

5931 Campus Circle Drive West, Irving, Texas 75063
 Phone: 972.580.9000
 Email: ExhibitorService@theexpogroup.com
 Order Services online at theexpogroup.com

The Car Wash Show™ 2021
 November 15-17, 2021
 Las Vegas Convention Center
 Las Vegas, NV

Discount Deadline:
October 11, 2021

Exhibit Hall Colors	Back drape color: Black Side drape color: Black Aisle carpet color: Black																															
Booth Equipment	Each 10' x 10' booth will be set with 8' high black back drape and 3' high side dividers. Booths 300 sq. ft. or less will receive a 7" x 44" one-line identification sign. Booths larger than 300 sq. ft. may receive a 7" x 44" one-line identification sign upon request. Please contact your Customer Account Manager to request one.																															
Exhibit Hall Carpet	The exhibit hall is NOT carpeted. The aisles will be carpeted in black. All exhibitors are required to have floor covering. Rental carpet is available through The Expo Group. Please refer to the Carpet and Flooring form in this service manual.																															
Exhibit Hall Hours	IMPORTANT: A very carefully planned Move-In schedule for inbound exhibitor freight has been arranged for this year's show. Exhibitors should pay attention to their assigned target date and time when scheduling delivery directly to the Convention Center. Please refer to Target Move-In Floor Plan for your assigned date and time. All exhibits must be fully installed by Monday, November 15, 2021 at 9:00 am. Exhibitor Move-In: (Based on your Target time and day) <table> <tr> <td>Thursday</td><td>November 11, 2021</td><td>1:00 pm - 5:00 pm</td></tr> <tr> <td>Friday</td><td>November 12, 2021</td><td>8:00 am - 5:00 pm</td></tr> <tr> <td>Saturday</td><td>November 13, 2021</td><td>8:00 am - 5:00 pm</td></tr> <tr> <td>Sunday</td><td>November 14, 2021</td><td>8:00 am - 5:00 pm</td></tr> </table> Show Hours <table> <tr> <td>Monday</td><td>November 15, 2021</td><td>10:00 am - 6:00 pm</td></tr> <tr> <td>Tuesday</td><td>November 16, 2021</td><td>10:00 am - 6:00 pm</td></tr> <tr> <td>Wednesday</td><td>November 17, 2021</td><td>9:30 am - 1:00 pm</td></tr> </table> Exhibitor Move-Out <table> <tr> <td>Wednesday</td><td>November 17, 2021</td><td>1:00 pm - 8:00 pm</td></tr> <tr> <td>Thursday</td><td>November 18, 2021</td><td>8:00 am - 5:00 pm</td></tr> <tr> <td>Friday</td><td>November 19, 2021</td><td>8:00 am - 10:00 am</td></tr> </table>		Thursday	November 11, 2021	1:00 pm - 5:00 pm	Friday	November 12, 2021	8:00 am - 5:00 pm	Saturday	November 13, 2021	8:00 am - 5:00 pm	Sunday	November 14, 2021	8:00 am - 5:00 pm	Monday	November 15, 2021	10:00 am - 6:00 pm	Tuesday	November 16, 2021	10:00 am - 6:00 pm	Wednesday	November 17, 2021	9:30 am - 1:00 pm	Wednesday	November 17, 2021	1:00 pm - 8:00 pm	Thursday	November 18, 2021	8:00 am - 5:00 pm	Friday	November 19, 2021	8:00 am - 10:00 am
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The Car Wash Show
November 15-17, 2021
Las Vegas Convention Center
Exhibit Halls N1-N4
Las Vegas, Nevada

■ Current As Of: 10-28-2021

■ Job No.: 103002

■ Drawn By: AM

■ Scale: Fit To Page

THE EXPO GROUP

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Disclaimer

Every effort has been made to ensure the accuracy of all information contained on this floor plan. However no warranties, either expressed or implied are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimensions and locations.

Inventory as of 10/28/2021						
Dimension	Size	Qty	SqFt	Rented	Available	
10'x10'	100	218	21,800	172	46	
10'x20'	200	83	16,600	77	6	
10'x30'	300	15	4,500	15	0	
10'x40'	400	6	2,400	6	0	
20'x20'	400	41	16,400	41	0	
10'x50'	500	2	1,000	2	0	
20'x30'	600	21	12,600	21	0	
20'x40'	800	10	8,000	10	0	
30'x30'	900	1	900	1	0	
20'x50'	1,000	7	7,000	7	0	
20'x60'	1,200	3	3,600	3	0	
30'x40'	1,200	3	3,600	3	0	
30'x50'	1,500	3	4,500	3	0	
20'x80'	1,600	1	1,600	1	0	
40'x40'	1,600	2	3,200	2	0	
20'x100'	2,000	7	14,000	7	0	
40'x50'	2,000	3	6,000	3	0	
30'x80'	2,400	2	4,800	2	0	
40'x90'	3,600	1	3,600	1	0	
60'x60'	3,600	1	3,600	1	0	
60'x100'	6,000	1	6,000	1	0	
Totals:	431	145,700	379	52		

TARGETS

WEDNESDAY 8AM-12PM

WEDNESDAY 12-4PM

THURSDAY 8AM

FRIDAY 8AM

FRIDAY 1PM

SATURDAY 8AM

SUNDAY 8AM

N1-4 COLUMN NOTATION LEGEND

FHC - FIRE HOSE CABINET 2'-4" x 3'-3" IN SIZE, 2'-9" ABOVE FLOOR.

FE - FIRE EXTINGUISHER CABINET 9" x 1'-7" IN SIZE, 4" ABOVE FLOOR.

FA - FIRE ALARM STROBE LIGHT 5" x 5" IN SIZE, 6'-7" ABOVE FLOOR.

E - ELECTRIC BOX 11" x 11" IN SIZE, 1'-3" ABOVE FLOOR.

FLOOR LOAD CAPACITY: - NORTH 1-4: UNLIMITED

K-BRACE COLUMN - TOP VIEW (ENLARGED)

K-BRACE COLUMN - ELEVATION VIEW (ENLARGED)

BUILDING LEGEND

FIRE AND SAFETY:

- ALL AISLES MUST BE 10" WIDE
- ALLOWABLE LOBBY SPACE: PLACEMENT OF ITEMS ALLOWED IN THESE AREAS ONLY

FIRE EQUIPMENT (MUST REMAIN UNOBSTRUCTED):

- FE: FIRE EXTINGUISHER
- FHC: FIRE HOSE
- FSC: FIRE SPRINKLER CONTROL
- FAS: FIRE ALARM, STROBE

UTILITIES:

- O - INDICATES OVERHEAD LIGHTING
- FLOOR DRAIN
- COMPRESSED AIR & GAS AVAILABLE FROM CEILING
- GOLD WATER AVAILABLE AT ALL COLUMNS
- 110/208 VOLT SINGLE PHASE & 208/480 VOLT THREE PHASE AVAILABLE AT ALL COLUMNS AND FROM CEILING
- E: ELECTRICAL ACCESS CEILING AND COLUMNS
- T: TELEPHONE ACCESS
- C1 - C2: ALL COLUMNS AND CEILING
- C3 - C5: FROM CEILING/COLUMNS

BUILDING LEGEND

KEEP CLEAR / NO FREIGHT AISLES

INTERNATIONAL SYMBOLS LEGEND

RESTROOM, COFFEE, ELEVATOR, INFORMATION, EXIT, etc.

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Dismantle

The Expo Group will begin returning empty containers **once aisle carpet has been removed from the floor**. Aisle carpet removal should take 2 hours. Empty return should take 4 to 6 hours.

All exhibitor material must be removed from the exhibit facility by **Friday, November 19, 2021 at 10:00 am**. Any materials remaining in the facility will be re-routed via The Expo Group's choice.

To ensure all exhibitor materials have been removed from the exhibit facility by the Exhibitor Move-Out Deadline, please have all carriers check in by **8:00 am on Friday, November 19, 2021**.

Booth Abandonment

Excessive booth materials and/or literature left in the booth at the end of published exhibitor move-out that is not labeled for outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation and Dismantle Labor, Forklift/ Rigging Labor and/or Dumpster Fees.

Important Dates

October 11, 2021	Deadline to submit: Booth floor plans for review and approval. Hanging signs rigging plans. Discount Deadline for: Booth Services. Utilities, AV, Floral. EAC submission. 3rd part authorization submission. First day to receive freight at the Advance Warehouse. 50% Cancellation Fee applied for the following services: Perspective Rental Exhibits, Portable Solutions and Graphics.
October 21, 2021	50% Expedite Fee applied for the following services: Perspective Rental Exhibits, Portable Solutions and Graphics.
October 28, 2021	100% Expedite Fee applied for the following services: Perspective Rental Exhibits, Portable Solutions and Graphics.
October 29, 2021	Last day to receive freight at the warehouse without penalty.
November 5, 2021	Last day to ship to the Advance Warehouse.
November 11, 2021	1:00 pm—first day of Targeted Move-In and Direct to Dock receiving.

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Shipping Information

Advance Receiving at the Warehouse

Address: <EXHIBITOR COMPANY NAME>
<EXHIBITOR BOOTH NUMBER>
The Car Wash Show™ 2021
c/o The Expo Group
ABF Freight
4501 N. Lamb Blvd
Las Vegas, NV 89115

The Expo Group will accept crated, boxed or skidded materials beginning **Monday, October 11, 2021** at the above address. Warehouse freight will be accepted through **Friday, November 5, 2021**. Warehouse freight will be delivered prior to exhibitor set-up. Warehouse receiving hours are Monday - Friday, 8:00 am to 4:00 pm. Do not ship machinery to the advance warehouse. Machinery can only be accepted at the Convention Center.

Direct Shipments to Las Vegas Convention Center - North Hall

Address: <EXHIBITOR COMPANY NAME>
<EXHIBITOR BOOTH NUMBER>
The Car Wash Show™ 2021
Las Vegas Convention Center - North Hall
c/o The Expo Group
3150 Paradise Road
Las Vegas, NV 89109

Direct shipments must arrive at show-site beginning at **1:00 pm on Thursday, November 11, 2021 based on your target schedule**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early delivery accepted by the facility will be the responsibility of the exhibitor. Reminder - This show is targeted. Your freight must arrive on your scheduled day and time.

If you need freight/logistics options coming from SEMA (Nov 2-5 at LVCC) or AAPEX (Nov 2-4 at Sands/Caesars FORUM), please call your CAM.

This show will be marshalled. Please see the marshalling yard map in this service manual.

Please Note for items that are not hand-carried:

All items and materials that are brought into the facility via the docks are subject to Material Handling charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors, but rather delivered by Outside Vendors to the docks and then offloaded by The Expo Group for handling to the booth.

Show Carriers

Common Carrier: ABF Freight
Air Carrier / Small Package: EAX Worldwide

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Marshalling Yard

A Marshalling Yard has been established to help ease congestion at the facility and better utilize dock space. All carriers and privately owned vehicles must check in at this location prior to loading/unloading.

Check-In (EXHIBITORS: PLEASE INFORM YOUR CARRIER)

- ⇒ Targeted shipments should check-in at least 2-hours prior to appointed time to insure a scheduled move-in.
- ⇒ Vehicles must be checked in no later than 2:00 pm to be unloaded by 5:00 pm. Vehicles checking in after 2:00 pm cannot be guaranteed unloading prior to 5:00 pm.
- ⇒ Marshalling staff hours
 - Wed to Sun, November 10-14, 2021 6:00 am - 3:00 pm
 - Monday, November 15, 2021 6:30 am - 10:30 am

 - Wednesday, November 17, 2021 10:00 am - 7:00 pm
 - Thursday, November 18, 2021 6:00 am - 3:00 pm
 - Friday, November 19, 2021 6:00 am - 8:00 am

Please see the Quick Facts for specific Move-In and Move-Out times and Driver Check-In Deadlines.

Marshalling Yard Address

9515 Redwood Street
Las Vegas, NV 89139

Driving Directions

From US 93 / I -515 North

Exit on I -215 West
Exit on I-15 South
Follow directions below from I-15

From I-15

Exit NV160
West on Blue Diamond Road—4 miles
Left on South Torrey Pines Drive
Right on Serene
Left On Redwood Street
Marshalling Yard at 9515 Redwood Street

From Marshalling Yard to Convention Center (See map and insets on following page.)

North on Redwood Street to Serene Ave
Right on Serene Ave
Left on Torrey Pines Drive
Right on Blue Diamond Rd
Left turn onto I-15 North/I-215 East ramp
Keep Right at fork/follow signs for I-215 East
Right on Exit 10 toward Sunset Rd/McCarran Airport
Continue North on McCarran Airport Connector
Use Right 2 lanes to stay on McCarran Airport Connector
McCarran Airport Connector turns into S University Center - continue North
S University Center turns into Joe Brown Drive – continue North
Road curves to left – Left turn on North Road
North Road is entrance onto LVCC property

THE EXPO GROUP

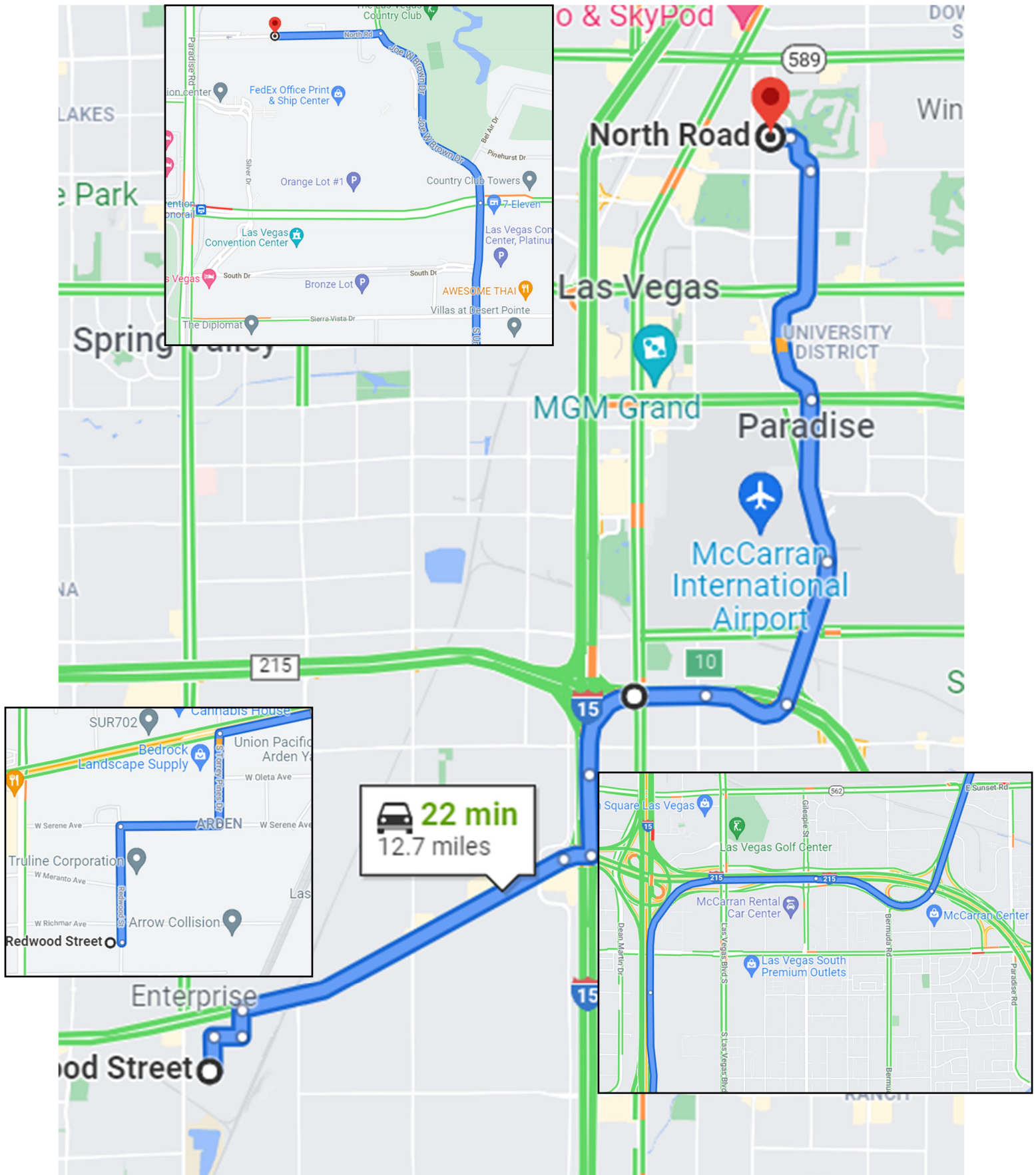
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Quick Facts Marshalling Yard

Discount Deadline:
October 11, 2021



Electrical Tips

- Power comes from overhead in the North Hall at the Las Vegas Convention Center.
- All island booths will have a drop from overhead into their booth. Please indicate "main drop" on your floor plan (closets and other areas where cords or distribution boxes can be concealed are good areas).
- If you require a hardwire connection pre-schedule labor on the electrical order form.
- If you require 24 hour power, please confirm with your CAM.
- Each hardwall booth must be a minimum of nine (9) inches from the booth line for access to electrical.
- Refer to Electrical Facts page for additional electrical information.
- It is Required that you complete the Electrical Questionnaire.

Electrical Schedule

Schedule under normal circumstances.
 If you feel this isn't sufficient time during move in and the show hours, please order 24 hour power.

Exhibitor Move-In

Thursday	November 11, 2021	10:00 am - 6:00 pm
Friday	November 12, 2021	5:00 am - 6:00 pm
Saturday	November 13, 2021	5:00 am - 6:00 pm
Sunday	November 14, 2021	5:00 am - 6:00 pm

Show Hours

Monday	November 15, 2021	7:00 am - 7:00 pm
Tuesday	November 16, 2021	7:00 am - 7:00 pm
Wednesday	November 17, 2021	6:30 am - 2:00 pm

Exhibitor Move-Out

Wednesday November 17, 2021 *2:00 pm

*If you need more than an hour at the close of the show please contact your CAM by October 11, 2021 to make special arrangements. Even if you ordered 24 hour power, it will be disconnected at 2 pm.

Air & Water Tips

- All air, water and gas comes from the ceiling.
- Drains are located at various locations on the show floors, contact your CAM directly for locations. Drains are gravity flow. A pump can be installed for a fee if gravity flow is insufficient. Standard drain size is 3/4". Booth layouts are required for drain outlets.
- If peninsula or inline booth, drop will be placed at the back of the booth. If required at a specific location the line can be run under or above carpet or dropped at a specific location for additional labor costs. A booth layout is required.
- If island booth, a booth layout with drop location(s) and any distribution locations will be required.
- All booth layouts must include the drop location, final location if different from drop, surrounding booth numbers, exact measurements for all drops and floor work as well as the amount of CFM required at each air outlet.
- Standard air pressure at LVCC is between 90-100 PSI or 7 Bar, if pressure is critical, it is recommended exhibitors arrange to have a pressure regulator installed.
- Standard water pressure at LVCC is between 60-80 PSI, if pressure is critical, it is recommended exhibitors arrange to have a pressure regulator installed.
- Standard gas pressure at LVCC is approximately 7" water column or 1/4 lb PSI, if pressure is critical, it is recommended exhibitors arrange to have a pressure regulator installed.
- Refer to Air & Water Facts page for additional air and water information.

Suspended Sign Tips

- All Suspended Sign orders must be submitted with payment and completed paperwork no later than 30 days prior to the first day of Exhibitor move-in.
- Please submit paperwork as early as possible. Although there is a 30 day deadline, the building engineers have an extensive approval process. Give yourself enough time to make revisions based on their regulations. Early approval is strongly recommended.
- The Expo Group is required to assemble/disassemble, install/dismantle all hanging/suspended signs. Please order accordingly.
- Final rigging drawings shall be submitted electronically in either a pdf or dwg format.
- All overhead suspended signs or banners are subject to approval and must conform to show management and facility regulations.
- The Expo Group reserves the right to refuse to hang sign which is deemed unsafe.
- Assembly, installation and dismantling of hanging signs must be performed by the General Services Contractor.
- Exhibitor is required to cancel labor at least two days prior to the date for which labor was ordered. Otherwise a one hour "No-Show" charge will be billed to the exhibitor.
- Suspended Signs should be shipped to The Expo Group advance warehouse. Please use the enclosed Suspended Sign shipping labels.
- Set-up instructions must be provided for signs requiring assembly. Hanging is a separate charge.
- Signs requiring electricity must be in accordance with the National Electrical Code. Please complete and return the Electrical form included in this manual.
- The Structural Integrity Statement must be signed and submitted.
- All weight loads requiring professional evaluation shall be sent to your CAM with weight loads clearly marked on the plan. All hanging signs require approval.
- The booth layout, and associated rigging loads, shall be overlain onto the full rigging plans and submitted as one complete file.
- Any changes made once submitted must be clouded, and clearly stated and resubmitted for review.
- The point loads shall be shown on the booth layout plan at the point of hoist. The distributed loads shall also be shown on each purlin/beam/truss that will be used as a point of attachment. Use leaders/arrows to indicate method of distribution to purlin/beam/truss.
- Final rigging plans must be submitted to your CAM by October 11, 2021 and reviewed by the Las Vegas Convention and Visitors Authority's Engineering Department.
- Ensure that the overall rigging plan is done in accordance with the suspended load limits procedure as prepared by LVCVA's structural engineering consultant. The weight load limits provided are not to be exceeded.

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Material Handling Tips

Advance Warehouse—ABF Freight 4501 N. Lamb Blvd Las Vegas, NV 89115 *****2021 THIS IS A NEW ADDRESS—INFORM YOUR SHIPPING DEPARTMENT*****

1. The advance warehouse can only receive crated, boxed or skidded materials. We are unable to receive machinery that is not crated.
2. Maximum receiving size is 9' tall and 8' wide.
3. All equipment must be less than 5,000 pounds.
4. The operating hours of the advance warehouse are Monday through Friday from 8:00 am to 4:00 pm
5. The Advance warehouse will begin receiving on October 11, 2021 through November 5, 2021.
6. Please ship Suspended Signs to the Warehouse using the enclosed color coded labels.

Marshalling Yard - 9515 Redwood Street—Las Vegas, NV 89139

1. All carriers and privately-owned vehicles must check in at this location prior to loading or unloading.
2. All shipments must be accompanied by certified weight tickets. Light and heavy valid, dated and signed scale tickets are required. Weight tickets must match tractor and trailer numbers.
3. Targeted shipments should check in at least 2 hours prior to appointed time.

Material Handling

1. There are three basic fees for material handling that are categorized in the following ways:
 - a. Machinery – Machinery is defined as materials or items used to produce a desired good or task. These items can also include metal parts or separate pieces that once joined together to form a completed machine or piece of functioning equipment. These items can not be driven under their own power, or operate independently without a fuel cell or device to guide, steer or maneuver without the aid of equipment or personnel on site. The special machinery rate only applies to shipments sent direct to show-site that exceed 5,000 lbs. in weight.
 - b. Freight – Freight is considered your booth properties, product, literature, and samples. This does not include any machinery placed within your booth.
 - c. Mobile handling – A mobile (car) or motorized piece of equipment (tractor, forklift, crane etc.) that requires guidance to their respective booth and can be driven to the booth under its own power.
2. When working on your budget, remember, there is a difference in the rate for Machinery vs Freight. Machinery rates are lower than Freight. Consider this in your budget planning.