



Exhibit Hall Colors
 Back drape color: Black/ White/ Black
 Side drape color: Black
 Aisle carpet color: Cayenne

NOTE: Carpet/Flooring is REQUIRED for all exhibitors in the show.

Exhibit Hall Exhibitor Move-In

Thursday	May 5, 2022	12:00pm - 5:00pm
Friday	May 6, 2022	9:00am - 5:00pm

All exhibits must be fully installed, empty containers removed and moved to storage by 5:00pm on Friday, May 6, 2022. Additional charges may apply for empty removal after this time.

Show Hours

Saturday	May 7, 2022	9:30am - 4:30pm
Sunday	May 8, 2022	9:30am - 4:30pm
Monday	May 9, 2022	9:30am - 4:30pm

Exhibitor Move-Out

Monday	May 9, 2022	4:30pm -10:00pm
Tuesday	May 10, 2022	8:00am -12:00pm

Dismantle The Expo Group will begin returning empty containers **once aisle carpet has been removed from the floor.**

All Booths must be dismantled by Tuesday, May 10, 2022, by 10:00am.

All carriers other than the official show carriers must check in at the freight desk by 10:00am on Tuesday, May 10, 2022, otherwise exhibitor shipments will be subject to rerouting.

Important Dates Expedite Fees

Portable Solutions, Perspective Rental Exhibits and Accessories, and Graphics
 50% Expedite Fee if ordered after April 14, 2022.
 100% Expedite Fee if ordered after April 21, 2022.

Cancellation Dates

Portable Solutions, Perspective Rental Exhibits and Accessories, and Graphics
 A 50% penalty is charged for cancellations after April 4, 2022, and prior to April 25, 2022.

Labor

Labor cancellations received less than 2 days prior to scheduled service will be billed a 1-hour minimum charge.

All Remaining Services

Received on or after April 25, 2022, are subject to a charge of 100% of the order total.



Shipping Information

Advance Receiving at the Warehouse

Address: <EXHIBITOR COMPANY NAME>
<EXHIBITOR BOOTH NUMBER>
Immunology 2022
c/o The Expo Group
ABF Freight
3333 NW 35th Ave
Portland, OR 97210

- Advance Shipments will be accepted between Monday, April 4, 2022 through Monday, May 2, 2022.
- **Materials received after April 28, 2022 will be subject to an additional surcharge.**
- Warehouse hours are Monday through Friday, 9:00 am to 3:00 pm.

Direct Shipments to Oregon Convention Center - Halls C & D

Address: <EXHIBITOR COMPANY NAME>
<EXHIBITOR BOOTH NUMBER>
Immunology 2022
Oregon Convention Center - Halls C & D
c/o The Expo Group
777 NE Martin Luther King Jr Blvd
Portland, OR 97232

Direct shipments must arrive at show-site beginning at 12:00pm on Thursday, May 5, 2022 through Monday, May 9, 2022. Shipping labels are included in this Exhibitor Service Manual.

Please Note:

All items and materials that are brought into the facility may be subject to Material Handling charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

Show Carriers

Common Carrier: ABF Freight
Air Carrier / Small Package: Airways Freight