



PACK EXPO East
 March 18-20, 2024
 Pennsylvania Convention Center
 Philadelphia, PA

Outbound Material Handling Agreement and Labels

MATERIAL HANDLING AGREEMENT (MHA) MUST BE COMPLETED

Every outbound shipment will require a material handling agreement and shipping labels. Our team can prepare these for you and deliver them to your booth prior to the show close. **To take advantage of this service, please complete and return this form to PACK EXPO Services Service Center onsite by Tuesday, March 19, 2024 at 12 noon.**

- Request a pre-printed MHA and shipping labels for your outbound shipment [online](#). Once you enter your password, please click on the Outbound Shipping button on the right side of the page. Forms and labels will be delivered to your booth at show site. A separate MHA is required for *each outbound shipment*.
- Please review the Material Handling Information, Material Handling Rates and Terms and Conditions forms.
- Return completed Material Handling Agreements to PACK EXPO Services Service Desk. Do not leave them in your booth!

Exhibiting Company: _____ Booth Number: _____
 On-site Contact Name: _____ Cell Number: _____
 Date: _____

SHIP TO: Company Name: _____
 Attention: _____
 Address: _____
 City, State, Zip: _____ Phone: _____

CARRIER: Official Show Carriers:

T-Force Freight Airways Freight
 Standard (LTL) Time Critical Next Day 2nd Day Deferred

Other Carriers:

Other Ground Carrier: _____
 Other Air Carrier: _____
 Next Day 2nd Day Deferred

PAYMENT TERMS: **Transportation charges are guaranteed by Exhibiting Company.**
 Please complete to indicate otherwise:
 Company/Exhibitor: _____
 Attention: _____
 Address: _____
 City, State, Zip: _____ Phone: _____

LABELS: Number of Shipping Labels Required: _____
PACK EXPO Services provides standard shipping labels. Exhibitors are responsible for providing carrier specific labels, if required. By specifying the # of Labels Required, we will print Non-carrier specific labels for you.