



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

**Discount Deadline:**  
**February 3, 2025**

## GENERAL INFORMATION

This section includes:

- Exhibitor Application for Liability Coverage
- Important Insurance Information
- Georgia World Congress Center Exhibitor Resource Guide
- Georgia World Congress Center Emergency Procedures
- PES Contact Information
- Quick Facts



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Georgia World Congress Center  
Atlanta, GA USA

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## Exhibitor Application for Liability Coverage



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## [Important Insurance Information](#)



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# Georgia World Congress Center Exhibitor Resource Guide

**\*COMING SOON\***





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Georgia World Congress Center  
Atlanta, GA USA

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# Georgia World Congress Center Emergency Procedures

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## PES Contact Information

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## Your Booth

All non-island booths (less than 300 square feet) will be provided an 11" x 17" identification sign with company name and booth number at no charge. Booths larger than 300 square feet may request an identification sign at no charge.

### In-Line Booths

All in-line booth spaces will be automatically set with 8' high gray back drape and 36" high gray side dividers. Please note line of sight setback rules apply to your booth type. No display material or equipment can exceed 4' in height, including drape or walls within setback areas.



### Aisle to Aisle Booths

This combined back-to-back in-line booth faces two main aisles, but not a cross aisle, and will receive an 8' high gray drape for each side of the booth with adjoining exhibits. Please note line of sight setback rules apply to your booth type and drape will not be set within the setback areas. No display material or equipment can exceed 4' in height, including drape or walls, within setback areas.

### Peninsula Booths

This booth faces two main aisles and one cross aisle with two exposed corners. Gray drape will be set at 8' high along the side with adjoining exhibits. Please note line of sight setback rules apply to your booth type and drape will not be placed within setback areas. No display material or equipment can exceed 4' in height, including drape or walls, within setback areas.

### Island Booths

Drape is not included for island booths. If you need drape, please log in to the Exhibitor Resource Center to place your order.

- See [Rules & Regulations](#) for booth setup guidelines.
- Carpeting and flooring are required and are the exhibitor's responsibility. If you are providing your own carpet or flooring, you must remove it from the show floor at the close of the event. Failure to remove your flooring will incur an Excess Trash Removal Fee, along with labor charges. If you are working with an Exhibitor Appointed Contractor (EAC), please make them aware of the policy regarding the removal of excess trash from your booth.
- **IMPORTANT:** All direct shipments include drayage/material handling as long as your truck checks in at the PACK EXPO Services Marshalling Yard by 2:00pm on your assigned targeted move-in date and time.

## Individual Booth Layout

An individual booth layout includes a detailed, scaled drawing of your booth space inclusive of:

- Floor Ports
- Columns
- Booth Space Dimensions

If you require this service, please email [PES.Service@packexposervices.com](mailto:PES.Service@packexposervices.com).

*\*Please note this does not include booth structure or machinery.*

## Exhibit Hall Carpet and Drapes

For planning purposes, **aisle carpet** will be Pepper and **booth drape** will be Gray.



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### Booth Setup

If you wish to upgrade your booth with a hard wall exhibit or furniture package, review the Booth Services section.

If you need assistance with a custom exhibit, please contact [PES.custombooths@packexposervices.com](mailto:PES.custombooths@packexposervices.com).

### Discount Deadline

To take advantage of discounted prices on all services, please place your order, submit complete and accurate floor plans, and make payment by February 3, 2025. Please note that all orders and required information, including floor plans and layouts for labor-related services, must be submitted on-line in order to qualify for the advance pricing.

### Show Schedule

Refer to the Target Floor Plans for the [inbound](#) and [outbound](#) arrival dates and times for your truck at the Georgia World Congress Center. If your company is unable to adhere to the scheduled inbound or outbound dates and check-in times assigned, you may [request a Target Change](#) from PACK EXPO Services (PES). All requests for changes must be received by Monday, February 3, 2025. PES will notify the exhibitor by email if their target date change has been approved or denied. Please contact [expo@pmmi.org](mailto:expo@pmmi.org) with any questions.

**All exhibits must be fully installed by Sunday, March 9, 2025, at 1:00 pm.** If the installation of an exhibit has not started by **12:00 pm** on Sunday, March 9, 2025, Show Management reserves the right to authorize PACK EXPO Services to begin the installation process at the exhibitor's expense.

All visqueen must be removed by **1:00 pm, Sunday, March 9, 2025**. If not removed, Show Management reserves the right to authorize PACK EXPO Services to remove visqueen at the exhibitor's expense. To order visqueen removal, please navigate to the Cleaning section in the Exhibitor Resource Center to place your order.

### EXHIBITOR MOVE-IN

During move-in exhibitors are allowed entry to the hall at 7:00am and may work in booth until 7:00pm.

Thursday	March 6, 2025	8:00 am - 5:00 pm
Friday	March 7, 2025	8:00 am - 5:00 pm
Saturday	March 8, 2025	8:00 am - 5:00 pm
Sunday	March 9, 2025	8:00 am - 5:00 pm

### EXHIBIT HOURS - ALL HALLS

Monday	March 10, 2025	9:00 am - 4:00 pm
Tuesday	March 11, 2025	9:00 am - 4:00 pm
Wednesday	March 12, 2025	9:00 am - 3:00 pm

### EXHIBITOR MOVE-OUT

Wednesday	March 12, 2025	3:00 pm - 10:00 pm
Thursday	March 13, 2025	8:00 am - 5:00 pm
Friday	March 14, 2025	8:00 am - 5:00 pm
Saturday	March 15, 2025	8:00 am - 2:00 pm



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### Show Schedule

The return of empty crates will take approximately five (5) to seven (7) hours once the aisle carpet has been removed (1-2 hours). If riggers were used to remove machinery from crates or skids, these items will not be returned automatically. Your dismantle rigging crew will return empty skids and machinery crates.

All outbound carriers for targets on or before Friday, March 14, 2025 must check-in to the marshaling yard no later than 2:00pm on Friday, March 14, 2025. If carrier is not checked in prior to 2:00pm on Friday, March 14, 2025, PACK EXPO Services will reroute shipment with a carrier of PACK EXPO Services choice at the exhibitor's expense. Exhibitors with target of Saturday, March 15, 2025 must be checked in by 9:00am on that day or PACK EXPO Services will reroute the shipment with a carrier of PACK EXPO Services' choice at the exhibitor's expense.

ALL HALLS must be cleared by 2:00 pm on Saturday, March 15, 2025.

### PACK EXPO Service Hours

The PACK EXPO Services team will be available from 8am - 5pm, from the first day of Exhibitor Move-In to the last day of Exhibitor Move-Out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

All accounts should be reviewed prior to show close to ensure accuracy of all charges. No credits will be issued after the show closes. Account summaries will be sent electronically from show-site for your review. Please send contact information including name and email for the person responsible to review all charges.

### Service Contacts

If you have any questions regarding your booth at PACK EXPO Southeast 2025, please contact us at [PES.Service@packexposervices.com](mailto:PES.Service@packexposervices.com) or 972.751.9400.

**Service Contact Overall Lead :** David Weaver

**Service Contact Backup Lead :** Joseph Nasti

**Customer Service Manager :** Paris Ayala

**Customer Service Manager :** Farah Matias

**Customer Service Manager :** Morgan Payne



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### Warehouse Shipments

#### ADVANCE RECEIVING AT THE WAREHOUSE

Warehouse Shipping Address:

PACK EXPO Southeast 2025  
Exhibiting Company Name  
Booth # \_\_\_\_\_  
c/o GES and PACK EXPO Services  
885 Douglas Hill Road, Suite 200  
Lithia Springs, GA 30122

PACK EXPO Services will begin accepting crated, boxed or skidded materials on **Monday, February 3, 2025**, at the above address. To avoid additional charges, materials must arrive to the warehouse by **Wednesday, February 26, 2025**. The warehouse will receive shipments Monday through Friday during the hours of 8:00 am to 2:00 pm. Please note the warehouse will be closed on President's Day, February 17, 2025. [See Material handling rates here.](#)

Please note that PACK EXPO Services Advance Warehouse does not accept the following types of freight:

- \* COD or Collect shipments
- \* A single piece of freight weighing more than 5000 pounds
- \* A single piece of freight larger than 108"H x 93" W in dimension
- \* Entire shipping containers
- \* Hazardous materials
- \* Freight requiring refrigeration or frozen storage
- \* Uncrated freight such as:
  - ◇ Loose materials
  - ◇ Pad-wrapped materials
  - ◇ Un-skidded machinery equipment

Any shipments that are unable to meet these guidelines will need to ship direct to show site.

**NOTE: Cranes cannot be used at the warehouse. If you need special equipment to unload your materials at the warehouse, please contact PACK EXPO Services at 972-751-9400.**

**IMPORTANT: All Advance Warehouse shipments will be charged to exhibitor account. Please see Advance Warehouse form for rates.**

### Direct to Show Site Shipments

#### DIRECT TO SHOW SITE SHIPMENTS

Show Site Shipping Address:

PACK EXPO Southeast 2025  
Exhibiting Company Name  
Booth # \_\_\_\_\_  
Georgia World Congress Center - Halls C1-C2  
c/o PACK EXPO Services  
285 Andrew Young International Blvd NW  
Atlanta, GA 30313

- Show site freight must be delivered on the assigned target date. Reference the [target move-in floor plan](#). If you cannot adhere to your scheduled target move-in date and time, please complete the [Target Change Request Form](#). For additional information on target move-in/out, please see [here](#).
- Drayage/material handling is included in your space rate, provided your shipment/truck checks-in at the PES Marshalling Yard by 2:00 pm on your assigned-targeted move-in date and time. Additional labor must be ordered for any uncrating, un-skidding, re-skidding, etc. Please log in to the [Exhibitor Resource Center](#) to order additional Forklift service. **\*Do not order forklift labor to load and unload your trucks.**
- All vehicles with materials for delivery must check-in at the Marshalling Yard. (This includes privately owned vehicles ,POV's) Please see [Marshalling Yard Information](#) for directions and additional information.
- **Any special equipment needed for unloading will be charged separately** including cranes and oversized equipment. If you have any questions, please contact [rigging@packexposervices.com](mailto:rigging@packexposervices.com).
- Any refrigerated storage required must be ordered prior to February 3, 2025. Requests received after February 3, 2025, cannot be accommodated. Please contact PES at [PES.Service@packexposervices.com](mailto:PES.Service@packexposervices.com) for refrigerated/frozen storage pricing.



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## International Shipments

Neither PMMI nor the Georgia World Congress Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and ensure materials can be shipped into the United States. All freight should be consigned to a certified broker for customs clearance.

## Machine Spotting

On the assigned target date for the arrival of your equipment, the exhibitor must have a representative at show-site who will ensure electrical/plumbing and carpet is down. Representative is also responsible to mark floor with location of machines and be present when spotting machines to take advantage of one-time spotting included in space rate.

## Empties and Stickers

Please ensure all crates, boxes and skids are empty prior to adhering empty stickers and they are clearly marked. Stack your skids and mark them for easy identification by color coding or stenciling. PES empty label stickers can be obtained at the Exhibitor Service Center. Please ensure all old stickers are removed to avoid confusion on empty return.

Your installation and dismantle rigging crew removes and returns empty machinery skids and machinery crates from the booth and places them in storage as part of a rigging labor order. Please do not sign out your forklift crew until machinery skids are placed in storage.

## Hanging Signs

If you require hanging sign or booth labor on the 1st day of move-out, you must confirm your labor one day prior by 2pm at the Exhibitor Service Center. Due to the high demand for Rigging crews and Booth Labor on the 1st day of show close, wait times will be longer than usual. PES will attempt to take down hanging signs as quickly as possible. If crates are required to dismantle, please refrain from ordering labor until after empty crates are returned.

## Outbound Shipping

The carrier's name listed on the outbound Material Handling Agreement **MUST MATCH** the name of the carrier checking-in to the Marshalling Yard to pick up your company's freight. If the carriers do not match, **THE FREIGHT WILL NOT BE RELEASED**. Please log in to the Exhibitor Resource Center to fill out your pre-printed Material Handling Agreement (MHA) information.

Please make sure there is a contact and phone number on your MHA to answer any questions regarding your carrier pick-up in the event there are any questions. A company representative must remain onsite during the move-out to ensure freight is successfully picked up and loaded on your selected carrier. Freight is under the responsibility of the exhibitor until it is picked up.

For your convenience, PACK EXPO Services arranges for Official Carriers for the show, to be present the day the show closes/throughout move-out to provide quotes and handle all of your shipping needs. They will be located by the Exhibitor Service Center. Official Carriers are: Airways Freight, DSV and Expogistics.

## Excessive Trash and Booth Abandonment

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-out.

Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment or has "Hold for Collection" stickers on it will be considered abandoned and deemed as trash.

The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. [See Dumpster and Disposal rates here.](#)

## Safety Disclaimer

Be aware of your surroundings. You are in an active work zone. Look for trip hazards such as display material, utility cords, machinery and equipment that are in use, as well as scooters and forklifts. The drivers may not be able to see you. Stay clear of dock areas, trucks and trailers. No one under the age of 14 is permitted on the show floor at any time, no exceptions.



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## PES REQUIRED FORMS

This section includes:

- Payment Options & Policy
- Terms and Conditions
- EAC
- Third Party



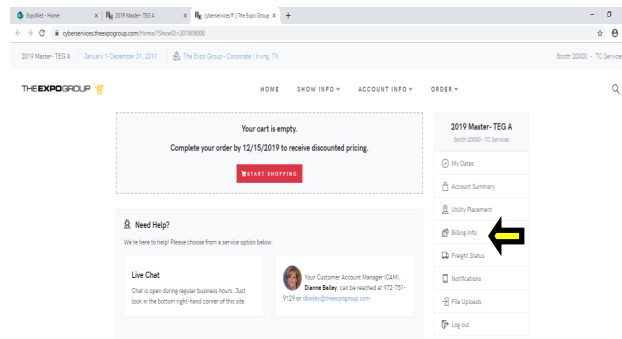
## Payment Options

An authorized Credit Card MUST be on file with PACK EXPO Services before any goods or services will be rendered regardless of your method of payment.

### Credit Card

PACK EXPO Services only accepts credit card information electronically. For your convenience we accept MasterCard, Visa, Discover and American Express.

Securely provide your credit card online.



### Company Check

Please mail your check to 5931 Campus Circle Drive West, Irving, TX 75063 along with your company name and booth number information to PACK EXPO Services. To ensure payment is accurately reflected on your account, orders will be processed upon receipt of the original check.

**Checks must include Exhibiting Company Name, Booth Number, and Name of Show.**

- Wire Transfer:**  
 FED Wire directly to:                      Truist Bank  
 ABA / Routing Number: 053101121  
 SWIFT BIC:                                      BRBTUS33 (for International transfers)  
 Account Number:                              1000016233081  
 Credit:    PACK EXPO SERVICES LLC
- Domestic ACH Transfer:**  
 Routing Number                                055002707  
 Account Number                                1000016233081  
 Credit:    PACK EXPO SERVICES LLC

### Third Party Agents

If PACK EXPO Services is invoicing a third party on behalf of the exhibiting company, please log in to the Exhibitor Resource Center to complete the Third Party Authorization Information so that the account can be established. Once established, credentials will be assigned for ordering and submitting payment online.

**NOTE: The exhibiting company is ultimately responsible for the payment of all services rendered and payment is due prior to the last day of the event.**



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## PES Terms and Conditions

### PLEASE READ CAREFULLY

#### YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between PACK EXPO SERVICES, INC. and you, the EXHIBITOR. EXHIBITOR is deemed to have accepted these terms and conditions when any of the following conditions are met:

- THE MATERIAL HANDLING SERVICE AGREEMENT IS SIGNED;
- EXHIBITOR'S MATERIALS ARE DELIVERED TO PES'S WAREHOUSE OR TO A SHOW OR EXPOSITION SITE FOR WHICH PES IS THE OFFICIAL SHOW CONTRACTOR, OR
- AN ORDER FOR LABOR AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH PES, OR THE ON-SITE EXHIBITOR DATA AGREEMENT IS SIGNED.

1. Customer and Exhibitor are used interchangeably and shall refer one to the other. PACK EXPO Services and PES are also used interchangeably and shall be deemed to refer one to the other. Show refers to the event referenced above, with location, facility and date.

2. Payments are due prior to delivery of services or equipment to Customer unless other credit arrangements have been made. All payments shall be in U.S. currency, MasterCard, VISA, American Express, and Discover credit cards, or check, provided there is sufficient customer credit in the Customer's form of payment to completely satisfy the amount owed by Customer to PES. Undersigned authorizer acknowledges that all applicable charges for services rendered to the Exhibitor will be applied to the credit card on file in the event another form of payment is not tendered prior to the close of the trade show. In no instance shall any Customer be extended credit beyond 30 days after the close of the Show. If there are any outstanding balances owed by the Customer to PES which have not been paid 30 days after the close of the Show, then these shall bear an interest rate of 1-1/2% per month (18% per annum).

3. **Any discrepancy in items ordered and items received or any complaint or question concerning services, etc., must be reported to the PES Service Center at the Show, in writing, immediately upon noting same. Problems will be resolved and/or any valid adjustments in Customer's account will be made at that time, and approved by the PES Project Manager in charge. No credits shall be extended for any individual service (including material handling and labor services) in excess of 15% of the billings for that service. Credits and adjustments will not be made based on information received after the Show. Exhibitors who cancel up to fourteen (14) days prior to Exhibitor Move-In will be refunded 50% of their advance payment. No refunds will be made for cancellations received less than 14 days prior to Exhibitor move-in or at show site, unless otherwise noted on specific service form.**

EXHIBITOR should be advised that routine audits of Exhibitor booths for service usage are conducted during the Show. Should the result of such an audit indicate that equipment or services is in fact being used that has not been paid for, the Exhibitor will be charged for the equipment or service at the applicable rate.

4. PES reserves the right to discontinue one or all services or equipment delivery to Customer for non-payment of one or more outstanding bills should such bill not be paid before the close of the first day of the Show. Payment for any one or more of the services rendered does not in anyway release Customer from payment on the other remaining services upon presentation of invoice.

Should it become necessary after all discrepancies are resolved to employ a collection agency, then Customer agrees that all reasonable and customary collection fees shall be borne by Customer. Furthermore, should litigation ensue, the Customer and PES agree that all reasonable attorney's fees shall be borne by the non-prevailing party.

5. **PES shall not be liable to Exhibitor in any respect for any claims, losses, expenses, injuries, or damages arising out of or related to the Show or Exhibitor's participation in the Show, due to any act or omission of PES, its employees or agents, or any third person, whether based on breach of contract or warranty, negligence or other tort, or strict liability.** PES disclaims all warranties, express or implied, including, without limitation, warranties of merchantability and fitness for a particular purpose. PES shall not be liable to Exhibitor for any indirect, special or consequential damages, including lost profits, whether based upon a claim or action of contract, warranty, negligence, strict liability or other tort, even if PES is aware of the possibility thereof. Notwithstanding any other provision of this Agreement, the maximum liability of PES to Exhibitor will in no event exceed the lesser of (i) the amount of exhibit fees paid by Exhibitor to PES for the Show or (ii) \$5,000; recovery of such amount shall be Exhibitor's sole and exclusive legal remedy. Any claim against PES not submitted to PES within thirty (30) days of the close of the Show shall be forever waived, and no suit or action shall be brought against PES more than one (1) year after the Show.

6. **Insurance and liability against theft and property damage or any costs for repair or neglect for the full replacement cost of equipment or exhibit material owned or rented by the Customer remain the complete and sole responsibility of the Customer.** Insurance and liability against theft, property damage, or bodily injury occurring within the confines of the Exhibitor's booth remain the sole and complete responsibility of the Exhibitor.

7. **Without limiting the provisions contained in Section 5, PES shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage, nor shall PES be responsible in any manner for loss, theft or disappearance of Exhibitor's materials while Exhibitor's materials are in Exhibitor's possession or are located within or near the confines of the Exhibitor's booth.** PES's liability shall be limited to any loss or damage which results solely from PES's negligence in the actual physical handling of the Exhibitor's materials and not for any other type of loss or

damage. PES's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged while in the possession of PES, and, in any event, PES's maximum liability for any cause shall be limited to \$0.30 per pound per article with a maximum liability, of \$50.00 per item or \$1,000.00 per shipment.

Exhibitor recognizes that PES provides services as Exhibitor's agent and not as bailee or shipper unless Exhibitor contracts with PES Transportation. If any employee or subcontractor of PES shall sign a delivery receipt bill-of-lading, or other document, Exhibitor agrees that these signatories will do so as Exhibitor's agent, and Exhibitor accepts the responsibility thereof. PES or its subcontractors are authorized to note the quantities or condition of items on the Exhibitor's bill-of-lading when the actual count or condition of such items do not conform to the amount or amounts recorded by exhibitor. Correct weights with Weight Certificate must be provided, otherwise PES's or its subcontractor's estimate shall prevail in the event of any weight discrepancy.

PES shall not be responsible for loss, theft, or disappearance of materials before they are picked up from Exhibitor's booth for reloading after the Show. Bills-of-lading covering outgoing shipments, which are furnished to PES by Exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies occur.

8. Exhibitor shall indemnify and hold harmless, PES and its employees and affiliated companies and organizations from and against all claims, demands, liabilities, suits, judgments and decrees, losses and costs and/or expenses of any kind or nature whatsoever (including costs of defense, settlement, and reasonable attorneys' fees) on account of injuries to or death of any person or damage to any property occurring directly or indirectly from the acts or omissions of Exhibitor or its employees, agents, or contractors, however such injuries or death or damage to property may be caused. Upon the request of PES, Exhibitor shall promptly defend any such demand, claim, cause of action, or suit.

9. In the case of bills submitted to parties other than the Customer, Exhibitor, or Exhibiting Company (Third Parties); such arrangements in no way release Customer, Exhibitor, or Exhibiting Company from any and all of the terms and conditions outlined herein.

10. To the extent that the performance of PES is impeded by Acts of God, fire, flood, weather, strikes or labor disruptions, civil unrest, public health risks, governmental law or action, third party conduct, or other circumstances beyond PES's reasonable control, PES shall be excused from such performance. In the event that the Show is not held for any reason, Customer shall receive a refund of the exhibitor services payment, less Customer's pro-rata share of all costs and expenses incurred and committed by PES in connection with the Show. Customer shall receive full and complete refund of overpayments following final audit after the close of the Show. PES will remit refunds to Customer at the name and address indicated on the Exhibitor Data Sheet. Customer will receive a refund for any extra overpayment above and beyond the amount which Customer owes to PES. Also provided for the Customer with the final refund shall be a final accounting showing the services or equipment ordered.

11. **CREDIT CARD:** We are pleased to accept orders for services, with payment being made by a credit card. By paying for these services in advance, and adhering to the deadline date, you have taken advantage of the 30% discount offered.

12. **Insurance: It is understood that PACK EXPO Services is not an insurer. Insurance should be obtained by the exhibitor. It is highly recommended that exhibitors arrange All Risk coverage. This can be done by endorsements to existing policies. Exhibitor's materials should be insured from the time they leave their firm until they are returned after the close of the show.**

13. **PES does not involve itself in patent infringement or trademark disputes before, during, or after the Show. Exhibitors should seek their own legal counsel to resolve such issues. Nevertheless, PES reserves the right to remove any equipment that is the subject of a patent or trademark challenge.**

14. **These terms and conditions shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to conflicts principles. Any litigation between the parties shall, at the option of PES, be filed and prosecuted exclusively in a State or federal court in or for Fairfax County, Virginia.**

15. If any provision in these Terms and Conditions is held to be invalid or unenforceable, that provision shall be construed, limited, modified or, if necessary, severed, to the extent necessary to eliminate its invalidity or unenforceability, and the other provisions shall remain unaffected.



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**EAC  
Requirements**

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## [Exhibitor Appointed Contractor \(EAC\) Requirements and Forms](#)

Click link to provide information online.



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## Third Party Authorization

Please fill out if you have a  
Third Party organizing your  
booth on your behalf

## [Third Party Authorization](#)

Click link to provide information online.



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## LABOR

This section includes:

- Accessible Storage
- Booth Labor
- Forklift Equipment & Labor Planning
- Forklift Labor Rates
- Hanging Sign Information
- Hanging Sign Labor & Equipment
- Union Jurisdictions/Exhibitor & Official Service Contractor Information
- Exhibitor Rights & Safety Guidelines



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**Accessible  
Storage**

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# Accessible Storage

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**Booth Labor**

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- Whenever possible, all work will be performed on Straight Time hours.
- Price is per person per hour.
  - One (1) hour per person minimum and thereafter charged in half (1/2) hour increments.
    - Includes time necessary for workers to assemble their tools, report to the booth, customer confirmation of completed work and return with Exhibitor to the designated labor check-in area.
  - Labor must be cancelled in writing at least 24 hours prior to the date for which labor was ordered to avoid a one (1) hour per man cancellation charge.
  - Exhibitor must check-in with PACK EXPO Services to confirm they are ready for labor and return to sign out labor upon completion of the work. Failure to pick up labor at the requested time will result in an assessment of a one (1) hour per person cancellation charge.
  - Dismantle labor is not available until at least one (1) hour after the show closes. This is to allow for removal of aisle carpet and sufficient time for empty containers to be returned to the booth.
  - All labor ordered at showsite will be at the standard rates.
- **Labor Hours:**
  - Straight Time: Monday-Friday, 8:00am-4:30pm
  - Overtime: Monday-Friday, 4:30pm-12:00am; All day Saturday and Sunday
  - Double Time: Monday-Friday, 12:00am-8:00am; All day Holidays

## BOOTH LABOR

- **What is Booth Labor?** Booth labor is available to assist with unpacking, installation and dismantle of your booth and packing of your exhibit properties and materials after the show.
- You may choose to supervise the labor on your own or, your exhibit can be set up prior to your arrival under PACK EXPO Services (PES) supervision. Both options are listed below.
- PACK EXPO Services (PES) Supervised Labor will be completed at our discretion prior to show opening and before the deadline for the floor to be cleared. To confirm PES Supervised labor, please complete the order form online by logging into the Exhibitor Resource Center. All detailed or special instructions, set up plans, photographs and inbound and outbound shipping information must be uploaded online when ordering. You must also submit an Outbound Material Handling Agreement request for any outbound shipments online.

Item	Advance Price	On-Site Price
Exhibitor Supervised Labor - ST	\$ 138.75	\$ 194.25
Exhibitor Supervised Labor - OT	\$ 208.25	\$ 291.50
Exhibitor Supervised Labor - DT	\$ 277.50	\$ 388.50
*PES Supervised Labor - ST	\$ 180.50	\$ 252.75
*PES Supervised Labor - OT	\$ 270.75	\$ 379.00
*PES Supervised Labor - DT	\$ 361.00	\$ 505.50

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



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**PES Supervised  
Labor Information**

**Discount Deadline:  
February 3, 2025**

## [PACK EXPO Services Supervised Labor Information](#)

Click link to provide information online.



## Advance Planning

- Rigging crews with forklifts should be ordered in advance to uncrate, unskid, position and re-skid heavy machinery.
- Labor should be ordered in advance to assemble machinery, conveyors and machinery parts, as well as for the leveling of machinery and conveyors.
- **Do not order forklift labor to load and unload your trucks.**
- Crews should not be requested for installation until your heavy equipment has been unloaded and exhibit material is in your booth. **Please note:** Please allow 4-6 hours from the start of your target move-in for your heavy equipment to be unloaded.
- You must provide any special rigging equipment that may be needed to pick, uncrate or assemble your machinery, i.e. special picking bars, rolled steel shafts, special length slings, tested chains, etc. Make sure this equipment is on the back-end of the first truck to be unloaded.
- Plan the layout of your machinery before you come to the show. Submit your layout by logging into the Exhibitor Resource Center.

## Machinery Skids Removal

- Rigging crews will remove and return machinery crates and skids as part of fulfilling rigging labor orders placed by exhibitors.
- IF MACHINERY SKIDS ARE NOT READY TO BE REMOVED AT THE TIME ASSEMBLY IS FINISHED, YOU MUST RETURN TO THE EXHIBITOR SERVICE CENTER AND PLACE AN ORDER FOR MACHINERY SKIDS TO BE REMOVED AT THE EXHIBITOR'S EXPENSE.

## On-Site Execution

- Rigging crews ordered in advance for installation and dismantling of heavy machinery MUST be reconfirmed upon arrival to the exhibit hall at the Exhibitor Service Center.
- Laborers are ordered by PACK EXPO Services prior to 2:30 pm daily for the next day. Therefore, you must place your order, or reconfirm your existing order at the Exhibitor Service Center prior to 2:00 pm for the following day.
- You must provide any special tools, i.e. socket and Allyn wrenches, metric tools, etc. Riggers only carry a twelve-inch crescent wrench, knife and ruler.
- During move-in, please **DO NOT** sign out your crews until your machinery skids are removed. If machinery skids are not ready to be removed at the time assembly is finished, you must return to the Exhibitor Service Center and place an order for machinery skids **to be removed at exhibitor's expense.**
- Laborers work according to the following schedule:
  - If you order crews for 8:00 am, every effort will be made to have them there in your booth by 8:10 am. This includes any work that will be carried over from the day prior.
  - **There is no guarantee for an automatic 8:00 am start time for the 1st day of move-out the day after show close for all crews due to volume of requests and will be dispatched prioritizing exhibitors with the earliest target move-out dates.**
  - Take advantage of Straight Time rates at the break of the show.
  - Fifteen minute breaks at 9:30 am and 2:30 pm.
  - Thirty minute lunch break from 12:00 noon to 12:30 pm.
  - Return labor by 4:15 pm daily to avoid overtime charges, and allow time for Wash up.
- Machinery skids **will not be returned automatically to your booth.** You must use your forklift crew to retrieve your machinery skids from storage. Please take note of where your machinery skids were located when putting into storage.



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**Lift Equipment  
and Labor**

**Discount Deadline:  
February 3, 2025**

## Forklift Equipment and Labor

**\*COMING SOON\***



March 10-12, 2025  
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## Hanging Sign Information

Order Online BY Feb. 3, 2025  
Advance Warehouse Freight  
Deadline: February 26 2025

**All Exhibitors MUST HAVE PRIOR APPROVAL from PACK EXPO Services to install a hanging sign.**

### Hanging Sign Labor and Equipment Rules & Regulations

- All overhead hanging elements must be assembled, installed, and disassembled by PACK EXPO Services.
- Overhead hanging signs are to be sent in separate containers directly to the advance warehouse using the Hanging Sign Labels. This container must arrive by the warehouse shipping deadline. If these procedures are not followed, PACK EXPO Services cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations, and facility limitations.
- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined. **For signs other than banners or stretched Pole-pocketed pillow-cased fabric signs an engineer stamped drawing is required which depicts all anchor points and bridling if allowed.**
- Regarding sign placement, note that the ceiling structure and relation to the support beams may require your sign to be moved from your specified location.
- Set up instructions must be provided for signs needing assembly.
- All hardware (nuts and bolts) must be shouldered, forged, stamped, and rated for overhead lifting. PACK EXPO Services will inspect and replace all non-compliant hardware. All additional hardware will be charged accordingly.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance from the electrical service provider.
- It is at PACK EXPO Services discretion to determine the proper lifting device to use within a facility.
- **Hanging signs and/or overhead hanging components weighing 250 lbs. or less are hung by PES. Any rigged object including signage over 250 lbs may require the use of an additional lifting device. Some venues may have a lower threshold. Please contact us for additional rules or restrictions that may apply.**

### Benefits to Advance Warehouse Shipping

- By shipping your hanging sign to the advance warehouse, you will save money by guaranteeing advance rates.
- To receive advance rates:
  - Hanging Sign must be received at the advance warehouse by **February 26, 2025.**
  - Hanging signs should be shipped in separate containers directly to the advance warehouse using the provided Hanging Sign Labels.

### Hanging Sign Instructions:

1. Submit Hanging Sign order online by **February 3, 2025.**
  2. Structural Integrity and Hanging Sign information to be submitted when ordering online.
  3. Your hanging sign diagram must include the following:
    - Hang point locations - *\*Hang point: Any point on sign that cable is connected to hang/support sign*
    - Height above the floor of each hang point
    - Weight for each hang point that will be suspended
    - Plan showing the location of the hang points and the structure as it pertains to the overall exhibit
  4. Submit any orders for Truss/Lighting and Motor Equipment as required online (if applicable).
  5. Hanging signs must be shipped to the advance warehouse to receive the advance rates.
- **If any hang points supports are over 250 lbs., notify PES immediately for special authorization.**
  - **PLEASE NOTE:** If your sign requires electrical for lights, AV, motors or truss, additional electrical labor will be required and lift charges will be billed using the electrical condor rates.

If ALL of the above steps are met, your sign will be hung by PES at the most convenient time based on schedule and freight congestion. You will be charged Standard Rates if any of the steps listed above are NOT met, OR if you specifically request to be present to supervise your sign installation.



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## Hanging Sign Information

Order Online BY Feb. 3, 2025  
Advance Warehouse Freight  
Deadline: February 26, 2025

**All Exhibitors MUST HAVE PRIOR APPROVAL from PACK EXPO Services to install a hanging sign.**

### **Booth Height Restrictions for in-line, aisle-to-aisle, peninsula and island booths:**

The TOP of the hanging material must NOT exceed the height restriction for your booth type and size.

- **Booths under 599 sq. ft.** Hanging signs are NOT permitted.
- **Booths 600 - 1,499 sq. ft.** are allowed a maximum height of 14' for all display materials including logos, graphics and hanging signs.
- **Booths 1,500 sq. ft. and over** are allowed a maximum height of 18' for all display material including logos, graphics and hanging signs.

### **Rigged structures**

- PACK EXPO Services requires a stamped certification from a design professional (Civil or Structural Engineer) registered in the United States affirming structural integrity, calculations, and specifications for any custom-built suspended elements such as but not limited to signs, lightboxes, headers, video wall surrounds, and entry portals. For additional assistance regarding these requirements, please contact PACK EXPO Services at [pes.service@packexposervices.com](mailto:pes.service@packexposervices.com).

### **Tie-Offs**

- PACK EXPO Services reserves the right to request a stamped certification from a design professional (Civil or Structural Engineer) registered in the United States affirming structural integrity, calculations and specifications and/or a peer review from such registered design professional for attachment of any structure to provide additional support terminating to the venue (Ex. Tie-off of header, seismic lines, tie-off of video walls). If you anticipate needing this service, please contact PACK EXPO Services for review and preauthorization.

### **Schedule and supervision**

- PACK EXPO Services will begin to assemble and hang the signs as soon as the hall is accessible as long as the order and the sign are received by the appropriate deadline dates.
- Scheduling is done on a first come, first serve basis. Requested dates and times cannot be guaranteed.
- Supervision for assembly and disassembly of overhead hanging signs can be provided by PACK EXPO Services, or by your company representative, display house, independent or lighting contractor.



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## Hanging Sign Labor & Equipment

Order Online BY Feb. 3, 2025  
Advance Warehouse Freight  
Deadline: February 26, 2025

**• The Structural Integrity Statement and the Hanging Sign Information forms must be completed online in order to have your hanging sign approved.**

- Standard labor rates will apply to all hanging sign orders placed at show site.
- Rates for service are per lift and crew, per hour with a half hour minimum and thereafter in half hour increments.
- Lift with crew consists of equipment, operator and rigger.
- Additional Crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.
- PACK EXPO materials, such as cable, clamps, etc. must be used to hang a sign.
- OSHA (Occupational Safety Health Administration) has clearly stated that head protection must be worn where hazards of objects falling from above exists. Where there is a risk of injury from overhead work, head protection must be worn. This is applicable to employees, contractors (including EAC's) exhibitors and visitors when working at or visiting locations while engaged in overhead operations where the hazard of falling objects exists. Appropriate signage will be displayed on the show floor indicating hard hat areas and if circumstances warrant, the area may be cordoned off with safety measures easily recognizable.

**Labor Hours:**

Straight Time: Monday-Friday, 8:00am-4:30pm  
Overtime: Monday-Friday, 4:30pm-12:00am; All day Saturday and Sunday  
Double Time: Monday-Friday, 12:00am-8:00am; All day Holidays

### HANGING SIGN LABOR

Item	Advance Price	Standard Price
Condor w/Crew - Blended Rate	\$750.00	\$1000.00
Assembly/Disassembly Labor -Blended	\$155.00	
Per Hang Point - each <b>*taxable</b>		
<i>*Hang point: Any point on sign that cable is connected to hang/ support sign</i>	\$125.00	

### TRUSS AND MOTOR EQUIPMENT **\*taxable**

Item	Advance Price	Standard Price
1-Ton Hoist <i>*Power not included</i>	\$500.00	\$714.30
1/2-Ton Hoist <i>*Power not included</i>	\$500.00	\$714.30
<i>*Temporary hoist power must be ordered separately and cannot be ordered in conjunction with any other outlet.</i>		
20.5" Silver Truss - (per foot) 5ft to 10ft section	\$26.00	\$37.15
20.5" Black Truss - (per foot) 5ft to 10ft section	\$30.00	\$42.90
20.5" Silver Truss - (Each) short section under 5ft	\$90.00	\$128.60
20.5" Black Truss - (Each) short section under 5ft	\$100.00	\$142.90
12" Silver Truss - (per foot) 5ft to 10ft section	\$26.00	\$37.15
12" Black Truss - (per foot) 5ft to 10ft section	\$30.00	\$42.90
12" Silver Truss - (Each) short section under 5ft	\$90.00	\$128.60
12" Black Truss - (Each) short section under 5ft	\$100.00	\$142.90
Corner Blocks	\$80.00	\$114.30
Small Rotator (under 100 lbs - Requires Electric)	\$290.00	\$414.30
Large Rotator (up to 500 lbs- Requires Electric)	\$550.00	\$785.75

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



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## Structural Integrity Statement

Order Online BY Feb. 3, 2025  
Advance Warehouse Freight  
Deadline: February 26, 2025

## [Structural Integrity Statement](#)

Click link to provide information online.



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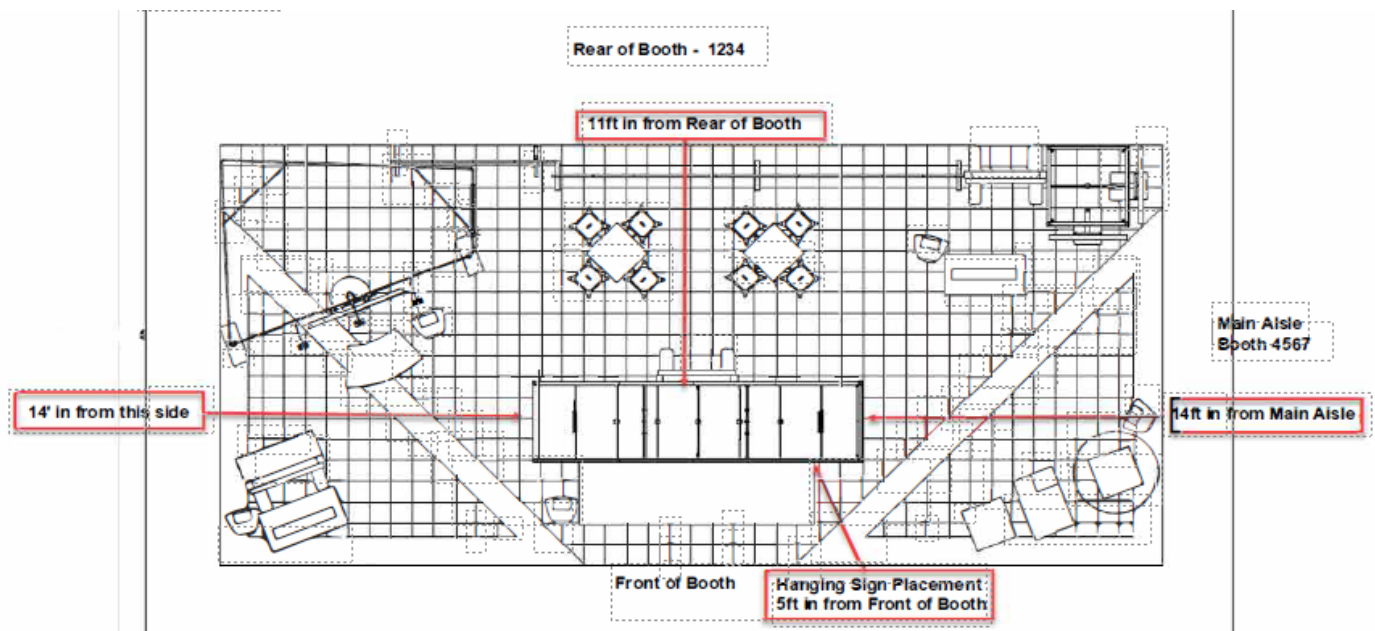
## Hanging Sign Information

Order Online BY Feb. 3, 2025  
Advance Warehouse Freight  
Deadline: February 26, 2025

## [Hanging Sign Information Form](#)

Click link to provide information online.

When submitting your layout, be sure to identify all neighboring booths. Placement of your hanging sign is subject to approval by Show Management. Review the show Rules and Regulations prior to submitting this form. Please see below for sample of floor plan that should be submitted with orders.



Exhibiting Company: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Authorizer's Signature: \_\_\_\_\_





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# ADVANCE WAREHOUSE HANGING OVERHEAD SIGN

To:

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(EXHIBITOR)

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(BOOTH #)

**PACK EXPO Services**

c/o GES and PACK EXPO Services (PES)

885 Douglas Hill Road, Suite 200

Lithia Springs, GA 30122

Name of Convention:

**PACK EXPO Southeast 2025**

**Do NOT deliver prior to February 3, 2025**

**Must arrive by February 26, 2025**

Union labor may be required for certain aspects of your exhibit handling. Please review the following jurisdictions the various unions have.

### Exhibit Installation & Dismantling

Currently, Show Management has an agreement with the local Union to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this Local. Any labor services that may be required beyond what your regular full time employees can provide must be rendered by the Union. Labor can be ordered in advance by ordering Labor online with PACK EXPO Services, or at show site at the Exhibitor Service Center. Proof of full time employment status may be requested by the Union Steward of any personnel working in your booth.

### Material Handling

Exhibitors may hand-carry their own materials or use two-wheeled and two-wheeled convertible to four-wheel dollies into the exhibit facility lobby entrance doors. The use or rental of flat trucks and other mechanical equipment, however, is not permitted. PACK EXPO Services will control access to the loading docks in order to provide for a safe and orderly move-in/move-out. Only full time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by PACK EXPO Services.

### Tipping

PACK EXPO Services requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional stature, and tipping is not an accepted company policy. This applies to all employees. Any request for such should be brought to the attention of a representative of PACK EXPO Services at the Exhibitor Service Center.

### Safety

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. PACK EXPO Services cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Labor Order Form and the necessary ladders and/or tools will be provided.

### Note

- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of PACK EXPO Services. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any charges on your account, please contact PACK EXPO Services.



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**Exhibitor and Official  
Services Contractor  
Information**

## EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

PACK EXPO Services (PES) is the Official Services Contractor for PACK EXPO Southeast. As the Official Services Contractor, PES has the responsibility for material handling, electrical, air and water, all suspended rigging, general decorating and booth cleaning services.

To help you understand the Official Services Contractor responsibilities, we ask that you read and observe the following to aid in a smooth and efficient move-in and move-out of the trade show.

PES craftsmen at all levels are instructed to refrain from expressing any disputes or directly challenging the practices of any exhibitor. All questions arising with regard to the jurisdiction or practices must be directed to a PES management representative.

Please see here for additional details: [Georgia World Congress Center Exhibitor Resource Guide](#)

PER SHOW MANAGEMENT		
TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Material Handling	<ul style="list-style-type: none"> <li>As an exhibitor you may "hand carry" material. Hand carry is defined as small items such as cartons and packages that an exhibitor is able to carry.</li> <li>Any mechanical assistance is limited to a small dolly.</li> <li>The assistance of any motorized device or pallet jack is not permitted.</li> <li>When exhibitors choose to "hand carry" they may not access designated material handling areas.</li> <li>Must use specified exhibitor hand carry areas or main entrance of the facility.</li> <li>In all other circumstances items should be considered material handling.</li> <li>Exhibitor must be in booth to take advantage of one time spot, which is included in your booth cost.</li> <li><b>Under no circumstances are exhibitors permitted to use PES material handling equipment for any purpose.</b></li> </ul>	<ul style="list-style-type: none"> <li>PES has been contracted to be the exclusive provider for material handling contract services as ordered by the exhibitor.</li> <li>PES has the responsibility to manage all freight docks and to schedule all vehicles into and out of all designated material handling areas for the show.</li> <li>PES has the sole responsibility for loading and unloading all trucks, trailers, common and contract carriers at designated material handling areas.</li> <li>Any freight which requires assembly, labor, cranes or special equipment is not eligible for the one time spot. See Rigging Equipment and Labor for more information.</li> <li>Drayage is included with your space rate. Do not order crews to load or unload inbound and out-bound carriers.</li> </ul>
Plumbing	<ul style="list-style-type: none"> <li>Exhibitors should supply their own filter or other equipment to handle moisture or water in compressed air lines.</li> <li><b>Exhibitors are not allowed to bring air compressors on the show floor.</b></li> </ul>	<ul style="list-style-type: none"> <li>All service connections must be made by "Qualified Plumbing Personnel".</li> <li>See <a href="#">Plumbing Terms &amp; Conditions</a> for more information.</li> </ul>
Telephone	<ul style="list-style-type: none"> <li>May plug and unplug their phones, modems, faxes or credit card readers.</li> </ul>	<ul style="list-style-type: none"> <li>CCLD Networks must distribute all concealed and under-carpet wiring.</li> </ul>



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**Exhibitor and Official  
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## EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

PER SHOW MANAGEMENT		
TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Electrical	<p>The following work may be performed by the exhibitor's full-time company employees with positive identification such as a medical card or payroll stub but may not be performed by your Exhibitor Appointed Contractor (EAC).</p> <ul style="list-style-type: none"> <li>• Plug in equipment into any receptacle up to 20A/120VAC.</li> <li>• May install their own lights attached to booth.</li> <li>• May connect modems, printers, computers and keyboards, test and tune their own equipment, and run their own communications cable between machines in the same booth above the booth carpet.</li> <li>• Mounting of monitors (to include plasma screens, LCD &amp; CRT) and the installation of hanging brackets.</li> <li>• Use of halogen lamps is restricted. Ask your Customer Service Manager (CSM) for details.</li> </ul>	<ul style="list-style-type: none"> <li>• All electrical distribution.</li> <li>• All under-carpet electrical distribution.</li> <li>• Distribution and connection of all power in excess of 20A/120V.</li> <li>• Distribution and connection of all 208V and 480V power.</li> <li>• Distribution of all electrical equipment necessary to provide electrical service.</li> </ul>
Non-Electric Hanging Signs	<ul style="list-style-type: none"> <li>• Install and dismantle a non-electric sign attached to a booth by the exhibitor's full-time employee or approved EAC.</li> </ul>	<ul style="list-style-type: none"> <li>• Assembly and disassembly of hanging signs.</li> <li>• Hanging of non-electrical signs and decorative materials from the ceiling.</li> </ul>
Rigging/ Electrical Hanging Signs and Truss	<ul style="list-style-type: none"> <li>• Exhibitors <u>MAY NOT</u> install or assemble electrical hanging signs and truss.</li> </ul>	<ul style="list-style-type: none"> <li>• Assembly and disassembly of electrical hanging signs, including rotating and header signs.</li> <li>• Lighting without dimmers.</li> <li>• Programmable theatrical lighting, production, related rigging and audio-visual.</li> <li>• Suspended trusses with or without legs that contain dimmable or programmable lighting, studio or motion picture lighting, sound system projectors and/or video wall.</li> <li>• Hoist ground-supported stand-alone truss whose sole purpose is overhead distribution of electrical.</li> <li>• Suspended truss with motorized hoist and non-dimmable and non-programmable lights.</li> <li>• Installing chain hoist.</li> <li>• Special effects equipment.</li> <li>• Laser lighting.</li> <li>• Video monitors and plasma screens including units fed by a live camera or are part of a multi-screen coordinated image.</li> </ul>
Ground Supported Truss and Lighting	<ul style="list-style-type: none"> <li>• Ground-supported truss that is considered to be "booth structure" or mixed-use truss may be assembled by your full-time employee or by an approved EAC.</li> <li>• Truss which is not assembled by PES is subject to all electrical rules and jurisdictions in regard to any electrical work in the truss.</li> </ul>	<ul style="list-style-type: none"> <li>• Installation and dismantle of self-climbing and/or mechanized truss systems.</li> <li>• Installation and dismantle of any programmable dimmable lighting fixtures that are attached to any ground-supported truss.</li> <li>• Meeting room ground supported truss for the purpose of audio, visual, theatrical lighting.</li> </ul>



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**Exhibitor and Official  
Services Contractor  
Information**

## EXHIBITOR AND OFFICIAL SERVICES CONTRACTOR INFORMATION

PER SHOW MANAGEMENT		
TASK	EXHIBITORS MAY	PES RESPONSIBILITIES
Booth Cleaning and Porter Service	<ul style="list-style-type: none"> <li>Full time employees of the exhibiting company are allowed to clean/vacuum their own booth.</li> <li>Exhibitor Appointed Contractors (EAC's) are <u>not</u> permitted to vacuum or utilize floor cleaning equipment on the show floor.</li> </ul>	<ul style="list-style-type: none"> <li>If exhibitor chooses not to clean their own booth, PES is the exclusive cleaning provider. All cleaning services must be ordered through PES.</li> <li>Maintenance of aisle carpet and common areas.</li> </ul>
Booth Installation and Dismantle	<ul style="list-style-type: none"> <li>As an Exhibitor you may choose to utilize your own personnel to set up and dismantle your exhibit.</li> <li>If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub.</li> <li>You may hire PES to act as your Exhibitor Appointed Contractor (EAC) to perform this work.</li> <li>You may hire an Exhibitor Appointed Contractor (EAC) to perform this work.</li> <li>All EAC's must have the appropriate credentials submitted to Show Management and the facility.</li> <li>Use of Halogen Lamps is restricted. Ask your Customer Service Manager (CSM) for details.</li> </ul>	<ul style="list-style-type: none"> <li>To secure PES labor, please order all labor online as required. Skilled PES Labor is available to act as your EAC.</li> </ul>
Forklift Labor	<ul style="list-style-type: none"> <li>Plan the layout of your machinery before you come to the show.</li> <li>Booth labor should be ordered in advance for machine assembly and confirmed upon arrival.</li> <li>Exhibitor should provide any special tools needed to pick up, uncrate or assemble your machinery.</li> </ul>	<ul style="list-style-type: none"> <li>Uncrate, un-skid, position and re-skid heavy machinery.</li> <li>Drayage is included with your space rate. Do not order crews to load or unload inbound and outbound carriers.</li> <li>Rigging crews will remove and return machinery crates and skids as part of fulfilling rigging labor orders placed by exhibitors.</li> </ul>
Cameras, Audio and Video Systems	<ul style="list-style-type: none"> <li>Install and operate their own manufactured or product systems when less than 20 amps or not suspended from the ceiling.</li> <li>Plug in small sound devices.</li> <li>Install exhibitor's own manufactured cameras by exhibitor's full time employees.</li> <li>Exhibitors may elect to staff certain positions:               <ul style="list-style-type: none"> <li>Technical Director</li> <li>Lighting Designer</li> <li>Video Engineer or Audio Engineer</li> <li>Slow Motion Machine Operator</li> <li>Advance Projectionist</li> <li>Audio Board Operator</li> <li>Video Board Operator</li> <li>Live Camera Operator</li> <li>Lighting Board Operator</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>PES will be responsible for the following staffing when an integrated system draws more than 20 amps or is suspended from the ceiling:               <ul style="list-style-type: none"> <li>Crane Operator</li> <li>Audio Technician</li> <li>TV Sound Boom Operator</li> <li>Character Generator</li> <li>Advanced Audio Visual Technician</li> <li>Tape Operator</li> <li>Audio Visual Technician</li> <li>Video Wall Technician</li> <li>Video Utility Person</li> <li>Assistant TV Audio Tech</li> <li>Projectionist</li> <li>High Rigger</li> <li>Ground Rigger</li> <li>Lighting Tech</li> </ul> </li> </ul>



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**Discount Deadline:**  
**February 3, 2025**

## BOOTH SERVICES

This section includes:

- Exhibitor Shipping Checklist
- Basic Furniture Packages
- Custom Booth Options
- Flooring and Carpet
- Cleaning
- Dumpster
- Exhibit Solutions (includes glass showcases)
- Perspective Series Exhibits
- Portable Exhibit Solutions
- Furniture and Accessories
- Custom Furniture
- Signs and Graphics
- Graphic Submission Deadlines



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## Exhibitor Shipping Checklist—NEW

**\*COMING SOON\***



- Basic Furniture Package is available for all booths 225 sq. ft and below. Please login to the Exhibitor Resource Center to order.
- There are no substitutions, or credit given for unused package items. Please login to the Exhibitor Resource Center to place order for additional services and furnishings.
- Cancellations received on site will be billed 100%.

## BASIC FURNITURE PACKAGE

Includes:

- 8' high gray backwall drape
- 3' high gray sidewall drape
- 11" x 17" company identification sign
- 16oz Standard Cut Carpet  
*\*Carpet color options: Black, Blue, Blue Jay, Cayenne, Gray, Green, Pepper, Red*
- Daily Booth Vacuuming
- 1 - 6' x 30" draped table  
*\*Table drape color options: Black, Blue, White, Red, Gray*
- 2 - Black side chairs
- 1 - Wastebasket
- 1 - 120 Volt 500 Watt electrical outlet *\*standard placement*



	<b>Advance Price</b>	<b>Standard Price</b>
10' x 10'	\$1,105.75	\$1,518.65
10' x 15'	\$1,315.25	\$1,818.00
10' x 20'	\$1,522.25	\$2,113.80
15' x 15'	\$1,635.75	\$2,276.00

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)





March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

# You Have Options

WITH PACK EXPO SERVICES



WORK WITH US AND

## Make an Impact

Get noticed on the show floor with a booth built just for you! Not the creative type? We will work with you to effectively tell your brand's story while giving you the opportunity to stand out from the crowd.

LEARN THE WAYS YOU CAN

## Save on Cost

Leveraging a custom designed booth will save you money on shipping, carpet, furniture, and accessories while giving you the advantage on the show floor.



MEET YOUR

## Dedicated Team

Your goals, objectives, and ROI are important to us too! Let us worry about the logistics. We're with you before, during, and after the show. Your success is our success.

START GETTING

## VIP Treatment

You will receive more flexibility and efficiency during exhibitor move in and move out. Show up and exhibit. Let us handle the rest.



Before



Transform  
Your  
Booth

After



Don't settle for a basic booth. Contact us today!

[PES.custombooths@packexposervices.com](mailto:PES.custombooths@packexposervices.com)

# RENTAL FLOORING

Create a great first impression with quality rental flooring ordered directly from The Expo Group.

No other floor covering provider can offer the superior customer service and one-invoice, one-payment features of The Expo Group, Your Single Source Solution®.

Please make your selections on the corresponding order form.  
Actual carpet colors may vary.

## Custom Carpet

28oz. weights.



Red

Cobalt Blue  
(Light)

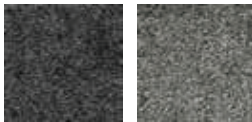
Royal Blue  
(Neutral)



Black

White

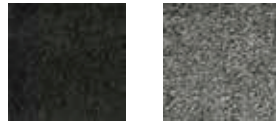
Silver Cloud  
(Light)



Charcoal  
(Dark)

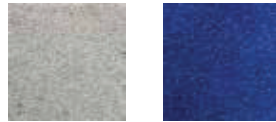
Cement  
(Neutral)

40oz. weights.



Black

Cement  
(Neutral)



Silver Cloud  
(Light)

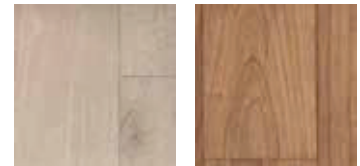
Royal Blue  
(Neutral)



Red

## Vinyl Flooring

4 colors available



White Washed

Dark Maple



Rain Cloud

Light Maple

## Standard Carpet

Standard Cut Carpet

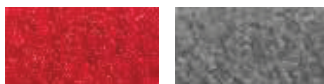
Available in a variety of sizes to fit standard booth spaces.



Blue

Green

Black



Red

Gray

Green Option Carpet

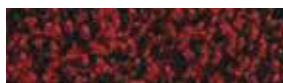
Made from recycled products and cut as custom or standard sizes.



Blue Jay



Pepper



Cayenne



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

## Flooring Options

Discount Deadline:  
February 3, 2025

- Orders received after the discount deadline or without payment will be charged the Standard price and are subject to availability.
- Custom Carpet and Vinyl Flooring must be ordered by the Discount Deadline Date. Custom requests cannot be accommodated after this date.
- Colors marked with a leaf are made from recycled materials. 🌿
- Prices are for rental only and include delivery, material handling, installation, and removal at close of show.
- Cancellations received 10-days or less prior to the first day of exhibitor scheduled move-in will be billed at 100%.
- Colors may vary due to facility lighting, printing limitation, and dye lot differences.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

### STANDARD CARPET

#### 16oz. STANDARD CARPET

Please choose your color when placing your order (all items must be ordered online):

Black, Blue, Blue Jay 🌿, Cayenne 🌿, Gray, Green, Pepper 🌿 and Red

Description	Advance	Standard
10' x 10' Standard Carpet	\$ 302.50	\$ 432.15
10' x 15' Standard Carpet	\$ 455.00	\$ 650.00
10' x 20' Standard Carpet	\$ 605.00	\$ 864.30
10' x 30' Standard Carpet	\$ 907.50	\$1,295.75
10' x 40' Standard Carpet	\$1,210.00	\$1,728.60
15' x 15' Standard Carpet	\$ 690.00	\$ 985.75

### CUSTOM CUT STANDARD CARPET

#### CUSTOM CUT STANDARD CARPET - \*includes visqueen

- Order Custom Cut Standard Carpeting by the square foot if your size is not listed.
- Price per square foot \*100 square foot minimum
- Please choose your color when placing your order (all items must be ordered online):  
Black, Blue, Blue Jay 🌿, Cayenne 🌿, Gray, Green, Pepper 🌿 and Red
- Submit booth dimensions when placing your order.

Advance	Standard
\$4.75	\$6.80

### UPGRADED CARPET

- Price per square foot. \*100 square foot minimum
- Submit Booth Dimensions when placing your order.

#### 28oz. Ultra Plush Carpet, includes visqueen \*not available onsite

Available Colors: Black, Cement, Charcoal, Cobalt Blue, Red, Royal Blue, Silver Cloud and White

Advance	Standard
\$6.75	\$9.65

#### 40oz. Ultra Plush Carpet, includes visqueen, not available onsite

Available Colors: Black, Cement, Red, Royal Blue and Silver Cloud

\$7.50	\$10.75
--------	---------

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



March 10-12, 2025  
 Georgia World Congress Center  
 Atlanta, GA USA

## Flooring Options

Discount Deadline:  
 February 3, 2025

### CARPET PADDING & PLASTIC COVERING

**CARPET PADDING** \*100 sqft minimum

Single Layer of Padding (1/2")  
 Double Layer of Padding (1")

**Advance**

\$1.90

\$3.60

**Standard**

\$2.50

\$5.15

**PLASTIC COVERING** \*100 sqft minimum

Visqueen Plastic Covering  
 Mesh Poly Reinforced Plastic Covering

\$1.15

\$1.75

\$1.65

\$2.50

### EXHIBITOR PROVIDED CARPET

When logged into Exhibitor Resource Center, please indicate if you will be providing your own carpet and if you are shipping to warehouse or shipping direct to showsite.

\*Material Handling charges will apply to any carpet shipped to the warehouse.

### VINYL FLOORING

**Custom Vinyl Flooring**, not available onsite

Available Colors: Dark Maple, Light Maple, Rain Cloud and White Washed  
 \*100 sq. ft. minimum

**Advance**

\$6.50

\$3.50

**Standard**

\$9.30

\$5.00

**Vinyl Flooring Padding**, not available onsite

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

**Cleaning**

**Discount Deadline:  
February 3, 2025**

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Orders received after the deadline or without payment will be charged the Standard price.
- Prices are based on the total square footage of the booth regardless of the area to be cleaned.
- **Exhibit and furnishing wipe down not included.**
- Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.
- 100 square foot minimum applies for all services listed.
- **Excessive Trash will be subject to an additional fee for dismantling and disposal.**

### CLEANING

- Includes emptying wastebasket(s) within your booth at the time of vacuuming and/or shampooing.
- Price per sqft \*100 sqft minimum, per day

#### VACUUMING

One-Time Vacuuming \*First show day only  
Daily Vacuuming - 3 days

Advance Price	Standard Price
\$0.38	\$0.54
\$1.14	\$1.63

#### SHAMPOOING

Shampooing Carpet - One-Time \*First show day only  
DAILY SHAMPOOING - 3 days

\$0.85	\$1.21
\$2.55	\$3.64

#### MISCELLANEOUS CLEANING

Anti-Static - One-Time \*First show day only  
Anti-Static - Daily  
Non-Carpet Cleaning - One Time \*First show day only  
Non-Carpet Cleaning - Daily  
One Time Spot Cleaning

\$0.35	\$0.50
\$1.05	\$1.50
\$0.85	\$1.21
\$2.55	\$3.64
\$30.00	\$42.90

### PORTER SERVICE

- Porter Service includes emptying wastebasket at 2-hour intervals during show hours. **Vacuuming not included.**

Size	Advance Price	Standard Price
0-500 sq. ft. - per day	\$75.00	\$107.15
501-1500 sq. ft. - per day	\$90.00	\$128.60
1501-2500 sq. ft. - per day	\$110.00	\$157.15
2501-3500 sq. ft. - per day	\$140.00	\$200.00
3501-5000 sq. ft. - per day	\$170.00	\$242.90
5000 sq. ft. and up - per day	\$220.00	\$314.30
Full-time Porter Service - per hr - ST *8 hr min.	\$50.00	\$71.45
Full-time Porter Service - per hr - OT *2 hr min.	\$70.00	\$100.00

### VISQUEEN REMOVAL

Exhibitors are responsible for removing visqueen in booth and it must be removed by **Sunday, March 9, 2025 at 1:00 pm**. If not removed, Show Management reserves the right to remove visqueen at the exhibitor's expense.

Visqueen Removal - per booth \$100.00

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



March 10-12, 2025  
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**Dumpster and  
Disposal**

**Discount Deadline:  
February 3, 2025**

- If an Exhibitor leaves behind **any bulk trash** that is not labeled for a shipment going out or has "Hold for Collection" stickers on it as part of the Materials Donation Program, it will be deemed as trash and the Exhibitor will be charged for the removal of these items. The charges may include the following:
  - Installation & Dismantle Labor
  - Forklift & Rigging Labor
  - Dumpster Fee
  - Equipment if deemed necessary
  - Cleaning Labor
- To order, please call Customer Service Manager or stop by the Exhibitor Service Center. \*Please note the dumpster sizes indicated below are to indicate the quantity of trash. A dumpster will not be brought to the booth.
- For Installation & Dismantle Labor Rates please log into Exhibitor Resource Center.
- For Rigging Labor Rates, please log into Exhibitor Resource Center.

### DUMPSTER RENTAL

Item	Standard Price
1/2 of a Dumpster	\$576.75
1 Full Dumpster	\$1153.50

### EXCESSIVE TRASH REMOVAL

To remove and/or destroy any material left in the exhibitor's booth, a 2-hour minimum cleaning labor charge will apply in addition to the dumpster fee. Any equipment or dismantle labor necessary will be charged at the retail rates.

**Should an Exhibitor not want to incur these charges, please be sure that your booth is completely clean, and all display materials are removed before leaving the show floor.**

Item	
Excessive Trash Removal - per hour *2 hr minimum	\$75.00/ hour

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



## Exhibit Rental Solutions

PACK EXPO Services can provide you a complete rental exhibit in a style that fits your needs and at a price that fits your budget. You pay no design fees, no shipping fees, no material handling fees and no repair or refurbishing fees. Make a bigger splash and order the Designer version which includes graphics designed just for you.

Each rental includes header, lights, installation and dismantle labor. Designer versions include custom graphics. See item descriptions for more details. If you should have any questions or to place an order, please feel free to contact your Customer Service Manager for additional assistance at [pes.service@packexposervices.com](mailto:pes.service@packexposervices.com).

**Be sure to check out our Perspective Line rentals if you are seeking a more exclusive design.**

Powered by

**THE EXPO GROUP**  
Architects for connecting communities.<sup>SM</sup>

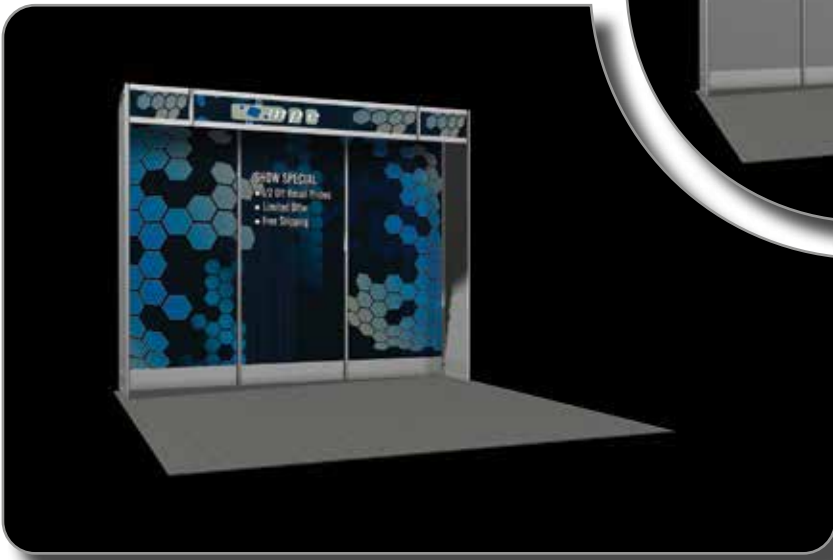


# 10' Exhibit Options - 8' H

A100B 10' Basic with Header



A100D 10' Designer with Header \*Includes Custom Graphics



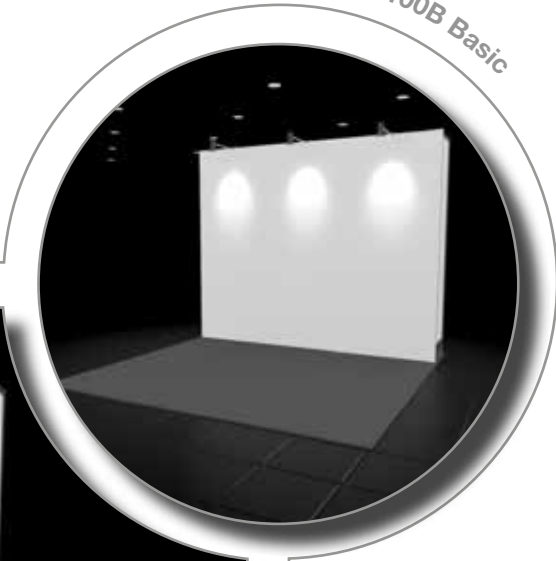
**Rental Includes:**

- Labor to Install & Dismantle
- (3) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

B100B Basic



B100D Designer \*Includes Custom Graphics



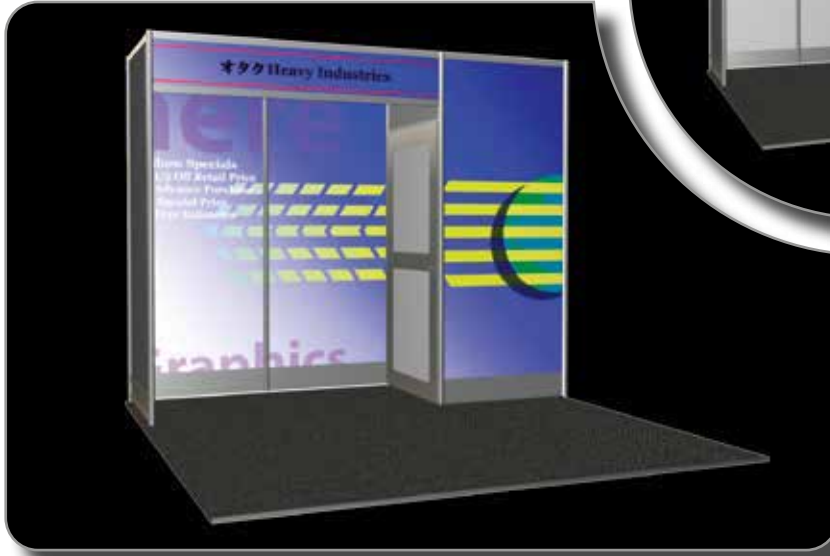
**Rental Includes:**

- Labor to Install & Dismantle
- (3) Stem Lights
- Available Colors: Black, Grey, White, Blue

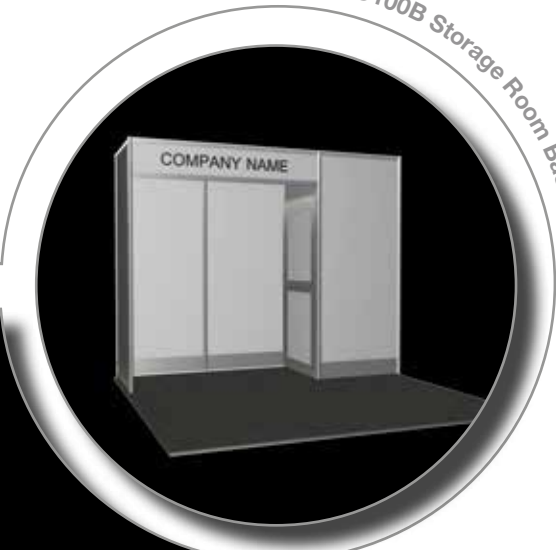
\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*



D100D Storage Room Designer \*Includes Custom Graphics



D100B Storage Room Basic



**Rental Includes:**

- Labor to Install & Dismantle
- (2) Stem Lights
- Storage Room
- Available Colors: Black, Grey, White, Blue

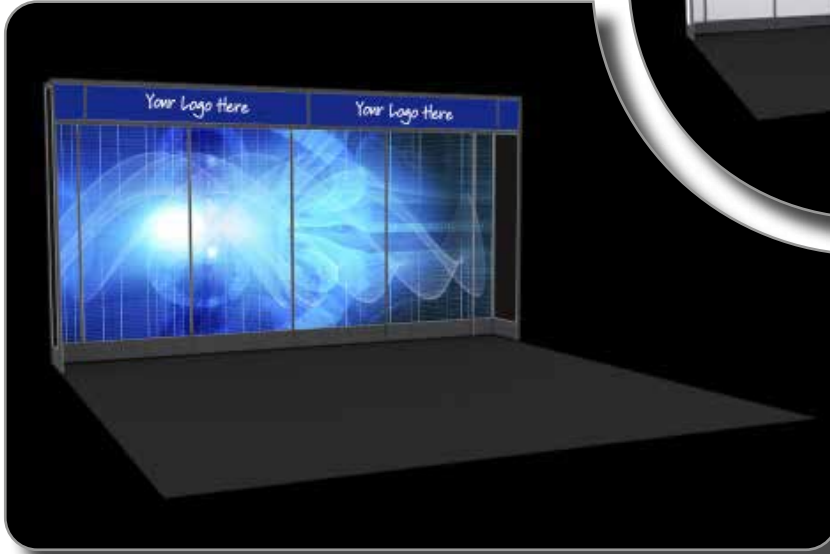
\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

# 15' Exhibit Options - 8'H

## A150D 15' Designer with Header

\*Includes Custom Graphics



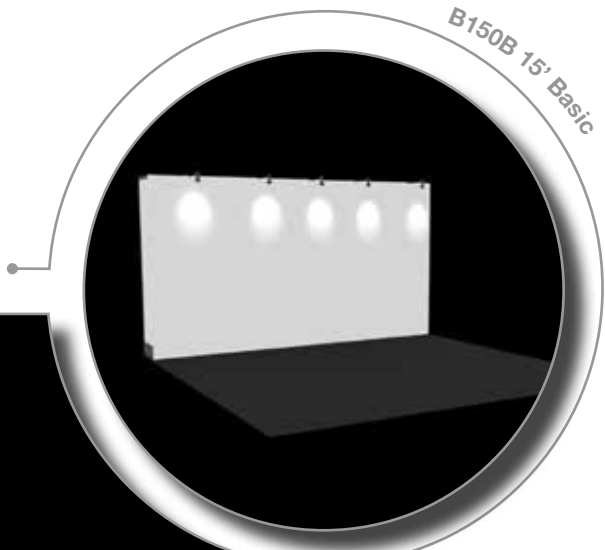
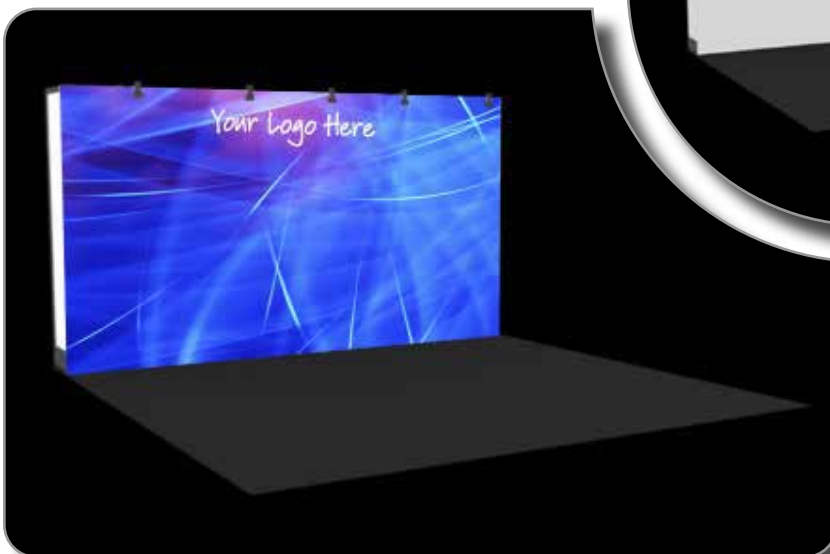
### Rental Includes:

- Labor to Install & Dismantle
- (4) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

## B150D 15' Designer \*Includes Custom Graphics



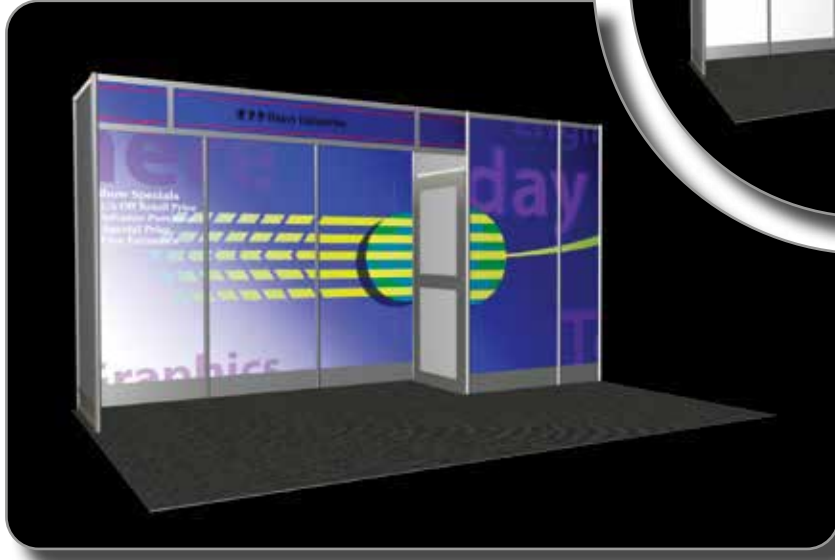
### Rental Includes:

- Labor to Install & Dismantle
- (5) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

# 15' Exhibit Options - 8'H

D150D 15' Storage Room Designer \*Includes Custom Graphics



D150B 15' Storage Room Basic

### Rental Includes:

- Labor to Install & Dismantle
- (3) Stem Lights
- Storage Room
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

**B200D 20' Designer** \*Includes Custom Graphics



**B200B 20' Basic**

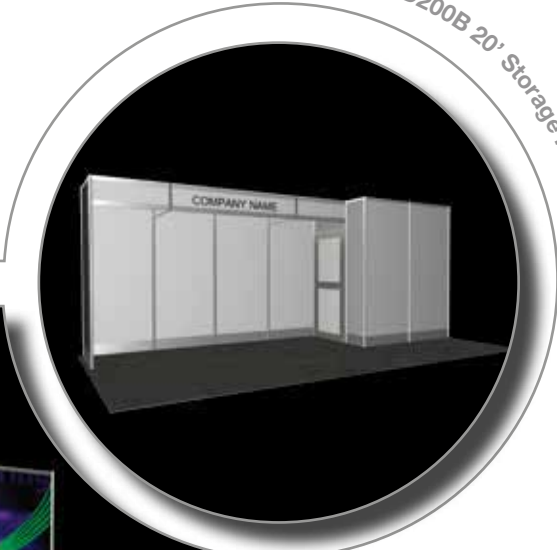
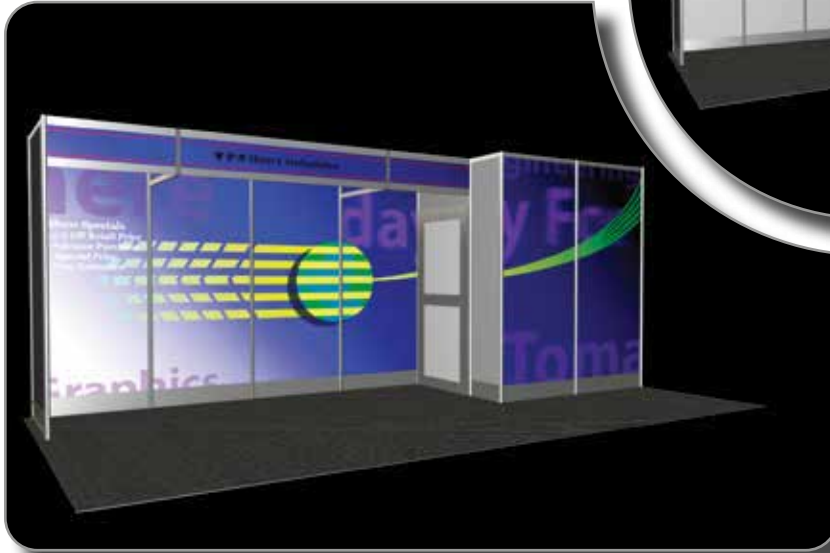
**Rental Includes:**

- Labor to Install & Dismantle
- (6) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

**D200D Storage Room Designer** \*Includes Custom Graphics



**D200B 20' Storage Room Basic**

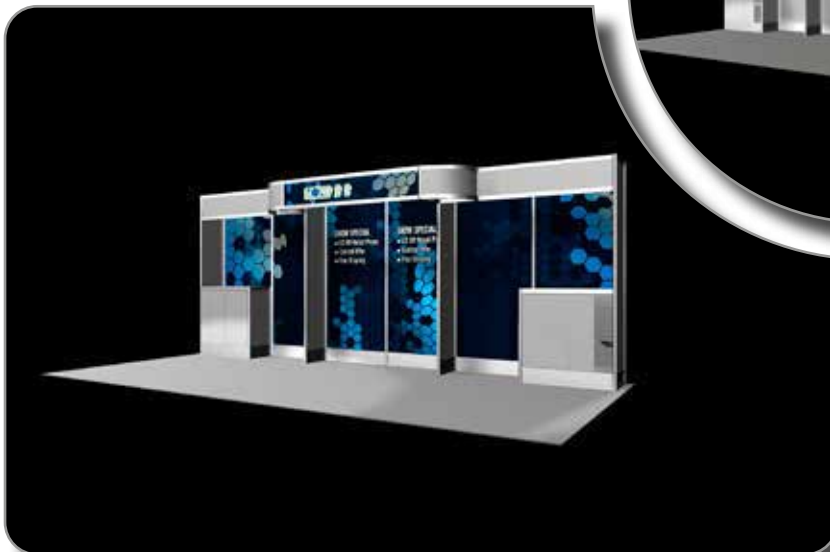
**Rental Includes:**

- Labor to Install & Dismantle
- (4) Stem Lights
- Storage Room
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

**A200D 20' Designer with Header** \*Includes Custom Graphics



**A200B 20' Basic with Header**

**Rental Includes:**

- Labor to Install & Dismantle
- (6) Stem Lights
- (2) Counters with storage
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

# 10' Exhibit Options - 12' H

## C100D 10'x12'H Designer with Header

\*Includes Custom Graphics

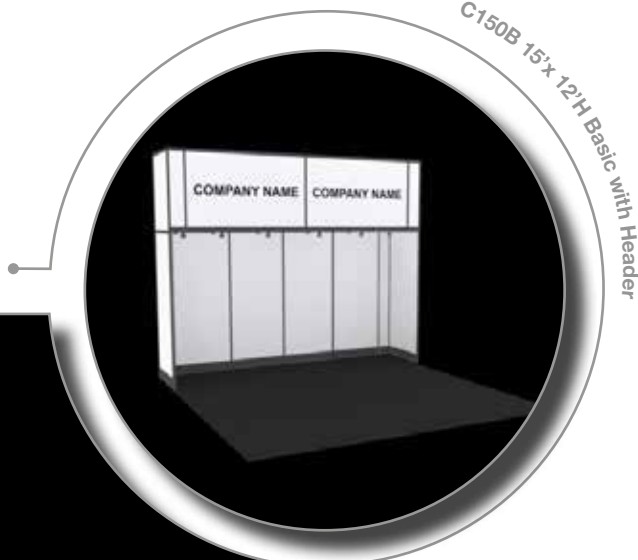


C100B 10' x 12'H Basic with Header

Refer to page 8 & 9 for various counters, shelves, and other accessories.

## C150D 15' x 12'H Designer with Header

\*Includes Custom Graphics



C150B 15' x 12'H Basic with Header

### Rental Includes:

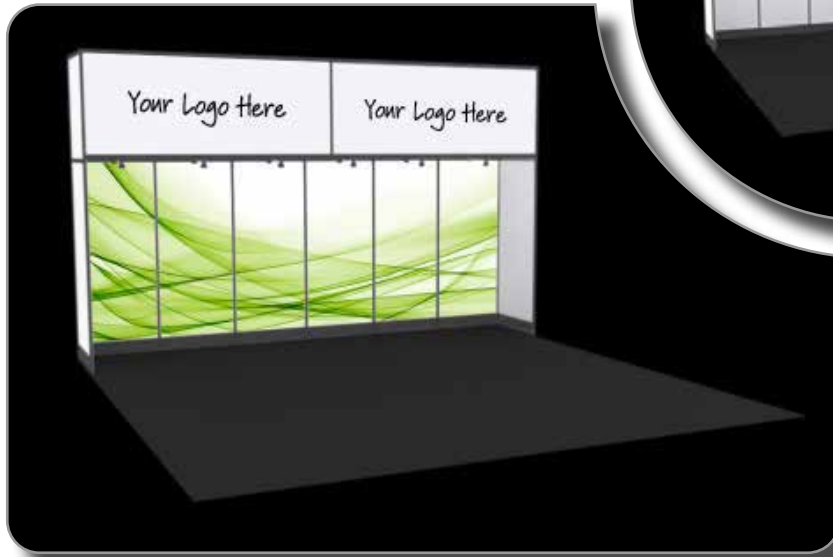
- Labor to Install & Dismantle
- (4) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

## 20' Exhibit Options - 12'H

### C200D 20' x 12'H Designer

\*Includes Custom Graphics



C200B 20' X 12'H Basic with Header

#### Rental Includes:

- Labor to Install & Dismantle
- (6) Stem Lights
- Available Colors: Black, Grey, White, Blue

\*Carpet and power for stem lights not included. Please see Flooring Options & Electrical order forms for rates\*

Refer to page 8 & 9 for various counters, shelves, and other accessories.

## Exhibit Accessories



**ACC11**  
Stem Light



**ACC33, 34, 35**  
12" Deep Straight Laminate Shelf  
Size: 39" wide x 12" deep  
Available Colors: White, Black and Clear



**ACC13, 14, 15**  
8" Deep Straight Laminate Shelf  
Size: 39" wide x 8" deep  
Available Colors: White, Black and Clear



# Counter Options

All counters can be ordered to match the color of your exhibit panel colors. Custom Graphics can be added at an additional cost. Please refer to the Counter Options order form.



**ACC1**  
Curved Reception Counter  
with Open Back  
Size: 60 ½" wide x 20" deep x 42" high  
Open back - no shelf or door.

**ACC9**  
Reception Counter with Open Back  
Size : 78" wide x 20" deep x 42" high  
Open back - no shelf or door.



**ACC2**  
Essential Credenza  
Size: 40" wide x 30" deep x 42" high  
Comes with lockable door and a shelf.

**ACC10**  
Essential Extended Credenza  
Size : 78" wide x 20" deep x 42" high  
Comes with lockable door and  
a shelf.



**ACC8**  
Essential Pedestal  
Size: 30" wide x 30" deep x 42" high  
Pedestal only - closed back.





March 10-12, 2025  
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**Exhibit  
Solutions**

**Discount Deadline:  
February 3, 2025**

- Exhibit rental price includes labor to install, dismantle, shipping and stem lights. Furniture, carpet, cleaning, electrical outlets and electrical labor and materials are NOT included.
- Advance pricing for orders with custom graphics will apply only if production ready artwork files are received and approved prior to the Discount Deadline date. Production ready artwork files submitted or graphic proofs approved after the Discount Deadline date will be billed at Standard rates.
- If graphic design or layout is required, a set up fee of \$130.00 will apply.
- Rental Exhibit Orders and production ready artwork files MUST be received and graphic proofs must be approved at least 2-weeks prior to the first move-in date for the show. Orders submitted after this date cannot be guaranteed.
- A 50% cancellation fee will apply after the Discount Deadline date. A 100% cancellation fee will apply on or after 10 business days prior to move-in.

### 8 FT HIGH EXHIBIT OPTIONS

Item Code	Item	Advance Price	Standard Price
	<b>*Please note: Custom header available</b>		
A100B	10' x 10' Basic w/ Header*	\$ 2,745.00	\$ 3,922.00
A100D	10' x 10' Designer w/ Header	\$ 4,989.00	\$ 7,128.00
B100B	10' x 10' Basic	\$ 3,285.00	\$ 4,693.00
B100D	10' x 10' Designer	\$ 5,989.00	\$ 8,556.00
D100B	10' x 10' Storage Room Basic*	\$ 3,563.00	\$ 5,090.00
D100D	10' x 10' Storage Room Designer*	\$ 6,488.00	\$ 9,269.00
A150B	15' x 10' Basic w/ Header*	\$ 3,843.00	\$ 5,490.00
A150D	15' x 10' Designer w/ Header	\$ 6,985.00	\$ 9,979.00
B150B	15' x 10' Basic	\$ 4,599.00	\$ 6,570.00
B150D	15' x 10' Designer	\$ 8,384.00	\$11,978.00
D150B	15' x 10' Storage Room Basic*	\$ 4,988.00	\$ 7,126.00
D150D	15' x 10' Storage Room Designer	\$ 9,083.00	\$12,976.00
B200B	10' x 20' Basic	\$ 5,215.00	\$ 7,450.00
B200D	10' x 20' Designer	\$ 9,479.00	\$13,542.00
D200B	10' x 20' Storage Room Basic*	\$ 6,241.00	\$ 8,916.00
D200D	10' x 20' Storage Room Designer	\$11,378.00	\$16,255.00
A200B	10' x 20' Basic w/ Header*	\$ 6,769.00	\$ 9,670.00
A200D	10' x 20' Designer w/ Header	\$12,327.00	17,610.00
<b>Custom Headers</b>	*Custom Header - 8'H x 10' booth	\$ 378.00	\$ 540.00
	*Custom Header - 8'H x 15' booth	\$ 566.00	\$ 809.00
	*Custom Header - 8'H x 20' booth	\$ 755.00	\$ 1,079.00

### 12 FT HIGH EXHIBIT OPTIONS

C100B	10'W x 12'H Basic w/ Header*	\$ 3,298.00	\$ 4,712.00
C100D	10'W x 12''H Designer w/ Header	\$ 5,989.00	\$ 8,556.00
C150B	15'W x 12'H Basic w/ Header*	\$ 5,535.00	\$ 7,908.00
C150D	15'W x 12'H Designer w/ Header	\$ 9,406.00	\$13,438.00
C200B	20'W x 12'H Basic w/ Header*	\$ 6,588.00	\$ 9,412.00
C200D	20'W x 12'H Designer w/ Header	\$11,990.00	\$17,129.00
<b>Custom Headers</b>	*Custom Header - 12'H x 10' booth	\$ 642.00	\$ 918.00
	*Custom Header - 12''H x 15' booth	\$ 960.00	\$ 1,372.00
	*Custom Header - 12'H x 20' booth	\$ 1,283.00	\$ 1,833.00

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

**Exhibit  
Accessories**

**Discount Deadline:  
February 3, 2025**

### ACCESSORIES - LIGHTING AND SHELVES

Structure Code	Item	Advance Price	Standard Price
ACC11	Additional Stem Light	\$82.35	\$107.50
ACC13,14,15	8" Deep Straight Laminate Shelf	\$77.80	\$111.15
ACC33,34,35	12" Deep Straight Laminate Shelf	\$77.80	\$111.15

Select shelf color online when ordering: White, Black, Clear

### COUNTERS

Structure Code	Item	Advance Price	Standard Price
ACC1	Curved Reception w/ Open Back	\$622.10	\$888.75
ACC2	Essential Credenza	\$440.70	\$629.60
ACC8	Essential Pedestal	\$440.70	\$629.60
ACC9	Reception Counter w/ Open Back	\$622.10	\$888.75
ACC10	Essential Extended Credenza w/ Shelf	\$673.95	\$962.80
	Custom Graphics for Front Panel of Counter (per panel)	\$240.00	\$312.00

### COUNTER DETAILS

**FOR COUNTERS:**

Hard wall panel colors available (Please select color when placing your order)

Black, Gray, White, Blue

### DISPLAY CASES

ACC17	Product Display Case w/ Light*	\$1,099.00	\$1,648.50
ACC18	Tower Display Case w/ Light*	\$1,347.50	\$2,021.25
ACC19	Square Tower Display Case w/ Light*	\$ 907.50	\$1,361.25

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



## Change your Perspective™

### **The way you look at rental exhibits is about to change forever.**

The Perspective™ Series line of exhibit rentals for PACK EXPO Services offers you unmatched quality, price and flexibility to effectively and affordably meet your exhibit goals.

An exhibit rental can be a great choice if you are a new exhibitor, exhibit only occasionally, or change your look often.

**No longer are you boxed into the same configuration.** Powered by the beMatrix system, these exhibit options have the look and design of a custom-build exhibit, while having the modularity and possibilities of a system.

The underlying structure is hardly visible, leaving more space for graphics and giving you a near seamless design. Imagine: the polished look of custom for the price of a rental.

Enable close-up networking around fresh looking counters or launch your product demo to new heights with a sleek configuration.

Units include backwall with custom graphics printing, along with counters and shelves as shown. Call your Customer Service Manager to discuss adding carpet, cleaning, furniture, electrical and AV services.

**It's time to change your rental exhibit Perspective™**  
**For additional information please contact [pes.service@packexposervices.com](mailto:pes.service@packexposervices.com).**



CONFER | 6645



CONFER | 14830



DIALOGUE | 7000



DIALOGUE | 14000



EXCHANGE | 7110



EXCHANGE | 13000

10 x 10

10 x 20





FASHION | 6900



FASHION | 13600



FREEFORM | 7200



FREEFORM | 14400



FREEFORM W/ SLATWALL | 7000



FREEFORM W/ SLATWALL | 14000

10 x 10

10 x 20



HUDDLE | 6010



HUDDLE | 11825



LAUNCH | 6900



LAUNCH | 16300



LOUNGE | 5500



LOUNGE | 11000

10 x 10

10 x 20





SESSION | 7110



SESSION | 14445



SHOWCASE | 7900



SHOWCASE | 15800



SHOWCASE W/ CLOSET | 7500



SHOWCASE W/ CLOSET | 15000

10 x 10

10 x 20



SHOWCASE W/ CLOSET & SLATWALL | 7250



SHOWCASE W/ CLOSET & SLATWALL | 14500



TOUR | 7600



TOUR | 15495

10 x 10

10 x 20





March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

## Perspective Line Exhibits

Discount Deadline:  
February 3, 2025

- Furniture, carpet, cleaning, electrical outlets and electrical labor and materials are **NOT** included for Perspective Line Exhibits.
- Advance pricing for orders with graphics will apply if print ready files are **received and approved prior to the Discount Deadline date**. All files approved after the Discount Deadline date will be charged Standard rates.
- A Digital Setup Fee of \$130 will be charged for all Perspective Line Exhibits.
- Orders and graphics **MUST** be received and approved at least 2-weeks prior to show move-in. Orders after this date cannot be guaranteed.
- A 50% cancellation fee will apply after the Discount Deadline date. A 100% cancellation fee will apply on or after 10 business days prior to move-in. Please refer to show Terms and Conditions for additional information.

### 10' EXHIBIT PACKAGES

Item	Item	Advance Price	Standard Price
6645 Confer Exhibit	8' H x 10' W	\$6,645.00	\$9,492.90
7000 Dialogue Exhibit	8' H X 10' W	\$7,000.00	\$10,000.00
7110 Exchange Exhibit	8' H x 10' W	\$7,110.00	\$10,157.15
6900 Fashion Exhibit	8' H x 10' W	\$6,900.00	\$9,857.15
7200 Freeform Exhibit	8' H x 10' W	\$7,200.00	\$10,285.75
7000 Freeform w/Slatwall	8' H x 10' W	\$7,000.00	\$10,000.00
6010 Huddle Exhibit	8' H x 10' W	\$6,010.00	\$8,585.75
6900 Launch Exhibit	8' H x 10' W	\$6,900.00	\$9,857.15
5500 Lounge Exhibit	8' H x 10" W	\$5,500.00	\$7,857.15
7110 Session Exhibit	8' H x 10' W	\$7,110.00	\$10,157.15
7900 Showcase Exhibit	8' H x 10' W	\$7,900.00	\$11,285.75
7500 Showcase w/Closet	8' H x 10' W	\$7,500.00	\$10,714.30
7250 Showcase w/ Closet & Slatwall	8' H x 10' W	\$7,250.00	\$10,357.15
7600 Tour Exhibit	8' H x 10' W	\$7,600.00	\$10,857.15

### 20' EXHIBIT PACKAGES

14830 Confer Exhibit	8' H x 20' W	\$14,830.00	\$21,185.75
14000 Dialogue Exhibit	8' H x 20' W	\$14,000.00	\$20,000.00
13000 Exchange Exhibit	8' H x 20' W	\$13,000.00	\$18,571.45
13600 Fashion Exhibit	8' H x 20' W	\$13,600.00	\$19,428.60
14400 Freeform Exhibit	8' H x 20' W	\$14,400.00	\$20,571.45
14000 Freeform w/Statwall	8' H x 20' W	\$14,000.00	\$20,000.00
11825 Huddle Exhibit	8' H x 20' W	\$11,825.00	\$16,892.90
16300 Launch Exhibit	8' H x 20' W	\$16,300.00	\$23,285.75
11000 Lounge Exhibit	8' H x 20" W	\$11,000.00	\$15,714.30
14445 Session Exhibit	8' H x 20' W	\$14,445.00	\$20,635.75
15800 Showcase Exhibit	8' H x 20' W	\$15,000.00	\$21,428.60
15000 Show case w/Closet	8' H x 20' W	\$15,800.00	\$22,571.45
14500 Showcase w/closet & Slatwall	8' H x 20' W	\$14,500.00	\$20,714.30
15495 Tour Exhibit	8' H x 20' W	\$15,495.00	\$22,135.75

### ACCESSORIES

Mounting Support for Monitor		\$ 100.00	\$ 142.90
ACC13,14,15 - Shelves	8" Deep Straight Laminate Shelf	\$ 83.00	\$ 118.60
ACC33,34,35 - Shelves	12" Deep Straight Laminate Shelf	\$ 93.95	\$ 134.25

Login to [Exhibitor Resource Center](#) to order

(All orders must be submitted online - PDF forms will not be accepted)

## Portable Solutions

**Simple, yet impactful designs created and built just for you. Yours to own after the show, making them a terrific value. All options are:**

- Big Branding. Lots of creative space to show off your marketing message.
- Easy to set up and dismantle. Do it yourself, or hire labor to assist you.
- Lightweight. Saves money in shipping and material handling.
- Durable. Use them show after show and great for internal events too.
- Good Value. Well priced investment.

### Exhibit Backwalls



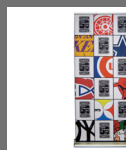
### Light Boxes and Towers



### Counters



### Banner Stands



### Hanging Signs



### Accessories



# Exhibit Backwall

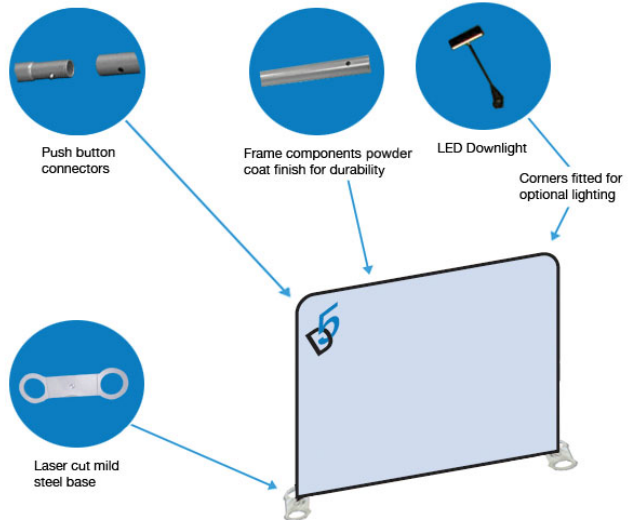
## D5 Milan FlatWall



### D5 MILAN FLATWALL (CMIL-00-002)

Seamless photorealistic fabric graphic wall on a lightweight aluminum frame with push button fit connections. Graphic is pillow case fit with a zipper closure along the bottom. Assembly time approx 8 minutes. Travel bag included. Lighting options available.

Dimensions: 115" w x 88" h  
Weight: 29 lbs  
Packed size: 13" w x 13" d x 33" l



## D5 Milan Curve



### CURVED BACKWALL (CMIL-00-005)

Seamless curved fabric graphic wall fitted on a lightweight aluminum frame with push button fit connections. Graphic is pillow case fit with a zipper closure along the bottom. Assembly time approx 8 minutes. Travel bag included. Lighting options available.

Dimensions: 114" w x 88" h  
Weight: 29 lbs  
Packed size: 13" w x 13" d x 33" l



# Exhibit Backwall

## 8ft Flat Fabric Mural with End Caps



### 8FT FLAT FABRIC MURAL (FAM-00-009)

This portable billboard makes a big impression, with the end caps giving 3D depth. The high resolution fabric graphic velcro mounts to the frame and can be left attached for shipping at the end of the show. Assembly time approx 5 minutes. Travel bag included. Shipping case & lighting options available.

Dimensions: 88.5" w x 88.5" h  
Weight: 30lbs  
Packed size: 13" w x 13" d x 33" l



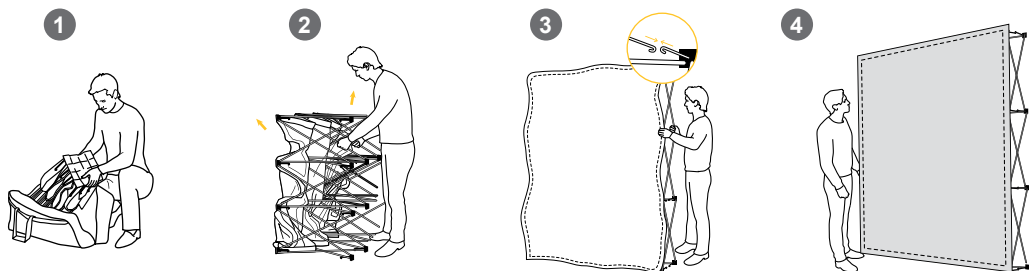
## 10ft Flat Fabric Mural with End Caps



### 10FT FLAT FABRIC MURAL (FAM-00-010)

For an even bigger impact this display provides over 86 sq ft of image. The high resolution fabric graphic velcro mounts to the frame and can be left attached for shipping at the end of the show. Assembly time approx 5 minutes. Travel bag included. Shipping case & lighting options available.

Dimensions: 117" w x 88.5" h  
Weight: 35lbs  
Packed size: 13" w x 19" d x 33" l



## Light Boxes

### 10ft Light Box with frame (Single or Double Sided)



\* Light Box uses  
LED bright  
lighting

### 10FT LIGHT BOX

Single Sided - (10 WRF 100)  
Double Sided - (10 BL 115)

Our 10 foot wide LED lightboxes incorporate the latest trend in signage synonymous with deluxe brands and services. High-impact colors, sleek modular design and full custom capability empowers you to transform your design concepts into real life visual experiences. Internal LED Lighting maximizes visual impact of the graphic.

Dimensions: 116" w x 94" h

## Light Towers

### Back lit tower and frame (Single or Double Sided)



\* Light Tower  
uses LED bright  
lighting

### BACK LIT TOWER

Single Sided - (7 WRF 100)  
Double Sided - (7 BL 115)

Add an LED Lightbox Tower to your exhibit. The simple groove channel is great for retrofitting fabric graphics (either single or double sided) right on the tower framing. Simple change out graphics for future use. Perfect for those just needing a little extra boost to complete an exhibit area or define a space or message.

Dimensions: 30" w x 84" h

# Counters

## Curved Podium



Fabric wrap simply connects with rear zippers providing easy access for storage.

### CURVED PODIUM (CMIP-00-001)

Lightweight aluminum frame with a wrapped seamless full color graphic. Frame, graphic, counter top and travel bag included. Cable management for ipads, monitors ect. is optional.

Load Bearing Capacity: 200 lbs  
Dimensions: 30" w x 39" h x 15" d  
Weight: 15 lbs  
Packed size: 13" w x 19" d x 33" l





# Counters

## Case to Counter Conversion



## CASE TO COUNTER CONVERSION (BCS-05-004)

Our oval rotomoulded shipping case with wheels provides secure shipping for your lighting accessories D5 Milan or Fabric Mural display and can become a counter with a full fabric graphic wrap that simply slips over the case and has a laminated wood counter top insert.

Load Bearing Capacity: 100 lbs  
Dimensions: 22" w x 37.5" h x 12" d  
Weight: 18 lbs  
Packed size: 24" w x 16" d x 38" l



# Banner Stands

## Single Sided Pull Up Banner

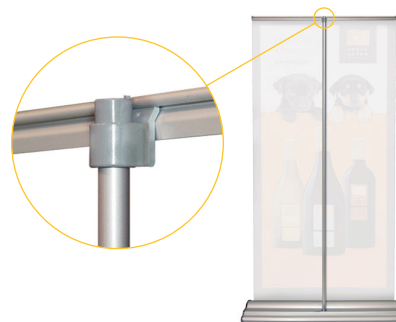


### PULL UP BANNER (BSI-00-002)

The sleek polished aluminum base unit provides all the stability for this stylish display. They can be used in pairs and threes to create back walls. The full color Poly Satin fabric graphic is included.

Simple to set up with a 3 part connected pole, the display comes complete with a durable padded travel bag that has a shoulder strap for carrying.

Dimensions: 33.5" w x 86" h  
Packed Weight: 13 lbs  
Packed size 9" w x 4" d x 36" l



Hook up to the top profile easily by inserting the end of the pole to the slot of the profile.



# Banner Stands

## Quick Stand



### QUICK STAND (BSQ-00-001)

The QuickStand is a non-retractable banner stand designed with simplicity and portability in mind. It travels well, making it perfect for all levels of marketing. Graphics are easily changed making this a great lightweight banner impact.

Dimensions: 35" w x 88" h

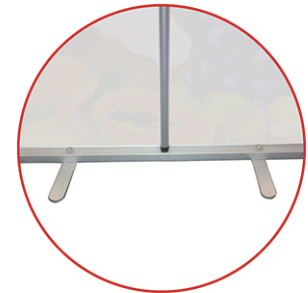
- ▶ Velcro graphics make it easy to exchange on the fly
- ▶ Simple to install
- ▶ Lightweight
- ▶ Telescopic pole to accommodate various heights



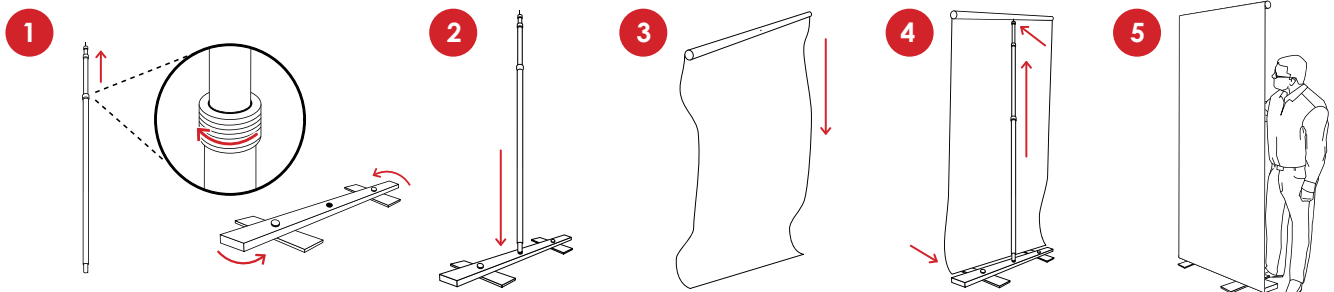
TRAVEL CASE



TOP BAR



BASE



# Hanging Signs

Aluminum frame structure with push fit connection top and bottom frames and simple allen key screws for the uprights. All components are powder coated for durability and to prevent marking of the graphic. The seamless full color fabric graphic can be printed one or both sides and have an integral internal light blocker to prevent any shadowing effects from overhead lighting. Every kit includes the frame, graphic, harness kit and travel bag. Assembly time 15 minutes.

## Circular Hanging Sign



### CIRCULAR HANGING SIGN DIMENSIONS:

Circular Frame 96" w x 42" h Hanging weight 38lbs  
**CHHA-00-005, 006**

Circular Frame 120" w x 42" h Hanging weight 45lbs  
**CHHA-00-013, 014**

Circular Frame 144" w x 42" h Hanging weight 53lbs  
**CHHA-00-019, 020**

## Square Hanging Sign



### SQUARE HANGING SIGN DIMENSIONS:

Square Frame 96" w x 96" d x 42" h Hanging weight 49lbs  
**CHSQ-00-003, 004**

Square Frame 120" w x 120" d x 42" h Hanging weight 58lbs  
**CHSQ-00-005, 006**

Square Frame 144" w x 144" d x 42" h Hanging weight 71lbs  
**CHSQ-00-007, 008**

## Accessories

### LED Milan Light

LED MILAN LIGHT (ELI-05-001) SILVER  
(ELI-05-002) BLACK



- ▶ 150W equivalent
- ▶ Cool to the touch
- ▶ Compliant with many show rules
- ▶ On/Off switch
- ▶ Fits wide variety of systems
- ▶ Available in black or silver



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

**Portable Solutions  
FOR PURCHASE**

**Discount Deadline:  
February 3, 2025**

- PACK EXPO Services Portable Solutions offers exhibitors a quick and cost-effective solution to showcase your booth for trade show participation. **Please note items listed below are available for purchase, not rental.**
- Installation and Dismantle labor is not included. If labor is required, please login to the Exhibitor Resource Center to order online.
- Electrical service is not included. To order electrical service, please login to the Exhibitor Resource Center to order online.
- Advance pricing for orders with custom graphics will apply only if production ready artwork files are received and approved prior to the Discount Deadline date. Production ready artwork files submitted or graphic proofs approved after the Discount Deadline date will be billed at Standard rates.
- **Portable Solutions orders and production ready artwork files MUST be received and graphic proofs must be approved at least 2-weeks prior to show first move-in date. Orders submitted after this date cannot be guaranteed.**
- Once graphics are submitted, all sales are final and no refunds will be given thereafter. A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 10-days prior to first day of exhibitor move-in if graphics have not been printed. No refunds will be made thereafter.
- Login to Exhibitor Resource Center to upload your graphic files.

## EXHIBIT BACKWALLS

**All backwalls include the frame, fabric graphic, and travel bag.**

Structure Code	Item	Advance Price	Standard Price
CMIL-00-002	10 ft. D5 Milan FlatWall	\$3,683.75	\$5,525.50
CMIL-00-005	10 ft. D5 Milan Curve	\$3,901.25	\$5,851.50
FAM-00-009	8 ft. Flat Fabric Mural w/ End Caps	\$2,499.00	\$3,748.50
FAM-00-010	10 ft. Flat Fabric Mural w/ End Caps	\$3,145.50	\$4,718.50

## LIGHT BOXES/TOWERS

**All light boxes come with frame, fabric graphic, and rotomolded wheeled case.**

10WRF100	10 ft. Single Sided Litex Frame 116" x 94"*	\$6,707.75	\$10,061.50
10BL115	10 ft. Double Sided Litex Frame 116" x 94"	\$7,642.50	\$11,464.00
7WRF100	Single Sided Backlit Tower 30"w x 84"h	\$3,057.50	\$4,586.00
7BL115	Double Sided Backlit Tower 30"w x 84"h	\$3,971.75	\$5,957.50

## COUNTERS

**All counters include the frame, fabric graphic, and travel bag.**

CMIP-00-001	Curved Podium	\$1,554.00	\$2,330.75
PAC-00-002	PALI Counter	\$2,008.50	\$3,013.00
BCS-05-004	Case to Counter (Full Oval Case and Counter Top)	\$ 485.50	\$ 728.25
BCS-02-004	Case to Counter Conversion (Full Oval Graphic Wrap Only)	\$ 422.25	\$ 633.00

## BANNER STANDS

**All backwalls include the frame, fabric graphic, and travel bag.**

BSI-00-002	Single Sided Pull Up Banner	\$ 617.00	\$ 925.25
BTW-00-018	Single Sided Quickstand Banner (Non-Retractable)	\$ 717.75	\$1,076.50

**Login to [Exhibitor Resource Center](#) to order**

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March 10-12, 2025  
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**Portable Solutions  
FOR PURCHASE**

**Discount Deadline:  
February 3, 2025**

## HANGING SIGNS

**All Signs include the frame, fabric graphic, harness kit, and traveling bag. \*All hanging signs are subject to the show's rules and regulations.**

Structure Code	Item	Advance	Standard
CHHA-00-005	8' Single Sided Circular Hanging Sign	\$5,110.50	\$ 7,665.75
CHHA-00-006	8' Double Sided Circular Hanging Sign	\$5,777.50	\$ 8,666.25
CHHA-00-013	10' Single Sided Circular Hanging Sign	\$6,085.50	\$ 9,128.25
CHHA-00-014	10' Double Sided Circular Hanging Sign	\$6,919.25	\$10,379.00
CHHA-00-019	12' Single Sided Circular Hanging Sign	\$7,316.00	\$10,974.00
CHHA-00-020	12' Double Sided Circular Hanging Sign	\$8,316.50	\$12,474.75
CHSQ-00-003	8' Single Sided Square Hanging Sign	\$6,234.75	\$ 9,352.25
CHSQ-00-004	8' Double Sided Square Hanging Sign	\$7,083.50	\$10,625.25
CHSQ-00-005	10' Single Sided Square Hanging Sign	\$7,480.25	\$11,220.00
CHSQ-00-006	10' Double Sided Square Hanging Sign	\$8,541.00	\$12,811.50
CHSQ-00-007	12' Single Sided Square Hanging Sign	\$8,726.00	\$13,089.00
CHSQ-00-008	12' Double Sided Square Hanging Sign	\$9,761.50	\$14,642.25

## ACCESSORIES

ELI-05-002	LED Light 150W Equivalent Spotlight (Black)	\$ 240.50	\$ 360.75
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**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)



# RENTAL **FURNITURE**





# RENTAL **FURNITURE**

Please make your selections on the corresponding order form.



Side Chair



Arm Chair



Slimline Chair



Padded Barstool



Round Cafe Tables



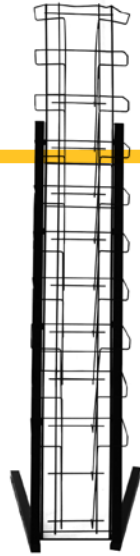
Round Bar Tables

# RENTAL **FURNITURE**

Please make your selections on the corresponding order form.



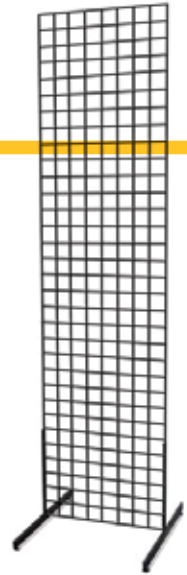
Bag Rack



Lit Rack



Waterfall Rack



Grid Wall



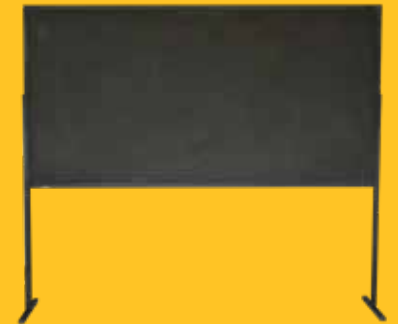
Easel



Wastebasket



Retractable Stanchion



4'x8' Tack Board



# DRAPED **TABLE COUNTERS**

Please make your selections on the corresponding order form. Actual drapery and table skirt colors may vary.



COLORED DRAPING INCLUDES WHITE VINYL TOP AND PLEATED SKIRT ON THREE SIDES.

4'Long x 2' x 30" (incl. 4th side drape)

6'Long x 2' x 30"

8'Long x 2' x 30"

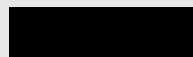
4'Long x 2' x 42" (incl. 4th side drape)

6'Long x 2' x 42"

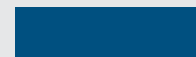
8'Long x 2' x 42"

4th Side Draping for 6' & 8' Items 30"

4th Side Draping for 6' & 8' Items 42"



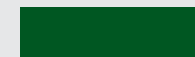
BLACK



BLUE



TEAL



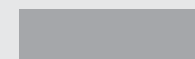
DARK GREEN



RED



WHITE



GRAY



BURGUNDY



March 10-12, 2025  
Georgia World Congress Center  
Atlanta, GA USA

**Furniture and  
Accessories**

**Discount Deadline:  
February 3, 2025**

- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.
- By renting furniture from PACK EXPO Services, you can practice sustainability and ensure that your furniture and accessories will be reused for future events.
- Cancellations received at show site will be billed at 100%

## FURNITURE

Item	Advance Price	Standard Price
Arm Chair	\$137.50	\$178.75
Side Chair	\$115.50	\$150.25
Slimline Chair	\$ 99.00	\$128.75
Barstool	\$231.00	\$300.50
30" Round, 30" High Pedestal Table	\$264.00	\$343.25
30" Round, 42" High Pedestal Table	\$291.50	\$379.00

## DRAPED TABLES

Draped tables include white vinyl top and skirting on three sides. *Drape is cleaned and reused for each event.*

Drape Color: White, Black, Red, Teal, Blue, Gray, Burgundy and Green

4' Long x 2' x 30" (incl. 4th side drape)	\$209.00	\$271.75
6' Long x 2' x 30"	\$231.00	\$300.50
8' Long x 2' x 30"	\$242.00	\$314.75
4' Long x 2' x 42" (incl. 4th side drape)	\$242.00	\$314.75
6' Long x 2' x 42"	\$275.00	\$357.50
8' Long x 2' x 42"	\$310.25	\$403.75
4th Side Drape for 6' & 8' tables - 30"	\$ 64.00	\$ 83.25
4th Side Drape for 6' & 8' tables - 42"	\$ 68.25	\$ 89.00

## UNDRAPED TABLES

Undraped tables include white vinyl top. *Rent undraped tables and bring your own table covering to reduce materials.*

4' Long x 2' x 30" - Undraped	\$121.00	\$157.50
6' Long x 2' x 30" - Undraped	\$143.00	\$186.00
8' Long x 2' x 30" - Undraped	\$165.00	\$214.50
4' Long x 2' x 42" - Undraped	\$165.00	\$214.50
6' Long x 2' x 42" - Undraped	\$187.00	\$243.25
8' Long x 2' x 42" - Undraped	\$209.00	\$271.75

**Login to [Exhibitor Resource Center](#) to order**

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**Furniture and  
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- Cancellations received at show site will be billed at 100%.

## ACCESSORIES

Item	Advance Price	Standard Price
Bag Rack	\$136.75	\$177.75
Wastebasket	\$ 27.50	\$ 35.75
Tripod Easel	\$ 71.50	\$ 93.00
Literature Rack	\$247.50	\$321.75
4' x 8' Tackboard (Horizontal and Vertical options are available)	\$264.00	\$343.25
2' x 8' Grid Wall	\$247.50	\$321.75
Two Arm Waterfall Rack	\$247.50	\$321.75
Retractable Stanchion (min. qty. 2)	\$143.00	\$186.00

## SPECIAL DRAPE

Drape includes bases, ups and crossbar. 4' minimum required.

Drape Color: Gray, Teal, Red, Black, Blue and White

3' high drape	\$ 28.75	\$ 37.50
8' high drape (4' minimum)	\$ 38.50	\$ 50.25

*Drape is cleaned and reused for each event.*

**Login to [Exhibitor Resource Center](#) to order**

(All orders must be submitted online - PDF forms will not be accepted)





# 2024 TRADESHOW CATALOG

ESSENTIAL FURNISHINGS AND HELPFUL TIPS TO PLAN YOUR NEXT TRADESHOW EXHIBIT





# INSPIRED EXHIBIT IDEAS

To transform spaces,  
build connections, and  
foster engagement

10' X 20' BOOTH



10' X 20' BOOTH



10' X 10' BOOTH



10' X 10' BOOTH



10' X 10' BOOTH



10' X 20' BOOTH














10' X 20' BOOTH



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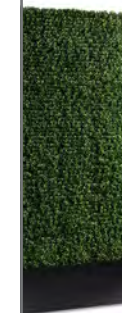
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# TOP TIPS

for  
Tradeshow  
Exhibits

Use these tips to bring your space to life and empower clients to make it their own.

## 1 Work Together

Enjoy communal tables that make it easy to network and build connections.



## 2 Lux Lounge

Encourage meaningful conversations by creating relaxing, comfortable "living room" environments where attendees will linger.



## 3 Green with Envy

Biophilic elements such as life-like plants and hedges enhance a feeling of serenity and well-being for attendees.



## 4 Take It for a Spin

Great for smaller spaces, swivel chairs increase functionality for maximum engagement and interaction.



## 5 Experience First

Got limited space? Use ottomans in small theaters for quick demonstrations.





# TOP TIPS

## for Tradeshow Exhibits

Use these tips to bring your space to life and empower clients to make it their own.

### 8 In the Loop

Create an intimate and inclusive setting for small group discussions with ottomans styled around an accent table.



### 10 Create Space

When clients need privacy, clear dividers between sofas or conference tables can give space for breakout meetings.



### 6 Natural Materials

Use natural materials to design warm environments that are inviting and conducive to learning.



### 7 Power Up!

Include powered products throughout your exhibit to provide a place to relax and recharge.



### 9 Make it Pop!

Add flashes of color to your design to draw attention and reinforce brand themes.



### 11 Share the Look

Increase your brand exposure by sharing eye-catching spaces on your social networks.



# SOFAS, LOVESEATS, CLUB CHAIRS

White

---



Baja



Fairfax



Palm Beach

Black

---



Naples



Key Largo



# SOFAS, LOVESEATS, CLUB CHAIRS

## Cool Tones

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Montreal



Allegro

## Neutral Tones

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Cordoba



Sterling



Valencia

## Warm Tones


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Valencia

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Allegro Chair	CHR002	Blue Fabric	<b>Length:</b> 36" <b>Depth:</b> 34.5" <b>Height:</b> 30" <b>Seat Length:</b> 23" <b>Seat Depth:</b> 23" <b>Seat Height:</b> 17"
	Allegro Sofa	SFA002	Blue Fabric	<b>Length:</b> 73" <b>Depth:</b> 34.5" <b>Height:</b> 30" <b>Seat Length:</b> 61" <b>Seat Depth:</b> 23" <b>Seat Height:</b> 17"
	Baja Chair	BCHWHT	White Vinyl	<b>Length:</b> 36" <b>Depth:</b> 30.5" <b>Height:</b> 28" <b>Seat Length:</b> 25.75" <b>Seat Depth:</b> 22" <b>Seat Height:</b> 16"
	Baja Loveseat	BLVWHT	White Vinyl	<b>Length:</b> 61" <b>Depth:</b> 30.5" <b>Height:</b> 28" <b>Seat Length:</b> 51" <b>Seat Depth:</b> 23" <b>Seat Height:</b> 16"
	Baja Sofa	BSFWHT	White Vinyl	<b>Length:</b> 86" <b>Depth:</b> 30" <b>Height:</b> 28" <b>Seat Length:</b> 77" <b>Seat Depth:</b> 23" <b>Seat Height:</b> 16"
	Cordoba Chair	COCHTP	Taupe Fabric, Black	<b>Length:</b> 37" <b>Depth:</b> 32" <b>Height:</b> 33" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 18"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Cordoba Loveseat	COLVTP	Taupe Fabric, Black	<b>Length:</b> 60.5" <b>Depth:</b> 32" <b>Height:</b> 33" <b>Seat Length:</b> 46" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 18"
	Fairfax Chair	FAIRCW	White Vinyl, Brushed Metal	<b>Length:</b> 27" <b>Depth:</b> 26" <b>Height:</b> 30" <b>Seat Length:</b> 24" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 17"
	Fairfax Loveseat	FAIRSW	White Vinyl, Brushed Metal	<b>Length:</b> 62" <b>Depth:</b> 26" <b>Height:</b> 30" <b>Seat Length:</b> 62" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 17"
	Key Largo Chair	KEYCHR	Black Fabric, Wood	<b>Length:</b> 35" <b>Depth:</b> 35" <b>Height:</b> 34" <b>Seat Length:</b> 22" <b>Seat Depth:</b> 22" <b>Seat Height:</b> 19"
	Key Largo Loveseat	KEYLOV	Black Fabric, Wood	<b>Length:</b> 57" <b>Depth:</b> 35" <b>Height:</b> 34" <b>Seat Length:</b> 44" <b>Seat Depth:</b> 22" <b>Seat Height:</b> 19"
	Key Largo Sofa	KEYSOF	Black Fabric, Wood	<b>Length:</b> 79" <b>Depth:</b> 35" <b>Height:</b> 34" <b>Seat Length:</b> 66" <b>Seat Depth:</b> 22" <b>Seat Height:</b> 19"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Montreal Chair	MONCHA	Blue, Black Metal	<b>Length:</b> 30" <b>Depth:</b> 23.25" <b>Height:</b> 30" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 18.5" <b>Seat Height:</b> 16"
	Montreal Loveseat	MONLOV	Blue, Black Metal	<b>Length:</b> 62" <b>Depth:</b> 27.25" <b>Height:</b> 29.5" <b>Seat Length:</b> 57" <b>Seat Depth:</b> 18.5" <b>Seat Height:</b> 16"
	Naples Chair	<b>Powered:</b> NPLCHP <b>Non-Powered:</b> NPLCHR	Black Vinyl	<b>Length:</b> 36" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 25" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Naples Loveseat	<b>Powered:</b> NPLLOP <b>Non-Powered:</b> NPLLOV	Black Vinyl	<b>Length:</b> 62" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 52.5" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Naples Sofa	<b>Powered:</b> NPLSOP <b>Non-Powered:</b> NPLSOF	Black Vinyl	<b>Length:</b> 87" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 77.5" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Palm Beach Sofa	PALSOF	White Vinyl	<b>Length:</b> 69" <b>Depth:</b> 29" <b>Height:</b> 33" <b>Seat Length:</b> 48-62" <b>Seat Depth:</b> 19" <b>Seat Height:</b> 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Sterling Chair	STECHA	Gray Fabric	<b>Length:</b> 33" <b>Depth:</b> 33.5" <b>Height:</b> 32" <b>Seat Length:</b> 25.75" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17"
	Sterling Sofa	STESOF	Gray Fabric	<b>Length:</b> 82" <b>Depth:</b> 33.5" <b>Height:</b> 32" <b>Seat Length:</b> 72.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17"
	Valencia Chair	VALCGN	Green Fabric	<b>Length:</b> 28" <b>Depth:</b> 30.5" <b>Height:</b> 31" <b>Seat Length:</b> 17.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17.5"
	Valencia Chair	VALCOT	Oat Fabric	<b>Length:</b> 28" <b>Depth:</b> 30.5" <b>Height:</b> 31" <b>Seat Length:</b> 17.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17.5"
	Valencia Chair	VALCHA	Spice Orange Velvet	<b>Length:</b> 28" <b>Depth:</b> 30.5" <b>Height:</b> 31" <b>Seat Length:</b> 17.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17.5"
	Valencia Loveseat	VALVOT	Oat Fabric	<b>Length:</b> 63" <b>Depth:</b> 30.5" <b>Height:</b> 31" <b>Seat Length:</b> 53" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 17.5"





Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Valencia Loveseat	VALSOF	Coffee Brown Velvet	<b>Length:</b> 63" <b>Depth:</b> 30.5" <b>Height:</b> 31" <b>Seat Length:</b> 53" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 17.5"
	Naples Chair	<b>Powered:</b> NPLCHP <b>Non-Powered:</b> NPLCHR	Black Vinyl	<b>Length:</b> 36" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 25" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Naples Loveseat	<b>Powered:</b> NPLLOP <b>Non-Powered:</b> NPLLOV	Black Vinyl	<b>Length:</b> 62" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 52.5" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Naples Sofa	<b>Powered:</b> NPLSOP <b>Non-Powered:</b> NPLSOF	Black Vinyl	<b>Length:</b> 87" <b>Depth:</b> 30" <b>Height:</b> 33.25" <b>Seat Length:</b> 77.5" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Tech Tablet Chair	TCHGRY	Gray Vinyl, White Metal Tablet, Chrome Base	<b>Length:</b> 30.5" <b>Depth:</b> 29" <b>Height:</b> 33.5" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 19.5" <b>Seat Height:</b> 19"
	Tech Chair, No Tablet	TCHP	Gray Vinyl, Chrome Base	<b>Length:</b> 30.5" <b>Depth:</b> 29" <b>Height:</b> 33.5" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 19.5" <b>Seat Height:</b> 19"

# ACCENT CHAIRS

White



Brooklyn



Pasadena



Swanson



Madrid

Black



Brooklyn



Pro Executive Guest

Neutral Tones



Century



La Brea



Munich



Tech



Warm Tones



Lena



Bowery









Terrace















Atherton



Wentworth

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atherton Chair	ATHCHA	Brown Leather, Black Metal	<b>Length:</b> 27" <b>Depth:</b> 31" <b>Height:</b> 30" <b>Seat Length:</b> 21.5" <b>Seat Depth:</b> 24" <b>Seat Height:</b> 17"
	Bowery Chair	BOWCHA	Ochre Fabric	<b>Length:</b> 29.75" <b>Depth:</b> 31" <b>Height:</b> 27.25" <b>Seat Length:</b> 30" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17"
	Brooklyn Meeting Chair	BNMCSW	White Vinyl, Black Swivel Base	<b>Length:</b> 24.5" <b>Depth:</b> 25.5" <b>Height:</b> 31.75" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 17" <b>Seat Height:</b> 18"
	Brooklyn Meeting Chair	BNMCSB	Black Vinyl, Black Swivel Base	<b>Length:</b> 24.5" <b>Depth:</b> 25.5" <b>Height:</b> 31.75" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 17" <b>Seat Height:</b> 18"
	Brooklyn Meeting Chair	BNMCOW	White Vinyl, Oak-Look Base	<b>Length:</b> 24.5" <b>Depth:</b> 25.5" <b>Height:</b> 31.75" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 17" <b>Seat Height:</b> 18"
	Brooklyn Meeting Chair	BNMCOB	Black Vinyl, Oak-Look Base	<b>Length:</b> 24.5" <b>Depth:</b> 25.5" <b>Height:</b> 31.75" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 17" <b>Seat Height:</b> 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Century Chair	CNTCHR	Gray Velvet	<b>Length:</b> 30" <b>Depth:</b> 30" <b>Height:</b> 31" <b>Seat Length:</b> 21.5" <b>Seat Depth:</b> 23" <b>Seat Height:</b> 17"
	La Brea Swivel Chair	LABREA	Charcoal Gray Fabric, Chrome	<b>Length:</b> 35" <b>Depth:</b> 27" <b>Height:</b> 40" <b>Seat Length:</b> 17" <b>Seat Depth:</b> 16" <b>Seat Height:</b> 20"
	Lena Chair	LENCHA	Moss Green Leather, Bronze	<b>Length:</b> 27" <b>Depth:</b> 25" <b>Height:</b> 31" <b>Seat Length:</b> 18.5" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 19"
	Madrid Chair	BCW	White Vinyl, Chrome	<b>Length:</b> 30" <b>Depth:</b> 30" <b>Height:</b> 31" <b>Seat Length:</b> 30.5" <b>Seat Depth:</b> 20.5" <b>Seat Height:</b> 18"
	Munich Armless Chair	MNCHCH	Gray Fabric, Black	<b>Length:</b> 22.5" <b>Depth:</b> 27" <b>Height:</b> 28.5" <b>Seat Length:</b> 22" <b>Seat Depth:</b> 21" <b>Seat Height:</b> 17"
	Pasadena Chair	PASCHR	White Molded Plastic, Chrome Tower Base	<b>Length:</b> 27" <b>Depth:</b> 25" <b>Height:</b> 26" <b>Seat Length:</b> 17" <b>Seat Depth:</b> 17" <b>Seat Height:</b> 17"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Pro Executive Guest Chair	PROGB	Black Vinyl, Chrome	<b>Length:</b> 24" <b>Depth:</b> 26" <b>Height:</b> 36" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 19" <b>Seat Height:</b> 18"
	Swanson Swivel Chair	SWAN	White Vinyl	<b>Length:</b> 28" <b>Depth:</b> 25" <b>Height:</b> 30" <b>Seat Length:</b> 22" <b>Seat Depth:</b> 17.5" <b>Seat Height:</b> 17"
	Tech Tablet Chair	TCHGRY	Gray Vinyl, White Metal Tablet, Chrome Base	<b>Length:</b> 30.5" <b>Depth:</b> 29" <b>Height:</b> 33.5" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 19.5" <b>Seat Height:</b> 19"
	Tech Chair, No Tablet	TCHP	Gray Vinyl, Chrome Base	<b>Length:</b> 30.5" <b>Depth:</b> 29" <b>Height:</b> 33.5" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 19.5" <b>Seat Height:</b> 19"
	Terrace Accent Chair	TRCHCO	Cognac Leather, Black Base	<b>Length:</b> 24" <b>Depth:</b> 30.5" <b>Height:</b> 31.25" <b>Seat Length:</b> 22.5" <b>Seat Depth:</b> 21.5" <b>Seat Height:</b> 17.5"
	Wentworth Swivel Chair	WENCHA	Brown Vinyl	<b>Length:</b> 31" <b>Depth:</b> 24" <b>Height:</b> 31.5" <b>Seat Length:</b> 21.5" <b>Seat Depth:</b> 19" <b>Seat Height:</b> 18"

# GROUP SEATING

## White

---



Christopher



Marina



Razor



Zenith

## Black

---



Blade



Brewer



Chelsea



Duet



Marina



Syntax

## Cool Tones

---



Blade



Chelsea



Marina



Malba

# GROUP SEATING

## Neutral Tones

---



Lucent



Chelsea



Malba



Rustique

## Warm Tones

---



Chelsea



Blade



Marina



Laguna





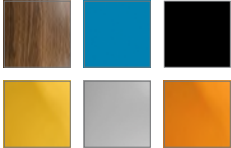







Chelsea




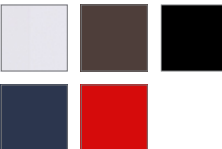






Marina









Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Blade Chair</b></p>	<p>BLDCBK BLDCRD BLDCSB</p>	<p>Black Red Sky Blue</p>	<p><b>Length:</b> 20.5" <b>Depth:</b> 19" <b>Height:</b> 30.5" <b>Seat Length:</b> 15" <b>Seat Depth:</b> 16.75" <b>Seat Height:</b> 17.75"</p>
	<p><b>Brewer Chair</b></p>	<p>SC3</p>	<p>Onyx, Chrome</p>	<p><b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 32" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 16.5" <b>Seat Height:</b> 18.75"</p>
 	<p><b>Chelsea Chair</b></p>	<p>CCBTWL CCBTAZ CCBTBK CCBTYL  CCBTGY CCBTOR</p>	<p>Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base</p>	<p><b>Length:</b> 18.5" <b>Depth:</b> 22" <b>Height:</b> 34" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 16" <b>Seat Height:</b> 18.5"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Chelsea Chair</b></p>	<p>CCSCGY CCSCAZ CCSCBK CCSCYL CCSCOR CCSCWL</p>	<p>Gray, Black Swivel Base w/ Casters Azure Blue, Black Swivel Base w/ Casters Black, Black Swivel Base w/ Casters Goldenrod Yellow, Black Swivel Base w/ Casters Orange, Black Swivel Base w/ Casters Walnut-Look, Black Swivel Base w/ Casters</p>	<p><b>Length:</b> 18.5" <b>Depth:</b> 22" <b>Height:</b> 34" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 16" <b>Seat Height:</b> 18.5"</p>
	<p><b>Christopher Chair</b></p>	<p>XCHR</p>	<p>White Vinyl, Chrome</p>	<p><b>Length:</b> 17" <b>Depth:</b> 19" <b>Height:</b> 35" <b>Seat Length:</b> 16.75" <b>Seat Depth:</b> 14.75" <b>Seat Height:</b> 18"</p>
	<p><b>Duet Stack Chair</b></p>	<p>DUET</p>	<p>Black, Chrome</p>	<p><b>Length:</b> 21" <b>Depth:</b> 23" <b>Height:</b> 33" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 18"</p>
	<p><b>Laguna Chair</b></p>	<p>LMCHR</p>	<p>Maple, Chrome</p>	<p><b>Length:</b> 18" <b>Depth:</b> 19" <b>Height:</b> 34" <b>Seat Length:</b> 17" <b>Seat Depth:</b> 16" <b>Seat Height:</b> 18"</p>
	<p><b>Lucent Chair</b></p>	<p>LUCHCL</p>	<p>Frosted Acrylic, Chrome</p>	<p><b>Length:</b> 19.5" <b>Depth:</b> 19.75" <b>Height:</b> 32.5" <b>Seat Length:</b> 16.25" <b>Seat Depth:</b> 15.5" <b>Seat Height:</b> 18.75"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Malba Chair	MALGRY	Gray, Chrome	<b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 32" <b>Seat Length:</b> 17" <b>Seat Depth:</b> 14" <b>Seat Height:</b> 19"
	Malba Chair	MALGRN	Green, Chrome	<b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 32" <b>Seat Length:</b> 17" <b>Seat Depth:</b> 14" <b>Seat Height:</b> 19"
  	Marina Chair	MARCWH MARCBR MARCBK MARCBE MARCRD	White Vinyl, Brushed Metal Brown Fabric, Brushed Metal Black Vinyl, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	<b>Length:</b> 17.5" <b>Depth:</b> 19.5" <b>Height:</b> 35" <b>Seat Length:</b> 15" <b>Seat Depth:</b> 13" <b>Seat Height:</b> 19"
	Razor Armless Chair	SC10	White	<b>Length:</b> 19" <b>Depth:</b> 23.5" <b>Height:</b> 31.75" <b>Seat Length:</b> 16" <b>Seat Depth:</b> 17.25" <b>Seat Height:</b> 17.75"
	Rustique Chair w/ Arms	RSTDIN	Gunmetal	<b>Length:</b> 20" <b>Depth:</b> 18" <b>Height:</b> 31" <b>Seat Length:</b> 15" <b>Seat Depth:</b> 15" <b>Seat Height:</b> 18"






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p>Syntax Chair</p>	<p>CS4</p>	<p>Black, Chrome</p>	<p><b>Length:</b> 23"  <b>Depth:</b> 19"  <b>Height:</b> 32.25"  <b>Seat Length:</b> 18"  <b>Seat Depth:</b> 17"  <b>Seat Height:</b> 18.5"</p>
	<p>Zenith Chair</p>	<p>ZENCHR</p>	<p>White, Chrome</p>	<p><b>Length:</b> 18.25"  <b>Depth:</b> 22"  <b>Height:</b> 32"  <b>Seat Length:</b> 18.25"  <b>Seat Depth:</b> 16"  <b>Seat Height:</b> 19"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Beverly Bench Ottoman</b></p>	<p>BVLYBK BVLYBN BVLYGR BVLYLN BVLYOB BVLYRD BVLYWH</p>	<p>Black Vinyl Brown Fabric Gray Fabric Linen Fabric Ocean Blue Fabric Red Fabric White Vinyl</p>	<p><b>Length:</b> 60" <b>Depth:</b> 20" <b>Height:</b> 18" <b>Seat Length:</b> 60" <b>Seat Depth:</b> 20" <b>Seat Height:</b> 18"</p>
 	<p><b>Beverly Small Bench Ottoman</b></p>	<p>BVSMBK BVSMBN BVSMGY BVSMMLV BVSMMLN BVSMMLB BVSMGN BVSMOR BVSMRD BVSMWH BVSMYL</p>	<p>Black Vinyl Brown Fabric Gray Fabric Lavender Fabric Linen Fabric Ocean Blue Fabric Olive Green Fabric Orange Fabric Red Fabric White Vinyl Yellow Fabric</p>	<p><b>Length:</b> 30" <b>Depth:</b> 20" <b>Height:</b> 18" <b>Seat Length:</b> 30" <b>Seat Depth:</b> 20" <b>Seat Height:</b> 18"</p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Marche Swivel Ottoman</b></p>	<p>MAR001 MAR015 MAR010 MAR014 MAR012 MAR002 MAR016 MAR003 MAR008 MAR020 MAR011 MAR009 MAR007 MAR004 MAR005 MAR006 MAR013 MAR021</p>	<p>White Vinyl Black Vinyl Blue Fabric Distressed Brown Vinyl Forest Green Vinyl Gray Fabric Ivory Faux Sheep Fur Linen Fabric Meadow Green Olive Faux Sheep Fur Orange Velvet Pear Yellow Fabric Plum Fabric Raspberry Fabric Red Fabric Rose Quartz Fabric Teal Velvet Terracotta Faux Sheep Fur</p>	<p><b>Round: 17"</b> <b>Height: 18"</b> <b>Seat Round: 17"</b> <b>Seat Height: 18"</b></p>
	<p><b>Vibe Cube Ottoman</b></p>	<p>VIB10 VIB02 VIB05 VIB21 VIB14 VIB17 VIB01 VIB22 VIB08 VIB13 VIB04 VIB12 VIB16 VIB11 VIB15 VIB09</p>	<p>Black Vinyl Blue Vinyl Bright Yellow Vinyl Caramel Vinyl Citrus Green Vinyl Desert Rose Vinyl Green Vinyl Navy Vinyl Orange Vinyl Purple Vinyl Red Vinyl Silver Vinyl Spice Orange Vinyl Steel Blue Vinyl Taupe Vinyl White Vinyl</p>	<p><b>Length: 18"</b> <b>Depth: 18"</b> <b>Height: 18"</b> <b>Seat Length: 18"</b> <b>Seat Depth: 18"</b> <b>Seat Height: 18"</b></p>





Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Endless Curved Ottoman</b></p>	<p>END01B</p>	<p>Black Vinyl, Chrome</p>	<p><b>Length:</b> 60.5"  <b>Depth:</b> 37.5"  <b>Height:</b> 15"  <b>Seat Length:</b> 60.5"  <b>Seat Depth:</b> 34"</p>
	<p><b>Endless Curved Ottoman</b></p>	<p>END01W</p>	<p>White Vinyl, Chrome</p>	<p><b>Length:</b> 60.5"  <b>Depth:</b> 37.5"  <b>Height:</b> 15"  <b>Seat Length:</b> 60.5"  <b>Seat Depth:</b> 34"</p>
	<p><b>Endless Square Ottoman</b></p>	<p>END02B</p>	<p>Black Vinyl, Chrome</p>	<p><b>Length:</b> 34"  <b>Depth:</b> 34"  <b>Height:</b> 15"  <b>Seat Length:</b> 34"  <b>Seat Depth:</b> 34"</p>
	<p><b>Endless Square Ottoman</b></p>	<p>END02W</p>	<p>White Vinyl, Chrome</p>	<p><b>Length:</b> 34"  <b>Depth:</b> 34"  <b>Height:</b> 15"  <b>Seat Length:</b> 34"  <b>Seat Depth:</b> 34"</p>
	<p><b>Regis Bench</b></p>	<p>REGBEN</p>	<p>Brushed Metal</p>	<p><b>Length:</b> 47"  <b>Depth:</b> 15.5"  <b>Height:</b> 16"</p>

# BAR SEATING

## White

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Banana



Christopher



Kamden



Lift



Marina



Shark



Zenith



Zoey

## Black

---



Banana



Blade



Chelsea



Lift



Marina



Syntax

## Cool Tones

---



Blade



Chelsea



Marina

# BAR SEATING

## Neutral Tones

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Lucent



Chelsea



Lift



Rustique

## Warm Tones

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Chelsea



Blade



Lift



Marina









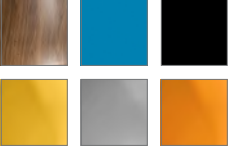
Laguna





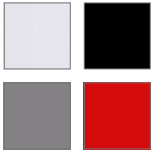



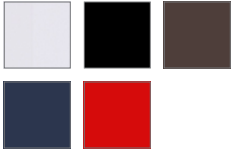




Chelsea





Marina







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Banana Barstool	BSS	Black, Chrome	<b>Length:</b> 21" <b>Depth:</b> 22" <b>Height:</b> 41" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 30.25"
	Banana Barstool	BST	White, Chrome	<b>Length:</b> 21" <b>Depth:</b> 22" <b>Height:</b> 41" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 30.25"
    	Blade Barstool	BLDBBK BLDBRD BLDBSB	Black Red Sky Blue	<b>Length:</b> 20.5" <b>Depth:</b> 20" <b>Height:</b> 40.5" <b>Seat Length:</b> 14" <b>Seat Depth:</b> 15.75" <b>Seat Height:</b> 30.25"
  	Chelsea Barstool	CBSBWL CBSBAZ CBSBBK CBSBYL  CBSBGY CBSBOR	Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base	<b>Length:</b> 18.5" <b>Depth:</b> 22" <b>Height:</b> 46" <b>Seat Length:</b> 18" <b>Seat Depth:</b> 16" <b>Seat Height:</b> 30.75"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Christopher Barstool</b></p>	<p>XBAR</p>	<p>White Vinyl, Chrome</p>	<p><b>Length:</b> 19"  <b>Depth:</b> 19"  <b>Height:</b> 41"  <b>Seat Length:</b> 14.5"  <b>Seat Depth:</b> 15"  <b>Seat Height:</b> 29"</p>
	<p><b>Kamden Barstool</b></p>	<p>KABSWH</p>	<p>White Vinyl, Chrome</p>	<p><b>Length:</b> 16.5"  <b>Depth:</b> 20"  <b>Height:</b> 25-33.5"  <b>Seat Length:</b> 15"  <b>Seat Depth:</b> 19"  <b>Seat Height:</b> 22-32"</p>
	<p><b>Laguna Barstool</b></p>	<p>LMBAR</p>	<p>Maple, Chrome</p>	<p><b>Length:</b> 18"  <b>Depth:</b> 20"  <b>Height:</b> 47"  <b>Seat Length:</b> 17"  <b>Seat Depth:</b> 16"  <b>Seat Height:</b> 31"</p>
  	<p><b>Lift Barstool</b></p>	<p>ROLLWH            ROLLBL            ROLLGY            ROLLRD</p>	<p>White Vinyl, Chrome            Black Vinyl, Chrome            Gray Vinyl, Chrome            Red Vinyl, Chrome</p>	<p><b>Round:</b> 15"  <b>Height:</b> 23-33.5"  <b>Seat Round:</b> 15"  <b>Seat Height:</b> 22.25-31.5"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Marina Barstool</b></p>	<p>MARBWH  MARBBK  MARBBR  MARBBE    MARBRD</p>	<p>White Vinyl, Brushed Metal  Black Vinyl, Brushed Metal  Brown Fabric, Brushed Metal  Ocean Blue Fabric,  Brushed Metal  Red Fabric, Brushed Metal</p>	<p><b>Length:</b> 21"  <b>Depth:</b> 17.5"  <b>Height:</b> 41.5"  <b>Seat Length:</b> 17"  <b>Seat Depth:</b> 16"  <b>Seat Height:</b> 30.5"</p>
	<p><b>Lucent Barstool</b></p>	<p>LUBSCL</p>	<p>Frosted Acrylic, Chrome</p>	<p><b>Length:</b> 22"  <b>Depth:</b> 22.5"  <b>Height:</b> 45.5"  <b>Seat Length:</b> 16.25"  <b>Seat Depth:</b> 15.5"  <b>Seat Height:</b> 31"</p>
	<p><b>Rustique Barstool</b></p>	<p>RSTSTL</p>	<p>Gunmetal</p>	<p><b>Length:</b> 13"  <b>Depth:</b> 13"  <b>Height:</b> 30"  <b>Seat Length:</b> 12"  <b>Seat Depth:</b> 12"  <b>Seat Height:</b> 30"</p>
	<p><b>Shark Barstool</b></p>	<p>BS001</p>	<p>White, Chrome</p>	<p><b>Length:</b> 22"  <b>Depth:</b> 19"  <b>Height:</b> 34-44"  <b>Seat Length:</b> 17.5"  <b>Seat Depth:</b> 14.5"  <b>Seat Height:</b> 21.5-32"</p>
	<p><b>Syntax Barstool</b></p>	<p>BSR</p>	<p>Black, Chrome</p>	<p><b>Length:</b> 23"  <b>Depth:</b> 19"  <b>Height:</b> 43.25"  <b>Seat Length:</b> 18"  <b>Seat Depth:</b> 17"  <b>Seat Height:</b> 28.5"</p>












Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Zenith Barstool</b></p>	<p>ZENBAR</p>	<p>White, Chrome</p>	<p><b>Length:</b> 19"  <b>Depth:</b> 20"  <b>Height:</b> 44"  <b>Seat Length:</b> 18"  <b>Seat Depth:</b> 16"  <b>Seat Height:</b> 29"</p>
	<p><b>Zoey Barstool</b></p>	<p>BS002</p>	<p>White, Chrome</p>	<p><b>Length:</b> 15"  <b>Depth:</b> 16"  <b>Height:</b> 30-34.75"  <b>Seat Length:</b> 14"  <b>Seat Depth:</b> 13"  <b>Seat Height:</b> 26-30.5"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>30" Round Bar Table w/ Hydraulic Base</b></p>	<p>30WHHB 30WDHB 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB 30MTHB 30OSHB 30BRHB 30MAHB</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p><b>Round: 30"</b> <b>Height: 45"</b></p>
 	<p><b>30" Round Bar Table w/ Standard Black Base</b></p>	<p>30WH42 30WDBB 30BKSB 30BEBB 30AGBB 30YBBB VTJ 30GSBB VTK 30OSBB VTB VTA</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p><b>Round: 30"</b> <b>Height: 42"</b></p>
 	<p><b>30" Round Bar Table, Powered</b></p>	<p>P30BWH</p>	<p>White Top, Black Base</p>	<p><b>Round: 30"</b> <b>Height: 42"</b></p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>36" Round Bar Table w/ Hydraulic Base</b></p>	<p>36WTHB 36BKHB 36GRHB 36MTHB</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p><b>Round: 36" Height: 45"</b></p>
 	<p><b>36" Round Bar Table w/ Standard Black Base</b></p>	<p>VTW 36BKSB VTN VTP</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p><b>Round: 36" Height: 42"</b></p>
 	<p><b>30" Round Cafe Table w/ Hydraulic Base</b></p>	<p>30WHHC 30WDHC 30BKHC 30BEHC 30AGHC 30YSHC 30GRHC 30GSHC 30MTHC 30OSHC 30BRHC 30MAHC</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p><b>Round: 30" Height: 29"</b></p>

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>30" Round Cafe Table w/ Standard Black Base</b></p>	<p>30WH29 30WDBC 30BKSC 30BEBC 30AGBC 30YSBC ZTJ 30GSBC ZTK 30OSBC ZTB ZTA</p>	<p>White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top</p>	<p><b>Round: 30" Height: 29"</b></p>
 	<p><b>30" Round Cafe Table, Powered</b></p>	<p>P30CWH</p>	<p>White Top, Black Base</p>	<p><b>Round: 30" Height: 29"</b></p>
 	<p><b>36" Round Cafe Table w/ Hydraulic Base</b></p>	<p>36WTHC 36BKHC 36MTHC 36GRHC</p>	<p>White Top Black Top Maple Top Graphite Nebula Top</p>	<p><b>Round: 36" Height: 29"</b></p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>36" Round Cafe Table w/ Standard Black Base</b></p>	<p>ZTQ 36BKSC ZTN ZTP</p>	<p>White Top Black Top Graphite Nebula Top Maple Top</p>	<p><b>Round: 36"</b> <b>Height: 29"</b></p>
	<p><b>Rustique Square Metal Bar Table</b></p>	<p>RSTSQT</p>	<p>Gunmetal</p>	<p><b>Length: 23.75"</b> <b>Depth: 23.75"</b> <b>Height: 41.25"</b></p>





Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<b>Ventura Communal Bar Table</b>	VNTBNP VNTWNP VNTMNP	Black Top, Silver White Top, Silver Maple Top, Silver	<b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 42"
 	<b>Ventura Communal Bar Table, Powered</b>	VNTBLK VNTWHT 	Black Top, Silver White Top, Silver	<b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 42"
 	<b>Ventura Communal Bar Table w/ Grommet Holes</b>	VNTBWW VNTBMW	White Top, Silver Maple Top, Silver	<b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 42"





Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Ventura Communal Cafe Table</b></p>	<p>VNTCBN VNTCWN VNTCMN</p>	<p>Black Top, Silver White Top, Silver Maple Top, Silver</p>	<p><b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 30"</p>
 	<p><b>Ventura Communal Cafe Table, Powered</b></p>	<p>VNTCBK VNTCWH</p>	<p>Black Top, Silver White Top, Silver</p>	<p><b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 30"</p>
 	<p><b>Ventura Communal Cafe Table w/ Grommet Holes</b></p>	<p>VNTCWW VNTCMW</p>	<p>White Top, Silver Maple Top, Silver</p>	<p><b>Length:</b> 72.25" <b>Depth:</b> 26.25" <b>Height:</b> 30"</p>
























Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Adelaide Powered Cocktail Table</b></p>	<p><b>Powered:</b> ADCTWP  <b>Non-Powered:</b> ADCTWH</p> <p><b>Powered:</b> ADCTBP  <b>Non-Powered:</b> ADCTBK</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p><b>Length:</b> 48.87"  <b>Depth:</b> 25.37"  <b>Height:</b> 18"</p>
 	<p><b>Ventura Communal Bar Table, Powered</b></p>	<p>VNTBLK  VNTWHT</p>	<p>Black Top, Silver  White Top, Silver</p>	<p><b>Length:</b> 72.25"  <b>Depth:</b> 26.25"  <b>Height:</b> 42"</p>
 	<p><b>Ventura Communal Cafe Table, Powered</b></p>	<p>VNTCBK  VNTCWH</p>	<p>Black Top, Silver  White Top, Silver</p>	<p><b>Length:</b> 72.25"  <b>Depth:</b> 26.25"  <b>Height:</b> 30"</p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<b>Village Charging Hub</b>	VILHUB	Cream	<b>Length:</b> 12" <b>Depth:</b> 12" <b>Height:</b> 28.25"
	<b>Wireless Charging Table</b>	CUBPOW	White, AC Outlets	<b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 18"
	<b>30" Round Bar Table, Powered</b>	P30BWH	White Top, Black Base	<b>Round:</b> 30" <b>Height:</b> 42"
	<b>30" Round Cafe Table, Powered</b>	P30CWH	White Top, Black Base	<b>Round:</b> 30" <b>Height:</b> 29"
  	<b>10' Table</b>	<b>Powered:</b> C10PWR <b>Non-Powered:</b> CONF10  <b>Powered:</b> BKC10P <b>Non-Powered:</b> BKC10N	White Top, Silver  Black Top, Silver	<b>Length:</b> 120" <b>Depth:</b> 48" <b>Height:</b> 29"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>8' Table</b></p>	<p><b>Powered:</b> C8PWR  <b>Non-Powered:</b> CONF8</p> <p><b>Powered:</b> BKCT8P  <b>Non-Powered:</b> BKCT8N</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p><b>Length:</b> 96"  <b>Depth:</b> 60"  <b>Height:</b> 29"</p>
 	<p><b>5' Table</b></p>	<p><b>Powered:</b> C5PWR  <b>Non-Powered:</b> CONF5</p> <p><b>Powered:</b> BKCT5P  <b>Non-Powered:</b> BKCT5N</p>	<p>White Top, Silver</p> <p>Black Top, Silver</p>	<p><b>Length:</b> 60"  <b>Depth:</b> 48"  <b>Height:</b> 29"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Adelaide Cocktail Table</b></p>	<p><b>Non-Powered:</b> ADCTWH <b>Powered:</b> ADCTWP</p> <p><b>Non-Powered:</b> ADCTBK <b>Powered:</b> ADCTBP</p> <p>ADCTGL</p> 	<p>White Top, Silver</p> <p>Black Top, Silver</p> <p>Glass Top, Silver</p>	<p><b>Length:</b> 48.875" <b>Depth:</b> 25.375" <b>Height:</b> 18"</p>
 	<p><b>Adelaide End Table</b></p>	<p>ADETWH ADETBK ADETGL</p>	<p>White Top, Silver Black Top, Silver Glass Top, Silver</p>	<p><b>Length:</b> 21.5" <b>Depth:</b> 21.5" <b>Height:</b> 18"</p>
 	<p><b>Alondra Cocktail Table</b></p>	<p>ALC200</p> <p>ALC100</p>	<p>Brandy Maple Top, Chrome</p> <p>Glass Top, Chrome</p>	<p><b>Length:</b> 47" <b>Depth:</b> 24" <b>Height:</b> 17"</p> <p><b>Length:</b> 47" <b>Depth:</b> 24" <b>Height:</b> 16"</p>








Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Alondra End Table</b></p>	<p>ALE200  ALE100</p>	<p>Brandy Maple Top, Chrome  Glass Top, Chrome</p>	<p><b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 21"  <b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 20"</p>
 	<p><b>Geo Cocktail Table</b></p>	<p>CIFWB  CIC</p>	<p>Brandy Maple Top, Black Base  Glass Top, Chrome Base</p>	<p><b>Length:</b> 47" <b>Depth:</b> 24" <b>Height:</b> 17"  <b>Length:</b> 50" <b>Depth:</b> 22" <b>Height:</b> 16"</p>
 	<p><b>Geo End Table</b></p>	<p>E1FWB  E1C</p>	<p>Brandy Maple Top, Black Base  Glass Top, Chrome Base</p>	<p><b>Length:</b> 20" <b>Depth:</b> 20" <b>Height:</b> 21"  <b>Length:</b> 24" <b>Depth:</b> 24" <b>Height:</b> 20"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>Mesa Cocktail Table</b></p>	<p>MESCTW MESCTB  MESCTG</p>	<p>Barnwood Top, Bronze Black Top, Bronze  Glass Top, Bronze</p>	<p><b>Round: 32.25"</b> <b>Height: 17.25"</b>  <b>Round: 36"</b> <b>Height: 17.25"</b></p>
 	<p><b>Mesa End Table</b></p>	<p>MESETW MESETB  MESETG</p>	<p>Barnwood Top, Bronze Black Top, Bronze  Glass Top, Bronze</p>	<p><b>Round: 20.5"</b> <b>Height: 21.25"</b>  <b>Round: 24"</b> <b>Height: 21.25"</b></p>
	<p><b>Regis Bench/Table</b></p>	<p>REGBEN</p>	<p>Brushed Metal</p>	<p><b>Length: 47"</b> <b>Depth: 15.5"</b> <b>Height: 16"</b></p>
	<p><b>Regis End Table</b></p>	<p>REGOTT</p>	<p>Brushed Metal</p>	<p><b>Length: 16"</b> <b>Depth: 15.5"</b> <b>Height: 16.5"</b></p>









Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Silverado Cocktail Table</b></p>	<p>C1E</p>	<p>Glass Top, Chrome</p>	<p><b>Round: 36"</b> <b>Height: 17"</b></p>
	<p><b>Silverado End Table</b></p>	<p>E1E</p>	<p>Glass Top, Chrome</p>	<p><b>Round: 24"</b> <b>Height: 22"</b></p>















Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Aura Round Table</b></p>	<p>AURA</p>	<p>White Metal</p>	<p><b>Round: 15"</b> <b>Height: 22"</b></p>
 	<p><b>Sedona Side Table</b></p>	<p>SEDBWH SEDBWD SEDBBK</p>	<p>White Top, Bronze Barnwood Top, Bronze Black Top, Bronze</p>	<p><b>Length: 15.75"</b> <b>Depth: 15.75"</b> <b>Height: 24"</b></p>
 	<p><b>Taos Side Table</b></p>	<p>TAOBWH TAOBWD TAOBK</p>	<p>White Top, Bronze Barnwood Top, Bronze Black Top, Bronze</p>	<p><b>Length: 15.75"</b> <b>Depth: 15.75"</b> <b>Height: 24"</b></p>
	<p><b>Timber Table</b></p>	<p>TMBTBL</p>	<p>Wood</p>	<p><b>Round: 16"</b> <b>Height: 17"</b></p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Madison Executive Desk	JD8	Gray Acajou	<b>Length:</b> 60" <b>Depth:</b> 30" <b>Height:</b> 29"
	Tech Desk, Powered	TECH	Black Metal, Black Laminate w/electrical unit	<b>Length:</b> 60" <b>Depth:</b> 30" <b>Height:</b> 30"
	Tech Desk, Powered w/ 3 Drawer File Cabinet	TECH3B	Black Metal, Black Laminate w/electrical unit	<b>Length:</b> 60" <b>Depth:</b> 30" <b>Height:</b> 30"
	3 Drawer File Cabinet on Castors	TECH3	Black Top, Black Metal	<b>Length:</b> 16" <b>Depth:</b> 20" <b>Height:</b> 28"
	Madison Bookcase	BC8	Gray Acajou	<b>Length:</b> 36" <b>Depth:</b> 12" <b>Height:</b> 72"
	Posh Shelving	PSHCCS	Chrome, Acrylic	<b>Length:</b> 36" <b>Depth:</b> 18" <b>Height:</b> 72"
	Divider, Freestanding Whiteboard	DIVFWB	Silver, White	<b>Length:</b> 39" <b>Depth:</b> 1.5" <b>Height:</b> 72"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atomic 42" Round Table	42ATO	Glass Top, Chrome	<b>Round: 42"</b> <b>Height: 30"</b>
	Atomic 36" Round Table	36ATO	Glass Top, Chrome	<b>Round: 36"</b> <b>Height: 30"</b>
	Geo Table, Rectangle	CF2 CE2	Glass Top, Black Glass Top, Chrome	<b>Length: 60"</b> <b>Depth: 36"</b> <b>Height: 29"</b>
	Geo Table, Rounded Square	CE1 CF1	Glass Top, Chrome Glass Top, Black	<b>Length: 42"</b> <b>Depth: 42"</b> <b>Height: 29"</b>
	Work Table	WD3	White Top, White	<b>Length: 48"</b> <b>Depth: 24"</b> <b>Height: 30"</b>
	42" Round Madison Table	CB8	Gray Acajou, Black	<b>Round: 42"</b> <b>Height: 29"</b>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>42" Round Table</b></p>	<p>CONF42 42BKCT</p>	<p>White Top, Black Black Top, Black</p>	<p><b>Round: 42"</b> <b>Height: 29"</b></p>
 	<p><b>10' Table</b></p>	<p><b>Powered:</b> BKC10P <b>Non-Powered:</b> BKC10N</p> <p><b>Powered:</b> C10PWR <b>Non-Powered:</b> CONF10</p> 	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p><b>Length: 120"</b> <b>Depth: 48"</b> <b>Height: 29"</b></p>
 	<p><b>8' Table</b></p>	<p><b>Powered:</b> BKCT8P <b>Non-Powered:</b> BKCT8N</p> <p><b>Powered:</b> C8PWR <b>Non-Powered:</b> CONF8</p> 	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p><b>Length: 96"</b> <b>Depth: 60"</b> <b>Height: 29"</b></p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	<p><b>5' Table</b></p>	<p><b>Powered:</b> BKCT5P  <b>Non-Powered:</b> BKCT5N</p> <p><b>Powered:</b> C5PWR  <b>Non-Powered:</b> CONF5</p> 	<p>Black Top, Silver</p> <p>White Top, Silver</p>	<p><b>Length:</b> 60"  <b>Depth:</b> 48"  <b>Height:</b> 29"</p>
	<p><b>Madison 10' Table</b></p>	<p>MADC10</p>	<p>Gray Acajou, Silver</p>	<p><b>Length:</b> 120"  <b>Depth:</b> 48"  <b>Height:</b> 29"</p>
	<p><b>Madison 8' Table</b></p>	<p>MADC08</p>	<p>Gray Acajou, Silver</p>	<p><b>Length:</b> 96"  <b>Depth:</b> 60"  <b>Height:</b> 29"</p>
	<p><b>Madison 5' Table</b></p>	<p>MADC05</p>	<p>Gray Acajou, Silver</p>	<p><b>Length:</b> 60"  <b>Depth:</b> 48"  <b>Height:</b> 29"</p>







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Ace High Back Chair	ACHBCB	Black Vinyl, Chrome	<b>Length:</b> 26" <b>Depth:</b> 26" <b>Height:</b> 41.75-44.25" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 18.5-21"
	Ace High Back Chair	ACEHBC	White Vinyl, Chrome	<b>Length:</b> 26" <b>Depth:</b> 26" <b>Height:</b> 41.75-44.25" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 18.5-21"
	Ace Mid Back Chair	ACMBCB	Black Vinyl, Chrome	<b>Length:</b> 26" <b>Depth:</b> 26" <b>Height:</b> 33.25-33.75" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 18-20.5"
	Ace Mid Back Chair	ACEMBC	White Vinyl, Chrome	<b>Length:</b> 26" <b>Depth:</b> 26" <b>Height:</b> 33.25-33.75" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 18" <b>Seat Height:</b> 18-20.5"
	Cupertino Mid Back Chair	CUPCHA	Black Vinyl, Chrome	<b>Length:</b> 27" <b>Depth:</b> 30.5" <b>Height:</b> 40-43" <b>Seat Length:</b> 19.5" <b>Seat Depth:</b> 19" <b>Seat Height:</b> 18.5-20.5"
	Genesis Chair	GENCHA	Black	<b>Length:</b> 27.5" <b>Depth:</b> 27.5" <b>Height:</b> 40-43.5" <b>Seat Length:</b> 20" <b>Seat Depth:</b> 17.5" <b>Seat Height:</b> 17.5-21"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	<p><b>Pro Executive Guest Chair</b></p>	<p>PROGB</p>	<p>Black Vinyl, Chrome</p>	<p><b>Length:</b> 24"  <b>Depth:</b> 26"  <b>Height:</b> 36"  <b>Seat Length:</b> 19.5"  <b>Seat Depth:</b> 19"  <b>Seat Height:</b> 18"</p>
	<p><b>Task Stool</b></p>	<p>TASKST</p>	<p>Black Fabric, Black</p>	<p><b>Length:</b> 27.5"  <b>Depth:</b> 27.5"  <b>Height:</b> 32.75-40.25"  <b>Seat Length:</b> 18.5"  <b>Seat Depth:</b> 18.5"  <b>Seat Height:</b> 18-25.5"</p>



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Midtown Bar, Lighted w/ Plug In	MTBLPI	Taupe Glass Top, Pewter	<b>Length:</b> 60" <b>Depth:</b> 18" <b>Height:</b> 42"
	Midtown Bar, Unlighted	MTBUUL	Taupe Glass Top, Pewter	<b>Length:</b> 60" <b>Depth:</b> 18" <b>Height:</b> 42"
	Midtown Powered Counter, Lighted w/ Plug In	MTCLPI	Taupe Glass Top, Pewter	<b>Length:</b> 60" <b>Depth:</b> 18" <b>Height:</b> 42"
	Midtown Powered Counter, Unlighted	MTCFUL	Taupe Glass Top, Pewter	<b>Length:</b> 60" <b>Depth:</b> 18" <b>Height:</b> 42"
	Powered Locking Pedestal, 36"	PDL36B PDL36W	Black White	<b>Length:</b> 24" <b>Depth:</b> 24" <b>Height:</b> 36"
	Powered Locking Pedestal, 42"	PDL42B PDL42W	Black White	<b>Length:</b> 24" <b>Depth:</b> 24" <b>Height:</b> 42"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Clear Divider, Bar/Counter	DIVBAR	Clear, Black	<b>Length:</b> 48-70" <b>Depth:</b> 12" <b>Height:</b> 31.5"
	Clear Divider, Freestanding	DIVFRE	Silver, Clear	<b>Length:</b> 39" <b>Depth:</b> 1.5" <b>Height:</b> 72"
	Clear Divider, Freestanding Corner	DIVFCR	Silver, Clear	<b>Length:</b> 39" <b>Depth:</b> 39" <b>Height:</b> 72"
	Clear Divider, Freestanding Wall	DIVFWL	Silver, Clear	<b>Length:</b> 40" <b>Depth:</b> 1.5" <b>Height:</b> 72"
	Clear Divider, Sofa/Table	DIVFST	Silver, Clear	<b>Length:</b> 34" <b>Depth:</b> 11" <b>Height:</b> 47-74"
	Miramar Divider, White	MIRWHT	Molded Plastic	<b>Length:</b> 63" <b>Depth:</b> 23" <b>Height:</b> 83"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Stanchion Sign Holder	STNSGN	Chrome	<b>Length:</b> 10" <b>Height:</b> 13"
	Stanchion w/ Retractable Belt	STNCH1	Black, Chrome	<b>Length:</b> 96" <b>Height:</b> 37"
	Mason Floor Lamp	LA15	Brushed Silver	<b>Round:</b> 18" <b>Height:</b> 55"
	Mason Table Lamp	LA14	Brushed Silver	<b>Round:</b> 16" <b>Height:</b> 26"
	Boxwood Hedge 7'	HDG7FT	Green, Black	<b>Length:</b> 36.5" <b>Depth:</b> 12" <b>Height:</b> 84"
	Boxwood Hedge 4'	HDG4FT	Green, Black	<b>Length:</b> 46" <b>Depth:</b> 9" <b>Height:</b> 47"



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### SOFT SEATING

Item	Advance Price	Standard Price
CHR002 Allegro Chair, Blue Fabric	\$ 498.00	\$ 711.50
SFA002 Allegro Sofa, Blue Fabric	\$ 708.50	\$1,012.25
BCHWHT Baja Chair, White Vinyl	\$ 552.25	\$ 789.00
BLVWHT Baja Loveseat, White Vinyl	\$ 808.50	\$1,155.00
BSFWHT Baja Sofa, White Vinyl	\$1,125.00	\$1,607.25
COCHTP Cordoba Chair, Taupe Fabric, Black	\$ 575.00	\$ 821.50
COLVTP Cordoba Loveseat, Taupe Fabric, Black	\$ 823.00	\$1,175.75
FAIRCW Fairfax Chair, White Vinyl, Brushed Metal	\$ 366.75	\$ 524.00
FAIRSW Fairfax Loveseat, White Vinyl, Brushed Metal	\$ 508.50	\$ 726.50
KEYCHR Key Largo Chair, Black Fabric, Wood	\$ 333.50	\$ 476.50
KEYLOV Key Largo Loveseat, Black Fabric, Wood	\$ 387.50	\$ 553.75
KEYSOF Key Largo Sofa, Black Fabric, Wood	\$ 504.25	\$ 720.50
MONCHA Montreal Chair, Blue, Black Metal	\$ 700.00	\$1,000.00
MONLOV Montreal Loveseat, Blue, Black Metal	\$1,054.25	\$1,506.25
NPLCHR Naples Chair, Non-Powered, Black Vinyl	\$ 591.75	\$ 845.50
NPLLOV Naples Loveseat, Non-Powered, Black Vinyl	\$ 714.75	\$1,021.25
NPLSOF Naples Sofa, Non-Powered, Black Vinyl	\$ 848.00	\$1,211.50
PALSOF Palm Beach Sofa, White Vinyl	\$ 891.75	\$1,274.00
STECHA Sterling Chair, Gray Fabric	\$ 904.25	\$1,292.00
STESOF Sterling Sofa, Gray Fabric	\$1,318.75	\$1,884.00
VALCGN Valencia Chair, Green Fabric	\$ 402.25	\$ 574.75
VALCOT Valencia Chair, Oat Fabric	\$ 402.25	\$ 574.75
VALCHA Valencia Chair, Spice Orange Velvet	\$ 402.25	\$ 574.75
VALVOT Valencia Loveseat, Oat Fabric	\$ 596.00	\$ 851.50
VALSOF Valencia Loveseat, Coffee Brown Velvet	\$ 596.00	\$ 851.50

### POWERED SEATING

NPLCHP Naples Chair, Powered, Black Vinyl	\$ 675.00	\$ 964.50
NPLLOP Naples Loveseat, Powered, Black Vinyl	\$ 933.50	\$1,333.75
NPLSOP Naples Sofa, Powered, Black Vinyl	\$1,083.50	\$1,548.00
TCHGRY Tech Tablet Chair, Gray, White Tablet, Chrome	\$ 485.50	\$ 693.75
TCHP Tech Chair, No Tablet, Gray, Chrome	\$ 500.00	\$ 714.50

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### ACCENT CHAIRS

Item	Advance Price	Standard Price
ATHCHA Atherton Chair, Brown Leather, Black Metal	\$ 679.25	\$ 970.50
BOWCHA Bowery Chair, Ochre Fabric	\$ 635.50	\$ 908.00
BNMCSW Brooklyn Meeting Chair, White, Black Swivel Base	\$ 381.25	\$ 544.75
BNMCSB Brooklyn Meeting Chair, Black, Black Swivel Base	\$ 352.25	\$ 503.25
BNMCOW Brooklyn Meeting Chair, White, Oak-Look Base	\$ 381.25	\$ 544.75
BNMCOB Brooklyn Meeting Chair, Black, Oak-Look Base	\$ 352.25	\$ 503.25
CNTCHR Century Chair, Gray Velvet	\$ 648.00	\$ 925.75
LABREA La Brea Swivel Chair, Charcoal Gray, Chrome	\$ 418.75	\$ 598.25
LENCHA Lena Chair, Moss Green Leather, Bronze	\$ 573.00	\$ 818.75
BCW Madrid Chair, White Vinyl, Chrome	\$ 656.25	\$ 937.50
MNCHCH Munich Armless Chair, Gray Fabric, Black	\$ 562.50	\$ 803.75
PASCHR Pasadena Chair, White Plastic, Chrome Base	\$ 393.75	\$ 562.50
PROGB Pro Executive Guest Chair, Black Vinyl, Chrome	\$ 277.25	\$ 396.25
SWAN Swanson Swivel Chair, White Vinyl	\$ 362.50	\$ 518.00
TRCHCO Terrace Accent Chair, Cognac Leather, Black	\$ 679.25	\$ 970.50
WENCHA Wentworth Swivel Chair, Brown Vinyl	\$ 437.50	\$ 625.00

### GROUP SEATING

BLDCBK Blade Chair, Black	\$ 91.75	\$ 131.25
BLDCRD Blade Chair, Red	\$ 91.75	\$ 131.25
BLDCSB Blade Chair, Sky Blue	\$ 91.75	\$ 131.25
SC3 Brewer Chair, Onyx, Chrome	\$ 177.25	\$ 253.25
CCBTWL Chelsea Chair, Walnut-Look, Black Tower Base	\$ 202.25	\$ 289.00
CCBTAZ Chelsea Chair, Azure Blue, Black Tower Base	\$ 202.25	\$ 289.00
CCBTBK Chelsea Chair, Black, Black Tower Base	\$ 202.25	\$ 289.00
CCBTYL Chelsea Chair, Goldenrod Yellow, Black Twr Base	\$ 202.25	\$ 289.00
CCBTGY Chelsea Chair, Gray, Black Tower Base	\$ 202.25	\$ 289.00
CCBTOR Chelsea Chair, Orange, Black Tower Base	\$ 202.25	\$ 289.00
CCSCGY Chelsea Chair, Gray, Black Swivel w/ Casters	\$ 202.25	\$ 289.00
CCSCAZ Chelsea Chair, Azure Blue, Black Swivel w/ Casters	\$ 202.25	\$ 289.00
CCSCBK Chelsea Chair, Black, Black Swivel w/ Casters	\$ 202.25	\$ 289.00
CCSCYL Chelsea Chair, Gold. Yellow, Blk Swivel w/ Casters	\$ 202.25	\$ 289.00
CCSCOR Chelsea Chair, Orange, Black Swivel w/ Casters	\$ 202.25	\$ 289.00
CCSCWL Chelsea Chair, Walnut-Look, Blk Swivel w/ Casters	\$ 202.25	\$ 289.00
XCHR Christopher Chair, White Vinyl, Chrome	\$ 106.25	\$ 152.00

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### GROUP SEATING (cont.)

Item	Advance Price	Standard Price
DUET	\$ 66.75	\$ 95.50
LMCHR	\$ 179.25	\$ 256.25
LUCHCL	\$ 239.75	\$ 342.50
MALGRY	\$ 137.50	\$ 196.50
MALGRN	\$ 137.50	\$ 196.50
MARCWH	\$ 196.00	\$ 280.00
MARCBR	\$ 196.00	\$ 280.00
MARCBK	\$ 196.00	\$ 280.00
MARCBE	\$ 196.00	\$ 280.00
MARCRD	\$ 196.00	\$ 280.00
SC10	\$ 79.25	\$ 113.25
RSTDIN	\$ 110.50	\$ 158.00
CS4	\$ 248.00	\$ 354.50
ZENCHR	\$ 202.25	\$ 289.00

### OTTOMANS

BVLYBK	\$ 485.50	\$ 693.75
BVLYBN	\$ 485.50	\$ 693.75
BVLYGR	\$ 485.50	\$ 693.75
BVLYLN	\$ 485.50	\$ 693.75
BVLYOB	\$ 485.50	\$ 693.75
BVLYRD	\$ 485.50	\$ 693.75
BVLYWH	\$ 485.50	\$ 693.75
BVSMBK	\$ 352.25	\$ 503.25
BVSMBN	\$ 352.25	\$ 503.25
BVSMGY	\$ 352.25	\$ 503.25
BVSMMLV	\$ 352.25	\$ 503.25
BVSMMLN	\$ 352.25	\$ 503.25
BVSMML	\$ 352.25	\$ 503.25
BVSMGN	\$ 352.25	\$ 503.25
BVSMOR	\$ 352.25	\$ 503.25
BVSMRD	\$ 352.25	\$ 503.25
BVSMWH	\$ 352.25	\$ 503.25
BVSMYL	\$ 352.25	\$ 503.25

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**OTTOMANS (cont.)**

	<b>Item</b>	<b>Advance Price</b>	<b>Standard Price</b>
MAR001	Marche Swivel Ottoman, White Vinyl	\$ 225.00	\$ 321.50
MAR015	Marche Swivel Ottoman, Black Vinyl	\$ 225.00	\$ 321.50
MAR010	Marche Swivel Ottoman, Blue Fabric	\$ 225.00	\$ 321.50
MAR014	Marche Swivel Ottoman, Distressed Brown Vinyl	\$ 225.00	\$ 321.50
MAR012	Marche Swivel Ottoman, Forest Green Vinyl	\$ 225.00	\$ 321.50
MAR002	Marche Swivel Ottoman, Gray Fabric	\$ 225.00	\$ 321.50
MAR016	Marche Swivel Ottoman, Ivory Faux Sheep Fur	\$ 225.00	\$ 321.50
MAR003	Marche Swivel Ottoman, Linen Fabric	\$ 225.00	\$ 321.50
MAR008	Marche Swivel Ottoman, Meadow Green Fabric	\$ 225.00	\$ 321.50
MAR020	Marche Swivel Ottoman, Olive Faux Sheep Fur	\$ 225.00	\$ 321.50
MAR011	Marche Swivel Ottoman, Orange Velvet	\$ 225.00	\$ 321.50
MAR009	Marche Swivel Ottoman, Pear Yellow Fabric	\$ 225.00	\$ 321.50
MAR007	Marche Swivel Ottoman, Plum Fabric	\$ 225.00	\$ 321.50
MAR004	Marche Swivel Ottoman, Raspberry Fabric	\$ 225.00	\$ 321.50
MAR005	Marche Swivel Ottoman, Red Fabric	\$ 225.00	\$ 321.50
MAR006	Marche Swivel Ottoman, Rose Quartz Fabric	\$ 225.00	\$ 321.50
MAR013	Marche Swivel Ottoman, Teal Velvet	\$ 225.00	\$ 321.50
MAR021	Marche Swiv Ottoman, Terracotta Faux Sheep Fur	\$ 225.00	\$ 321.50
VIB10	Vibe Cube Ottoman, Black Vinyl	\$ 141.75	\$ 202.50
VIB02	Vibe Cube Ottoman, Blue Vinyl	\$ 141.75	\$ 202.50
VIB05	Vibe Cube Ottoman, Bright Yellow Vinyl	\$ 141.75	\$ 202.50
VIB21	Vibe Cube Ottoman, Caramel Vinyl	\$ 141.75	\$ 202.50
VIB14	Vibe Cube Ottoman, Citrus Green Vinyl	\$ 141.75	\$ 202.50
VIB17	Vibe Cube Ottoman, Desert Rose Vinyl	\$ 141.75	\$ 202.50
VIB01	Vibe Cube Ottoman, Green Vinyl	\$ 141.75	\$ 202.50
VIB22	Vibe Cube Ottoman, Navy Vinyl	\$ 141.75	\$ 202.50
VIB08	Vibe Cube Ottoman, Orange Vinyl	\$ 141.75	\$ 202.50
VIB13	Vibe Cube Ottoman, Purple Vinyl	\$ 141.75	\$ 202.50
VIB04	Vibe Cube Ottoman, Red Vinyl	\$ 141.75	\$ 202.50
VIB12	Vibe Cube Ottoman, Silver Vinyl	\$ 141.75	\$ 202.50
VIB16	Vibe Cube Ottoman, Spice Orange Vinyl	\$ 141.75	\$ 202.50
VIB11	Vibe Cube Ottoman, Steel Blue Vinyl	\$ 141.75	\$ 202.50
VIB15	Vibe Cube Ottoman, Taupe Vinyl	\$ 141.75	\$ 202.50
VIB09	Vibe Cube Ottoman, White Vinyl	\$ 141.75	\$ 202.50

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### OTTOMANS (cont.)

Item	Advance Price	Standard Price
END01B	\$ 446.00	\$ 637.25
END01W	\$ 446.00	\$ 637.25
END02B	\$ 362.50	\$ 518.00
END02W	\$ 362.50	\$ 518.00
REGBEN	\$ 256.25	\$ 366.25

### BAR SEATING

BSS	Banana Barstool, Black Vinyl, Chrome	\$ 252.25	\$ 360.50
BST	Banana Barstool, White Vinyl, Chrome	\$ 252.25	\$ 360.50
BLDBBK	Blade Barstool, Black	\$ 171.00	\$ 244.50
BLDBRD	Blade Barstool, Red	\$ 171.00	\$ 244.50
BLDBSB	Blade Barstool, Sky Blue	\$ 171.00	\$ 244.50
CBSBWL	Chelsea Barstool, Walnut-Look, Black Tower Base	\$ 202.25	\$ 289.00
CBSBAZ	Chelsea Barstool, Azure Blue, Black Tower Base	\$ 202.25	\$ 289.00
CBSBBK	Chelsea Barstool, Black, Black Tower Base	\$ 202.25	\$ 289.00
CBSBYL	Chelsea Barstool, Goldenrod Yellow, Black Base	\$ 202.25	\$ 289.00
CBSBGY	Chelsea Barstool, Gray, Black Tower Base	\$ 202.25	\$ 289.00
CBSBOR	Chelsea Barstool, Orange, Black Tower Base	\$ 202.25	\$ 289.00
XBAR	Christopher Barstool, White Vinyl, Chrome	\$ 193.75	\$ 277.00
KABSWH	Kamden Barstool, White Vinyl, Chrome	\$ 366.75	\$ 524.00
LMBAR	Laguna Barstool, Maple, Chrome	\$ 225.00	\$ 321.50
ROLLWH	Lift Barstool, White Vinyl, Chrome	\$ 214.75	\$ 307.00
ROLLBL	Lift Barstool, Black Vinyl, Chrome	\$ 214.75	\$ 307.00
ROLLGY	Lift Barstool, Gray Vinyl, Chrome	\$ 214.75	\$ 307.00
ROLLRD	Lift Barstool, Red Vinyl, Chrome	\$ 214.75	\$ 307.00
MARBWH	Marina Barstool, White Vinyl, Chrome	\$ 352.25	\$ 503.25
MARBBK	Marina Barstool, Black Vinyl, Chrome	\$ 352.25	\$ 503.25
MARBBR	Marina Barstool, Brown Fabric, Chrome	\$ 352.25	\$ 503.25
MARBBE	Marina Barstool, Ocean Blue Fabric, Chrome	\$ 352.25	\$ 503.25
MARBRD	Marina Barstool, Red Fabric, Chrome	\$ 352.25	\$ 503.25
LUBSCL	Lucent Barstool, Frosted Acrylic, Chrome	\$ 343.75	\$ 491.25
RSTSTL	Rustique Barstool, Gunmetal	\$ 135.50	\$ 193.75
BS001	Shark Barstool, White, Chrome	\$ 323.00	\$ 461.50
BSR	Syntax Barstool, Black, Chrome	\$ 273.00	\$ 390.00

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### BAR SEATING (cont.)

Item	Advance Price	Standard Price
ZENBAR Zenith Barstool, White, Chrome	\$ 202.25	\$ 289.00
BS002 Zoey Barstool, White, Chrome	\$ 296.00	\$ 423.00

### BAR & CAFÉ TABLES

Item	Advance Price	Standard Price
30WHHB 30"R Bar Table, White Top, Hydraulic Base	\$ 321.00	\$ 458.75
30WDHB 30"R Bar Table, Barnwood Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BKHB 30"R Bar Table, Black Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BEHB 30"R Bar Table, Blue Top, Hydraulic Base	\$ 402.25	\$ 574.75
30AGHB 30"R Bar Table, Brushed Gunmetal, Hydraulic Base	\$ 402.25	\$ 574.75
30YSHB 30"R Bar Table, Brushed Yellow, Hydraulic Base	\$ 402.25	\$ 574.75
30GRHB 30"R Bar Table, Graphite Nebula, Hydraulic Base	\$ 321.00	\$ 458.75
30GSHB 30"R Bar Table, Green Top, Hydraulic Base	\$ 402.25	\$ 574.75
30MTHB 30"R Bar Table, Maple Top, Hydraulic Base	\$ 321.00	\$ 458.75
30OSHB 30"R Bar Table, Orange Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BRHB 30"R Bar Table, Red Top, Hydraulic Base	\$ 321.00	\$ 458.75
30MAHB 30"R Bar Table, Gray Acajou, Hydraulic Base	\$ 362.50	\$ 518.00
30WH42 30"R Bar Table, White Top, Standard Black Base	\$ 314.75	\$ 449.75
30WDDB 30"R Bar Table, Barnwood, Standard Black Base	\$ 331.25	\$ 473.25
30BKSB 30"R Bar Table, Black Top, Standard Black Base	\$ 331.25	\$ 473.25
30BEBB 30"R Bar Table, Blue Top, Standard Black Base	\$ 331.25	\$ 473.25
30AGBB 30"R Bar Table, Brushed Gunmetal, Std Black Base	\$ 331.25	\$ 473.25
30YBBB 30"R Bar Table, Brushed Yellow, Std Black Base	\$ 331.25	\$ 473.25
VTJ 30"R Bar Table, Graphite Nebula, Std Black Base	\$ 221.00	\$ 315.75
30GSBB 30"R Bar Table, Green Top, Standard Black Base	\$ 331.25	\$ 473.25
VTK 30"R Bar Table, Maple Top, Standard Black Base	\$ 221.00	\$ 315.75
30OSBB 30"R Bar Table, Orange Top, Standard Black Base	\$ 331.25	\$ 473.25
VTB 30"R Bar Table, Red Top, Standard Black Base	\$ 221.00	\$ 315.75
VTA 30"R Bar Table, Gray Acajou, Standard Black Base	\$ 298.00	\$ 425.75
36WTHB 36"R Bar Table, White Top, Hydraulic Base	\$ 350.00	\$ 500.00
36BKHB 36"R Bar Table, Black Top, Hydraulic Base	\$ 350.00	\$ 500.00
36GRHB 36"R Bar Table, Graphite Nebula, Hydraulic Base	\$ 350.00	\$ 500.00
36MTHB 36"R Bar Table, Maple Top, Hydraulic Base	\$ 350.00	\$ 500.00
VTW 36"R Bar Table, White Top, Standard Black Base	\$ 268.75	\$ 384.00
36BKSB 36"R Bar Table, Black Top, Standard Black Base	\$ 268.75	\$ 384.00

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**Custom Furniture**

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**BAR & CAFÉ TABLES (cont.)**

Item	Advance Price	Standard Price
VTN 36"R Bar Table, Graphite Nebula, Std Black Base	\$ 268.75	\$ 384.00
VTP 36"R Bar Table, Maple Top, Standard Black Base	\$ 268.75	\$ 384.00
30WHHC 30"R Café Table, White Top, Hydraulic Base	\$ 321.00	\$ 458.75
30WDHC 30"R Café Table, Barnwood Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BKHC 30"R Café Table, Black Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BEHC 30"R Café Table, Blue Top, Hydraulic Base	\$ 402.25	\$ 574.75
30AGHC 30"R Café Table, Brshd Gunmetal, Hydraulic Base	\$ 402.25	\$ 574.75
30YSHC 30"R Café Table, Brushed Yellow, Hydraulic Base	\$ 402.25	\$ 574.75
30GRHC 30"R Café Table, Graphite Nebula, Hydraulic Base	\$ 321.00	\$ 458.75
30GSHC 30"R Café Table, Green Top, Hydraulic Base	\$ 402.25	\$ 574.75
30MTHC 30"R Café Table, Maple Top, Hydraulic Base	\$ 321.00	\$ 458.75
30OSHC 30"R Café Table, Orange Top, Hydraulic Base	\$ 402.25	\$ 574.75
30BRHC 30"R Café Table, Red Top, Hydraulic Base	\$ 321.00	\$ 458.75
30MAHC 30"R Café Table, Gray Acajou, Hydraulic Base	\$ 362.50	\$ 518.00
30WH29 30"R Café Table, White Top, Standard Black Base	\$ 287.50	\$ 410.75
30WDBC 30"R Café Table, Barnwood, Standard Black Base	\$ 298.00	\$ 425.75
30BKSC 30"R Café Table, Black Top, Standard Black Base	\$ 298.00	\$ 425.75
30BEBC 30"R Café Table, Blue Top, Standard Black Base	\$ 298.00	\$ 425.75
30AGBC 30"R Café Table, Brshd Gunmetal, Std Black Base	\$ 298.00	\$ 425.75
30YSBC 30"R Café Table, Brushed Yellow, Std Black Base	\$ 298.00	\$ 425.75
ZTJ 30"R Café Table, Graphite Nebula, Std Black Base	\$ 204.25	\$ 292.00
30GSBC 30"R Café Table, Green Top, Standard Black Base	\$ 298.00	\$ 425.75
ZTK 30"R Café Table, Maple Top, Standard Black Base	\$ 204.25	\$ 292.00
30OSBC 30"R Café Table, Orange, Standard Black Base	\$ 298.00	\$ 425.75
ZTB 30"R Café Table, Red Top, Standard Black Base	\$ 204.25	\$ 292.00
ZTA 30"R Café Table, Gray Acajou, Std Black Base	\$ 279.25	\$ 399.00
36WTHC 36"R Café Table, White Top, Hydraulic Base	\$ 350.00	\$ 500.00
36BKHC 36"R Café Table, Black Top, Hydraulic Base	\$ 350.00	\$ 500.00
36MTHC 36"R Café Table, Maple Top, Hydraulic Base	\$ 350.00	\$ 500.00
36GRHC 36"R Café Table, Graphite Nebula, Hydraulic Base	\$ 350.00	\$ 500.00
ZTQ 36"R Café Table, White Top, Standard Black Base	\$ 248.00	\$ 354.50
36BKSC 36"R Café Table, Black Top, Standard Black Base	\$ 248.00	\$ 354.50
ZTN 36"R Café Table, Graphite Nebula, Std Black Base	\$ 248.00	\$ 354.50
ZTP 36"R Café Table, Maple Top, Standard Black Base	\$ 248.00	\$ 354.50
RSTSQT Rustique Square Metal Bar Table, Gunmetal	\$ 329.25	\$ 470.50

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### COMMUNAL TABLES

Item		Advance Price	Standard Price
VNTBNP	Ventura Communal Bar Table, Black, Silver	\$ 677.25	\$ 967.50
VTNWNP	Ventura Communal Bar Table, White, Silver	\$ 677.25	\$ 967.50
VNTMNP	Ventura Communal Bar Table, Maple, Silver	\$ 677.25	\$ 967.50
VNTBWW	Ventura Comm. Bar Table w/ Grommets, White	\$ 677.25	\$ 967.50
VNTBMW	Ventura Comm. Bar Table w/ Grommets, Maple	\$ 677.25	\$ 967.50
VNTCBN	Ventura Communal Café Table, Black, Silver	\$ 625.00	\$ 893.00
VNTCWN	Ventura Communal Café Table, White, Silver	\$ 625.00	\$ 893.00
VNTCMN	Ventura Communal Café Table, Maple, Silver	\$ 625.00	\$ 893.00
VNTCWW	Ventura Comm. Café Table w/ Grommets, White	\$ 625.00	\$ 893.00
VNTCMW	Ventura Comm. Café Table w/ Grommets, Maple	\$ 625.00	\$ 893.00

### POWERED PRODUCT

ADCTWP	Adelaide Powered Cocktail Table, White, Silver	\$ 471.00	\$ 673.00
ADCTBP	Adelaide Powered Cocktail Table, Black, Silver	\$ 471.00	\$ 673.00
VNTBLK	Ventura Communal Bar Table, Powered, Black	\$ 768.75	\$1,098.25
VNTWHT	Ventura Communal Bar Table, Powered, White	\$ 768.75	\$1,098.25
VNTCBK	Ventura Communal Café Table, Powered, Black	\$ 673.00	\$ 961.50
VNTCWH	Ventura Communal Café Table, Powered, White	\$ 673.00	\$ 961.50
VILHUB	Village Charging Hub, Cream	\$ 316.75	\$ 452.50
CUBPOW	Wireless Charging Table, White	\$ 573.00	\$ 818.75
P30BWH	30"R Bar Table, Powered, White Top, Black Base	\$ 743.75	\$1,062.50
P30CWH	30"R Café Table, Powered, White Top, Black Base	\$ 743.75	\$1,062.50
C10PWR	10' Table, Powered, White Top, Silver	\$1,350.00	\$1,928.75
BKC10P	10' Table, Powered, Black Top, Silver	\$1,350.00	\$1,928.75
C8PWR	8' Table, Powered, White Top, Silver	\$1,350.00	\$1,928.75
BKCT8P	8' Table, Powered, Black Top, Silver	\$1,350.00	\$1,928.75
C5PWR	5' Table, Powered, White Top, Silver	\$ 702.75	\$1,003.25
BKCT5P	5' Table, Powered, Black Top, Silver	\$ 702.75	\$1,003.25

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### ACCENT TABLES

Item		Advance Price	Standard Price
ADCTWH	Adelaide Cocktail Table, White, Top Silver	\$ 339.75	\$ 485.50
ADCTBK	Adelaide Cocktail Table, Black Top, Silver	\$ 339.75	\$ 485.50
ADCTGL	Adelaide Cocktail Table, Glass Top, Silver	\$ 339.75	\$ 485.50
ADETWH	Adelaide End Table, White Top, Silver	\$ 329.25	\$ 470.50
ADETBK	Adelaide End Table, Black Top, Silver	\$ 329.25	\$ 470.50
ADETGL	Adelaide End Table, Glass Top, Silver	\$ 329.25	\$ 470.50
ALC200	Alondra Cocktail Table, Brandy Maple, Chrome	\$ 404.25	\$ 577.50
ALC100	Alondra Cocktail Table, Glass Top, Chrome	\$ 404.25	\$ 577.50
ALE200	Alondra End Table, Brandy Maple Top, Chrome	\$ 291.75	\$ 417.00
ALE100	Alondra End Table, Glass Top, Chrome	\$ 291.75	\$ 417.00
C1FWB	Geo Cocktail Table, Brandy Maple Top, Black	\$ 354.25	\$ 506.25
C1C	Geo Cocktail Table, Glass Top, Black Base	\$ 252.25	\$ 360.50
E1FWB	Geo End Table, Brandy Maple Top, Black Base	\$ 308.50	\$ 440.75
E1C	Geo End Table, Glass Top, Black Base	\$ 210.50	\$ 300.75
MESCTW	Mesa Cocktail Table, Barnwood Top, Bronze	\$ 258.50	\$ 369.50
MESCTB	Mesa Cocktail Table, Black Top, Bronze	\$ 258.50	\$ 369.50
MESCTG	Mesa Cocktail Table, Glass Top, Bronze	\$ 258.50	\$ 369.50
MESETW	Mesa End Table, Barnwood Top, Bronze	\$ 168.75	\$ 241.25
MESETB	Mesa End Table, Black Top, Bronze	\$ 168.75	\$ 241.25
MESETG	Mesa End Table, Glass Top, Bronze	\$ 168.75	\$ 241.25
REGBEN	Regis Bench/Table, Brushed Metal	\$ 256.25	\$ 366.25
REGOTT	Regis End Table, Brushed Metal	\$ 179.25	\$ 256.25
C1E	Silverado Cocktail Table, Glass Top, Chrome	\$ 281.25	\$ 402.00
E1E	Silverado End Table, Glass Top, Chrome	\$ 225.00	\$ 321.50

### SIDE TABLES

AURA	Aura Round Table, White Metal	\$ 146.00	\$ 208.75
SEDBWH	Sedona Side Table, White Top, Bronze	\$ 171.00	\$ 244.50
SEDBWD	Sedona Side Table, Barnwood Top, Bronze	\$ 171.00	\$ 244.50
SEDBBK	Sedona Side Table, Black Top, Bronze	\$ 171.00	\$ 244.50
TAOBWH	Taos Side Table, White Top, Bronze	\$ 171.00	\$ 244.50
TAOBWD	Taos Side Table, Barnwood Top, Bronze	\$ 171.00	\$ 244.50
TAO BBK	Taos Side Table, Black Top, Bronze	\$ 171.00	\$ 244.50
TMBTBL	Timber Table, Wood	\$ 152.25	\$ 217.50

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### OFFICE & STORAGE ESSENTIALS

Item		Advance Price	Standard Price
JD8	Madison Executive Desk, Gray Acajou	\$ 731.25	\$1,044.75
TECH	Tech Desk, Powered, Black Metal, Black Laminate	\$ 481.25	\$ 687.50
TECH3B	Tech Desk, Powered, w/ 3-Drawer File Cabinet, Blk	\$ 593.75	\$ 848.25
TECH3	3-Drawer File Cabinet on Casters, Black Metal	\$ 158.50	\$ 226.50
BC8	Madison Bookcase, Gray Acajou	\$ 531.25	\$ 759.00
PSHCCS	Posh Shelving, Chrome, Acrylic	\$ 621.00	\$ 887.25
DIVFWB	Divider, Freestanding White Board, Silver, White	\$ 529.25	\$ 756.25

### EXECUTIVE CONFERENCE TABLES

42ATO	Atomic 42" Round Table, Glass Top, Chrome	\$ 381.25	\$ 544.75
36ATO	Atomic 36" Round Table, Glass Top, Chrome	\$ 381.25	\$ 544.75
CF2	Geo Table, Rectangle, Glass Top, Black	\$ 458.50	\$ 655.00
CE2	Geo Table, Rectangle, Glass Top, Chrome	\$ 458.50	\$ 655.00
CE1	Geo Table, Rounded Square, Glass Top, Chrome	\$ 323.00	\$ 461.50
CF1	Geo Table, Rounded Square, Glass Top, Black	\$ 323.00	\$ 461.50
WD3	Work Table, White Top, White	\$ 337.50	\$ 482.25
CB8	42" Round Madison Table, Gray Acajou, Black	\$ 387.50	\$ 553.75
CONF42	42" Round Table, White Top, Black	\$ 387.50	\$ 553.75
42BKCT	42" Round Table, Black Top, Black	\$ 387.50	\$ 553.75
BKC10N	10' Table, Black Top, Silver, Non-Powered	\$1,158.50	\$1,655.00
CONF10	10' Table, White Top, Silver, Non-Powered	\$1,127.25	\$1,610.50
BKCT8N	8' Table, Black Top, Silver, Non-Powered	\$1,158.50	\$1,655.00
CONF8	8' Table, White Top, Silver, Non-Powered	\$1,127.25	\$1,610.50
BKCT5N	5' Table, Black Top, Silver, Non-Powered	\$ 581.25	\$ 830.50
CONF5	5' Table, White Top, Silver, Non-Powered	\$ 593.75	\$ 848.25
MADC10	Madison 10' Table, Gray Acajou, Silver	\$1,158.50	\$1,655.00
MADC08	Madison 8' Table, Gray Acajou, Silver	\$1,158.50	\$1,655.00
MADC05	Madison 5' Table, Gray Acajou, Silver	\$ 581.25	\$ 830.50

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### EXECUTIVE SEATING

Item		Advance Price	Standard Price
ACHBCB	Ace High Back Chair, Black Vinyl, Chrome	\$ 329.25	\$ 470.50
ACEHBC	Ace High Back Chair, White Vinyl, Chrome	\$ 329.25	\$ 470.50
ACMBCB	Ace Mid Back Chair, Black Vinyl, Chrome	\$ 250.00	\$ 357.25
ACEMBC	Ace Mid Back Chair, White Vinyl, Chrome	\$ 250.00	\$ 357.25
CUPCHA	Cupertino Chair, Black Vinyl, Chrome	\$ 371.00	\$ 530.00
GENCHA	Genesis Chair, Black	\$ 323.00	\$ 461.50
PROGB	Pro Executive Guest Chair, Black Vinyl, Chrome	\$ 277.25	\$ 396.25
TASKST	Task Stool, Black Fabric, Black	\$ 196.00	\$ 280.00

### COUNTERS & PEDESTALS

MTBLPI	Midtown Bar, Lighted w/ Plug-In, Taupe, Pewter	\$1,962.50	\$2,803.75
MTBUUL	Midtown Bar, Unlighted, Taupe Glass, Pewter	\$1,837.50	\$2,625.00
MTCLPI	Midtown Powered Counter, Lighted w/ Plug-In	\$1,962.50	\$2,803.75
MTCPUL	Midtown Powered Counter, Unlighted, Taupe,Pwtr	\$1,850.00	\$2,643.00
PDL36B	Powered Locking Pedestal, 36", Black	\$ 483.50	\$ 690.75
PDL36W	Powered Locking Pedestal, 36" White	\$ 483.50	\$ 690.75
PDL42B	Powered Locking Pedestal, 42" Black	\$ 579.25	\$ 827.50
PDL42W	Powered Locking Pedestal, 42" White	\$ 579.25	\$ 827.50

### ESSENTIAL ACCESSORIES, LIGHTING & GREENERY

DIVBAR	Clear Divider, Bar/Counter, Clear, Black	\$ 210.50	\$ 300.75
DIVFRE	Clear Divider, Freestanding, Silver, Clear	\$ 423.00	\$ 604.50
DIVFCR	Clear Divider, Freestanding Corner, Silver, Clear	\$ 848.00	\$1,211.50
DIVFWL	Clear Divider, Freestanding Wall, Silver, Clear	\$ 423.00	\$ 604.50
DIVFST	Clear Divider, Sofa/Table, Silver, Clear	\$ 379.25	\$ 542.00
MIRWHT	Miramar Divider, White Plastic	\$ 541.75	\$ 774.00
STNSGN	Stanchion Sign Holder, Chrome	\$ 64.75	\$ 92.50
STNCH1	Stanchion w/ Retractable Belt, Black, Chrome	\$ 73.00	\$ 104.50
LA15	Mason Floor Lamp, Brushed Silver	\$ 223.00	\$ 318.75
LA14	Mason Table Lamp, Brushed Silver	\$ 146.00	\$ 208.75
HDG7FT	Boxwood Hedge 7', Green, Black	\$ 952.25	\$1,360.50
HDG4FT	Boxwood Hedge 4', Green, Black	\$ 585.50	\$ 836.50

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# SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, **PACK EXPO Services** brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. **PACK EXPO Services** has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

**PACK EXPO Services** can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- **PACK EXPO Services** offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing







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Graphics

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- Orders received after the advance deadline or without payment will be billed at standard rates. PACK EXPO Services cannot guarantee orders placed one week prior to first exhibitor move in date.
- Advance pricing for orders with custom graphics will apply only if production ready artwork files are received and approved prior to the Discount Deadline date. Production ready artwork files submitted or graphic proofs approved after the Discount Deadline date will be billed at Standard rates.
- If any submitted artwork files require editing (file conversion, retouching, cloning, color correction, etc.), a digital set-up fee of \$125.00 will apply. Please allow 3-5 business days for graphic proof turnaround time.
- All signs are printed using six color printing and are printed on 3/16" thick foam board, unless alternative material is agreed upon at the time of placing your order.
- Final approval of graphic proof must be received by the deadline date or expedite fees will apply.
- Once graphic proofs are approved and produced, no refunds will be issued. A 50% cancellation fee will apply for graphic cancellations requested after the Discount Deadline date only if graphics have not been produced. No refunds will be provided 10 days prior to move-in.
- Please review the [Graphic Submission Guidelines](#) for instructions on how to format and submit your graphic files.

## GRAPHICS AND SIGNS

**Please indicate sign orientation online:** Horizontal, Vertical, PES Choice for Layout

**Select backing material online:** Foamcore, PVC, Gatorfoam, Ultra Board, Masonite, Plexi, Honeycomb (Eco-Board)

Item	Advance Price	Standard Price
7" x 11"	\$ 69.25	\$138.25
11" x 14"	\$ 84.75	\$169.50
14" x 22"	\$ 87.00	\$174.00
22" x 28"	\$112.25	\$224.50
28" x 44"	\$131.75	\$263.50
40" x 60"	\$212.25	\$424.25
Banner per Sq. Ft. (Single Sided)	\$ 16.50	\$ 33.00
Additional Graphics per Sq. Ft.	\$ 16.50	\$ 33.00
Easel Back (for up to 11" x 14")	\$ 11.00	\$ 22.00
Double Stick Back	\$ 11.00	\$ 22.00
Additional Design Time	\$ 82.50/hr	\$165.00/hr
Digital Set Up Fee	\$ 125.00	\$125.00
Large Graphics (over 80sqft)	Call for Quote	Call for Quote

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## Graphics Guidelines

### CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

### PLEASE PROVIDE FOLLOWING WHEN SUBMITTING FILES

#### Raster Art: (photos, logos containing any continuous tone images)

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

#### Vector Art:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

#### Fonts and Links:

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving

#### Color:

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant
- Convert RGB art to CMYK if possible
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES AND SUPPORT SOFTWARE

#### NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

#### PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

#### RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

### TO SEND ARTWORK

When placing an order online, click on "FILE UPLOADS" on the right to submit your graphic files.