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October 23-26, 2022  
McCormick Place  
Chicago, Illinois USA

## Important Exhibitor Electrical Tips

Discount Deadline:  
September 7, 2022  
(excludes labor)

**WHEN ORDERING YOUR ELECTRICAL – ACCURATE FLOORPLAN LAYOUTS ARE REQUIRED TO PROCESS ALL ORDERS. MISSING OR INCORRECT FLOORPLANS WILL DELAY THE INSTALLATION OF YOUR ORDER AND RESULT IN ADDITIONAL OR OVERTIME LABOR CHARGES.**

**THE DEADLINE TO SUBMIT FINAL FLOORPLANS FOR UTILITIES IS 10/03/2022.**

**ALL ELECTRICAL LABOR MUST BE PREORDERED. ANY ORDERS PLACED ON SITE CANNOT BE GUARANTEED AND WILL BE DELAYED.**

### 1 Fast Track Desks

**NEW TO CHICAGO** – A FAST TRACK DESK (FOR MACHINE HOOK UPS ONLY) will be available in each building (locations listed below). Each location will have a limited number of electricians to make final machine hook ups. In the event an exhibitor needs something other than a hook up, the electrician will direct the exhibitor back to the Service Center to order the appropriate labor. The amount of electricians assigned for hook ups will vary day to day depending on the number of scheduled hook ups.

Any **onsite orders** received on Friday, October 23rd for electrical equipment and labor will most likely be delayed and done on overtime.

### 2 Fast Track Desk Locations

- LAKESIDE LEVEL 2 – level 2 lobby across from the service desk
- LAKESIDE LEVEL 3 – level 2 lobby across from the service desk
- NORTH EXHIBIT HALL – exhibit hall near booths 5204 and 5306
- SOUTH EXHIBIT HALL – exhibit hall near booth 3118
- WEST EXHIBIT HALL – exhibit hall back of booth 20038 concession area

Fast Track Desks will be available on Thursday, October 20th through Saturday, October 23rd from 8:00am to 4:00pm.

### 3 What Exhibitors Can Do Pertaining to Electrical

- EXHIBITORS THAT ARE FULL TIME EMPLOYEES ARE ALLOWED TO INSTALL MONITORS THEMSELVES IF OWNED.
- EXHIBITORS CAN HANG THEIR OWN LIGHTS AND PLUG THEM IN WITHOUT ORDERING LABOR.

As an exhibitor, should you choose to provide equipment with electrical connectors to plug directly into PES electrical equipment, the list below will ensure the proper connection.

- 500 Watts to 2000 Watts - Standard U-Ground 15 or 20 Amp Cord Cap / 515 or 520
- 20 Amp 120/208 5 Wire - Hubbel Male - HBL 2511 / L2120P
- 30 Amp 120/208 5 Wire – Hubbel Male – HBL 2811/L2130P
- 30 Amp Y277 / 480 5 Wire - Hubbel Male - HBL 2821 / L2230P
- 60 Amp 208v & 480v Daniel Woodhead 5 Wire - Male Y560P
- 100 Amp 208v & 480v Mini-Cam - Male Leviton 15SDM - Female 15SDF (Hots – Male Neutral & Ground – Female)
- 200 / 400 Amp 208v & 480v Large-Cam - Male Hubbel HBL 400PT EKE - Female Hubbel HBL 400CT (Hots – Male Neutral & Ground – Female)

All of the above listed items may be found at your local electrical wholesale houses. Should you require additional information, please contact PACK EXPO Services.

**ADDITIONAL INFORMATION REGARDING ELECTRICAL SERVICES IS OUTLINED IN THE ELECTRICAL SERVICE ORDER FORMS.**