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March 3-5, 2020
Pennsylvania Convention Center
Philadelphia, PA USA

Marshalling Yard Information

1 Delivery of Materials to and Pick Up of Materials from the Pennsylvania Convention Center

All vehicles, including cars, with materials for delivery, must check-in at the marshalling yard located on **Bluegrass Road** just off of E. Roosevelt Blvd. (see map in this section). The marshalling yard is located approximately 14 miles from the Pennsylvania Convention Center

The PACK EXPO Services Marshalling Yard Hours

| | |
|-----------|--------------------|
| Move-in: | 5:00 am to 3:00 pm |
| Move-out: | 5:00 am to 3:00 pm |

Marshalling Yard Address

PACK EXPO Services
c/o Marano Trucking
9820 Bluegrass Road
Philadelphia, PA 19114

The driver of the vehicle will present his bill of lading or delivery receipt noting piece count, exact item(s) description and weight of materials to be loaded. Separate weight tickets for Display Materials and Machinery Equipment are required.

An unloading document will be issued at the Marshalling Yard trailer by PACK EXPO Services personnel. The Receiving Report will be:

- Based on the information on bill of lading or delivery receipt.
- Date and time stamped.

If the driver does not have a document with sufficient information describing the shipment(s), they will be delayed until we attain the proper information.

After the drivers are given a Receiving Report, a numbered card will be given to them for placement in the window of their vehicle. The numbered card identifies the building and area in which they will be unloaded. The driver will be advised when to proceed to their designated area. The numbered card must be displayed in the vehicle's windshield at all times.

Once unloaded and shipping documents have been signed, they may leave or return to the marshalling area.

Please make sure your trucking company has a copy of this information.

