THE EXPO GROUP

ITC LATAM

ITC LATAM 2023
Fontainebleau Miami Beach
Miami Beach, FL
April 25-26, 2023

Outbound Material Handling Agreement and Labels

EACH EXHIBITOR MUST COMPLETE A MATERIAL HANDLING AGREEMENT IF FREIGHT IS BEING SHIPPED OUT AT THE CLOSE OF THE SHOW.	REQUIRED FORM

Request a pre-printed Material Handling Agreement and shipping labels for your outbound shipment online at www.theexpogroup.com. Forms and labels will be delivered to your booth at show site.

- A separate material handling agreement is required for *each outbound shipment*.
- Please review the Material Handling Information, Material handling Rates and Terms and Conditions forms.
- **Return completed Material Handling Agreements to The Expo Group Service Desk. Do not leave them in your booth!**

Exhibiting Company: _____ Booth Number: _____

On-site Contact Name: _____ **Cell Number:** _____

Date: _____

Ship To:
Company Name: _____
Attention: _____
Address: _____
City, State, Zip: _____ Phone: _____

Carrier:

Official Show Carriers:

☐ **ABF Freight**

☐ Standard (LTL) ☐ Time Critical

Other Carriers:

☐ Other Ground Carrier: _____

☐ Other Air Carrier: _____

☐ Next Day ☐ 2nd Day ☐ Deferred

Payment Terms:
Transportation charges guaranteed by Exhibiting Company.
Please complete to indicate otherwise:
Company/Exhibitor: _____
Attention: _____
Address: _____
City, State, Zip: _____ Phone: _____

Labels:
Number of Shipping Labels Required: _____
The Expo Group provides standard shipping labels. Exhibitors are responsible for providing carrier specific labels, if required (such as UPS or FedEx). By specifying the # of Labels Required, we will print Non-carrier specific labels for you.

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