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March 3-5, 2020
 Pennsylvania Convention Center
 Philadelphia, PA USA

Outbound Material Handling Agreement and Labels

**EACH EXHIBITOR MUST COMPLETE AND RETURN THIS FORM
 REGARDLESS IF NOTHING IS ORDERED.**

REQUIRED FORM

Complete this form to request a pre-printed outbound Material Handling Agreement and shipping labels for your outbound shipment. Forms and labels will be delivered to your booth at show site.

- Please complete one form *per outbound shipment*.
- Please review the Material Handling Information, Material handling Rates and Terms and Conditions forms.
- **Do not leave Material Handling Agreements in your booth!**

Exhibiting Company: _____ Booth Number: _____
 Onsite Contact Name: _____ Cell Number: _____
 Authorizer's Signature: _____ Date: _____

Ship To: Company Name: _____
 Attention: _____
 Address: _____
 City, State, Zip: _____ Phone: _____

Carrier: Official Show Carriers:

UPS Freight Airways Freight
 Next Day 2nd Day Deferred
 Schenker Freight Forwarders

Other Carriers:

Other Ground Carrier: _____
 Other Air Carrier: _____
 Next Day 2nd Day Deferred

Payment Terms: **Transportation charges guaranteed by Exhibiting Company.**
 Please complete to indicate otherwise:

Company/Exhibitor: _____
 Attention: _____
 Address: _____
 City, State, Zip: _____ Phone: _____

Labels: Number of Shipping Labels Required: _____

The Expo Group provides standard shipping labels. Exhibitors are responsible for providing carrier specific labels, if required (such as UPS or FedEx). By specifying the # of Labels Required, we will print Non-carrier specific labels for you.