

# EAC REGISTRATION



**ORDER DEADLINE:**

**JULY 31, 2023**

## What's an EAC?

An Exhibitor Appointed Contractor (EAC) is a company, other than the official general contractor, that provides exhibit services (e.g. audio visual, I&D, floral, photography, etc.). If you hire an EAC, they will need a badge to access your booth during move-in, show dates and move-out for PACK EXPO Las Vegas 2023. For coordination and security purposes, exhibitors who choose to use an EAC must comply with all show rules and regulations, and complete the EACA registration process by **July 31, 2023**. Forms will only be accepted if filled out by an authorized representative of the exhibiting company.



## Registration Program!

The Exhibitor Appointed Contractor Association (EACA) has been selected to assist PMMI with the registration and badging of EACs at this year's PACK EXPO Las Vegas 2023 show. By registering your EAC online, the processing of the EAC notification forms and insurance certificates will be greatly enhanced and simplified. Just go to [www.eaca.com](http://www.eaca.com) and click on EAC Registration. For those exhibitors without internet access, a faxable EAC registration form is provided here.

## Register online



[www.eacashows.com](http://www.eacashows.com)

Registering your EAC at [www.eacashows.com](http://www.eacashows.com) is the most convenient and timely way to ensure your EAC selection.

- 1: Visit [eacashows.com](http://eacashows.com) and use the EXHIBITOR SIGN-IN option. Select "PACK EXPO Las Vegas 2023" from the Event List.\*
- 2: Enter:
  - USER ID = Exhibitor Dashboard ID
  - EMAIL = Exhibitor Primary Contact Email
  - PASSWORD = Exhibitor Dashboard Password
- 3: Click the "SELECT EACS" button and choose a Service Category. Continue by following the steps noted on your screen.

*\*Note: Online registration is closed at this time. Please use the Register by Form option below.*

*If you have any questions, please email [info@eaca.com](mailto:info@eaca.com).*

## Register by form

Online registration is preferred, however, hard copies of forms can be accepted. Please fill out one form per EAC.

*Please type or print*

EXHIBITOR COMPANY NAME	DATE	
EXHIBITOR PRIMARY CONTACT NAME	PHONE	
EXHIBITOR EMAIL	BOOTH NO.	
EXHIBITOR DASHBOARD ID	EXHIBITOR DASHBOARD PASSWORD	
EAC COMPANY NAME		
EAC CONTACT NAME		
(EAC) STREET ADDRESS		
CITY	STATE	ZIP
EAC CONTACT PHONE	FAX	
EAC CONTACT EMAIL (REQUIRED)		
SERVICE CATEGORY (E.G., I&D, SUPERVISION, AV, CARPET/FLOORING, ETC.)		

## RETURN FORM TO:

EACA  
4879 SW Zenith Ave., Redmond, OR 97756  
541/317-8768 tel 541/317-8749 fax  
Email: [meredith@eaca.com](mailto:meredith@eaca.com)  
[www.eaca.com](http://www.eaca.com)



September 11-13, 2023  
Las Vegas Convention Center  
Las Vegas, Nevada USA