



March 3-5, 2020  
Pennsylvania Convention Center  
Philadelphia, PA USA

## Insurance Information

### ATTENTION EXHIBITORS IMPORTANT INSURANCE INFORMATION

Per the space rental agreement between PMMI, the sponsor and producer of PACK EXPO East, and the Pennsylvania Convention Center, exhibiting companies are *required* to provide a certificate of insurance to PMMI as proof that you meet the following insurance coverage:

1. Commercial General Liability of at least \$1,000,000;
2. Worker compensation which meets all requirements of the State of Pennsylvania including Employers Liability of not less than \$100,000; **Contact your Broker/Carrier as to how your Home State coverage applies to this event.**
3. Commercial Automobile Liability of at least \$1,000,000 combined single limit for all owned, non-owned, hired or rented vehicles operating in or near the facility;
4. PMMI, the Pennsylvania Convention Center and PACK EXPO Services are named as additional insured on all policies, except worker's compensation, coverage to apply as primary and noncontributory;
5. Exhibitors general liability insurance carrier agrees to waive its rights of subrogation against PMMI, the Pennsylvania Convention Center and PACK EXPO Services;
6. Exhibitor insurance carriers must currently maintain a minimum AM Best rating of AVIII;
7. Exhibitor's insurers will provide PMMI with thirty days written notice in the event of cancellation or material reduction in coverage.

PMMI reserves the right to refuse setup to an exhibitor that does not provide evidence of appropriate coverage. Please refer to the PACK EXPO East Rules and Regulations page 14 for further information.

If you have not done so already, please forward a copy of your insurance coverage to:

Kathy Queen / Insurance Coverage  
PMMI  
12930 Worldgate Drive, Suite 200  
Herndon, VA 20170  
Email: [kathy@pmmi.org](mailto:kathy@pmmi.org)  
Fax: 703-243-8556

**The areas of coverage mentioned above may not be the only ones to be considered. Therefore, we advise you to consult with your insurance carrier to make sure you have the protection you need. You should consult your Insurance Advisor with regards to any specific coverage that you may need while attending this event.**