

5931 Campus Circle Drive West, Irving, Texas 75063
Phone: 972.580.9000
Email: ExhibitorService@theexpogroup.com
Order Services online at theexpogroup.com

Indiana Convention Center &
Lucas Oil Stadium
Indianapolis, IN
April 24-29, 2023

⇒ As the official Service Contractor, The Expo Group is exclusive service provider for freight services. **Material Handling** is the unloading of your materials, up to 30 days of advance storage at the advance warehouse address, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. There are two options for shipping your advance freight - either to the advance warehouse or directly to the show site. It should not be confused with Shipping which is the cost to transport your exhibit material to and from the convention or event. **It is not necessary to return this form to receive Material Handling services. Material Handling charges will be automatically applied to your account upon receipt of each shipment.**

FOR DEFINITIONS, PLEASE SEE 14c and 14d

STRAIGHT TIME: Monday - Friday, 8:00am-4:30pm
OVERTIME: Monday - Friday, 4:30pm-8:00am; All day Saturday, Sunday and Holidays
WAREHOUSE HOURS: Monday - Friday, 9:00am-3:00pm

Go to www.theexpogroup.com for fast, easy ordering.
MATERIAL HANDLING

Please note the following:

- Additional charges will apply for any shipment left on floor without TEG Outbound Material Handling form completed and turned into TEG Service Desk. One half hour min. TEG supervised labor fee will be charged.
- Your shipment may be moved into or out of show site on overtime due to scheduling beyond TEG's control.

Rate Classifications:

Price Per CWT 200lb. Minimum

• **Advance Shipments to Warehouse Dates (200lb. minimum) - March 27, 2023 to April 19, 2023**

Crated (Includes Outbound One Way Overtime)	\$140.75/ CWT	\$281.50
Additional Handling (Includes Outbound One Way Overtime)	\$169.25/ CWT	\$338.50
Crated Inbound Overtime Surcharge	\$ 23.50/ CWT	\$ 47.00
Additional Handling Inbound Overtime Surcharge	\$ 23.50/ CWT	\$ 47.00

Uncrated shipments will NOT be accepted at the Advance Warehouse

• **Additional Surcharges**

Early Shipments to Warehouse *(before March 27, 2023)	\$ 28.50/ CWT	\$ 57.00
Warehouse Surcharge received after April 14, 2023	\$ 28.50/ CWT	\$ 57.00
Late to Warehouse delivery fee *after April 19, 2023. Delivered to Show Site	\$ 28.50/ CWT + \$ 75.00	\$ 57.00 + \$ 75.00

* In addition to above charges.

• **Direct Shipments to Show Site (200lb. minimum) - First day of Direct Freight Acceptance: April 22, 2023**

Crated (Includes Outbound One Way Overtime)	\$140.75/ CWT	\$281.50
Additional Handling (Includes Outbound One Way Overtime)	\$169.25/ CWT	\$338.50
Crated Inbound Overtime Surcharge	\$ 23.50/ CWT	\$ 47.00
Additional Handling Inbound Overtime Surcharge	\$ 23.50/ CWT	\$ 47.00
Small Packages - Per piece *direct shipments only (35lb. maximum)	\$ 56.50/ piece	
Hand carry empty storage fee	\$ 51.00/ container	

• **Additional Surcharges**

Off-Target Fee *	\$ 28.50/ CWT	\$ 57.00
Marshalling Yard Fee *(price per shipment)	\$ 38.75/ shipment	

* In addition to above charges.

Number of CWT's (100lbs.)	x	Applicable Rate	=	Amount
_____	x	_____	=	_____
_____	x	_____	=	_____
			Total	_____

Exhibiting Company: _____
Print Name: _____
Authorizer's Signature: _____

Booth Number: _____
Date: _____