Management rules and regulations and facility limitations.
2. Make sure all signs have structurally engineered rigging points as well as blueprints displaying a current structural engineer's stamp.
3. Make sure your electrical hanging sign is in working order and in accordance with the National Electric Code. Place your order for electrical services and electrical labor on the Electrical Services Order Form.
4. Include exhibitor contact information with the order.
5. Include engineer-stamped assembly and hanging instructions with the order. PES accepts no liability for any work completed without such instructions, when required. Work is done at exhibitor's risk and exhibitor shall indemnify and defend PES and Show Management from any claims arising out of or related to the installation of any sign without approval drawings.
6. Setup instructions must be provided for signs needing assembly.
7. All electrical sign rigging must be approved by PES.

4 Pricing

The guaranteed Straight Time rate will be applied rather than the standard rate if the following conditions are met:

1. Hanging sign is received at the advanced warehouse by 9/28/18. ***NEW ADDRESS AS OF SEPTEMBER 17, 2018****
 PACK EXPO International/Healthcare Packaging EXPO 2018
 Exhibiting Company Name and Booth #
 c/o J&J Motor Freight and PACK EXPO Services
 3333 South Iron Street
 Chicago, IL 60608
2. Sign must be separated and clearly labeled as a hanging sign to ensure it is added to the pre-show installation schedule.
3. **All required paperwork is submitted to PES (forms 14d-f) prior to 8/27/18.**
4. Your sign has been approved for install by show management.
5. For exhibitors wishing to be present to supervise the installation of your hanging sign, Standard Rates will apply.



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Structural Integrity Statement

RETURN FORMS BY AUGUST 27, 2018
Advance Warehouse Freight
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REQUIRED IF SUBMITTING A HANGING SIGN LABOR FORM

REQUIRED FORM

STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL CEILING-HUNG STRUCTURES

_____, the contracted exhibitor at **PACK EXPO International/Healthcare Packaging EXPO 2018** and (if applicable) _____, the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release **PACK EXPO International/Healthcare Packaging EXPO 2018, McCormick Place, PACK EXPO Services**, and their contractors and agents from any liability in connection with this structure, and agree to indemnify and hold harmless from any loss, damage or injury arising from this equipment.

Exhibitor, as a material part of the consideration to PACK EXPO Services for material handling and rigging services under this agreement, waives and releases all claims against PACK EXPO Services, its subsidiaries and affiliated companies, their directors, officers, employees and agents with respect to all matters pursuant to this agreement.

Exhibiting Company: _____ Booth #: _____

Authorized Signature: _____

Authorized Name: _____ Date: _____

Display House/Builder: _____

(if applicable) _____

Authorized Signature: _____

Authorized Name: _____ Date: _____



5931 West Campus Circle Drive
 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

**Required Form If You Are
 Requesting To Hang A Sign.**

**Hanging Sign
 Information**

On-site contact: _____

On-site Cell Number: _____

**RETURN FORMS BY AUGUST 27, 2018
 Advance Warehouse Freight
 Deadline: September 28, 2018**

Invoicing for sign hanging will be done on actual time and materials used.

Must Be Completed (Select one sign type per order)

**1 Signage
 Specifications**

A. Is PACK EXPO Services authorized to assemble and hang your sign before you arrive?
 OK To Proceed Wait For Exhibitor

B. Is your hanging sign electrical?
 Yes No
 (If yes, please remember to order electricity for your hanging sign.)
 Lighted Rotary

C. Type of Sign
 Banner
 Grommets Pockets 1-Sided 2-Sided
 Structural
 Wood Systems Metal
 Other: _____
 Theatrical Truss
 Manufacturer: _____
 Triangle - size _____" x _____"
 # of Structural Pick Points _____ Box - size _____' x _____'
 Load @ Each Point _____ lbs/

D. Total # of Signs in Booth
 Electrical _____
 Non-Electrical _____

E. Dimension & Weight of Sign
 Height _____ Length _____
 Width _____ Weight _____ lbs.

F. Shape of Sign
 Rectangle Square Triangle Circle
 Other: _____

G. Number of Feet From Floor to Top of Sign
 (Must be in compliance with Show Rules and Regulations)
 12' (Maximum for booths under 1500 sq. ft.)
 18' (Maximum for booths 1500 sq. ft. and over)
 _____ Feet (Sign will be hung to max. height for booth size unless a **lower** height is specified.)

H. Does Your Sign Require a Chain Motor?
 Yes No

I. Is Your Sign Fireproof?
 Yes No

J. Does Your Sign Require Assembly?
 (Please include detailed instructions with your request)
 Yes No

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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**Required Form If You Are
 Requesting To Hang A Sign.**

**Hanging Sign
 Information**

On-site contact: _____

On-site Cell Number: _____

RETURN FORMS BY AUGUST 27, 2018
Advance Warehouse Freight
Deadline: September 28, 2018

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

**2 Signage
 Location**

Must Be Completed

Using the diagram below to represent your booth, indicate how far in from each boundary you would like your sign placed. Please fill in the booth numbers of all neighboring booths. (Placement subject to approval by Show Management. Please note Rules & Regulations prior to submitting this form).

Aisle or Booth # _____ (Back of Booth)
 _____ Feet in from back aisle

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
19																					19
18																					18
17																					17
16																					16
15																					15
14																					14
13																					13
12																					12
11																					11
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9																					9
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7																					7
6																					6
5																					5
4																					4
3																					3
2																					2
1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

Adjacent Booth#

_____ Feet
 from left
 aisle

Adjacent Booth#

_____ Feet
 from right
 aisle

Feet
 Back

Feet Over _____ Aisle # _____ (Front of Booth)
 _____ Feet in from front aisle

**3 Inbound
 Shipping
 Information**

Carrier: _____ Phone: () - _____

Date to Arrive at Warehouse: _____

*Must arrive at the advance warehouse by 9/28/18 to secure Advanced labor rate. See Forms 14a-14h.

**4 Outbound
 Shipping
 Information**

Ship To: _____

Carrier: _____ Phone: () - _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____

CO-LOCATED



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Chicago, Illinois USA

RUSH

HANGING OVERHEAD SIGN

To: _____
(EXHIBITOR)

(BOOTH #)

West South North Upper Lake Lower Lake

(CIRCLE HALL)

PACK EXPO Services

c/o J & J Motor Freight

****NEW ADDRESS AS OF 9/17/2018****

3333 South Iron Street

Chicago, IL 60608

Name of Convention:

PACK EXPO International and Healthcare Packaging EXPO 2018

Do NOT Deliver Prior to August 27, 2018

Must Arrive by September 28, 2018

Carrier: _____ No. Pieces _____



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 Chicago, Illinois USA

Simple Hanging Sign Labor

Use this form for hanging banners and signs under 250 lbs., that do not require electricity. Advance Rates apply only if the sign arrives at the Advance Warehouse by 9/28/18.

ARRANGING FOR THE HANGING OF SIGNAGE

Additional charges will be calculated based on the information below as well as the number of rigging points.

Materials necessary for installing the signs will be billed accordingly.

PLEASE SHIP ALL SIGNS TO THE ADVANCE WAREHOUSE ADDRESS, SEPARATED AND CLEARLY MARKED AS A HANGING SIGN. (SEE SHIPPING LABELS IN SECTION 7.)

			Advanced Price - DECO	Standard Price - DECO
1 Simple Hanging Sign Labor	Install/Dismantle - ST	2 man condor crew	\$ 566.00	\$ 650.90
	Install/Dismantle - OT	2 man condor crew	N/A	\$ 835.90
	Install/Dismantle - DT	2 man condor crew	N/A	\$1,064.85
	Install/Dismantle - ST	Additional Assembly	\$ 109.75	\$ 121.55
	Install/Dismantle - OT	Additional Assembly	N/A	\$ 188.55
	Install/Dismantle - DT	Additional Assembly	N/A	\$ 380.80

Advanced Rates Apply: If your sign is approved by show management and arrived to the advance warehouse prior to September 28, 2018, your sign will be hung by PES at the most convenient time which may be before your company's official target move-in date.

Standard Rates Apply: In the event that the order and sign are not received at the advance warehouse by September 28, 2018, the standard rates will apply. The sign will be assembled and hung when equipment and labor become available and any freight congestion is resolved. PES will begin the assembly and hanging of signs as soon as the hall is accessible.

Set-up instructions must be provided for signs needing assembly.

For exhibitors wishing to be present to supervise the installation of your hanging sign, Standard Rates will apply. It will be the responsibility of your company to have a representative available at the time of construction and installation of the hanging sign. Please fill out Exhibitor Supervised below.

EXHIBITOR SUPERVISED ONLY (Standard Rates will Apply)

Procedure	Date	Est. Start	Est. End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

EQUIPMENT AND 2 MAN CREW

Minimum: Half-hour
 Straight Time: 8:00 am to 4:30 pm Monday through Friday.
 Overtime: 4:30 pm to 8:00 am Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm.
 Double Time: After (8) hours at work on Saturday, or after 4:30pm on Saturday; regardless of starting time.
 Crew Size: Minimum of 2 man crew under normal circumstances. However, at PES discretion, based on scope of work and safety, 3 or more men may be required.
 McCormick Place will require at least one motorized hoist installed by electricians for signs weighing over 250lbs.

NOTE: Show breaks at 3:00 pm on Wednesday, October 17, work performed from 4:30 pm to 8:30 pm shall be charged at Straight Time; 8:30 pm to Midnight, work shall be charged at Overtime (time and a half.)

The Hanging Sign Information form (Form 14e) must be completed in order to learn more about the hanging sign.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

All signs must be approved by Show Management to be hung. Signs without approval will **NOT** be hung.

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Electrical/Complex Hanging Sign Labor

Use this form for signs over 250 lbs. and any sign that requires electrical services. Advance Rates apply only if the sign arrives at the Advance Warehouse by 9/28/18.

ARRANGING FOR THE HANGING OF SIGNAGE

Additional charges will be calculated based on the information below as well as the number of rigging points.

Materials necessary for installing the signs will be billed accordingly.

PLEASE SHIP ALL SIGNS TO THE ADVANCE WAREHOUSE ADDRESS, SEPARATED AND CLEARLY MARKED AS A HANGING SIGN. (SEE SHIPPING LABELS IN SECTION 7.)

		Advanced Price - DECO	Standard Price - DECO	Price - ELECTRICAL	
1 Electrical/Complex Hanging Sign Labor	Install/Dismantle - ST	2 man condor crew	\$ 566.00	\$ 650.90	\$ 586.00
	Install/Dismantle - OT	2 man condor crew	N/A	\$ 835.90	\$ 686.00
	Install/Dismantle - DT	2 man condor crew	N/A	\$1,064.85	\$ 781.00
	Install/Dismantle - ST	Additional Assembly	\$ 109.75	\$ 121.55	\$ 111.00
	Install/Dismantle - OT	Additional Assembly	N/A	\$ 188.55	\$ 163.00
	Install/Dismantle - DT	Additional Assembly	N/A	\$ 380.80	\$ 214.00

Advanced Rates Apply: If your sign is approved by show management and arrived to the advance warehouse prior to September 28, 2018, your sign will be hung by PES at the most convenient time which may be before your company's official target move-in date.

Standard Rates Apply: In the event that the order and sign are not received at the advance warehouse by September 28, 2018, the standard rates will apply. The sign will be assembled and hung when equipment and labor become available and any freight congestion is resolved. PES will begin the assembly and hanging of signs as soon as the hall is accessible.

Set-up instructions must be provided for signs needing assembly.

For exhibitors wishing to be present to supervise the installation of your hanging sign, Standard Rates will apply. It will be the responsibility of your company to have a representative available at the time of construction and installation of the hanging sign. Please fill out Exhibitor Supervised below.

EXHIBITOR SUPERVISED ONLY (Standard Rates will Apply)

Procedure	Date	Est. Start	Est. End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

EQUIPMENT AND 2 MAN CREW

Minimum: Half-hour
 Straight Time: 8:00 am to 4:30 pm Monday through Friday.
 Overtime: 4:30 pm to 8:00 am Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm.
 Double Time: After (8) hours at work on Saturday, or after 4:30pm on Saturday; regardless of starting time.
 Crew Size: Minimum of 2 man crew under normal circumstances. However, at PES discretion, based on scope of work and safety, 3 or more men may be required.
 McCormick Place will require at least one motorized hoist installed by electricians for signs weighing over 250lbs.

NOTE: Show breaks at 3:00 pm on Wednesday, October 17, work performed from 4:30 pm to 8:30 pm shall be charged at Straight Time; 8:30 pm to Midnight, work shall be charged at Overtime (time and a half.)

The Hanging Sign Information form (Form 14e) must be completed in order to learn more about the hanging sign.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

All signs must be approved by Show Management to be hung. Signs without approval will **NOT** be hung.

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____

14h



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Truss and Hoist

Discount Deadline:
August 27, 2018
 (excludes labor)

1 Truss and Hoist Information

PES is responsible for supervision, assembly, installation, and removal of all truss.

If you wish your representative to be present during the assembly, installation, and removal of your truss, please check the appropriate box on the Hanging Sign/Truss Order Form.

Remember:

1. All truss must be designed to comply with Show Management rules and regulations and facility limitations.
2. All truss must be from a recognized manufacturer. Manufacturer load specifications for your truss must be at show site prior to rigging.
3. Climbing on truss is strictly prohibited.
4. All lamps and fixtures to be attached to truss must be in good working order and in compliance with the National Electrical Code. Place your order for electrical services and electrical labor on the Electrical Services Order Form.
5. All hoists must be from a recognized manufacturer and must be in good working order.
6. Hoist maintenance records should be available for inspection by PES.

Description		Quantity	Advanced Price	Standard Price	Total
1 Truss and Motor Rental	One Ton Hoist	X	N/A	\$512.10	=
	Half Ton Hoist	X	N/A	\$493.70	=
	20.5" Box Truss (per foot) - Silver	X	\$ 24.61	\$ 35.15	=
	12" Box Truss (per foot) - Silver	X	\$ 22.12	\$ 31.60	=
	Corner Blocks	X	\$ 72.63	\$103.75	=
	Small Rotator under 100 lbs.	X	\$259.14	\$370.20	=
	Large Rotator	X	\$517.06	\$738.65	=

ADDITIONAL INFORMATION

All signs must be approved by Show Management to be hung. Signs without approval will **NOT** be hung.

CALCULATING YOUR TOTAL

Subtotal _____
 Add 9% Rental Tax _____
TOTAL _____

Exhibiting Company: _____

Print Name: _____

Authorizer's Signature: _____

Booth Number: _____

Date: _____



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 Chicago, Illinois USA



Truss/Lighting Packages

Discount Deadline:
August 27, 2018
 (excludes labor)

By signing and delivering this form to PACK EXPO Services, Customer agrees to all terms and conditions printed in the service kit. To receive the discount, we must receive your order, along with full payment, by the deadline date above. All other orders will be processed at the regular rate. No credits will be issued on services installed as ordered even though not used.

PES is responsible for assembling and hanging all truss. However, your Company may have a representative available at the time of installation. If no one is present at the pre-assigned time, PES will install your truss on your behalf with PES supervision. PES will operate all lifts.

- All rigging must comply with McCormick Place and Show Management rules and regulations and facility limitations.
- All overhead rigging and flown objects must be assembled and disassembled by PES. Exhibitor's display company and/or I&D representatives may supervise only and will not be allowed to assemble/disassemble or install and remove rigging and flown objects. No one other than PES employees will be permitted in lifts.
- PES requires an engineered print of all truss and lighting rigging, including rigging point loads per our facility agreement. Failure to provide a DWG file of the rigging plot with load and required information three (3) weeks prior to move-in may prohibit your rig from being hung.
- Time will commence per exhibitor's request. Failure to start at the time requested will result in a four (4) hour minimum charge per stagehand person requested, unless 24-hour advance notice is provided in writing.
- Stagehand labor is based on a four (4) hour minimum.
- During run of show, there will be a 2-hour turn on/2-hour turn off charge, based on the four hour minimum.
- PES Stagehands install/dismantle all programmable dimmable lighting fixtures, video walls, audio, and projection.
- For Pre-Rigging: Please contact PES for availability.

LIGHTING DESIGNER INFORMATION - NOTE: MCCORMICK PLACE RIGGING REGULATIONS MUST BE ADHERED TO

Name: _____ Phone: () _____
 Company Name: _____

	Quantity	Advanced Price	Standard Price	Total
1 Truss/Lighting Packages	Specify size: 20-1/2"x20-1/2" Box _____ or 12"x12" Box _____			
		Package 1	X \$ 5,959.26	\$ 8,513.23 = _____
	20' Truss, 10 Par Cans or Lekos, 2 Chain Hoists, Rigging, Scissor Lift/Boom Lift			
		Package 2	X \$ 11,084.26	\$ 15,834.65 = _____
80' Truss, 16 Par Cans or Lekos, 4 Chain Hoists, Rigging, Scissor Lift/Boom Lift, Dimmers/Control Console				
	Package 3	X \$ 15,017.38	\$ 21,453.39 = _____	
160' Truss, 32 Par Cans or Lekos, 8 Chain Hoists, Rigging, Scissor Lift/Boom Lift, Dimmers/ Control Console				
	Package 4	X \$ 21,691.77	\$ 30,988.25 = _____	
250' Truss, 50 Par Cans or Lekos, 9 Chain Hoist, Rigging, Scissor Lift/Boom Lift, Dimmers/Control Console				

Additional Theatrical Lighting available upon request when ordering package

Lekos (575 watts) Par 64's 1K Robotic Type Color Gels
 Cable Package Dimmers Silver Pair Bars

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____
	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Truss and Hoist Hanging Labor

Use this form for hanging truss
 rental and labor.
 Advance Rates apply only if the sign arrives
 at the Advance Warehouse by 9/28/18.

ARRANGING FOR THE HANGING OF SIGNAGE

Additional charges will be calculated based on the information below as well as the number of rigging points.

Materials necessary for installing the signs will be billed accordingly.

PLEASE SHIP ALL SIGNS TO THE ADVANCE WAREHOUSE ADDRESS, SEPARATED AND CLEARLY MARKED AS A HANGING SIGN. (SEE SHIPPING LABELS IN SECTION 7.)

			Straight Time	Overtime	Double Time
1	Truss and Hoist Labor	ELECTICAL-Install/Dismantle 2 man condor crew	\$ 586.00	\$ 693.00	\$ 797.00
		ELECTICAL-Install/Dismantle Additional Electrician	\$ 111.00	\$ 166.50	\$ 222.00

EXHIBITOR SUPERVISED ONLY (Standard Rates will Apply)

Procedure	Date	Est. Start	Est. End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

Describe work to be done: _____

EQUIPMENT AND 2 MAN CREW

Minimum: Half-hour
 Straight Time: 8:00 am to 4:30 pm, Monday through Friday.
 Overtime: 4:30 pm to 8:00 am, Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm.
 Double Time: After (8) hours at work on Saturday, or after 4:30pm on Saturday; regardless of starting time.
 Crew Size: Minimum of 2 man crew under normal circumstances. However, at PES discretion, based on scope of work and safety, 3 or more men may be required.
 McCormick Place will require at least one motorized hoist installed by electricians for signs weighing over 250lbs.

NOTE: Show breaks at 3:00 pm on Wednesday, October 17, work performed from 4:30 pm to 8:30 pm shall be charged at Straight Time; 8:30 pm to Midnight, work shall be charged at Overtime (time and a half.)

The Hanging Sign Information form (Form 14e) must be completed in order to learn more about the hanging sign.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

All signs must be approved by Show Management to be hung. Signs without approval will **NOT** be hung.

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Labor Planning

1 Advance Planning

1. Rigging crews with forklifts or cranes should be ordered in advance to uncrate, unskid, position and reskid heavy machinery.
2. Millwrights should be ordered in advance to assemble machinery, conveyors and machinery parts, as well as for the leveling of machinery and conveyors.
3. Crews need not be ordered to unload and reload inbound and outbound freight carriers.
4. **Crews should not be requested for installation until your heavy equipment has been unloaded. For example: If your equipment is scheduled to be unloaded between 7:00 am and 12:30 pm on your assigned target date, you should not approximate your need for a rigging crew prior to 12:30 pm on that day.**
5. You should provide any special rigging equipment that may be needed to pick, uncrate or assemble your machinery, i.e. special picking bars, rolled steel shafts, special length slings, tested chains, etc. Make sure this equipment is on the back-end of the first truck to be unloaded.
6. Plan the layout of your machinery before you come to the show.
7. **Rigging crews will remove and return machinery crates and skids as part of fulfilling rigging labor orders placed by exhibitors.**

2 On-Site Execution

1. Rigging crews and millwrights ordered in advance for installation and dismantling of heavy machinery should be reconfirmed upon arrival to the exhibit hall at the Exhibitor Service Desk.
2. Union laborers are ordered by PACK EXPO Services prior to 2:30 pm daily for the next day. Therefore, you should place your order, or reconfirm your existing order at one of the PES Service Centers, prior to 2:00 pm of the day proceeding your need for a labor request.
3. You should provide any special tools, i.e. sock and allyn wrenches, metric tools, etc. Riggers only carry a twelve-inch crescent wrench, knife and ruler.
4. Union laborers work according to the following schedule:
 - If you order crews for 8:00 am, they should be in your booth by 8:10 am.
 - Fifteen minute breaks at 9:30 am and 2:30 pm.
 - Thirty minute lunch break from 12:00 noon to 12:30 pm.
 - Return labor by 4:15 pm daily to avoid overtime charges, and allow time for wash-up.



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Submit forms 15c and 15d
 with this form.

Rigging Labor

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

No Discount on Labor

EQUIPMENT AND 2 MAN CREW

Straight Time: 8:00 am to 4:30 pm, Monday through Friday.
 Overtime: Before 8:00 am and After 4:30 pm, Monday - Friday; All Day Saturday.
 Double Time: After (8) hours at work on Saturday, or after 4:30 pm on Saturday, regardless of starting time; All Day Sunday.

Crew Size: Install crew consists of (2) riggers. Dismantle crew consists of (1) rigger. Additional crew, equipment or larger equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

- Rigging labor is based on a one hour minimum.
- Start time guaranteed only at the start of working day.
- Supervisor must check-in at the service desk to pick-up labor.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.

		Price per Hour ST	Price per Hour OT	Price per Hour DT
1 Forklift Labor (Includes lift and 2-man crew.)	5,000 lb. Forklift with 2-man Crew	\$399.00	\$457.00	\$564.00
	15,000 lb. Forklift with 2-man Crew	\$435.00	\$488.00	\$579.00
	4-Stage 5,000 lb. Forklift with 2-man Crew	\$404.00	\$423.00	\$483.00
	Over 15,000 lb. Forklift with 3-man Crew	\$553.00	\$662.00	\$780.00
	40-60K Versa with 3-man Crew	\$704.00	\$803.00	\$924.00
	Crane	Call for quote.	Call for quote.	Call for quote.
	Additional Rigger (One hour minimum per person.)	\$130.00	\$168.00	\$199.00

RIGGING INSTALLATION

Description	Date	Start Time	Number of person/equip.	Approx. Hrs. per person	Total Hours	Hourly Rate	Total

Describe work to be done: _____

RIGGING DISMANTLE

Description	Date	Start Time	Number of person/equip.	Approx. Hrs. per person	Total Hours	Hourly Rate	Total

Describe work to be done: _____

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Rigging Labor Subtotal _____
	TOTAL _____

Exhibiting Company: _____ Booth Number: _____
 Print Name: _____ Date: _____
 Authorizer's Signature: _____



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Return this form with
 forms 15b and 15c.

Rigging Questionnaire

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

No Discount on Labor

**EACH EXHIBITOR REQUIRING RIGGING LABOR MUST COMPLETE AND
 RETURN THIS FORM BY AUGUST 27, 2018**

REQUIRED FORM

PRE-SHOW CONTACT FOR BOOTH SETUP _____ PHONE # _____
 E-MAIL ADDRESS _____
 ONSITE CONTACT FOR BOOTH SETUP _____ PHONE # _____
 E-MAIL ADDRESS _____
 COMPANY NAME _____
 BOOTH NUMBER _____ BOOTH SIZE _____
 TARGET INBOUND DATE _____ TIME _____
 TARGET OUTBOUND DATE _____ TIME _____

- Are you shipping direct? _____ Or to Advance Warehouse? _____
- Estimate the total number of pieces shipped:
 Crated _____ Skidded _____ Machinery _____ Loose _____
- Estimated weight of entire shipment _____
- Estimated weight of heaviest piece shipped _____
- Estimated size of largest piece shipped: Height _____ Width _____

LIST EACH CARRIER - SPECIFY TOTAL NUMBER OF TRUCKLOADS IN EACH CATEGORY

Name	Phone #	Van Line	Common	Air Freight	Overseas	Company Truck

- Will your shipments be going through customs? Yes _____ No _____
 Forwarders Name _____
 Forwarders Phone # _____ Fax # _____
- Please list any special material handling equipment needed to unload your equipment.
 (extended forks, spreader bar, slings, cranes, heavy cap forklift, etc. ...) _____

- Will you require labor to unpack and assemble your equipment? Yes _____ No _____
 If the answer is yes, please pre-order your labor to ensure service will be available when needed. See the PES Supervised and Exhibitor Supervised forms, or previous forms in this section to order. Contact your CAM for additional information.
- How many days will you require to set your booth? _____
- What date _____ What time _____ are your exhibit personnel arriving at show site?

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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 Irving, Texas 75063
 Phone: (972) 751-9400
 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Machine Assembly Labor

**For booth assembly/installation,
 please order from the Exhibitor
 Supervised Labor or PES Supervised
 Labor forms.**

Millwright Labor

No Discount on Labor

On-site labor is available to assist you in the assembly of your machine before the show and dismantling your machine after the show.

Millwrights			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 8:00 am to 4:30 pm	Over Time 6:00 am to 6:30 pm	Double Time for all time worked
	Over Time After 4:30 pm and 8 consecutive hours worked until 8:30 pm *See below.		New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day
	Double Time after 8:30 pm		

• If less than 8 hours worked 4:30 pm to 6:30 pm Over Time. After 6:30 pm Double Time.

• **Example:** Carpenter worked 12:30 pm through 4:30 pm. Carpenter shall be paid Over Time until 6:30 pm and Double Time after 6:30 pm.

Straight Time, Overtime and Double Time Labor Invoicing will be in compliance per MPEA Legislation. Price per Hour

1	Millwright Labor	Millwright Labor - Straight Time	\$126.00
		Millwright Labor - Overtime	\$189.00
		Millwright Labor - Double Time	\$252.00

EXHIBITOR SUPERVISED LABOR

Exhibitor Supervised Labor requires an on-site representative to supervise the installation and/or dismantle of the exhibit.

Procedure	Date	Start	End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

Task: _____

Onsite Contact Name: _____ **Cell Phone #:** _____

TERMS AND CONDITIONS

- Insurance: It is understood that PACK EXPO Services is not an insurer. Insurance, if any, should be obtained by the exhibitor. It is highly recommended that exhibitors arrange All Risk coverage. This can be done by endorsements to existing policies. Exhibitor's materials should be insured from the time they leave their firm until they are returned after the close of the show.
- Whenever possible, all work will be performed during Straight Time hours. The minimum charge for labor is one half-hour per man ordered, and includes the time necessary for workmen to assemble tools, report to booth, have completed work checked by custom, and return with Exhibitor to the designated labor check-in areas. All on-site orders must be secured with a credit card on file at the time labor is signed out.
- Exhibitor is required to cancel labor at least two days prior to date for which labor was ordered. Otherwise, a one half-hour per man "No-Show" charge will be billed to the exhibitor.
- Exhibitors must pick up labor at a PACK EXPO Services Desk or labor desk at the requested time. Failure to do so will cause you to be assessed a one half-hour per man charge.

ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

CALCULATING YOUR TOTAL

Installation Labor Subtotal _____

Dismantle Labor Subtotal _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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**Booth Installation/Dismantle
 Labor Order Form**

**For machine assembly, please order
 from the Millwright Labor form.**

**Exhibitor
 Supervised Labor**

No Discount on Labor

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On-site labor is available to assist you in unpacking and assembly of your booth before the show and in dismantling and packing your booth after the show. You may choose to supervise the handling of these tasks yourself under Option 1 or you may choose to have those tasks supervised by PACK EXPO Services personnel under Option 2.

Decorators			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	Over Time First 8 consecutive hours	Double Time for all time worked
	After the first 8 hours worked, Over Time until midnight	Double Time after 8 consecutive hours worked	New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Good Friday, Martin Luther King Day
	Double Time from midnight to 6:00 am		

Straight Time, Overtime and Double Time Labor Invoicing will be in compliance per MPEA Legislation. Price per Hour

1 Booth Labor	Exhibitor Supervised Labor - Straight Time	\$126.00
	Exhibitor Supervised Labor - Overtime	\$189.00
	Exhibitor Supervised Labor - Double Time	\$252.00

OPTION 1 - EXHIBITOR SUPERVISED LABOR

Exhibitor Supervised Labor requires an on-site representative to supervise the installation and/or dismantle of the exhibit. If they are unable to do so, it may be required to order PACK EXPO Services Supervised Labor under Option 2 on the following page.

Procedure	Date	Start	End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

Task: _____

Onsite Contact Name: _____ **Cell Phone #:** _____

TERMS AND CONDITIONS

- Insurance: It is understood that PACK EXPO Services is not an insurer. Insurance, if any, should be obtained by the exhibitor. It is highly recommended that exhibitors arrange All Risk coverage. This can be done by endorsements to existing policies. Exhibitor's materials should be insured from the time they leave their firm until they are returned after the close of the show.
- Whenever possible, all work will be performed during Straight Time hours. The minimum charge for labor is one half-hour per man ordered, and includes the time necessary for workmen to assemble tools, report to booth, have completed work checked by custom, and return with Exhibitor to the designated labor check-in areas. All on-site orders must be secured with a credit card on file at the time labor is signed out.
- Exhibitor is required to cancel labor at least two days prior to date for which labor was ordered. Otherwise, a one half-hour per man "No-Show" charge will be billed to the exhibitor.
- Exhibitors must pick up labor at a PACK EXPO Services Desk or labor desk at the requested time. Failure to do so will cause you to be assessed a one half-hour per man charge.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Installation Labor Subtotal _____

Dismantle Labor Subtotal _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Booth Assembly Only

Exhibitor must be present to order machine assembly/millwright labor.

REQUIRES FORM 17c IF ORDERED.

PACK EXPO Services Supervised Labor

No Discount on Labor

Want to Save Time and Money?

Select PACK EXPO Services to Supervise the installation and dismantle of your booth.

- Save on hotel nights and travel expenses by arriving the day before the show opens.
- Leave when the show closes.
- Spend your time developing leads.
- Be rested and prepared to promote your product.

Decorators			
Sunday	Monday - Friday	Saturday	Holidays
Double Time for all time worked	Straight Time 6:00 am - 10:00 pm for any consecutive 8 hour period	Over Time First 8 consecutive hours	Double Time for all time worked
	After the first 8 hours worked, Over Time until midnight	Double Time after 8 consecutive hours worked	New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Good Friday, Martin Luther King Day
	Double Time from midnight to 6:00 am		

		Price per Hour
2 Booth Labor	PACK EXPO Supervised Labor - Straight Time	\$189.05
	PACK EXPO Supervised Labor - Overtime	\$283.75
	PACK EXPO Supervised Labor - Double Time	\$378.25

OPTION 2 - PACK EXPO SERVICES SUPERVISED LABOR

If you are unable to provide an on-site representative to supervise the installation and/or dismantle of your exhibit, take advantage of PACK EXPO Services to handle it all for you. We will supervise the labor, set the exhibit according to your instructions, dismantle and then ship it to the address of your choice. Please fill out the following form for further information. All orders are governed by PES Terms and Conditions.

Procedure	Date	Start	End	# of Men	# of Hrs.	Total Man Hrs.	Rate	Amount
Installation								
Dismantle								

IMPORTANT: You must complete and return PACK EXPO Services Supervised Set Form 17c on the following page and return it with your order. In addition, install, dismantle and packing instructions must be included.

TERMS AND CONDITIONS

- Insurance: It is understood that PACK EXPO Services is not an insurer. Insurance, if any, should be obtained by the exhibitor. It is highly recommended that exhibitors arrange All Risk coverage. This can be done by endorsements to existing policies. Exhibitor's materials should be insured from the time they leave their firm until they are returned after the close of the show.
- Whenever possible, all work will be performed during Straight Time hours. The minimum charge for labor is one half-hour per man ordered, and includes the time necessary for workmen to assemble tools, report to booth, have completed work checked by custom, and return with Exhibitor to the designated labor check-in areas. All on-site orders must be secured with a credit card on file at the time labor is signed out.
- Exhibitor is required to cancel labor at least two days prior to date for which labor was ordered. Otherwise, a one half-hour per man "No-Show" charge will be billed to the exhibitor.
- Exhibitors must pick up labor at a PACK EXPO Services Desk or labor desk at the requested time. Failure to do so will cause you to be assessed a one half-hour per man charge.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Installation Labor Subtotal _____
	Dismantle Labor Subtotal _____
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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PES Supervised Labor Set Exhibit Information

No Discount on Labor

Complete only if ordering PACK EXPO Services Supervised Labor. (Form 17b)

Inbound Shipping Information	Carrier: _____ Phone: () _____ - _____ Pro Number: _____
	Shipped To: <input type="checkbox"/> Warehouse <input type="checkbox"/> Show Site Date Shipped: _____
	Shipped From: City: _____ State: _____ Zip: _____
	Total Number of: _____ Crates _____ Cartons _____ Fiber Cases _____ Other (Specify) _____

Set-Up Information	Company Representative to call for questions and confirm completion of booth set-up. Name: _____ Phone Number: () _____ - _____
	Set-Up Plans/Photo: <input type="checkbox"/> Attached <input type="checkbox"/> To Be Sent <input type="checkbox"/> With Exhibit <input type="checkbox"/> In Crate # _____
	Carpet: <input type="checkbox"/> With Exhibit <input type="checkbox"/> Renting from PACK EXPO Services
	Electrical Placement: <input type="checkbox"/> Drawing Attached <input type="checkbox"/> Drawing with Exhibit <input type="checkbox"/> Electrical Under Carpet
	Graphics: <input type="checkbox"/> With Exhibit <input type="checkbox"/> Shipped Separately
	Special Tools/Hardware Required: _____

Outbound Shipping Information	PACK EXPO Services will not dismantle any machinery.
	Total Number of: _____ Crates _____ Cartons _____ Fiber Cases _____ Other (Specify) _____
	are being shipped to the following outbound destination. Ship To: _____ _____
	Telephone: () _____ - _____ Must Arrive at Destination By: _____
	Method: <input type="checkbox"/> Air Freight <input type="checkbox"/> Van Line <input type="checkbox"/> Common Carrier <input type="checkbox"/> Other (Specify) _____
	Date Carrier is Scheduled to Pickup Freight: _____
	Name of Carrier: _____ Phone Number: () _____ - _____
	Total Number of: _____ Crates _____ Cartons _____ Fiber Cases _____ Other (Specify) _____
	Freight Charges: <input type="checkbox"/> Prepaid <input type="checkbox"/> Collect
	Bill To (Company Name & Address): _____ _____ _____
	Telephone: () _____ - _____ Cell Number: () _____ - _____
	NOTE: PACK EXPO Services will not be responsible for product that is not properly packaged and labeled by the exhibitor.
Company Name: _____ Booth Number: _____	
Emergency Contact Name: _____ Phone Number: () _____ - _____	

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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General Utility Information

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

Due to recent changes made by the state of Illinois, exhibitors can perform in-booth utility work themselves.

- 1 Carpet Cutting**

Many of the electric, compressed air, water, gas and telecom services are provided from utility floor ports. If we arrive to install your utility services and the floor ports are covered with carpet, it may be necessary for us to cut your carpet. PACK EXPO Services technicians will make every attempt to notify you in advance. However, if you are not present when we arrive to install service, your carpet may be cut without prior notification so that we may complete the installation.
- 2 Tile, Hardwood or Solid Floors**

If you intend to use any of these floor materials, it is necessary that you leave access to the utility floor ports. Please contact your Customer Account Manager at PACK EXPO Services (PES) to discuss your booth utility installation, and make sure to make a note of the special flooring on your order form.
- 3 Ramping**

All ramping in aisles is performed by PACK EXPO Services carpenters and must be pre-approved by Show Management and PACK EXPO Services. All ramping in a client's booth space is performed by PES. The general rule for ramping charges is that if an exhibitor's service must be fed from a port that crosses an aisle, the exhibitor is responsible for paying all ramping fees. Call your CAM for an estimate.
- 4 Work Orders**

Once your utility services have been installed, you will sign the work order. This work order is a detailed list of the necessary labor performed to install the services during set-up, plus any changes in utility services that may have occurred from your original order. **Please review the work order carefully before signing it.**
- 5 On-Site Billing Statement**

During the event you will receive an **On-Site Billing Statement** for your utility services, including itemized inbound labor. You will be required to remit payment for the on-site invoice at this time. This invoice will not include any telephone usage. Telephone usage will be billed to your credit card shortly after the close of the event if applicable. If you need a detail of calls made, contact your Customer Account Manager.
- 6 Targets**

Every attempt will be made to have your utilities and carpet installed by the close of business the day prior to your target date. Incomplete or missing orders/information will cause delays/additional charges to your booth setup. It is the responsibility of the exhibitor to ensure your booth order is complete prior to move-in.
- 7 Labor**

Utility Labor rates will be billed as follows:

Straight Time: 8:00 am to 4:30 pm, Monday through Friday

Overtime: 6:00 am to 8:00 am and 4:30 pm to 12:00 Midnight, Monday through Friday;
 First (8) hours of work on Saturday up to 4:30 pm

Double Time: 12:00 Midnight to 6:00 am, Monday through Friday
 After (8) hours of work on Saturday, or after 4:30 pm on Saturday; regardless of starting time
 ALL DAY Sunday and Holidays

 - Please review the specific information for Electrical (Forms 19a-j), Telecom (Forms 20a-e), Internet (Forms 21a-e) and Plumbing (Forms 22a-e) for more detailed information on each of these services.
 - Each service **must** be accompanied by a detailed floor plan to ensure proper installation and completion of your order.
 - **Please refer to the union jurisdictions and exhibitor rights updates on Forms 13a-h for more information.**



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Electrical Rental Information

Discount Deadline:
August 27, 2018
 (excludes labor)

Electrical Package Overview and Key Points – New for 2018

PACK EXPO Services is excited to announce that we have developed an electrical bundle for PACK EXPO International/ Healthcare Packaging EXPO 2018. The purpose of the bundle is to streamline the billing process, making it easier for exhibitors to budget and avoid surprises. Following is a recap of the program:

- ⇒ Cables, tape, cords and power strips will now be included in the outlet price which has been adjusted to bundle these into one rate. Custom material items like quad boxes, disconnects, transformers, or breaker panels etc. are not included in the bundle.
- ⇒ Exhibitors who order an outlet and incur labor charges will receive a 1 hour credit on inbound and ½ hour credit on outbound as part of the bundle. Regardless of total quantity of outlets ordered, the maximum credit per booth will be 1 hour on inbound and ½ on outbound.
- ⇒ To adhere to MPEA regulations, the labor bundle adjustment will show as a credit on your final invoice for exhibitors who order an outlet and labor.
- ⇒ The labor credit will only be applied if additional booth work or floor work electrical labor is incurred as part of your electrical service. Examples include custom placement of an outlet, hanging of booth lights or equipment hookup.
- ⇒ The labor credit will not be applied to electrical labor charges incurred for Audio / Visual installation.

We are also excited to announce that the guaranteed Straight Time rate will be applied rather than the standard rate for Hanging Sign labor provided the following conditions are met:

- ⇒ **All required Hanging Sign paperwork is submitted to PES (forms 14d-f) prior to 8/27/18 and sign has been approved by show management**
- ⇒ Hanging sign must be received at the Advanced Warehouse by 9/28/2018
- ⇒ Hanging sign must be separated and clearly labeled as a hanging sign to ensure it is added to the pre-show installation schedule

1 Power Distribution

Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.

Exhibitors may bring their own distribution panels. Exhibitors using distribution panels are required to supply all cables from panel(s) to display materials. If voltages other than those listed on order forms are needed, we recommend exhibitors bring their own transformers. Transformers must have a readily accessible means of disconnect for both the primary and secondary sides of the transformer with proper overload protection, i.e. fusible safety disconnect.

International Exhibitors: International clients bringing equipment requiring other than 120, 208 or 480 voltages must rent a transformer capable of transforming 120, 208 or 480 voltages to the equipment's required voltage or supply their own. Hertz converters are not available.

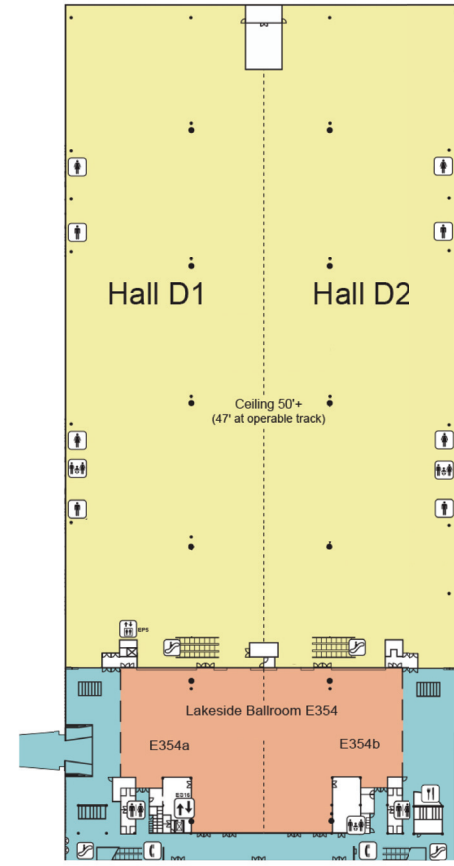
The following types of power and available sources for each building location are as follows

SERVICE	SOUTH		NORTH		WEST	LAKESIDE		
	A1	A2	B1	B2	F2	D1	D2	E
120 Volt Floor Power 30 Amps or Less	X	X	X		X	X	X	X
208 Volt Floor Power 60 Amps or Less	X	X	X		X	X	X	X
480 Volt Floor Power 100 Amps or Less	X	X	X			X	X	
120 Volt Ceiling Power All Amperages	X	X	X	X	X	X	X	X
208 Volt Ceiling Power All Amperages	X	X	X	X	X			
480 Volt Ceiling Power All Amperages	X	X	X	X	X	X	X	X

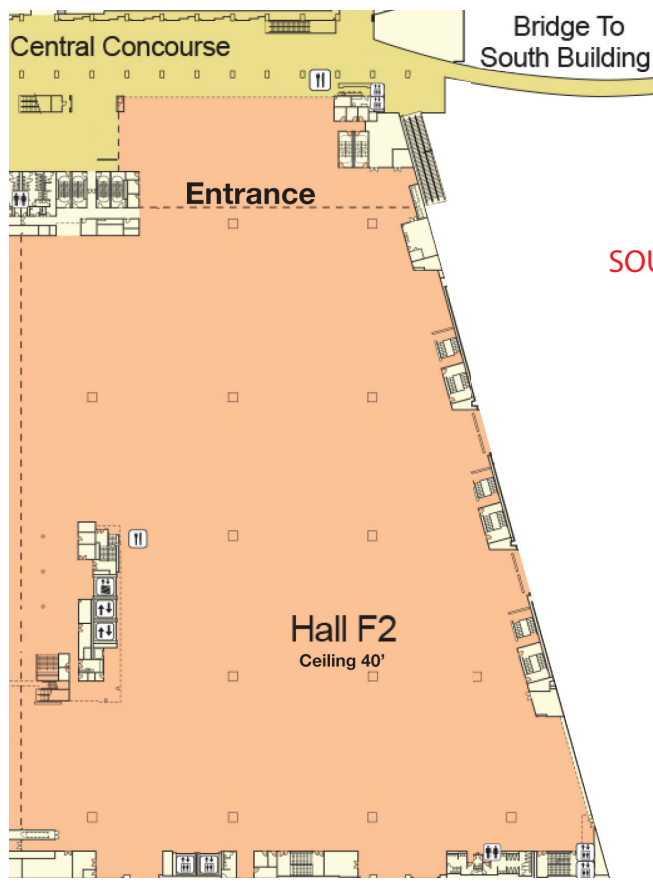
NORTH BUILDING - LEVEL 3



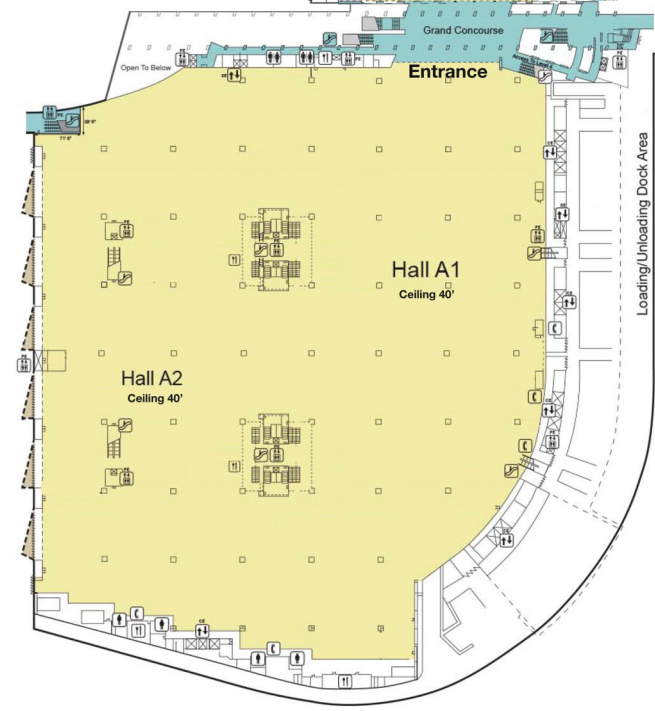
UPPER LAKESIDE CENTER - LEVEL 3



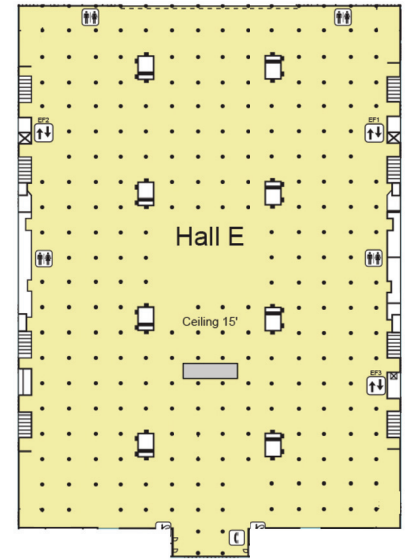
WEST BUILDING - LEVEL 3



SOUTH BUILDING - LEVEL 3



LOWER LAKESIDE CENTER - LEVEL 3





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Electrical Information

Discount Deadline:
August 27, 2018
(excludes labor)

2 Special Notes and Important Ordering Information

24-hour Power - When ordered, 24-hour power begins the evening before the first show day and is turned off on the last day at the close of the show. 24-hour power is available before or after these times for an additional charge. Contact your Customer Account Manager at PACK EXPO Services.

Labor Request - If you need to work past 4:30 pm during set-up, you must notify your PACK EXPO Services Customer Account Manager no later than 1:30 pm that same day. If you need to schedule man-power prior to 8:00 am for the following day, you must notify your Customer Account Manager by 1:30 pm the day before.

Send detailed floor plans showing locations for the services ordered.

We have 1000 wat Par Can Fixtures (see form 19g) that mount on the building steel at a height of 40 feet. They are used to highlight a machine or panel. They throw an 8-10 foot elliptical circle and a medium amount of light (see form 19g).

PES will conduct an audit of service usage. Exhibitors will be required to pay for any additional or unauthorized use. Exhibitors are not permitted to use a neighboring booth's service. Exhibitors will be charged on-site prices for use.

3 Terms and Conditions

1. **Straight Time, Overtime and Double Time rates apply. Please contact PACK EXPO Services at 972-751-9400 for details.**
2. Labor wages are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
3. A minimum charge of 1/2 hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuations to another day are a minimum of 1/2 hour. Labor charges for dismantle will be one-half of the installation charge and will be automatically applied to your invoice.
4. Charges for labor commence at the time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
5. Labor charges will include the time for electricians to gather necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
6. Every effort will be made to dispatch electricians as requested but start times cannot be guaranteed. 8:00 am calls will be filled on a first-come-first-served basis as orders are received.
7. Electrical services provided to Island booths require labor and material charges for distribution. Exhibitors may supply their own 14 gauge, 3 wire extension cords, and/or power strips, both of which must be grounded and UL approved.
8. Lift equipment required for installation and dismantle purposes can be rented on a one half hour basis, with a one half hour minimum. At least one crew will be required to operate the equipment.
9. Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
10. PACK EXPO Services is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold PACK EXPO Services, its officers, directors, employees and agents harmless from such power loss. **IN NO EVENT SHALL PACK EXPO SERVICES BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE.** Exhibitor shall indemnify and hold PACK EXPO Services, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorney's fees) arising out of or in any way connected with Exhibitor's actions or omissions under this agreement.



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Electrical Regulations

**Discount Deadline:
August 27, 2018
(excludes labor)**

4 Important Electrical Exhibiting Information

Exhibitors requiring electrical services should thoroughly read and understand the rules and regulations posted in the Exhibitor Service Manual.

All questions or concerns can be directed to your Customer Account Manager for clarification at 972-751-9400.

All exhibitor provided equipment for connection to PACK EXPO Services electrical or for distribution of power within the exhibit may require an inspection to ensure compliance with all Federal, State and Local Codes as listed on the Electrical Order Form.

Exhibitor provided equipment for distribution or equipment connection shall require PACK EXPO Services to make the final connection from PACK EXPO Services' power distribution equipment to the exhibit. This is required only to ensure proper voltage and connection prior to energizing any exhibits.

As an exhibitor, should you choose to provide equipment with electrical connectors to plug directly into PACK EXPO Services electrical equipment, the following list provided will ensure the proper connection:

500 Watts to 2000 Watts - Standard U-Ground 20 Amp Cord Cap

20 Amp 120 / 208 5 Wire - Hubbel Male - HBL 2513 / L2120C

30 Amp 120 / 208 5 Wire - Hubbel Male - HBL 2813 / L2130P

30 Amp Y277 / 480 5 Wire - Hubbel Male - HBL 2821 / L2230P

60 Amp 208v & 480v Daniel Woodhead 5 Wire - Male Y560P

100 Amp 208v & 480v Mini-Cam - Male Leviton 15SDM - Female 15SDF
(Hots - Male Neutral & Ground - Female)

200 / 400 Amp 208v & 480v Large-Cam - Male Hubbel HBL 400P5 EKE - Female Huubel HBL 400CT (Hots - Male Neutral & Ground - Female)

All of the above listed items may be found at your local electrical wholesale houses. Should you require additional information, please contact your Customer Account Manager.

Hopefully you find this information useful in planning your event. If we can provide further assistance, please don't hesitate to contact us at 972-751-9400.



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Exhibitor must supply a detailed scaled floor plan.

*Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.

Electrical Service

Discount Deadline:
August 27, 2018
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		Quantity	Advance Price	Standard Price	Total
1 120 Volt Single Phase Floor	NOT AVAILABLE IN HALL B2				
	120 Volt - 500 Watt (5 Amp) Outlet	X	\$ 148.84	\$ 212.63	=
	120 Volt - 500 Watt (5 Amp) Outlet - 24-HR	X	\$ 301.86	\$ 431.19	=
	120 Volt - 1000 Watt (10 Amp) Outlet	X	\$ 213.10	\$ 304.43	=
	120 Volt - 1000 Watt (10 Amp) Outlet - 24-HR	X	\$ 426.20	\$ 608.85	=
	120 Volt - 1500 Watt (15 Amp) Outlet	X	\$ 324.51	\$ 463.59	=
	120 Volt - 1500 Watt (15 Amp) Outlet - 24-HR	X	\$ 647.85	\$ 925.49	=
	120 Volt - 2000 Watt (20 Amp) Outlet	X	\$ 351.35	\$ 501.93	=
	120 Volt - 2000 Watt (20 Amp) Outlet - 24-HR	X	\$ 701.53	\$1,002.17	=
	120 Volt - 3000 Watt (30 Amp) Outlet	X	\$ 665.75	\$ 951.08	=
120 Volt - 3000 Watt (30 Amp) Outlet - 24-HR	X	\$1,353.85	\$1,934.08	=	
2 120 Volt Single Phase Overhead*	120 Volt - 1000 Watt (10 Amp) Outlet	X	\$ 213.10	\$ 304.43	=
	120 Volt - 1000 Watt (10 Amp) Outlet - 24-HR	X	\$ 426.20	\$ 608.85	=
	120 Volt - 1500 Watt (15 Amp) Outlet	X	\$ 324.51	\$ 463.59	=
	120 Volt - 1500 Watt (15 Amp) Outlet - 24-HR	X	\$ 647.85	\$ 925.49	=
	120 Volt - 2000 Watt (20 Amp) Outlet	X	\$ 351.35	\$ 501.93	=
	120 Volt - 2000 Watt (20 Amp) Outlet - 24-HR	X	\$ 701.53	\$1,002.17	=
	120 Volt - 3000 Watt (30 Amp) Outlet	X	\$ 665.75	\$ 951.08	=
	120 Volt - 3000 Watt (30 Amp) Outlet - 24-HR	X	\$1,353.85	\$1,934.08	=
3 208 Volt Single Phase Floor	208 Volt - 20 Amp Outlet	X	\$ 532.98	\$ 761.40	=
	208 Volt - 20 Amp Outlet - 24-HR	X	\$1,065.96	\$1,522.80	=
	208 Volt - 30 Amp Outlet	X	\$ 697.07	\$ 995.83	=
	208 Volt - 30 Amp Outlet - 24-HR	X	\$1,393.00	\$1,990.04	=
	208 Volt - 60 Amp Outlet	X	\$ 761.95	\$1,088.51	=
	208 Volt - 60 Amp Outlet - 24-HR	X	\$1,526.11	\$2,180.18	=
	208 Volt - 100 Amp Outlet	X	\$1,526.11	\$2,180.18	=
	208 Volt - 100 Amp Outlet - 24-HR	X	\$3,051.20	\$4,358.81	=
	208 Volt - 200 Amp Outlet	X	\$2,922.48	\$4,175.01	=
	208 Volt - 200 Amp Outlet - 24-HR	X	\$5,843.88	\$8,348.40	=

Cancellation Policy: A 50% refund will be applied to Electrical Services cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Exhibitor must supply a detailed scaled floor plan.
***Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.**

Electrical Service

Discount Deadline:
August 27, 2018
 (excludes labor)

		Quantity	Advance Price	Standard Price	Total
4 208 Volt Single Phase Overhead*	208 Volt - 20 Amp Outlet	X	\$ 532.98	\$ 761.40 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,065.96	\$ 1,522.80 =	
	208 Volt - 30 Amp Outlet	X	\$ 697.07	\$ 995.83 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,393.00	\$ 1,990.04 =	
	208 Volt - 60 Amp Outlet	X	\$ 761.95	\$ 1,088.51 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,526.11	\$ 2,180.18 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,526.11	\$ 2,180.18 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,051.20	\$ 4,358.81 =	
	208 Volt - 200 Amp Outlet	X	\$ 2,922.48	\$ 4,175.01 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 5,843.88	\$ 8,348.40 =	
5 208 Volt Three Phase Floor	208 Volt - 20 Amp Outlet	X	\$ 667.17	\$ 953.10 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,334.34	\$ 1,906.20 =	
	208 Volt - 30 Amp Outlet	X	\$ 910.75	\$ 1,301.06 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,821.56	\$ 2,602.19 =	
	208 Volt - 60 Amp Outlet	X	\$ 986.86	\$ 1,409.81 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,973.70	\$ 2,819.54 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,608.93	\$ 2,298.51 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,437.95	\$ 9,197.08 =	
	208 Volt - 400 Amp Outlet	X	\$ 6,437.05	\$ 8,626.50 =	
	208 Volt - 400 Amp Outlet - 24-HR	X	\$ 12,072.65	\$ 17,246.59 =	
6 208 Volt Three Phase Overhead*	208 Volt - 20 Amp Outlet	X	\$ 667.17	\$ 953.10 =	
	208 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,334.34	\$ 1,906.20 =	
	208 Volt - 30 Amp Outlet	X	\$ 910.75	\$ 1,301.06 =	
	208 Volt - 30 Amp Outlet - 24-HR	X	\$ 1,821.56	\$ 2,602.19 =	
	208 Volt - 60 Amp Outlet	X	\$ 986.86	\$ 1,409.81 =	
	208 Volt - 60 Amp Outlet - 24-HR	X	\$ 1,973.70	\$ 2,819.54 =	
	208 Volt - 100 Amp Outlet	X	\$ 1,608.93	\$ 2,298.51 =	
	208 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,219.01	\$ 4,598.57 =	

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Exhibitor must supply a detailed scaled floor plan.

***Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself — See form 19g.**

Electrical Service

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

		Quantity	Advance Price	Standard Price	Total
6 208 Volt Three Phase Overhead* (cont.)	208 Volt - 200 Amp Outlet	X	\$ 3,219.01	\$ 4,598.57 =	
	208 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,437.95	\$ 9,197.08 =	
	208 Volt - 400 Amp Outlet	X	\$ 6,437.05	\$ 8,626.50 =	
	208 Volt - 400 Amp Outlet - 24-HR	X	\$12,072.65	\$17,246.59 =	
7 480 Volt Three Phase Floor	480 Volt - 20 Amp Outlet	X	\$ 801.36	\$ 1,144.80 =	
	480 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,602.72	\$ 2,289.60 =	
	480 Volt - 30 Amp Outlet	X	\$ 1,052.88	\$ 1,504.10 =	
	480 Volt - 30 Amp Outlet - 24-HR	X	\$ 2,103.50	\$ 3,004.97 =	
	480 Volt - 60 Amp Outlet	X	\$ 1,427.71	\$ 2,039.58 =	
	480 Volt - 60 Amp Outlet - 24-HR	X	\$ 2,855.39	\$ 4,079.16 =	
	480 Volt - 100 Amp Outlet	X	\$ 1,654.84	\$ 2,364.05 =	
	480 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,308.51	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet	X	\$ 3,038.49	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,615.95	\$ 9,451.35 =	
8 480 Volt Three Phase Overhead*	480 Volt - 20 Amp Outlet	X	\$ 801.36	\$ 1,144.80 =	
	480 Volt - 20 Amp Outlet - 24-HR	X	\$ 1,602.72	\$ 2,289.60 =	
	480 Volt - 30 Amp Outlet	X	\$ 1,052.88	\$ 1,504.10 =	
	480 Volt - 30 Amp Outlet - 24-HR	X	\$ 2,103.50	\$ 3,004.97 =	
	480 Volt - 60 Amp Outlet	X	\$ 1,427.71	\$ 2,039.58 =	
	480 Volt - 60 Amp Outlet - 24-HR	X	\$ 2,855.39	\$ 4,079.16 =	
	480 Volt - 100 Amp Outlet	X	\$ 1,654.84	\$ 2,364.05 =	
	480 Volt - 100 Amp Outlet - 24-HR	X	\$ 3,308.51	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet	X	\$ 3,038.49	\$ 4,726.42 =	
	480 Volt - 200 Amp Outlet - 24-HR	X	\$ 6,615.95	\$ 9,451.35 =	
9 Transformers	Transformer Rental	X	\$ 74.59	\$ 106.55 =	
	Buck & Boost Transformer (Per Amp)	X	\$ 8.37	\$ 11.95 =	
	Transforming _____ V to _____ V				

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

An electrical floor plan must be provided with this order. See form 19h.

Attached
 To Follow (*Must be received by Disc. Deadline for Advance Rate*)
 Standard Location

Subtotal _____
 (Transfer Subtotal to Form 19g)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Please contact your CAM if you have questions concerning whether to order floor or overhead electrical drops.
***Overhead Services may require scissor lift or condor lift time at our published 1/2 hour rate. These costs are in addition to the actual service itself —See form 19i.**

Electrical Service continued

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

	Quantity	Advance Price	Standard Price	Total
10 Lights	Price includes Outlet and Labor for Light Only. Please call PES at 972-751-9400 for custom lights and lighting package information.			
Arm Light (requires hard back wall)	X	\$ 184.31	\$ 263.30	=
Single Light Stand	X	\$ 156.52	\$ 223.60	=
Double Light Stand	X	\$ 242.31	\$ 346.15	=
1000 Watt Overhead ¹ Quartz Light	X	\$ 446.50	\$ 637.85	=

¹ May require labor and/or lift at additional charge, not available in some locations.

11 Conditions

- To honor discount prices we must receive your order with full payment prior to the deadline date along with a floor plan indicating the main power location and distribution points, if applicable (see below.)
- Any additional power drops or locations are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis.
- The combination of all outlets and booth power greater than 20 amps and/or with a voltage greater than 120 volts will require electrical labor.** Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used. No credits will be issued on unused outlets or lights installed as ordered.
- ELECTRICAL LABOR (See Form 19j) - Labor rates are subject to labor contract effective at time of show. Labor before 8:00 am and after 4:30pm and Saturdays, Sundays and holidays will be at the Overtime rate.** Starting time can only be guaranteed when labor is requested for the start of the working day at 8:00 am. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Labor dismantle is charged at up to 50% of total install charges, overtime rates may apply. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing.
- All booths requiring labor must send a booth floor plan to your Customer Account Manager. PDF, JPG and CAD files preferred. They can also be faxed to 972.751.9500. Please write your booth number and show name on the fax. To receive the advance rate, the booth layout form or a scaled plan for electrical distribution must be attached to this form or emailed to your Customer Account Manager.**
- Outlet prices for 120 Volt power include the delivery of the service to one location at the rear of the booth for peninsula and in-line booths. If you require outlets in other locations, have lights or electrical items to hang or erect, or have other electrical requirements, please see the Electrical Labor order form for rates and instructions.
- A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on reverse. If a power location in an island booth is not provided prior to show move-in, a location will be determined by PES in order to maintain delivery schedules. Relocation of the service will be charged on a time and materials basis.
- Electricity is turned on 60 minutes prior to show opening and turned off 60 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside of actual show hours, special arrangements should be made in advance. Additional charges may apply.
- If an uninterrupted power supply is required for the full duration of the show, please order 24-hour power.
- If a dedicated circuit is required, please order 2000 watts/20 amps.
- Separate outlets should be ordered for each piece of equipment and/or each power location.
- Extension cords and power strips are available at all PES Service Desks for rental.

Cancellation Policy: Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
An electrical floor plan must be provided with this order. See form 19h.	Subtotal _____
<input type="checkbox"/> Attached	Taxes and Fees Multiplied by 9% of Subtotal _____
<input type="checkbox"/> To Follow <i>(Must be received by Disc. Deadline for Advance Rate)</i>	Late Floorplan Fee (received after 9/24/18) \$500.00
<input type="checkbox"/> Standard Location	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

Electrical Floor Plan Template

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

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 McCormick Place
 Chicago, Illinois USA

Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at a PACK EXPO Services Desk upon your arrival to notify our staff when you are ready for your services.

Aisle or Booth # _____ (Back of Booth)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
19																					19
18																					18
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5																					5
4																					4
3																					3
2																					2
1																					1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	

Adjacent Booth#

Adjacent Booth#

↑
 Feet Back

→ Aisle # _____ (Front of Booth)

Feet Over

ELECTRICAL

COMMENTS



480V ELECTRICAL OUTLET



208V ELECTRICAL OUTLET



120V ELECTRICAL OUTLET

Exhibiting Company: _____

Booth Number: _____



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CO-LOCATED



Healthcare
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Electrical Equipment Rental

Discount Deadline:
August 27, 2018
 (excludes labor)

Exhibitors will require PES forklifts, fork & Basket, and/or scissor lifts for the installation of energized equipment, i.e.; lights, light boxes and structured mounted signs. Forklifts are required for energized electrical equipment weighing 200 lbs. or more and/or placed at heights greater than 5 feet to the bottom of the equipment. If you require a forklift, a crew will be assigned consisting of a forklift with an operator. If you do not require a forklift, order the number of laborers required.

- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check-in at Service Desk to pick up labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Straight Time (ST): 8:00 am to 4:30 pm, Monday through Friday
 Overtime (OT): 4:30 pm to Midnight, Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm
 Double Time (DT): Midnight to 8:00 am, Monday through Friday; After (8) hours at work on Saturday, or after 4:30 pm on Saturday regardless of starting time; ALL DAY Sunday and Holidays

		Quantity	Price	Total
1 Labor and Equipment Rates	Condor crew consists of 1 Operator and 1 Ground Man			
	Condor Lift (with crew) - ST	X	\$ 586.00	=
	Condor Lift (with crew) - OT	X	\$ 686.00	=
	Condor Lift (with crew) - DT	X	\$ 781.00	=
	Scissor Lift crew consists of 1 Operator only			
	Scissor Lift (with crew) - ST	X	\$ 387.25	=
	Scissor Lift (with crew) - OT	X	\$ 436.75	=
	Scissor Lift (with crew) - DT	x	\$ 483.25	=

The minimum charge for labor and equipment is one (1) hour per electrician and forklift. Equipment and labor thereafter will be charged in half (1/2) hour increments. Equipment and labor cancelled without 24-hour notice will be charged a one (1) hour cancellation fee per electrician and forklift. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by PES. All rates are subject to change if necessitated by increased labor and material costs. If exhibitor fails to use the electricians and equipment at the time confirmed, a one-hour "No-Show" charge per electrician and forklift will apply.

Outbound rates will be calculated at one-half of inbound hours.

Reserve forklifts and/or labor below. Starting times can only be guaranteed when labor is requested for 8:00 am. Confirm labor and forklifts by 2:30 pm the day before date requested.

INSTALL/ DISMANTLE	DATE	TIME	# OF FORKLIFT CREWS	# OF LABORERS	# OF HOURS	RATE	TOTAL - HOURS x MEN x RATE

*Allow time for return of your empty containers.

List any specific needs or notes here: _____

Cancellation Policy: Equipment and labor cancelled without 24-hour notice will be charged a one (1) hour cancellation fee per electrician and forklift.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Use this form to prepay estimated electrical labor.

Electrical Labor

PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.

Discount Deadline:
August 27, 2018
 (excludes labor)

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

		Quantity	Price	Total
1 Labor and Equipment Rates	Electrical Labor - ST	_____ X	\$111.00 =	_____
	Electrical Labor - OT	_____ X	\$163.00 =	_____
	Electrical Labor - DT	_____ X	\$214.00 =	_____

Straight Time (ST): 8:00 am to 4:30 pm, Monday through Friday
 Overtime (OT): 4:30 pm to Midnight, Monday through Friday; First (8) hours at work on Saturday up to 4:30 pm
 Double Time (DT): Midnight to 8:00 am, Monday through Friday; After (8) hours at work on Saturday, or after 4:30 pm on Saturday regardless of starting time; ALL DAY Sunday and Holidays

PLEASE ORDER ELECTRICAL LABOR IF YOUR DISPLAY REQUIRES THE FOLLOWING.

- All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, twisted pair, etc., the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups, requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- All outlets over 20 amps and/or with a voltage over 120 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitor found using outlets without an order will be subject to the regular rate for outlets used.

CHECK ONE OF THE FOLLOWING.

- FLOOR WORK - UNDER CARPET DISTRIBUTION - PES SUPERVISED (OK TO PROCEED)
 PES will supervise labor to: (If this option is left unmarked and a floor plan has been received, PES will proceed with floor work.)
- Distribute power under carpet (**Requires floor layout form.**)
- FLOOR WORK - UNDER CARPET DISTRIBUTION - EXHIBITOR SUPERVISED (DO NOT PROCEED)
 Exhibitor will supervise,
- *Indicate workers needed for installation using the grid below.*

Starting time can be guaranteed only when labor is requested 24 hours in advance for the start of the working day at 8:00 am. All exhibit labor for 8:00 am starting times will be dispatched to booth space. For all other starting times, check-in at the service desk one hour before the time requested. Labor cancelled without a 24-hour notice shall be charged a one(1) hour cancellation fee per worker. If the exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply. The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (1/2) hour increments. **Labor dismantle is charged at 50% of labor installation charges, overtime rates may apply.**

PLEASE SPECIFY, AS REQUIRED, IN "TYPE" COLUMN BELOW:

FW - Floor Work (under carpet distribution)

BW - Booth Work (installation and dismantling)

Please estimate the number of workers and hour per worker needed for installation and dismantling below. Invoice will be calculated according to actual hours worked. Floor work and booth work should be scheduled in the space provided.

TYPE (FW/BW)	DATE(S)	START	END	# OF HOURS	QUANTITY ELECTRICIANS	RATE	TOTAL - HOURS x MEN x RATE

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	TOTAL _____

Exhibiting Company: _____ Booth Number: _____
 Print Name: _____ Date: _____
 Authorizer's Signature: _____



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Telecommunications Information

Discount Deadline:
August 27, 2018
 (excludes labor)

1 General Information

1. Once installed, telephone service is active 24 hours a day for the entire length of the event. Dial tone is typically deactivated the morning following the last day of the event. If you require service beyond that, please contact your Customer Account Manager. Reactivating fees apply if service needs to be re-established.
2. The cost of our telephone service **includes telephone usage***. All telephone calls made from your telephone line once it is installed are your responsibility. Credit will not be given for telephone calls made over installed lines. To guard against unauthorized use, please be sure to secure your telephone each night. Telephone usage will be billed to your credit card shortly after the close of the event. If you need a detail of all calls made, contact your Customer Account Manager. ***Some exceptions may apply. Please refer to your order form or visit our website for complete details.**

Our telephone services include:

- Unlimited Free Toll-free calls
- Unlimited Local (Chicago Metro Area) Calls
- Up to 100 minutes of Domestic Long Distance calls at no charge

We charge for all international calls.

3. **Telecommunications Tax:** In the State of Illinois and the City of Chicago a Telecommunications Tax is required. These taxes are based upon current communication tax rates and are subject to change without notice.
4. **International Usage Deposit:** For internationally billed companies, a usage deposit of \$300.00 per line is required before "calling out" restrictions are lifted. Including the deposit at the time of your initial order will ensure that you will be able to call out as soon as you plug your telephone into the line. If your total usage is less than the usage deposit, the balance will be applied towards any outstanding charges.

2 Description of Telephone Services

1. **Analog Single-Line Service:** Includes the installation of a touch-tone line and rental of a single line telephone instrument. We do not require that you return the trimline telephone instrument.
2. **Extension - Single-Line:** Is an extension of the main Single Line service. This would be ordered if you need one telephone number shared by two telephone instruments. (Only if you have ordered an Analog Single-Line Service.)
3. **Digital Multi-Line Service:** Includes the installation of a touch-tone line and one multi-line telephone with a maximum capacity of up to seven appearances on the telephone line. Voicemail, if requested, is included along with fixed features such as hold, conference and transfer. These telephones are to be returned to avoid being charged a telephone replacement fee.
4. **Extension - Multi-Line:** Is an extension of the Digital Multi-Line service. This would be ordered if you need one telephone number shared by two telephone instruments. (Only if you have ordered a Digital Multi-Line service.)
5. **Voicemail System:** Our system is designed to ensure that all incoming calls to your booth will always be answered. Voicemail is operational 24 hours a day for the duration of the event.
6. **Other Carrier Services:** Any service delivered by an outside vendor such as POT's (Plain Old Telephone), T1's and ISDN.

Please refer to the union jurisdictions and exhibitor rights forms for more information.



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Telephone Service

Discount Deadline:
August 27, 2018
 (excludes labor)

	Code	Description	Qty	Advance Price	Standard Price	Total
1 Telephone Service	3310	SINGLE LINE MAIN* - Includes the use of our telephone instruments; if additional instruments that share the same phone number are required also order code 3321 extension service.	X	\$305.25	\$457.90	=
	3321	SINGLE LINE EXTENSION* - Cannot be ordered without at least one Main service, code 3310; service includes the use of our telephone instruments.	X	\$147.35	\$221.05	=
	3315	MULTI-LINE MAIN* - Includes voicemail (by request) and use of telephone instruments; if additional instruments that share the same phone number are required also order code 3322 extension service.	X	\$652.65	\$978.95	=
	3322	MULTI-LINE EXTENSION* - Cannot be ordered without at least one Main service, code 3315; service includes the use of our telephone instruments.	X	\$331.55	\$500.00	=
	N/A	USAGE DEPOSIT PER PHONE LINE - Required for internationally billed customers	X	\$300.00	\$300.00	=
	3311	(Voice Mail) Per Single Line Telephone	X	\$ 63.15	\$ 94.75	=
	3319	OTHER CARRIER SERVICES	X	\$278.95	\$418.95	=
	3340	POLYCOM SOUND STATION - Line charge is separate (electrical service required)	X	\$221.05	\$221.05	=
	3337	SINGLE LINE SPEAKER - Line charge is separate	X	\$ 12.65	\$ 18.95	=

PACK EXPO Services (PES) has been retained by PMMI to provide a single source contact for exhibitor services. The Utility Services provided by McCormick Place Technology Services are being processed by PES. McCormick Place Technology Services rates have been adjusted to include a cumulative Service Charge. McCormick Place Technology Services is not responsible for errors or omissions for services requested, or payments made to PES or refunds due from PES.

Cancellation Policy: For full cancellation of all telecommunication services ordered, a cancellation fee in the amount of 10% of the value of the telecommunication services ordered will be charged.
 For partial cancellation of telecommunication services ordered, but not yet installed, no cancellation fees will be incurred.
 For partial cancellation of telecommunication services ordered and installed, but not yet used by the exhibitor, a cancellation fee of 10% plus the installation labor costs will be charged.
 For cancellation of an Internet line that has been installed but not yet used, a 50% cancellation fee will be charged.
 For cancellation of telecommunications services that have been installed and used, the full cost will be charged.

ADDITIONAL INFORMATION

A telecommunications floor plan must be provided with this order. See form 20e.

- Attached
 To Follow *(Must be received by Disc. Deadline for Advance Rate)*
 Standard Location

CALCULATING YOUR TOTAL

Subtotal	_____
Taxes and Fees Multiplied by 14.5% of Subtotal	_____
Late Floorplan Fee (received after 9/24/18)	\$500.00
TOTAL	_____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Telephone / Cable Service

Discount Deadline:
August 27, 2018
 (excludes labor)

	Code	Description	Qty	Advance Price	Standard Price	Total
2 Cable Television Service* (South and West Buildings Only)	1560	Cable Access	X	\$257.90	\$387.35	=
	1570	Each Add. Connection / Ext. from Main	X	\$ 33.70	\$ 49.45	=
3 Labor Rates	3930	STRAIGHT TIME: Monday - Friday, 8:00 am - 4:30 pm	X	N/A	\$104.20	=
	3940	OVERTIME: Monday - Friday, 4:30 pm - 8:30 pm; Saturday, 8:00 am - 4:30 pm	X	N/A	\$151.60	=
	3950	DOUBLE TIME: Monday - Friday, 8:30 pm - 8:00 am; Saturday, before 8:00 am and after 4:30 pm; All day Sunday and Holidays	X	N/A	\$198.95	=

* A security deposit of \$150.00 per converter box is required for our digital selection. This deposit will be refunded upon return of the converter box. This fee will be added once the number of converter boxes is determined.

TAX BREAKDOWN	
7%	State excise
0.50%	State infrastructure
7%	City excise

PACK EXPO Services (PES) has been retained by PMMI to provide a single source contact for exhibitor services. The Utility Services provided by McCormick Place Technology Services are being processed by PES. McCormick Place Technology Services rates have been adjusted to include a cumulative Service Charge. McCormick Place Technology Services is not responsible for errors or omissions for services requested, or payments made to PES or refunds due from PES.

Cancellation Policy: For full cancellation of all telecommunication services ordered, a cancellation fee in the amount of 10% of the value of the telecommunication services ordered will be charged.
 For partial cancellation of telecommunication services ordered, but not yet installed, no cancellation fees will be incurred.
 For partial cancellation of telecommunication services ordered and installed, but not yet used by the exhibitor, a cancellation fee of 10% plus the installation labor costs will be charged.
 For cancellation of an Internet line that has been installed but not yet used, a 50% cancellation fee will be charged.
 For cancellation of telecommunications services that have been installed and used, the full cost will be charged.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
A telecommunications floor plan must be provided with this order. See form 20e.	Cable Subtotal _____
____ Attached	Taxes and Fees Multiplied by 14.5% of Subtotal _____
____ To Follow (Must be received by Disc. Deadline for Advance Rate)	Late Floorplan Fee (received after 9/24/18) \$500.00
____ Standard Location	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Communication Service Labor Ticket

No Discount on Labor

EVENT NAME: PACK EXPO International/Healthcare Packaging EXPO		EVENT DATES:	
COMPANY NAME:		REQUESTED BY (Name):	
BOOTH #:		DATE:	
BUILDING:	NORTH	SOUTH	EAST WEST
THE LINE BELOW IS FOR INTERNAL USE			
WORK ORDER #:		MCCORMICK PLACE ASSIGNED PHONE #'S:	

DATE AND TIME LABOR REQUESTED: _____

DESCRIPTION OF WORK:

<input type="checkbox"/>	Pre-wire booth prior / early installation
<input type="checkbox"/>	Install inside booth wiring for customer owned phone system
<input type="checkbox"/>	Fanning out network (Internet. / fiber / etc.) drops inside booth
<input type="checkbox"/>	Other: Please specify _____

THE TABLE BELOW IS FOR INTERNAL USE

Date	Technician	Straight Time Hours Code 3930 @ \$104.20	Overtime Hours Code 3940 @ \$151.60	Double Time Hours Code 3950 @ 198.95	Inbound or Outbound Labor (Designate below)

I acknowledge that by signing this ticket I agree to pay the total charges at the time of invoicing.

Authorized Signature: _____

Print Name: _____ **DATE:** _____

Please contact your Customer Account Manager if you would like assistance completing this form.

PACK EXPO Services (PES) has been retained by PMMI to provide a single source contact for exhibitor services. The Utility Services provided by McCormick Place Technology Services are being processed by PES. McCormick Place Technology Services rates have been adjusted to include a cumulative Service Charge. McCormick Place Technology Services is not responsible for errors or omissions for services requested, or payments made to PES or refunds due from PES.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
A telecommunications floor plan must be provided with this order. See form 20e. <input type="checkbox"/> Attached <input type="checkbox"/> To Follow <i>(Must be received by Disc. Deadline for Advance Rate)</i> <input type="checkbox"/> Standard Location	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

Telephone Floor Plan Template

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at a PACK EXPO Services Desk upon your arrival to notify our staff when you are ready for your services.

Aisle or Booth # _____ (Back of Booth)

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Adjacent Booth#

Adjacent Booth#

↑
 Feet Back

→ Aisle # _____ (Front of Booth)

Feet Over

TELEPHONE JACKS _____

CABLE T.V. _____

Exhibiting Company: _____

Booth Number: _____



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Complimentary Wireless Internet

1 Overview

The complimentary service should **ONLY** be used for non-mission-critical applications such as general web surfing and Internet-based email access.

Access to the WiFi network may be sporadic and cannot be guaranteed as access is based on the volume of users.

McCormick Place Technology Services is committed to delivering the highest quality internet and networking services in the industry. Experience has shown that wireless service is inherently vulnerable to interference from other devices that utilize the same radio frequency spectrum (such as Microwave ovens). **It is for this reason that we highly recommend that if you plan to use the Internet to demonstrate or present products that are mission critical to your exhibit, a hard-wired service should be ordered.** If you need help with selecting the proper Internet service for your exhibit, please contact your Customer Account Manager.

2 Requirements

To access WIFI service:

- Your device / computer must have an 802.11b/g Wireless Network Interface card (Integrated, PCMCIA, or USB)

3 Terms, Conditions and Notices

I accept and understand the limitations and vulnerabilities of the wireless Internet service provided by McCormick Place. I also understand that if I chose to use this service for any reason including, but not limited to, showcasing, product demonstration, application demonstration or other mission critical applications, McCormick Place will not be responsible or any interference or disruption of services that may occur.



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Internet Terms and Conditions

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

1 General Information

- All prices for our Internet access services include the first connection to one point in your booth. Additional wiring to fan the main drops within your booth will be performed on a time and material basis. Please contact your Customer Account Manager for more information.
- Do not forget to order the appropriate electrical service.
- The State of Illinois and the City of Chicago require a telecommunications tax for all Internet service.
- Exhibitors are permitted to fan out their own networking cables if they choose to do so.

2 Description of Services

The following chart highlights the services offered. Please note the number of additional IP addresses available with each wired service. All wired services are delivered via Category 5 or 6 wiring with RJ45 terminated ends. For wired services, you must supply a device with an Ethernet NIC (network interface card), installed TCP/IP, and an Internet browser. For wireless services, you must provide a device with an 802.11 a, b, g, or n wireless receiver. Our wireless network is optimized for 802.11 a and n devices transmitting and receiving at 5.0 GHz. Your quality of service on the wireless network may vary depending upon hardware and environmental factors such as booth structures, attendee traffic, and location. For mission critical applications, PES strongly recommends using a wired dedicated service whenever possible. There are no firewalls on our Executive Class Plus or Dedicated Services. Nor is there any filtering on our connection to the Internet. Please consider your vulnerabilities; make sure you have up-to-date anti-virus software installed on your computer and consider the use of a firewall (we offer firewalls for rental). All Internet prices are a flat rate; no per minute usage or connection charges apply.

3 Cancellation Policy

For full cancellation of all telecommunication services ordered, a cancellation fee in the amount of 10% of the value of the telecommunication services ordered will be charged.
 For partial cancellation of telecommunication services ordered, but not yet installed, no cancellation fees will be incurred.
 For partial cancellation of telecommunication services ordered and installed, but not yet used by the exhibitor, a cancellation fee of 10% plus the installation labor costs will be charged.
 For cancellation of an Internet line that has been installed but not yet used, a 50% cancellation fee will be charged.
 For cancellation of telecommunications services that have been installed and used, the full cost will be charged.

Please refer to the union jurisdictions and exhibitor rights forms for more information.



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Internet Definitions

Discount Deadline:
August 27, 2018
 (excludes labor)

DESCRIPTION OF SERVICES			
Service	Connection Speed	IP Addresses	Recommended Uses
Associate Class Shared Wired Service	Typical speeds up to 512 Kbps	Includes 1 DHCP IP address	For an individual user who wants easy plug and play access to E-mail and light web surfing on one device. This service is not designed to consistently support streaming audio or video. Connecting a wireless access point is not permitted on this service.
Executive Class Shared Wired Service	Typical speeds up to 1 Mbps	Includes 4 DHCP Private IP addresses; up to 6 additional addresses can be purchased.	For a user who needs a little more bandwidth and the ability to access the internet over multiple devices with plug and play capability. Executive Class service can be used for moderate web surfing. Connecting a wireless access point is not permitted on this service.
Executive Class Plus Shared Wired Service	Typical speeds up to 1 Mbps	Includes 4 routable public IP addresses; up to 6 additional addresses can be purchased.	Provides the same speeds and service found in the Executive Class Wired Service but uses routable IP addresses. Connecting a wireless access point is not permitted on this service.
Dedicated Wired 1.54 Mbps	1.54 Mbps	Includes 10 IP addresses. Up to 10 additional IP addresses can be purchased.	1.54 Mbps. Connecting a wireless access point is not permitted on this service.
Dedicated Wired 3.0 Mbps	3.0 Mbps	Includes 15 IP addresses. Up to 14 additional IP addresses can be purchased.	3.0 Mbps. Connecting a wireless access point is not permitted on this service.
Dedicated Wired 6.0 Mbps	6.0 Mbps	Includes 20 IP addresses. Up to 9 additional IP addresses can be purchased.	6.0 Mbps
Dedicated Services Greater than 6.0 Mbps			Please contact your Customer Account Manager at 972-751-9400.

Please refer to the union jurisdictions and exhibitor rights forms for more information.



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Internet Service

Discount Deadline:
August 27, 2018
 (excludes labor)

	Code	Description	Qty	Advance Price	Standard Price	Total
1	Digital Internet Service					
	All services include the installation of ONE 10BaseT Network Cable, terminated on a RJ45 end. Additional wiring is done by our installers on a time and materials basis. You must supply all necessary hardware and software.					
	3401	Associate Class Wired Service	X	\$ 526.30	\$ 657.90 =	
	3402	Executive Class Wired Service	X	\$1,263.15	\$ 1,578.95 =	
	3403	Executive Class Plus Wired Service	X	\$1,473.70	\$ 1,842.10 =	
	DEDICATED WIRED INTERNET SERVICES					
	3404	1.54 Mbps Service	X	\$3,694.75	\$ 4,621.05 =	
	3405	3.0 Mbps Service	X	\$6,000.00	\$ 7,500.00 =	
	3406	6.0 Mbps Service	X	\$9,157.90	\$11,447.35 =	
	3354	Additional TCP/IP Addresses	X	\$ 131.55	\$ 168.40 =	
		Dedicated Services Greater than 6.0 Mbps		Please call for quote.		
2	Materials and Accessories					
	Hub Rental - If you are connecting more than one computer, you will need a hub. We offer hubs in 8, 16 or 24 port varieties.					
	3358	8 Port Hub	X	\$ 131.55	\$ 168.40 =	
	3376	16 Port Hub	X	\$ 210.50	\$ 263.15 =	
	3377	24 Port Hub	X	\$ 263.15	\$ 331.55 =	
3367	Firewall Rental - We offer Cisco Pix® firewalls. Includes basic programming.	X	\$ 657.90	\$ 821.05 =		
3	Labor Rates					
		Straight Time	X	N/A	\$ 104.20 =	
		Overtime	X	N/A	\$ 151.60 =	
		Double Time	X	N/A	\$ 198.95 =	

Please note: Connecting a wireless access point is not permitted on the following service codes:	
3401	Associate Class
3402	Executive Class
3403	Executive Class Plus
3404	1.54 Mbps
3405	3.0 Mbps

TAX BREAKDOWN	
7%	State excise
0.50%	State infrastructure
7%	City excise

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ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
An Internet floor plan must be provided with this order. See form 21e.	Subtotal _____
<input type="checkbox"/> Attached	Taxes and Fees Multiplied by 14.5% of Subtotal _____
<input type="checkbox"/> To Follow <i>(Must be received by Disc. Deadline for Advance Rate)</i>	Late Floorplan Fee (received after 9/24/18) \$500.00
<input type="checkbox"/> Standard Location	TOTAL _____

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

Internet Floor Plan Template

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
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Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at a PACK EXPO Services Desk upon your arrival to notify our staff when you are ready for your services.

Aisle or Booth # _____ (Back of Booth)

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Adjacent Booth# _____

Adjacent Booth# _____

Feet Back ↑

Feet Over →

Aisle # _____ (Front of Booth)

▽ INTERNET ACCESS _____

Exhibiting Company: _____

Booth Number: _____



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Plumbing Information

Discount Deadline:
August 27, 2018
 (excludes labor)

Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

1 General Information

How To Order All-Inclusive Plumbing Services

Determine how many pieces of equipment will need to be connected to either Air, Water, Drain, or Natural Gas.

Pricing Includes: Initial (1st) Floor or Overhead service outlet, 100' of 1/4" to 1" (standard) hose (Air, Water, Drain, and Gas), lift (scissor or condor to bring in service from overhead), labor for initial location as determined by floor plan submitted, and needed CFM's.

Air and Water are set up for **two secondary services** within 15' of original service. Floor option only.

All connections from service to equipment will be performed by PACK EXPO Services (PES) Personnel only. All services ordered need to order a connection which includes CFM's, labor to connect, labor to remove and all fittings and misc. material for standard connections using nominal AM. Std. fittings for air, water, drain, and natural gas.

Please note: We do not supply Metric fittings for connection.

Inline booths and Peninsula booths will have service brought to center back at curtain line if no floor plan is submitted with order. If size is not submitted with order, we will provide a minimum size of 1/4" nominal.

All island booths requesting service will need to submit a detailed floor plan with order showing where services need to be installed to. Without a floor plan, services could be delayed and additional cost could be incurred.

After initial services are installed, any changes to installation will be on a new labor ticket and materials order.

PES is not responsible for moisture, oil, water, drop or increase in pressure in lines to equipment.

Exhibitors should provide their own filters, dryers, or other equipment as needed.

No compressors are allowed on the show floor other than those supplied by PES.

1/4" Line = 1 - 20 CFM
 1/2" Line = 21 - 59 CFM
 3/4" Line = 60 - 110 CFM
 1" Line = 111 - over CFM

You must specify line size and CFM used per outlet when placing your order.

PES is not responsible for discoloration, taste, sediment, or drop in water pressure.

Minimum line size for water, Natural gas and/or drain service is 1/2" nominal.

Pricing Excludes: Ramping which is time and material cost, any applicable fees or taxes, any above and beyond the normal requests for hardware, specific brand products, pressure regulator valve installations and/or major equipment/machinery retro fitting and assembly. Any and all work requested to be done on OT or DT Schedules or any floor or booth work scheduled outside of the outlet service scope of work. This will be done at the published hourly labor rates and thus noted on change order or supplemental work tickets which will be signed by the exhibitor(s) as the work is performed and completed.

Please note that there is a late fee of \$500.00 for any floorplans received after Sept. 24, 2018.



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Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

Plumbing and Gas

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

*Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

Pricing Includes: Initial (1st) Floor or Overhead service outlet, 100' of 1/4" to 1" (standard) hose (Air, Water, Drain, and Gas), lift (scissor or condor to bring in service from overhead), labor for initial location as determined by floor plan submitted, minimum CFM's.

Pricing Excludes: Ramping which is time and material cost, any applicable fees or taxes, any above and beyond the normal requests for hardware, specific brand products, pressure regulator valve installations and or major equipment/machinery retro fitting and assembly. Any and all work requested to be done on OT or DT Schedules or any floor or booth work scheduled outside of the outlet service scope of work. This will be done at the published hourly labor rates and thus noted on change order or supplemental work tickets which will be signed by the exhibitor(s) as the work is performed and completed.

Estimated* Date and Start Time for Hookup Labor: _____

***All Hookup Labor is on a Will Call basis. Please check in at the Exhibitor Service Desk 24-hours prior to verify Hookup time.**

		Qty	Advanced Rate per Unit	Standard Rate per Unit	Total
1 Floor Compressed Air Service (Only Two Secondary Lines Per Primary Line Allowed)	Primary Air Outlet (90-100 PSI)	X	\$ 727.20	\$1,038.85	=
	Secondary Air Outlets (w/in 15' of Primary Air Out.)	X	\$ 363.62	\$ 519.45	=
	*Primary Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 445.25	=
	*Secondary Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 218.40	=
	Standard connection is a 1/4" AMFLO C-1 quick disconnect. NOTE: Our Plumbing Department will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.				
				CFM Scale for Air Lines	
				1/4" = 1 - 20 CFM	
				1/2" = 21 - 59 CFM	
				3/4" = 60 - 110 CFM	
				1" = 111 - over CFM	

2 Overhead Compressed Air Service	Overhead Primary Outlet (90-100 PSI)	X	\$ 827.08	\$1,181.55	=
	*Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 506.35	=
	Standard connection is a 1/4" AMFLO C-1 quick disconnect. NOTE: Our Plumbing Department will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.				

NOTE: No secondary lines can be run from Overhead Service.

Please indicate the following for each outlet ordered:

Floor / Overhead	Primary / Secondary	CFM's Required	Line Size Required

Cancellation Policy: For cancellations of all utility services ordered, a 10% fee of the value of utility service ordered will be charged. Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

An air and water floor plan must be provided with this order. See form 22e.

- Attached
 To Follow *(Must be received by Disc. Deadline for Advance Rate)*
 Standard Location

CALCULATING YOUR TOTAL

Materials _____
 Connection Fees _____
 (Transfer Subtotals to Form 22d)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Plumbing and Gas continued

Discount Deadline:
August 27, 2018
 (excludes labor)

Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

*Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

Pricing Includes: Initial (1st) Floor or Overhead service outlet, 100' of 1/4" to 1" (standard) hose (Air, Water, Drain, and Gas), lift (scissor or condor to bring in service from overhead), labor for initial location as determined by floor plan submitted, minimum CFM's.

Pricing Excludes: Ramping which is time and material cost, any applicable fees or taxes, any above and beyond the normal requests for hardware, specific brand products, pressure regulator valve installations and or major equipment/machinery retro fitting and assembly. Any and all work requested to be done on OT or DT Schedules or any floor or booth work scheduled outside of the outlet service scope of work. This will be done at the published hourly labor rates and thus noted on change order or supplemental work tickets which will be signed by the exhibitor(s) as the work is performed and completed.

Estimated* Date and Start Time for Hookup Labor: _____

***All Hookup Labor is on a Will Call basis. Please check in at the Exhibitor Service Desk 24-hours prior to verify Hookup time.**

		Qty	Advanced Rate per Unit	Standard Rate per Unit	Total
3 Water Service	Primary Water Outlet	X	\$ 727.20	\$1,038.85	=
	Secondary Water Outlet (within 15' of Primary Water Outlet)	X	\$ 363.62	\$ 519.45	=
	*Primary Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 445.25	=
	*Secondary Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 218.40	=
4 Drain Service	Drain Outlet	X	\$ 727.20	\$1,038.85	=
	*Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 445.25	=
5 Fill and Drain Service	0 - 50 Gallons	X	\$ 136.57	\$ 195.10	=
	51 - 200 Gallons	X	\$ 535.54	\$ 765.05	=
	201 - 400 Gallons	X	\$ 759.50	\$1,085.00	=
	Each Additional 100 Gallons (after 400 Gallons)	X	\$ 53.24	\$ 76.05	=
	Fill and drain pricing does not include labor. There is a minimum of 1 hour labor for fill and 1 hour labor for drains. Additional labor and material charges may be incurred if equipment leaks and/or damages other property.				

Ramps over utility lines in a booth are provided on a time and material basis. A minimum of 1/2 hour additional labor charge will apply to lay lines under the carpet. A minimum of 1/2 hour labor will apply to remove lines. Please attach floor plan with order to show location of lines.

Cancellation Policy: For cancellations of all utility services ordered, a 10% fee of the value of utility service ordered will be charged. Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION

An air and water floor plan must be provided with this order. See form 22e.

Attached _____
 To Follow (Must be received by Disc. Deadline for Advance Rate) _____
 Standard Location _____

CALCULATING YOUR TOTAL

Materials _____
 Connection Fees _____
 (Transfer Subtotals to Form 22d)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Plumbing and Gas continued

Discount Deadline:
August 27, 2018
 (excludes labor)

Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

*Each outlet ordered requires a hookup labor charge. Please include this item when submitting your order.

Pricing Includes: Initial (1st) Floor or Overhead service outlet, 100' of 1/4" to 1" (standard) hose (Air, Water, Drain, and Gas), lift (scissor or condor to bring in service from overhead), labor for initial location as determined by floor plan submitted, minimum CFM's.

Pricing Excludes: Ramping which is time and material cost, any applicable fees or taxes, any above and beyond the normal requests for hardware, specific brand products, pressure regulator valve installations and or major equipment/machinery retro fitting and assembly. Any and all work requested to be done on OT or DT Schedules or any floor or booth work scheduled outside of the outlet service scope of work. This will be done at the published hourly labor rates and thus noted on change order or supplemental work tickets which will be signed by the exhibitor(s) as the work is performed and completed.

Estimated* Date and Start Time for Hookup Labor: _____

***All Hookup Labor is on a Will Call basis. Please check in at the Exhibitor Service Desk 24-hours prior to verify Hookup time.**

		Qty	Advanced Rate per Unit	Standard Rate per Unit	Total
6 Natural Gas Service	Natural Gas line	X	\$ 727.20	\$1,038.85	=
	*Primary Outlet Hookup Labor (incl. Tear Out)	X	N/A	\$ 445.25	=

7 Gases and Misc. Equipment	Rental tax of 8.25% applies to equipment and material - Purchase tax of 8.25% applies to Gas Type.				
	Gas Type _____	X	Please call	Please call	=
	Equipment/Material _____	X	Please call	Please call	=
Quoted price will include rental price of bottle and delivery/pickup labor. Daily removal labor may apply.					

8 Labor Rates (Discount Rates Do Not Apply to Labor)	(Tax not applicable.)				
	Straight Time: Mon. - Fri., 8:00 am - 4:30 pm	X	N/A	\$ 110.10	=
	Overtime: Mon. - Fri., 4:30 pm - 8:00 am; Sat., 8:00 am - 4:30 pm	X	N/A	\$ 159.25	=
	Double Time: All other hours on Sat.; All day Sun. and holidays	X	N/A	\$ 220.15	=
	<input type="checkbox"/> Okay to Proceed. <input type="checkbox"/> Wait for Exhibitor - Onsite Contact Cell # _____				

Ramps over utility lines in a booth are provided on a time and material basis. A minimum of 1/2 hour additional labor charge will apply to lay lines under the carpet. A minimum of 1/2 hour labor will apply to remove lines. Please attach floor plan with order to show location of lines.

Cancellation Policy: For cancellations of all utility services ordered, a 10% fee of the value of utility service ordered will be charged. Cancellations received after installation will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
An air and water floor plan must be provided with this order. See form 22e.	Materials Subtotal _____
Attached _____	Add 9% Rental Tax on Equipment & Materials _____
To Follow (Must be received by Disc. Deadline for Advance Rate) _____	Connection Fee Subtotal _____
Standard Location _____	Late Floorplan Fee (received after 9/24/18) \$500.00
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

**Air and Water
 Floor Plan Template**

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Using the legend below, please complete this form for all utility services you order. A change of location on an installed or partially installed utility service may result in additional costs to you. If you are submitting your own detailed drawing, please be sure to include the following items:

- Add your company name, booth number, your office phone, e-mail and fax numbers, your on-site contact, their cell phone number and their expected arrival date, your equipment delivery date and your carpet (flooring) installation date.
- Submit one floor plan copy for each utility service ordered (e.g. 2 copies if ordering electrical and plumbing services).
- Be sure to check-in at a PACK EXPO Services Desk upon your arrival to notify our staff when you are ready for your services.

Aisle or Booth # _____ (Back of Booth)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
20																					20
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2																					2
1																					1
	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Adjacent Booth #

Adjacent Booth #

↑
Feet Back

→
Aisle # _____ (Front of Booth)

Feet Over

COMMENTS

PLUMBING

- CAL COMPRESSED AIR LINE (Diameter in inches)
- WL WATER LINE (Diameter in inches)
- DL DRAIN LINE (Diameter in inches)
- NG NATURAL GAS

Exhibiting Company: _____

Booth Number: _____



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October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA



Audio Visual/ Computer Information

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

All Audio Visual and Computer Equipment rentals at McCormick Place are subject to installation and dismantle electrical labor. Rentals of projection equipment may require Projectionist labor. The equipment sub-total is subject to a 9% Chicago rental tax. All appropriate fees will be added to your final invoice.

For All Audio Visual and Computer Rentals:

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
 \$163.00/Hr. Overtime (Weekdays after 4:30 pm, Saturday up to 4:30 pm)
 \$214.00/ Hr. Double Time (Saturday after 4:30 pm and all day on Sunday)

Electrical Services are not included in the equipment pricing. You must order electrical to power items on the show floor and in any meeting rooms.

Additional labor may be required for more extensive/complex sets or if wall mounting of AV equipment in the exhibition areas is required.

Orders confirmed and submitted with payment prior to August 27, 2018 will receive the advance rate. **The discount does not apply to labor.**

Show floor Equipment Rentals are based on Show Rates. Single Day rentals are available. Custom Lighting Packages, Video Walls and large Flat Screens are available upon request. Please contact your Customer Account Manager (CAM) for additional information.

If mounting equipment above 5' from the floor, additional labor will be applied. Mountings 6' from the floor or lower, will be performed by Stagehand labor. Mountings 6' above the floor or higher will be performed by Electrical labor. PES is **NOT** responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure **PRIOR** to your installation.

Cancellations received after September 24, 2018 will be subject to a 50% cancellation fee.

Cancellations received once move-in has begun will be billed at 100%.

For equipment not listed or assistance in placing your order, please contact your Customer Account Manager (CAM).

Audio Visual and Computer equipment deliveries will begin on Friday, October 12, 2018 and will be fulfilled according to time and dates supplied when you place your order. A representative from your company must be in the booth to sign for the delivery of your items. In the event that a representative is not present when your items are scheduled for delivery, additional labor charges may apply for redelivery of the equipment.

For A La Carte Audio Visual and Computer Rentals:

Equipment Rentals are based on Show Rates. There is an additional charge for install and dismantle labor.

Daily rates only include install and dismantle labor. For multiple days, please call for a custom quote.

Audio Visual and Computer Equipment deliveries will begin according to times and dates supplied when you place your order.

Meeting Room AV packages are inclusive of labor as shown on the form.

If you need more than one screen or multiple equipment in the same meeting room on the same day, please call for a quote.

Changes or substitutions to the packages may incur additional labor charges.

Customers renting small a la carte items (iPad, Laptop, Media Player, Keyboard, Mouse, Computer Speakers) have the option of pre-scheduling (before move-in) pick-up at the Exhibitor Services Desk to forgo labor charges. Eligible items are denoted by a © next to description. *If a customer chooses to pick-up rental items at the service desk, they will be responsible for installation and return of rental equipment to the Exhibitor Services Desk by Wednesday, October 17, 2018 at 4:00 pm.



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October 14-17, 2018
McCormick Place
Chicago, Illinois USA

ALL PRICING IS FOR THE LENGTH OF THE SHOW.

Audio Visual and Computer Rental Packages

Audio Visual/Computer Rental

**Discount Deadline:
August 27, 2018
(excludes labor)**

No equipment will be left in unattended booths. Delivery of equipment to your booth will begin on Friday, October 12, 2018. Failure to receive equipment at scheduled time will result in an additional delivery charge.

Please select date of delivery: Friday, Oct. 12 Saturday, Oct. 13
Please select time of delivery: 8:00 am - 10:00 am 10:00 am - 12:00 Noon 1:00 pm - 3:00 pm 3:00 pm - 5:00 pm
Does your monitor require audio? Yes No

Onsite Contact: _____ Cell Phone # _____

Please refer to full terms and conditions on Form 23a.

		Qty	Advance Rate	Standard Rate	Total
1 Flat Screen Packages	Apple iPad with Floor Stand in Black _____ or White _____	X	\$ 420.00	\$ 600.00 =	
	24" LCD Flat Screen Package - 1080P, with Single Post Stand	X	\$ 518.70	\$ 741.00 =	
	24" LCD Flat Screen Package - 1080P, with Single Post Stand and External USB Media Player _____ or DVD Player _____	X	\$ 648.37	\$ 926.25 =	
	32" LCD Flat Screen Package - 1080P, with Dual Post Stand	X	\$ 842.89	\$1,204.13 =	
	32" LCD Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player _____ or DVD Player _____	X	\$ 972.56	\$1,389.38 =	
	42" LCD Flat Screen Package - 1080P, with Dual Post Stand	X	\$ 959.59	\$1,370.85 =	
	42" LCD Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player _____ or DVD Player _____	X	\$1,089.27	\$1,556.10 =	
	46" LCD Flat Screen Package - 1080P, with Dual Post Stand	X	\$1,144.29	\$1,634.71 =	
	46" LCD Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player _____ or DVD Player _____	X	\$1,273.97	\$1,819.96 =	
	55" LCD Flat Screen Package - 1080P, with Dual Post Stand	X	\$1,435.00	\$2,050.00 =	
	55" LCD Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player _____ or DVD Player _____	X	\$1,540.00	\$2,200.00 =	

If required to mount a monitor above 5' from the floor, additional labor will be applied. PES is **NOT** responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure **PRIOR** to your installation.

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
\$163.00/Hr. Overtime (Weekdays after 4:30 pm, Saturday up to 4:30 pm)
\$214.00/ Hr. Double Time (Saturday after 4:30 pm and all day on Sunday)

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.	Package Equipment Subtotal _____
List all AV equipment/sources you will bring to the show:	Taxes & Fees Multiplied by 9% _____
	TOTAL _____
	Audio Visual and Computer Equipment rental are subject to installation and dismantle electrical labor.

Exhibiting Company: _____
Print Name: _____
Authorizer's Signature: _____

Booth Number: _____
Date: _____



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October 14-17, 2018
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 Chicago, Illinois USA

ALL PRICING IS FOR THE LENGTH OF THE SHOW.

Audio Visual and Computer Rental Packages

Audio Visual/ Computer Rental

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

No equipment will be left in unattended booths. Delivery of equipment to your booth will begin on Friday, October 12, 2018. Failure to receive equipment at scheduled time will result in an additional delivery charge.

Please select date of delivery: Friday, Oct. 12 Saturday, Oct. 13
 Please select time of delivery: 8:00 am - 10:00 am 10:00 am - 12:00 Noon 1:00 pm - 3:00 pm 3:00 pm - 5:00 pm
 Does your monitor require audio? Yes No

Onsite Contact: _____ Cell Phone # _____

Please refer to full terms and conditions on Form 23a.

		Qty	Advance Rate	Standard Rate	Total
2 Audio Packages	Anchor AN1000 Powered Speaker with Stand and Wireless Microphone (Handheld _____ or Headset _____)	X	\$ 377.40	\$ 532.00 =	
	Small High Performance PA System (2 speakers, 1 Mixer/Amp)	X	\$ 392.00	\$ 560.00 =	
	Small High Performance PA System (2 speakers, 1 Mixer/Amp) with DI Box to Play Music	X	\$ 444.50	\$ 635.00 =	
	Small High Performance PA System (2 speakers, 1 Mixer/Amp) and Wireless Microphone (Handheld _____ or Headset _____)	X	\$ 612.50	\$ 875.00 =	
3 Computer Packages	Desktop Computer (3.2 GHz or faster) with Monitor, Keyboard and Mouse	X	\$ 341.25	\$ 487.50 =	
	Desktop Computer (3.2 GHz or faster) with Monitor, Keyboard, Mouse and HP Laser Printer (40 PPM)	X	\$ 518.70	\$ 740.00 =	
	Laptop Computer (Core i5/2.5GHz/4GB/300GBHD/DVD) with Keyboard and Mouse	X	\$ 404.95	\$ 578.50 =	
	Laptop Computer (Core i5/2.5GHz/4GB/300GBHD/DVD) with Keyboard, Mouse and HP Laser Printer (40PPM)	X	\$ 582.40	\$ 832.00 =	

If required to mount a monitor above 5' from the floor, additional labor will be applied. PES is **NOT** responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure **PRIOR** to your installation.

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
 \$163.00/Hr. Overtime (Weekdays after 4:30 pm, Saturday up to 4:30 pm)
 \$214.00/ Hr. Double Time (Saturday after 4:30 pm and all day on Sunday)

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.	Audio and Computer Package Equipment Subtotal _____
List all AV equipment/sources you will bring to the show:	Taxes & Fees Multiplied by 9% _____
	TOTAL _____
	Audio Visual and Computer Equipment rental are subject to installation and dismantle electrical labor.

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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October 14-17, 2018
McCormick Place
Chicago, Illinois USA

ALL PRICING IS FOR THE LENGTH OF THE SHOW.

**Audio Visual and Computer
A La Carte Rentals**

**Audio Visual/
Computer Rental**

**Discount Deadline:
August 27, 2018
(excludes labor)**

No equipment will be left in unattended booths. Delivery of equipment to your booth will begin on Friday, October 12, 2018. Failure to receive equipment at scheduled time will result in an additional delivery charge.

Please select date of delivery: Friday, Oct. 12 Saturday, Oct. 13
Please select time of delivery: 8:00 am - 10:00 am 10:00 am - 12:00 Noon 1:00 pm - 3:00 pm 3:00 pm - 5:00 pm
Does your monitor require audio? Yes No

Onsite Contact: _____ Cell Phone # _____

Please refer to full terms and conditions on Form 23a.

		Qty	Advance Rate	Standard Rate	Total
1 Flat Screen Monitors	Apple iPad *©	X	\$ 250.25	\$ 357.50	=
	24" Flat Screen - 1080P, with Dell Sound Bar Choose one: Table Top _____ or Wall Mounted _____	X	\$ 389.02	\$ 555.75	=
	32" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$ 583.54	\$ 833.63	=
	42" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$ 765.08	\$1,092.98	=
	46" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$ 949.78	\$1,356.84	=
	55" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$1,225.00	\$1,750.00	=
	60" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$1,911.00	\$2,730.00	=
	70" Flat Screen - 1080P, with Internal Speakers Choose one: Table Top _____ or Wall Mounted _____	X	\$1,984.03	\$2,834.33	=

Customers renting small a la carte items (iPad, Laptop, Media Player, Keyboard, Mouse, Computer Speakers) have the option of pre-scheduling (before move-in) pick-up at the Exhibitor Services Desk to forgo labor. Eligible items are denoted by a © next to description. *If a customer chooses to pick-up rental items at the service desk, they will be responsible for installation and return of rental equipment to the Exhibitor Services Desk by Wednesday, October 17, 2018 at 4:00 pm.

PICKUP: _____ Hall Service Center Preferred: _____ AM or _____ PM Date: _____

If required to mount a monitor above 5' from the floor, additional labor will be applied. PES is **NOT** responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure **PRIOR** to your installation.

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
\$163.00/Hr. Overtime (Weekdays after 4:30 pm, Saturday up to 4:30 pm)
\$214.00/ Hr. Double Time (Saturday after 4:30 pm and all day on Sunday)

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.	Flat Screen Monitors Subtotal _____
List all AV equipment/sources you will bring to the show:	Taxes & Fees Multiplied by 9% _____
	TOTAL _____
	Audio Visual and Computer Equipment rental are subject to installation and dismantle electrical labor.

Exhibiting Company: _____
Print Name: _____
Authorizer's Signature: _____

Booth Number: _____
Date: _____



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**ALL PRICING IS FOR THE
 LENGTH OF THE SHOW.**

**Audio Visual and Computer
 A La Carte Rentals**

**Audio Visual/
 Computer Rental**

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

No equipment will be left in unattended booths. Delivery of equipment to your booth will begin on Friday, October 12, 2018. Failure to receive equipment at scheduled time will result in an additional delivery charge.

Please select date of delivery: Friday, Oct. 12 Saturday, Oct. 13
 Please select time of delivery: 8:00 am - 10:00 am 10:00 am - 12:00 Noon 1:00 pm - 3:00 pm 3:00 pm - 5:00 pm
 Does your monitor require audio? Yes No

Onsite Contact: _____ Cell Phone # _____

Please refer to full terms and conditions on Form 23a.

		Qty	Advance Rate	Standard Rate	Total
2 Flat Screen Accessories	Mounting Bracket (For Exhibitor Owned Flat Screens 32" - 80")	X	\$ 157.50	\$ 225.00	=
	iPad Floor Stand in Black _____ or White _____	X	\$ 227.50	\$ 325.00	=
	Single Post Stand - (Compatible with 24" Flat Screen, Mounting Bracket required for Exhibitor Owned Flat Screen)	X	\$ 227.50	\$ 325.00	=
	Dual Post Stand - (Compatible with 32" - 80" Flat Screen, Mounting Bracket required for Exhibitor Owned Flat Screen)	X	\$ 295.75	\$ 422.50	=
3 Video Players	USB Media Player *©	X	\$ 228.20	\$ 326.00	=
	Choose: Blue-Ray _____ or DVD Player _____	X	\$ 227.50	\$ 325.00	=

Customers renting small a la carte items (iPad, Laptop, Media Player, Keyboard, Mouse, Computer Speakers) have the option of pre-scheduling (before move-in) pick-up at the Exhibitor Services Desk to forgo labor. Eligible items are denoted by a © next to description. *If a customer chooses to pick-up rental items at the service desk, they will be responsible for installation and return of rental equipment to the Exhibitor Services Desk by Wednesday, October 17, 2018 at 4:00 pm.

PICKUP: _____ Hall Service Center Preferred: _____ AM or _____ PM Date: _____

If required to mount a monitor above 5' from the floor, additional labor will be applied. PES is **NOT** responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure **PRIOR** to your installation.

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
 \$163.00/Hr. Overtime (Weekdays after 4:30 pm, Saturday up to 4:30 pm)
 \$214.00/ Hr. Double Time (Saturday after 4:30 pm and all day on Sunday)

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.	Flat Screen Accessories and Video Players Subtotal _____
List all AV equipment/sources you will bring to the show:	Taxes & Fees Multiplied by 9% _____
_____	TOTAL _____
_____	Audio Visual and Computer Equipment rental are subject to installation and dismantle electric labor.

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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October 14-17, 2018
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**ALL PRICING IS FOR THE
 LENGTH OF THE SHOW.**

**Audio Visual and Computer
 A La Carte Rentals**

**Audio Visual/
 Computer Rental**

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

No equipment will be left in unattended booths. Delivery of equipment to your booth will begin on Friday, October 12, 2018. Failure to receive equipment at scheduled time will result in an additional delivery charge.

Please select date of delivery: Friday, Oct. 12 Saturday, Oct. 13
 Please select time of delivery: 8:00 am - 10:00 am 10:00 am - 12:00 Noon 1:00 pm - 3:00 pm 3:00 pm - 5:00 pm
 Does your monitor require audio? Yes No

Onsite Contact: _____ Cell Phone # _____

Please refer to full terms and conditions on Form 23a.

		Qty	Advance Rate	Standard Rate	Total
4 Audio Equipment	Anchor AN1000 Powered Speaker with Stand	X	\$ 143.50	\$ 205.00 =	
	Sound Bar - 2.1 Full Range, with Built-in Subwoofer	X	\$ 159.25	\$ 227.50 =	
	Wireless Microphone - Handheld _____ or Headset _____	X	\$ 354.90	\$ 507.00 =	
5 Computer	Laptop Computer (Core i5/2.5GHz/4GB/300GBHD/DVD) *©	X	\$ 386.40	\$ 552.00 =	
	Apple 21.5" iMac (Intel Core 2 Duo/3.06GHz)	X	\$ 364.00	\$ 520.00 =	
	Apple 15" MacBook Pro (2.3 GHz Quad Core with Thunderbolt) *©	X	\$ 535.50	\$ 765.00 =	
	HP Laser Printer 40PPM	X	\$ 177.45	\$ 253.50 =	
	Keyboard and Mouse Set *©	X	\$ 45.50	\$ 65.00 =	
	Computer Speakers *©	X	\$ 27.30	\$ 39.00 =	

Customers renting small a la carte items (iPad, Laptop, Media Player, Keyboard, Mouse, Computer Speakers) have the option of pre-scheduling (before move-in) pick-up at the Exhibitor Services Desk to forgo labor. Eligible items are denoted by a © next to description. *If a customer chooses to pick-up rental items at the service desk, they will be responsible for installation and return of rental equipment to the Exhibitor Services Desk by Wednesday, October 17, 2018 at 4:00 pm.

PICKUP: _____ Hall Service Center Preferred: _____ AM or _____ PM Date: _____

If required to mount a monitor above 5' from the floor, additional labor will be applied. PES is NOT responsible for attaching the hardware to the structure. Please insure the hardware is attached to the structure PRIOR to your installation.

Labor Rates:

\$111.00/Hr. Straight Time (Weekdays, 8:00 am to 4:30 pm)
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Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or for labor estimates.	Audio Equipment and Computer Subtotal _____
List all AV equipment/sources you will bring to the show:	Taxes & Fees Multiplied by 9% _____
	TOTAL _____
	Audio Visual and Computer Equipment rental are subject to installation and dismantle electrical labor.

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Fax: (972) 751-9500
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October 14-17, 2018
McCormick Place
Chicago, Illinois USA



Meeting Room Audio Visual/ Computer Information

**Discount Deadline:
August 27, 2018
(excludes labor)**

The information included in this section specifically applies to needs within McCormick Place meeting rooms and Audio Visual needs within these rooms.

General Information:

To inquire about availability of space and to reserve a room you must contact Kelly Faist with PMMI. You can email Kelly at kelly@pmmi.org to get further information and pricing for your basic room set needs.

For other services such as Custom Furniture, Cleaning, Modular Meeting Spaces or Accessories and Floral, please order these services through PES. Please remember that these items should be ordered through your meeting room account and not under your exhibit hall booth account. Your meeting room account will be established once you receive a confirmation from PMMI. Once this reservation is in place you can work with your Customer Account Manager to handle many of your service needs.

Any electrical needed for your meeting rooms is a required item and must be ordered through McCormick Place. Email kelly@pmmi.org if you need a copy of the form.

Cleaning Services may be needed depending on the PES supplied items ordered for your rooms (Custom Furniture or Modular Rental Items). If you have questions or need help placing your orders, please contact your Customer Account Manager.

Meeting Room Audio Visual Rentals:

To order Audio Visual equipment for your meeting rooms, complete the forms on the following pages and return to your Customer Account Manager (CAM).

All Audio Visual and Computer Equipment rentals at McCormick Place are subject to installation and dismantle Electrical Labor. Rental of projection equipment requires Projectionist labor. The equipment sub-total is subject to a 9% Chicago rental tax. All appropriate fees will be added to your final invoice.

Electrical services for meeting rooms are not included in the equipment pricing and must be ordered through McCormick Place. Email kelly@pmmi.org if you need a copy of the form.

Equipment Rentals are based on Daily Rates. There is an additional charge for install and dismantle Electrical Labor. This charge is separate and can be ordered through McCormick Place.

Please see the next pages for daily rental and labor rates which include install and dismantle Projectionist labor. **If you need more than one screen or multiple pieces of equipment in the same meeting room on the same day, or for multiple days, please call for a custom quote.**

Cancellations received after September 24th, will be subject to a 50% cancellation fee. Cancellations received once move-in has begun will be billed at 100%.

For equipment not listed or assistance in placing your order, contact your Customer Account Manager (CAM).

Audio Visual and Computer Equipment deliveries will begin according to time and dates supplied when you place your order.

A la carte AV orders will be charged a one-time charge for installation/dismantle labor. Electrical needs to be ordered through McCormick Place.

30% discount only applies to AV equipment. The 30% discount does not apply to labor.

Meeting Room AV Packages are inclusive of projectionist labor for install and dismantle. If you require a dedicated Operator for the duration of your meeting, please call for a custom quote. See order forms for pricing.

Changes or substitutions to the packages may incur additional labor charges.



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

**Meeting Room Packages
 Audio Visual Rental**

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

Required Information for Delivery / Pickup

What is your Meeting Room # _____ Hall _____
 What day is your meeting? _____
 What time does your meeting start? _____ End? _____
 When would you like delivery? _____ Pick up? _____

Please refer to full terms and conditions on Audio Visual / Computer Information.

		Qty	Advanced Rate	Standard Rate	Labor Charge	Total
1 Meeting Room Packages (Including Labor)	Small Meeting Room Packages					
	96" Tripod Screen with Skirt, LDC XGA Computer Projector (2,000 Lumens), and Projection Stand with Skirt	_____ X	\$ 553.70	\$ 791.00	+ \$555.00	= _____
	96" Tripod Screen with Skirt, LCD XGA Computer Projector (2,000 Lumens), Projection Stand with Skirt, Laptop Computer (Core i5/2.5GHz/4GB/300GBHD/DVD) and Wireless Presentation Mouse	X	\$ 731.50	\$1,045.00	+ \$555.00	= _____
	Medium Meeting Room Packages					
	7.5'x10' Fast Fold Screen, LCD XGA Computer Projector (4,000 Lumens), and Projection Stand with Skirt	_____ X	\$ 712.60	\$1,018.00	+ \$611.00	= _____
	7.5'x10' Fast Fold Screen, LCD XGA Computer Projector (4,000 Lumens), Projector Stand with Skirt, Laptop Computer (Core i5/2.5GHz/4GB/300GBHD/DVD) and Wireless Presentation Mouse	X	\$ 890.40	\$1,272.00	+ \$611.00	= _____
	Large Meeting Room Packages					
	10.5'x14' Fast Fold Screen, LCD XGA Computer Projector (6,000 Lumens), and Projection Stand with Skirt	_____ X	\$1,026.90	\$1,467.00	+ \$666.00	= _____
	10.5'x14' Fast Fold Screen, LCD XGA Computer Projector (6,000 Lumens), Projection Stand with Skirt, Laptop Computer (core i5/2.5GHz/4GB/300GBHD/DVD) and Wireless Presentation Mouse	_____ X	\$1,183.00	\$1,690.00	+ \$666.00	= _____

Electrical services for meeting rooms are not included in the equipment pricing and must be ordered through McCormick Place. Email kelly@pmmi.org if you need a copy of the form.

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Meeting Room Packages Subtotal _____
Please list all AV equipment/sources you will be bringing to the show: _____ _____	Taxes & Fees Multiplied by 9% _____
	Daily Labor Total _____
	TOTAL _____
Audio Visual and Computer Equipment rental for meeting rooms will be charged the labor total shown.	

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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On-Site Contact Information

Name: _____
 Email: _____
 Cell Number: _____

**Meeting Room A La Carte
 Audio Visual Rental**

**Discount Deadline:
 August 27, 2018
 (excludes labor)**

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

Required Information for Delivery / Pickup

What is your Meeting Room # _____ Hall _____
 What day is your meeting? _____
 What time does your meeting start? _____ End? _____
 When would you like delivery? _____ Pick up? _____

Please refer to full terms and conditions on Audio Visual / Computer Information.

		Qty	Advance Rate	Standard Rate	Labor Charge	Total
2 Meeting Room A La Carte Equipment (Including Labor)	70" Tripod Screen	X	\$ 112.00	\$ 160.00	+ \$ 75.00	=
	80" Tripod Screen	X	\$ 115.50	\$ 165.00	+ \$ 75.00	=
	96" Tripod Screen	X	\$ 122.50	\$ 175.00	+ \$ 75.00	=
	LCD XGA Computer Projector (4,000 Lumens)	X	\$ 512.75	\$ 732.50	+ \$ 75.00	=
	Projection Stand with Skirt	X	\$ 52.50	\$ 75.00	+ \$ 75.00	=
	Flip Chart with Pad and Markers	X	\$ 52.50	\$ 75.00	+ \$ 75.00	=
	Wireless Presentation Mouse	X	\$ 38.50	\$ 55.00	+ \$ 75.00	=

Electrical services for meeting rooms are not included in the equipment pricing and must be ordered through McCormick Place. Email kelly@pmmi.org if you need a copy of the form.

Cancellation Policy: All cancellations must be submitted in writing. Cancellations received on or after September 24, 2018 are subject to a charge of 50% of the order total. Cancellations received once move-in has begun will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	A La Carte Equipment Subtotal _____
Please list all AV equipment/sources you will be bringing to the show:	Taxes & Fees Multiplied by 9% _____
	Daily Labor Total _____
	TOTAL _____
	Audio Visual and Computer Equipment rental for meeting rooms will be charged the labor total shown.

Exhibiting Company: _____
 Print Name: _____
 Authorizer's Signature: _____

Booth Number: _____
 Date: _____



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Floral

Discount Deadline:
August 27, 2018
 (excludes labor)

The pleasing accent of floral displays softens and enhances your exhibit space, creating a professional and comfortable environment for you and your customers to conduct business. **Special floral options are available on request.** All materials and plants available on a rental basis only, except for cut flower arrangements. Items missing from booth upon dismantling are the responsibility of the exhibitor and an additional charge will be applied. Orders placed on the show floor are subject to availability.

- Foliage plants and architectural containers are on a rental basis.
- Price includes **plant installation, architectural containers, servicing throughout show, and dismantling at end of show.**

	Description	Qty	Advance Price	Standard Price	Total	
1 Green and Blooming Plants	Containers: (Please check your choice) _____ White _____ Black					
	2' Plants	_____ X	\$ 40.42	\$ 57.75	= _____	
	3' Plants	_____ X	\$ 44.10	\$ 63.00	= _____	
	4' Plants	_____ X	\$ 55.12	\$ 78.75	= _____	
	5' Plants	_____ X	\$ 66.15	\$ 94.50	= _____	
	6'-7' Plants	_____ X	\$ 80.85	\$115.50	= _____	
	8'-9' Plants	_____ X	\$120.54	\$172.20	= _____	
	Taller plant material is available. Please call your Customer Account Manager.					
	Potted Mums	_____ X	\$ 28.00	\$ 40.00	= _____	
	_____ Yellow _____ White _____ Lavender					
	Potted Azaleas	_____ X	\$ 36.75	\$ 52.50	= _____	
	_____ Red _____ Pink _____ White					
	Potted Ferns, Small	_____ X	\$ 32.34	\$ 46.20	= _____	
Potted Ferns, Large	_____ X	\$ 35.28	\$ 50.40	= _____		
Hanging Plants	_____ X	\$ 35.28	\$ 50.40	= _____		
Bromeliads	_____ X	\$ 36.75	\$ 52.50	= _____		

2 Lead Tracking	Bubble Bowl	_____ X	\$ 30.80	\$ 44.00	= _____
	(Great for business card drawings.)				

3 Professional Floral Services	Floral Arrangements (Please check one) _____ Tropical _____ Seasonal				
	Height _____ Width _____ Colors _____				
	Small Arrangement (12" x 12")	_____ X	\$ 88.20	\$126.00	= _____
	Medium Arrangement (18" x 14")	_____ X	\$104.30	\$149.00	= _____
	Large Arrangement (24" x 18")	_____ X	\$124.60	\$178.00	= _____
	Single Stem Phalaenopsis Orchid Plant (Fuchsia or White) Long Lasting!	_____ X	\$ 87.50	\$125.00	= _____
	Double Stem Phalaenopsis Orchid Plant (Fuchsia or White) Long Lasting!	_____ X	\$154.00	\$220.00	= _____
Custom Arrangement (Please ask for quote)	_____ X	Please call	for quote	= _____	

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.	Subtotal _____
	Add 9% Rental Tax _____
	TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Hostess/Booth Talent Terms and Conditions

1 Registration/ Badges for Associates

The Exhibitor is responsible for registering each associate for a badge that will gain them access to the show floor and also must absorb any/all costs associated with badge registration. The Exhibitor is also responsible for meeting the associate on opening day to give them the badge. If the Exhibitor prefers, the associate can pick up the badge provided by the Exhibitor at Exhibitors Registration and meet the Exhibitor at the booth.

2 Cancellation by Exhibitor

Cancellations received after a contract has been signed, will be charged at 50% of the Total Bill. Cancellations received 14 days or less before the show will be charged at 100% of the Total Bill. (a) Exhibitor acknowledges and agrees to the CANCELLATION CHARGES set forth in the contract. If Exhibitor, or Agent on behalf of Exhibitor, cancels prior to the event, the Exhibitor will be subject to this Agreement. Upon such cancellation, Exhibitor/Agent excuse Event Pros, LLC and Talent from further performance under the terms of this Agreement. (b) The Exhibitor acknowledges and agrees that the Exhibitor or its Agent may only terminate or cancel Talent after commencement of the event subject to the Agreement, upon showing a good cause. "Good cause" is defined as a willful breach of duty by the Talent in the course of his or her performance, or in the case of the Talent's habitual; neglect of duty or continued incapacity to perform that duty. In the event of good cause as defined above, prior to terminating cancelling the Talent, the Exhibitor must provide Event Pros with a reasonable opportunity to cure the inadequate performance of the Talent by allowing Event Pros to notify the Talent of the alleged breach of duty and/or replacing the Talent with an alternate in order to rectify any performance inadequacies. In the event Exhibitor terminates or cancels Talent without providing Event Pros with the aforementioned opportunity to cure, the Exhibitor agrees to pay the entire fee due and owing as if the Exhibitor and Talent fully performed under the Agreement.

3 Indemnifica- tion

The Exhibitor shall indemnify, defend and hold harmless Event Pros, LLC from and against any and all obligations, debts, liabilities, claims, demands, losses, damages, lawsuits, and expenses of any third party in any way arising out of the services to be provided; however, such indemnifications shall not apply to acts of omissions of Event Pros, LLC which constitute willful misconduct or gross negligence.

4 No Solicitation by Exhibitor

The Exhibitor shall not solicit for employment or employ, nor refer to a third party for employment or employ, whether as employee or independent contractor, any person who is or has been provided to the Exhibitor through the services of Event Pros, LLC for a period of (2) years after the completion of any event for which Event Pros, LLC served as the booking agent.

5 Services to be Performed

Personnel retained by the Exhibitor will perform the specific duties described in the work order confirmation and will not be subjected to any undue emotional, physical, or sexual harassment from the Exhibitor and/or the Exhibitors' guests. Any such harassment will necessitate the withdrawal of personnel. The Exhibitor shall remain fully liable for payment of the total fee should such a withdrawal occur.

6 Meal Breaks and Rest Periods

The retained personnel shall be entitled to take lunch and breaks as outlined in the Work Order.

7 Overtime

The retained personnel will be eligible for overtime pay for hours in excess of 9 hours per day.

8 Subsequent Contracts

All future Work Orders will be performed under the same terms and conditions stated herein unless amended by written agreement.



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Hostess/ Booth Talent

To receive a quote for booth talent, please complete the following information.

1	Staff		Number Required
		Please specify the number of staff required from each category:	
		Exhibit Hostess/Host	_____
		Narrator/Spokesperson	_____
		Demonstrator/Sales Assistant	_____
		Crowd Gatherer	_____
		Hospitality Suite Hostess/Host	_____
		Interpreter	_____
		Other	_____
		Type of Apparel: <input type="checkbox"/> Business <input type="checkbox"/> Cocktail <input type="checkbox"/> Other: _____	
		Special Talent/Qualification: _____	
		Onsite Contact: _____	
		Cell Phone #: _____	

Dates Service is Required:

_____ From: _____ am to _____ pm
 _____ From: _____ am to _____ pm
 _____ From: _____ am to _____ pm

Additional Information: _____

Additional Charges

All orders placed within 10 days from first day of event are subject to a late order premium of \$100.00 per associate.

Additional Charges may also apply when requesting a specific associate, executive level of experience, and/or special requirements such as specified wardrobe, appearance (ethnicity, height), additional languages, and detailed training.

Cancellation Policy: Cancellations received after a contract has been signed will be charged 50% of the Total Bill.
 Cancellations received 14 days or less before show will be charged at 100% of the Total Bill.

ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.

CALCULATING YOUR TOTAL

PAYMENT IN FULL IS DUE WHEN CONTRACT IS SIGNED BY EXHIBITOR.

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Hostess/ Booth Talent

1 Event Staffing Services

The foundation of our business is based upon our highly-trained and experienced event staffing professionals, who have earned us our winning reputation within the trade show industry.

PROMOTIONAL ASSISTANTS coordinate the trade show booth, hospitality suite, or a special event. These friendly and gracious professionals are at your service to greet customers, serve food/beverages and be available to assist your staff in any way possible.

BOOTH ASSOCIATES act as your booth ambassadors and quickly improve your results. Each associate is well versed in a wide range of booth activities such as running the front desk, distributing literature, greeting and directing visitors to appropriate areas and qualifying leads.

CROWD GATHERERS increase your booth traffic and gain exposure. The enthusiastic crowd gatherers will attract audiences for presentations or demonstrations, generate leads, collect/process lead forms, distribute and secure all theater promotional items.

CROWD GATHERERS/EMCEES are seasoned Associates who get on the microphone before each presentation to draw in the largest crowd possible as well as giving a brief description of the upcoming presentation in an informative and entertaining manner. They will continue to gather a crowd off microphone and on the show floor once the presentation has begun.

LEAD EXECUTIVE ASSOCIATES maintain all booth activities and is your "right hand" person. Familiar with all aspects of the trade show industry, the lead executive associate has a proven industry track record with the capacity to maximize booth effectiveness.

BOOTH SUPERVISORS manage every area of the booth as well as assisting in any booth needs. They can oversee the booth with no supervision and offer suggestions on how to get the optimum flow of traffic throughout the entire display. They have over 5 years of experience in the trade show and management areas.

PRODUCT DEMONSTRATORS connect and communicate with your target audience, explaining the nuances and subtleties of your concept with ease and comfort. Fully versed in your company, products, and services, they will convey the desired corporate message to your potential clients.

INTERPRETERS are versed in the language of your choice and familiar with international business practices. Our cordial and engaging bi-lingual and multi-lingual interpreters bridge the language gap with international clients, making them feel right at home.

PRESENTERS/ACTORS deliver your product message professionally and effectively. These highly-adept and confident public speakers will add clarity, style and sizzle to your presentation or video shoot. Audition videos demonstrating presenter/actor skills are available upon request.

SPECIALTY TALENT - We are a full service agency committed to meeting your needs. Therefore, we have access to providing you with Comedians, Celebrities, Musicians, Motivational Speakers, Performance Artists and more!



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Photography Services

Discount Deadline:
August 27, 2018
 (excludes labor)

		Qty	Advance Price	Standard Price	Total
1 Exhibit Photography Packages	<i>Includes color corrected, high resolution images with unlimited usage rights shipped via ground service within 7 business days from the end of the show unless otherwise stated below. E-Delivery of images and video reel will be uploaded to secure site for 10 days within 5 business days from the end of the show. For expedited delivery on any services, please contact your Customer Account Manager.</i>				
	Pro Pack A	X	\$1,258.55	\$1,798.43	=
	<i>Includes 6 views of the exhibit delivered via E-Delivery.</i>				
	Up to 5 Additional Pro Pack Views	X	\$ 83.35	\$ 119.07	=
	Pro Pack B	X	\$2,488.90	\$3,555.57	=
2 Single Exhibit Views	<i>Includes 15 views of the exhibit delivered via E-Delivery.</i>				
	Up to 10 Additional Pro Pack Views	X	\$ 83.35	\$ 119.07	=
	<i>E-Delivery of images will be uploaded to a secure site for 10 days after which the link will expire. A minimum cost of \$83.35 will be charged for re-uploading.</i>				
3 Exhibit Photography With Video Packages	Each View with 1-8x10 print	X	\$ 166.65	\$ 238.07	=
	Each View with CD	X	\$ 194.45	\$ 277.79	=
	Each View with E-Delivery	X	\$ 216.65	\$ 309.50	=
	<i>Pro Pack A w/ Videography Services</i>				
	Additional Time (per 30-minute interval)	X	\$ 333.35	\$ 476.22	=
	<i>Includes 6 views of the exhibit and 5-10 minutes of video footage of booth delivered via E-Delivery. Video is without sound and unscheduled. Video booked in 30-minute intervals.</i>				
	<i>Pro Pack B w/ Videography Services</i>				
	Additional Time (per 30-minute interval)	X	\$ 333.35	\$ 476.22	=
	<i>Includes 15 views of the exhibit and 5-10 minutes of video footage of booth delivered via E-Delivery. Video is without sound and unscheduled. Video booked in 30-minute intervals.</i>				
	<i>Videography Service of Booth (with 4 view min.)</i>				
	Additional Time (per 30-minute interval)	X	\$ 333.35	\$ 476.22	=
	<i>10 minutes of video footage of booth, without sound, captured during photography session. Booked in 30-minute intervals.</i>				
	<i>Videography Service of Booth (No min. photo order)</i>				
	Additional Time (per 30-minute interval)	X	\$ 333.35	\$ 476.22	=
	<i>5-10 minutes of video footage of booth, without sound, unscheduled before or during show hours. Please notate on Order Form 26c with or without people. Booked in 30-minute intervals.</i>				
<i>Video Footage Edit</i>					
Additional Time (per 30-minute interval)	X	\$ 428.90	\$ 612.71	=	
<i>Includes either three-6 to 10 second clips for social media or one-30 to 45 second edited video from the above services with stock music and limited graphic. Delivered electronically within 10 business days from the final day of show.</i>					
<i>On-site Delivery of Exhibit Photography</i>					
Additional Time (per 30-minute interval)	X	\$ 85.55	\$ 122.21	=	
<i>All unmanipulated digital images surrendered on-site on USB drive within 24 hours after image capture.</i>					
<i>Additional 8x10 Prints or CD of View</i>					
		X	\$ 27.80	\$ 39.71	=

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal _____

(Transfer Subtotal to Form 27c)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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Photography Services

Discount Deadline:
August 27, 2018
 (excludes labor)

		Qty	Advance Price	Standard Price	Total
4 Event Photography Services	All event photography services are to be used for timed special events only and must be booked in consecutive hourly increments to obtain discounted pricing. Offsite and after 5pm two-hour minimum. <i>Does not include Exhibit or Product Photography.</i>				
	Event Photography (First Hour)	X	\$ 427.80	\$ 611.15	=
	Second Hour	X	\$ 372.20	\$ 531.72	=
	Any Additional Hours	X	\$ 316.25	\$ 451.79	=
	<i>E-Delivery of color corrected, high-resolution images with unlimited usage rights within 7 business days from the end of the show.</i>				
	Description of Event: _____				
	Location: _____				
	Date: _____ Time: _____				
5 Dynamic Exhibit Photography	<i>Ideal for Exhibit Builders and Product shots.</i>				
	Complete Studio Look with Post-Production and E-Delivery per view	X	\$ 572.20	\$ 817.43	=
	<i>Imaging technicians will remove background, distracting objects or wall graphics, in addition to color correction.</i>				

Photo Booth and Professional Head Shot Lounge - Packages start at \$1,335.35. Please contact your Customer Account Manager for further information.

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal _____

(Transfer Subtotal to Form 27c)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____

27b



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Photography Contact Information

Discount Deadline:
August 27, 2018
 (excludes labor)

Booth Name: _____	On-site Instructions: _____
Booth Number: _____	_____
On-site Contact: _____	_____
Cell #: _____	_____
Email: _____	Exhibit Photography/Video Reel Instructions
	Monitors _____ ON _____ OFF
	Lights _____ ON _____ OFF
	With People _____ Without People _____ Staff Shot _____

Ship to Company: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____

Ship to Attention: _____

Ship to Phone: _____

Ship to Email: _____

To avoid shipping and handling costs, please supply Fed-Ex or UPS number for ground or overnight shipping.

Please indicate preference:

Overnight: _____ Ground: _____

Fed-Ex #: _____

UPS #: _____

*Photography Orders ship within 7 business days after closing date of show unless otherwise stated.
 Claims must be in writing within 7 days of receiving materials.
 Orders placed on-site will be subject to higher pricing.*

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____
	Tangible products delivered in IL subject to 10.25% sales tax _____
	<i>(Products delivered in TX and NY - applicable sales tax may apply)</i>
	Shipping and Handling via Ground Services \$20.00 _____
	TOTAL _____

Exhibiting Company: _____

Print Name: _____

Authorizer's Signature: _____

Booth Number: _____

Date: _____



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 Irving, Texas 75063
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 Fax: (972) 751-9500
 www.packexpo.com

October 14-17, 2018
 McCormick Place
 Chicago, Illinois USA

CO-LOCATED



Healthcare
 PACKAGING
 EXPO

October 14-17, 2018 • McCormick Place
 Chicago, Illinois USA

Video Services

Discount Deadline:
August 27, 2018
 (excludes labor)

		Qty	Advance Price	Standard Price	Total
1 Video Production	<i>B Roll (general footage of action), testimonials, interviews, booth and event coverage, time lapse clips, etc.</i>				
	All-Inclusive Video Package		X \$2,305.55	\$3,293.64	=
	<i>Up to 2 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit, 1 edited and produced video of up to 3 minutes long with rough cut and 1 revision. Includes intro, outro, stock music and titling. First draft delivered online within 15 days from the final day of the show. Final video delivered online upon final approval.</i>				
	B Roll 120- Scheduled Raw Footage* Capture		X \$1,750.00	\$2,500.00	=
	<i>Up to 2 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit at the time of your choice during show hours. Delivery of raw footage* on a USB drive within 10 business days from the final day of the show.</i>				
	Half Day B Roll Shoot		X \$2,305.55	\$3,293.64	=
	<i>Up to 4 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit. Delivery of raw footage* on a hard disk drive within 10 business days from the final day of show.</i>				
Full Day B Roll Shoot		X \$3,472.20	\$4,960.29	=	
<i>Up to 8 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit. Delivery of raw footage* on a hard disk drive within 10 business days from the final day of show.</i>					
NEW LIVE STREAMING		X Please call.	N/A	=	
<i>Stream to Facebook, YouTube, Vimeo or embedded into your own website. Pricing starts at \$2,222.20 and must be booked 21 days in advance. Please contact your Customer Account Manager for additional details and pricing.</i>					
NEW 360-DEGREE VIDEO (as an add-on to existing video shoot)		X \$ 444.45	\$ 634.93	=	
NEW 360-DEGREE VIDEO (two-hours of coverage)		X \$1,750.00	\$2,500.00	=	
<i>Capture the interior and exterior of your exhibit booth with 360-degree video and photography.</i>					

*Raw Video Footage Disclaimer

All raw video footage is provided as is and may not be usable directly. It is meant to be edited by a professional before use and saved in the appropriate format.

For example of the video products, please visit www.OscarAndAssociates.com/exhibitvideos.

Description of Video:	
Location:	
Date:	Time:
(Telephone confirmation to be provided upon receipt of form.)	

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal _____
 (Transfer Subtotal to Form 27f)

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____



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		Qty	Advance Price	Standard Price	Total
2 Video Post Production	<i>Editing, animation, music and sound design. On site during show or post-show. Videos delivered electronically.</i>				
	Post Show Editing <i>2-3 minute video with 2 rounds of revisions.</i>	X	\$1,444.45	\$2,063.50	=
	NEW Editing <i>3 to 5 videos running between 6 sec. & 20 sec. for social media.</i>	X	\$1,444.45	\$2,063.50	=
	On show site editing with 24-hour or less delivery <i>Per hour, 2-hour minimum</i>	X	\$ 388.89	\$ 555.56	=
Raw Footage Delivery Options <i>(External hard disk drive)</i>	X	\$ 222.20	\$ 317.43	=	

*Raw Video Footage Disclaimer

All raw video footage is provided as is and may not be usable directly. It is meant to be edited by a professional before use and saved in the appropriate format.

For example of the video products, please visit www.OscarAndAssociates.com/exhibitvideos.

Description of Video:	
Location:	
Date:	Time:
(Telephone confirmation to be provided upon receipt of form.)	

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal _____
(Transfer Subtotal to Form 27f)

Exhibiting Company: _____

Booth Number: _____

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Video Contact Information

Discount Deadline:
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 (excludes labor)

Booth Name: _____	On-site Instructions: _____
Booth Number: _____	_____
On-site Contact: _____	_____
Cell #: _____	_____
Email: _____	Exhibit Photography/Video Reel Instructions
	Monitors _____ ON _____ OFF
	Lights _____ ON _____ OFF
	With People _____ Without People _____ Staff Shot _____

Ship to Company: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____

Ship to Attention: _____

Ship to Phone: _____

Ship to Email: _____

To avoid shipping and handling costs, please supply Fed-Ex or UPS number for ground or overnight shipping.

Please indicate preference:

Overnight: _____ Ground: _____

Fed-Ex #: _____

UPS #: _____

*Photography Orders ship within 7 business days after closing date of show unless otherwise stated.
 Claims must be in writing within 7 days of receiving materials.
 Orders placed on-site will be subject to higher pricing.*

Cancellation Policy: Cancellations received less than 1-week prior to the first day of exhibitor move-in will be billed at 50%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____
	Tangible products delivered in IL subject to 10.25% sales tax _____
	<i>(Products delivered in TX and NY - applicable sales tax may apply)</i> _____
	Shipping and Handling via Ground Services \$20.00 _____
	TOTAL _____

Exhibiting Company: _____

Print Name: _____

Authorizer's Signature: _____

Booth Number: _____

Date: _____



1 Video Shoot

Actual filming times may be shorter than the time the videographer is scheduled to be at your booth. Scheduled times include setup and breakdown of videographer equipment and may vary depending on the type of shoot and the equipment. The amount of footage a videographer records depends on the amount of activity going on within the booth.

Standard HD Kit - includes 1 wireless mic, tripod and 1 light kit (on-camera or external, videographer's choice). The light kit is dependent on the shoot needs. We will only supply an on-camera light unless specifically requested otherwise. Please contact us for additional or specific equipment needs.

2 Delivery of Raw Footage

Raw footage is footage captured directly from the camera and is not typically used "as is". In most cases the footage will need to be transferred into an editing program to even be viewable. It is intended to be edited by a professional editor before a final usable version is produced. Raw footage file formats will vary depending on camera equipment and editing equipment used. We will charge \$300.00 for a Half-Day Shoot and up to \$350.00 for a Full-Day Shoot for the conversion of raw footage files to be viewable MOV files.

Raw footage such as B Roll is usually shipped (or electronically delivered) within 10 business days from the last day of the trade show.

Online delivery is by **yousendit.com** or **wetransfer.com**. The maximum file size for online delivery is 2 GB.

Raw footage can be delivered on USB drives or external hard disk drives as well. We generally will use a USB stick for data less than 8 GB and a hard disk drive for data over 8 GB in size.

3 Editing Services

We provide a variety of editing services for all videos we shoot. Please contact us for custom editing needs.

4 Production Services

We provide a complete suite of video production services for corporate events, product demonstrations, testimonial videos and others, in addition to videos we produce for you at trade shows. Please contact us for details.

5 Project Management

For videos being edited, we require feedback to our editors within 10 business days of the end of the show. All projects will be deemed completed if we do not receive customer feedback by that point. A project restart fee of \$225.00 will be assessed to reopen a project for 30 days.

We do not store your raw footage for more than 30 days past the completion of your project. We do offer raw footage/video storage for up to 1 year for \$350.00 per project. This storage will make it easier to edit a new video or modify an existing video that we have produced.

We provide email feedback and notifications. Please make sure to whitelist **support@igot2know.com** email address to ensure our emails do not go to your spam folder.



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Booth Security

Discount Deadline:
August 27, 2018
 (excludes labor)

		START TIME	STOP TIME	TOTAL HOURS	NO. OF GUARDS	TOTAL MAN HOURS
1 In-Booth Security	Mon., 10/8/18 - Tues., 10/9/18	_____	_____	_____	X	=
	Tues., 10/9/18 - Wed., 10/10/18	_____	_____	_____	X	=
	Wed., 10/10/18 - Thurs., 10/11/18	_____	_____	_____	X	=
	Thurs., 10/11/18 - Fri., 10/12/18	_____	_____	_____	X	=
	Fri., 10/12/18 - Sat., 10/13/18	_____	_____	_____	X	=
	Sat., 10/13/18 - Sun., 10/14/18	_____	_____	_____	X	=
	Sun., 10/14/18 - Mon., 10/15/18	_____	_____	_____	X	=
	Mon., 10/15/18 - Tues., 10/16/18	_____	_____	_____	X	=
	Tues., 10/16/18 - Wed., 10/17/18	_____	_____	_____	X	=
	Wed., 10/17/18 - Thurs., 10/18/18	_____	_____	_____	X	=
	Thurs., 10/18/18 - Fri., 10/19/19	_____	_____	_____	X	=
Fri., 10/19/18 - Sat., 10/20/18	_____	_____	_____	X	=	

Minimum Order: 4 Hours

Advance Rate: \$28.70/ Hour Standard Rate: \$41.00/ Hour

All Daily schedules must meet a 4 hr. minimum. No schedule can commence or end between the hours of 12:01 am and 6:00 am. Any same day cancellations will be subject to a six hour minimum charge.

On-Site Orders placed with less than a 48-hour advanced notification will be billed at \$50.00 an hour.

Would you like the guard to wait until your company representative arrives at the booth to release the guard from duty?

YES NO

If yes, please provide a list of the names of individuals for the guard to report to, and who is authorized to release them each morning:

Name: _____

Cell Number: _____

PES Security is not an insurer. Charges are based solely upon the value of services provided for, and are unrelated to the value of the client's operations, property, or the property of others. The amounts payable by the client are not sufficient to warrant PES assuming any risk of damage or loss to property due to PES's negligence or failure to perform. PES Security will not be responsible for any/all personal electronics including laptop computers. Uniformed security serves as a visual deterrent only, and the officers employed by PES Security, its agents and representatives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control including acts of terrorism. The client, by signing this agreement indemnifies and holds PES Security harmless for any and all losses and claims by third parties and agrees to have in effect at the time of signing this agreement, insurance to cover all losses.

Cancellation Policy: Cancellations received less than 2-weeks prior to the first day of exhibitor move-in will be billed at 50%. Cancellations received on site will be billed 100%.

ADDITIONAL INFORMATION

CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

In-Booth Security Subtotal _____

TOTAL _____

Exhibiting Company: _____

Booth Number: _____

Print Name: _____

Date: _____

Authorizer's Signature: _____