



5931 West Campus Circle Drive  
 Irving, Texas 75063  
 Phone: (972) 751-9400  
 Fax: (972) 751-9500  
 www.packexpolasvegas.com



# Hanging Sign Required Forms

**RETURN FORMS BY AUGUST 9, 2021**  
**Advance Warehouse Freight**  
**Deadline: September 10, 2021**

## Required Suspended Sign Forms

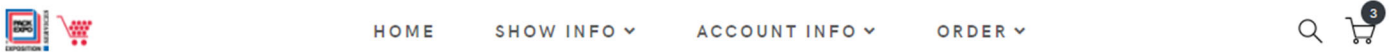
**Forms B-D must be submitted, and Show Management approval received, prior to placing any orders from pages 5-9.**

**No signs will be hung without show management approval.**

### Instructions:

1. Please fill out the following three (3) pages. If you have a scaled floorplan, with orientation to the booths surrounding your booth, you can substitute that instead of page D.
2. Fill out a separate page C for EACH sign that will be hung in your booth.
3. After completing your required forms, you can either email those to your Customer Account Manager (CAM), or you can upload to your booth account online.
  - If you want to upload, you will log into CyberServices (your order-services homepage), and press the "File Uploads" tab towards the bottom right corner.
  - You will then upload the three (3) required pages. Remember that if you have multiple signs, submit form C for each sign.

PACK EXPO Las Vegas and Healthcare Packaging EXPO 2021 | September 27-29, 2021 | Booth 21000 - PACK TEST  
 Las Vegas Convention Center | Las Vegas, NV



There are 3 items in your cart.  
 Complete your order by 08/09/2021 to receive discounted pricing.  
 RESUME SHOPPING

**Need Help?**  
 re here to help! Please choose from a service option below.

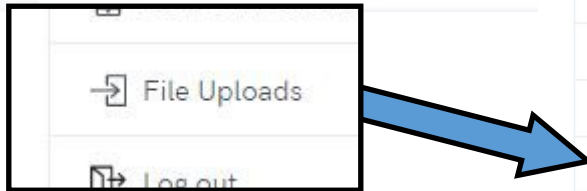
**Live Chat**  
 Chat is open Mon-Fri, 9 a.m. - 5 p.m. CT. Just look n the bottom right-hand corner of this site.

Your Customer Account Manager (CAM), **Dianne Bailey**, can be reached at 972-751-9129 or [dbailey@theexpogroup.com](mailto:dbailey@theexpogroup.com)

CO-LOCATED  
 PACK EXPO LAS VEGAS Healthcare+ PACKAGING EXPO  
 September 27 - 29, 2021 | Las Vegas Convention Center | Las Vegas, Nevada, USA

PACK EXPO Las Vegas and Healthcare Packaging EXPO 2021  
 Booth 21000 - PACK TEST

- My Dates
- Account Summary
- Utility Placement
- Billing Info
- Freight Status
- Outbound Shipping
- Team & Notifications
- File Uploads
- Log out





5931 West Campus Circle Drive  
 Irving, Texas 75063  
 Phone: (972) 751-9400  
 Fax: (972) 751-9500  
 www.packexpolasvegas.com



# Structural Integrity Statement

RETURN FORMS BY AUGUST 9, 2021  
 Advance Warehouse Freight  
 Deadline: September 10, 2021

**REQUIRED IF SUBMITTING A HANGING SIGN LABOR FORM**

**REQUIRED FORM**

## STRUCTURAL INTEGRITY STATEMENT

**THIS FORM MUST BE RETURNED FOR ALL CEILING-HUNG STRUCTURES**

\_\_\_\_\_, the contracted exhibitor at **PACK EXPO Las Vegas and Healthcare Packaging EXPO 2021**, and (if applicable) \_\_\_\_\_, the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release **PACK EXPO Las Vegas and Healthcare Packaging EXPO 2021, PMMI, the Las Vegas Convention Center (LVCC), PACK EXPO Services (PES)**, and their contractors and agents from any liability in connection with this structure, and agree to indemnify and hold harmless from any loss, damage or injury arising from this equipment.

**Exhibitor**, as a material part of the consideration to PACK EXPO Services (PES) for material handling and rigging services under this agreement, waives and releases all claims against PACK EXPO Services, its subsidiaries and affiliated companies, their directors, officers, employees and agents with respect to all matters pursuant to this agreement.

Exhibiting Company: \_\_\_\_\_

Booth #: \_\_\_\_\_

Authorized Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Display House/Builder (if applicable): \_\_\_\_\_

Authorized Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Onsite Booth Contact Name: \_\_\_\_\_

Onsite Contact Cell Number: \_\_\_\_\_

Onsite Contact E-mail: \_\_\_\_\_



5931 West Campus Circle Drive  
 Irving, Texas 75063  
 Phone: (972) 751-9400  
 Fax: (972) 751-9500  
 www.packexpolasvegas.com

Onsite Contact: \_\_\_\_\_

Onsite Cell #: \_\_\_\_\_

## Hanging Sign Details

RETURN FORMS BY AUGUST 9, 2021  
 Advance Warehouse Freight  
 Deadline: September 10, 2021

**Invoicing for sign hanging will be done on actual time and materials used.**

# 1 Signage Specifications

**Must Be Completed** (select one sign type per order)

**A. Is PACK EXPO Services authorized to assemble and hang your sign before you arrive?**

OK To Proceed       Wait For Exhibitor

**B. Is your hanging sign electrical?**

Yes       No

(If yes, please remember to order electricity for your hanging sign.)

Lighted       Rotary

**C. Type of Sign**

Banner  
 Grommets       Pockets       1-Sided       2-Sided

Structural  
 Wood       Systems       Metal  
 Other: \_\_\_\_\_

Theatrical Truss  
 Manufacturer: \_\_\_\_\_       Rented from PES       Exhibitor Supplied  
 Triangle - size \_\_\_\_\_" x \_\_\_\_\_"  
 # of Structural Pick Points: \_\_\_\_\_      Load @ Each Point \_\_\_\_\_ lbs.

**D. Total Number of Signs in Booth** (separate form C required for each sign)

Electrical \_\_\_\_\_

Non-Electrical \_\_\_\_\_

**E. Dimension & Weight of Sign**

Height \_\_\_\_\_      Length \_\_\_\_\_  
 Width \_\_\_\_\_      Weight \_\_\_\_\_ lbs.

**F. Shape of Sign**

Rectangle       Square       Triangle       Circle  
 Other: \_\_\_\_\_

**G. Number of Feet From Floor to Top of Sign**—Must comply with Show Rules and Regulations.

14' (maximum for booths 600 sq. ft. to 1,499 sq. ft.)

18' (maximum for booths 1500 sq. ft. and over)

Custom Height: \_\_\_\_\_ Feet

(Check above if you want your sign hung **lower** than the maximum height allowed.)

**H. Does Your Sign Require a Chain Motor?**

Yes       No       Rented from PES       Exhibitor Supplied

**I. Is Your Sign Fireproof?**

Yes       No

**J. Does Your Sign Require Assembly?** (All signs requiring assembly must be assembled by PES labor. Please include detailed instructions with your request.)

Yes       No

Exhibiting Company: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Authorizer's Signature: \_\_\_\_\_



5931 West Campus Circle Drive  
 Irving, Texas 75063  
 Phone: (972) 751-9400  
 Fax: (972) 751-9500  
 www.packexpolasvegas.com

Onsite Contact: \_\_\_\_\_  
 Onsite Cell #: \_\_\_\_\_

## Hanging Sign Details

RETURN FORMS BY AUGUST 9, 2021  
 Advance Warehouse Freight  
 Deadline: September 10, 2021

**Must Be Completed. \*Please review complete Rules and Regulations for the show.**

Using the diagram below to represent your booth, indicate how far in from each boundary you would like your sign placed. Please fill in the booth numbers of all neighboring booths. Placement is subject to approval by Show Management. Review Rules and Regulations prior to submitting this form.

Aisle or Booth # \_\_\_\_\_ (Back of booth)  
 \_\_\_\_\_ Feet in from back aisle

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
20																						20
19																						19
18																						18
17																						17
16																						16
15																						15
14																						14
13																						13
12																						12
11																						11
10																						10
9																						9
8																						8
7																						7
6																						6
5																						5
4																						4
3																						3
2																						2
1																						1
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		

Aisle # \_\_\_\_\_ (Front of booth)  
 \_\_\_\_\_ Feet in from front aisle

Adjacent Booth # \_\_\_\_\_  
 Feet from \_\_\_\_\_

Adjacent Booth # \_\_\_\_\_  
 Feet from \_\_\_\_\_

Feet Back ↑

Feet Over →

Inbound Shipping Information: Carrier: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Date to Arrive at Warehouse: \_\_\_\_\_  
 Must arrive at adv. warehouse, **using adv. warehouse sign shipping labels**, by 9/10/2021, to secure Advanced Labor rate. See Hanging Sign Information and Labor pages 1-10.

Outbound Shipping Information: Ship To: \_\_\_\_\_  
 \_\_\_\_\_  
 Carrier: \_\_\_\_\_ Phone: \_\_\_\_\_

Exhibiting Company: \_\_\_\_\_ Booth Number: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorizer's Signature: \_\_\_\_\_

