



To assist you in your planning for your participation in your New Orleans show, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following.

<p>Labor Source</p>	<p>We currently have a labor agreement with The Louisiana Carpenters Regional Council to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from the local. Any labor services that may be required beyond what your regular full time employees can provide, must be rendered by the local. Labor can be ordered in advance by returning the Labor order form, or at show site, at The Expo Group Service Desk.</p>
<p>Material Handling</p>	<p>Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. TEG will control access to the loading docks in order to provide for a safe and orderly move-in/out.</p>
<p>Safety</p>	<p>Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. The Expo Group cannot be responsible for injuries or falls caused by the improper use of rental furniture. If assistance is required in assembling your booth, please order labor on the Labor order form and the necessary ladders and tools will be provided.</p>
<p>Tipping</p>	<p>The Expo Group requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all TEG employees. Any request for such should be brought to the attention of a representative at the TEG Service Desk or correspondence may be directed to the attention of the General Manager at the local office address.</p>