

**EACH EXHIBITOR MUST COMPLETE AND RETURN THIS FORM  
REGARDLESS IF NOTHING IS ORDERED.**

**REQUIRED FORM**

DEMA has graciously provided in-line exhibitors with gray carpet, and islands with your choice of gray or blue booth carpet. If you prefer a different color you may order it from the Carpet Order Form in this manual. For linear booths, the carpet will be placed over the provided carpet. For island booths, it will be placed directly on the concrete floor.

Should you intend to use carpet and/or flooring other than the carpet provided, you must complete and return this form to The Expo Group no later than **October 14, 2019**. If the form is not received by **October 14, 2019**, a provided booth carpet will be installed in your exhibit space.

If carpet has been laid, and you bring your own carpet without having submitted this form; you will need to lay your carpet over the standard provided carpet, or pay for labor to remove the provided carpet and replace it with your own.

**Please note:** All exhibit space must have carpeting or other professional floor covering installed to cover the entire booth area.

**Please check the appropriate box below:**

- ☐ **YES, we will be utilizing the gray booth carpet provided by DEMA.**
- ☐ **YES, we will be utilizing the blue booth carpet provided by DEMA. (Option for Island Booths ONLY.)**
- ☐ **NO, we will not be utilizing the provided booth carpet provided by DEMA.**  
**If you have checked "NO", please complete the following and fill out the forms on either 9b or 9c.**
  - ☐ **I will be ordering from The Expo Group (Carpet Order Form must be completed)**
    - ☐ **Carpet**
    - ☐ **Padding**
  - ☐ **I will be providing my own floor covering and have it installed by The Expo Group. (Booth Labor order form must be completed)**
    - ☐ **Carpet**      ☐ **Other Floor Covering** \_\_\_\_\_
    - ☐ **Padding**
- I will be shipping to:**
  - ☐ **Warehouse**
  - ☐ **Direct to Showsite**
- ☐ **I will be providing my own floor covering and have it installed by my EAC**  
**EAC Company Name:** \_\_\_\_\_

Exhibiting Company: \_\_\_\_\_

Print Name: \_\_\_\_\_

Authorizer's Signature: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Date: \_\_\_\_\_

### Create a great first impression with quality rental carpet ordered directly from The Expo Group.

No other carpet provider can offer the superior customer service and one-invoice, one-payment features of The Expo Group, Your Single Source Solution®.

Please make your selections on the corresponding order form.  
Actual carpet colors may vary.

## Custom



Ivory



Beige



Silver Cloud



Platinum



Charcoal



Black



Emerald



Royal Blue



NuBlue

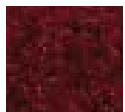


Cobalt

## Standard

### Standard Cut Carpet

Available in a variety of sizes to fit standard booth spaces.



Burgundy



Red



Teal



Forest Green



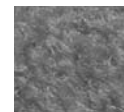
Blue



Purple



Black



Grey

5931 Campus Circle Drive West, Irving, Texas 75063  
Phone: 972.580.9000  
Order Services online at [theexpogroup.com](http://theexpogroup.com)

DEMA Show 2019  
November 13-16, 2019  
Orange County Convention Center  
Orlando, FL

**Discount Deadline:**  
**October 14, 2019**

**If less than 30 days out, please contact The Expo Group for availability.**

**DEMA has graciously provided all exhibitors with gray or blue booth carpet. If you prefer a different color you may order it from the forms 9b and 9c.**

If you plan on bringing your own carpet, please note how you will be shipping it below.

☐ Will bring our own carpet      ☐ Shipping to Warehouse      ☐ Shipping Direct to Dock

**Colors may vary due to facility lighting, printing limitation, and dye lot differences.**

<b>Custom Carpet</b> <b>Premium</b> <b>26oz.</b> <b>Plush</b>	Plush 100% nylon pile and heavy ounce weight carpet. Rental includes installation, visqueen covering and pick up at close of show.				
	Booth Dimensions _____ x _____				
		<b>Total Sq. Ft.</b>	<b>Advance Price</b>	<b>Standard Price</b>	<b>Total</b>
	Custom Carpet - Rental	_____ X \$4.75 per sq. ft.	\$6.80 per sq. ft.	= _____	
	<b>Check color.</b> <input type="checkbox"/> Ivory <input type="checkbox"/> Beige <input type="checkbox"/> Silver Could <input type="checkbox"/> Platinum <input type="checkbox"/> Charcoal <input type="checkbox"/> Black <input type="checkbox"/> Emerald <input type="checkbox"/> Royal Blue <input type="checkbox"/> NuBlue <input type="checkbox"/> Cobalt				

**Cancellation Policy:** Cancellation of Custom Carpet received less than 2-weeks prior to the first day of exhibitor scheduled move-in will be billed 100%. Items ordered and delivered, but subsequently cancelled, will be charged 100% of the applicable price.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
If you would like The Expo Group to install your own carpet, please use the labor form to order installation and dismantle labor and indicate for carpet installation.	Subtotal _____
	Taxes and Fees Multiplied by 6.5% _____
	<b>TOTAL</b> _____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Authorizer's Signature: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
Phone: 972.580.9000  
Order Services online at [theexpogroup.com](http://theexpogroup.com)



DEMA Show 2019  
November 13-16, 2019  
Orange County Convention Center  
Orlando, FL

**Standard/Special  
Carpet, Visqueen  
and Padding**  
**Discount Deadline:**  
**October 14, 2019**

**DEMA has graciously provided all exhibitors with gray or blue booth carpet. If you prefer a different color you may order it from the forms 9b and 9c.**

If you plan on bringing your own carpet, please note how you will be shipping it below.

☐ Will bring our own carpet      ☐ Shipping to Warehouse      ☐ Shipping Direct to Dock

**All carpets ordered are installed clean for your use.**

**You may order additional cleaning services for debris created during set-up and show hours.**

**See the Booth Cleaning Order Form.**

**Colors may vary due to facility lighting, printing limitation, and dye lot differences.**

Standard Cut Carpet			Advance Price	Standard Price	Total
10' x 10'	_____	X	\$168.00	\$240.00	= _____
10' x 20'	_____	X	\$336.00	\$480.00	= _____
10' x 30'	_____	X	\$504.00	\$720.00	= _____
10' x 40'	_____	X	\$672.00	\$960.00	= _____

**Check color.** ☐ Burgundy ☐ Red ☐ Teal ☐ Forest Green  
☐ Blue ☐ Purple ☐ Black ☐ Grey

Special Cut Carpet	You may order standard rental carpet cut and configured to your exact booth dimensions. Price includes labor to lay and tape carpet on-site. Please indicate color choice above.			
Booth Dimensions _____ x _____				
	<b>Total Sq. Ft.</b>	<b>Advance Price</b>	<b>Standard Price</b>	<b>Total</b>
Special Cut Carpet _____	X	\$3.60 per sq. ft.	\$5.15 per sq. ft.	= _____

Visqueen and Padding		<b>Total Sq. Ft.</b>	<b>Advance Price</b>	<b>Standard Price</b>	<b>Total</b>
3/8" Foam Padding - Rental	_____	X	\$0.79 per sq. ft.	\$1.15 per sq. ft.	= _____
Visqueen Plastic Covering	_____	X	\$0.42 per sq. ft.	\$0.60 per sq. ft.	= _____
<i>*Visqueen is included with Custom Carpet.</i>					

**Cancellation Policy:** Cancellations received less than 1-week prior to the first day of exhibitor scheduled move-in will be billed at 50%. Items ordered and delivered, but subsequently cancelled, will be charged 100% of the applicable price.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
If you would like The Expo Group to install your own carpet, please use the labor form to order installation and dismantle labor and indicate for carpet installation.	Subtotal _____
	Taxes and Fees Multiplied by 6.5% _____
	<b>TOTAL</b> _____

Exhibiting Company: _____	Booth Number: _____
Print Name: _____	Date: _____
Authorizer's Signature: _____	